Corporation of the City of Cambridge
Council Meeting
Agenda

Date: Tuesday, November 7, 2023, 6:30 p.m.
Location: Council Chambers

To increase delegate accessibility, this meeting will be held as a hybrid meeting with both in-person and virtual attendance options. Register to appear as a delegation by visiting: https://forms.cambridge.ca/Delegation-Request-Form. Members of the public can choose to delegate in-person or by telephone. Alternative formats and communication supports are available upon request.

Closed Session will occur at 4:30 p.m.

Members of the public wishing to speak at Council may complete the Delegation Request Form no later than 12:00 p.m. on the day of the meeting for Council Meetings occurring at 6:30 p.m.

All written delegation submissions will form part of the public record.

1. Meeting Called to Order
2. Indigenous Territory Acknowledgement
3. Disclosure of Pecuniary Interest
4. Presentations
   4.1 Michele Saran, CEO, Explore Waterloo re: Initiatives and Promotions for Cambridge
5. Delegations and Consideration of Related Reports
6. Closed Session
   That in accordance with section 239 (2) (c), (f) (i) and (k) of the Municipal Act, 2001, Council to convene in Closed Session to consider the following subject matters:

   (c) a proposed or pending acquisition or disposition of land by the municipality or local board (Confidential lease review) (Confidential potential donation of property to the City) (Confidential Potential Sale of Land) (Confidential pending
property disposition)

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Confidential update related to potential donors of City property)

(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization (Confidential update related to potential donors of City property)

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Confidential lease review) (Confidential potential donation of property to the City) (Confidential potential sale of land) (Confidential pending property disposition)

7. Rise from Closed Session

8. Consent Agenda
The Consent Agenda groups reports together that are of a routine nature and provides opportunity to vote on one motion rather than separate motions. However, Staff may not be in attendance to respond to queries on items contained in the Consent Agenda. Council Members wishing to pull an item from Consent Procedure should notify the City Clerk. Members will also have the opportunity to pull the item at the Meeting.

8.1 Council Meeting Minutes - October 24, 2023

8.2 Statutory Public Meeting Minutes - October 17, 2023

8.3 Council Workshop Minutes - October 26, 2023

8.4 Council Information Package - October 30, 2023

8.5 Capital Status and Forecast – August 2023 Update

8.6 23-325-CD - Remove 0.3 metre Reserves along frontage of Equestrian Way to allow access to development block - Block 2, Registered Plan 58M-677 (River Mill Subdivision)

8.7 23-329-CD - Remove 0.3 metre Reserves to allow access to development block - Block 3, Registered Plan 58M-697 (River Mill Subdivision)

9. Consideration of Reports

9.1 Corporate Services

9.1.1 23-125-CRS Proposed 2024 Schedule of Meetings of Council

9.2 Corporate Enterprise

9.3 Community Development
9.3.1 23-260-CD Amending and Applying Delegated Authority By-law 42-01

9.3.2 23-295-CD City Hall Campus, Market Square Placemaking Project

9.4 Infrastructure Services

9.5 Office of the City Manager

10. Other Business

11. Motions

11.1 Motion re: Implementing Safety Measures at the Myers Rd., Lisbon Pines, and Gatehouse Intersection

This Motion was introduced at the October 24, 2023, Council Meeting.

12. Notices of Motion

13. Correspondence

14. Motion to Receive and File

15. Consideration of By-laws

THAT the following by-laws listed under the heading of Introduction and Consideration of By-laws be enacted and passed:

- 23-095 Being a by-law of the Corporation of the City of Cambridge to dedicate certain lands as public highway (Equestrian Way)
- 23-096 Being a by-law of the Corporation of the City of Cambridge to dedicate certain lands as public highway (Equestrian Way)
- 23-097 Being a by-law to amend Delegation of Authority By-law 042-01, to further delegate approval authority in principle for the lifting of reserves, where the reserve is to be opened as public highway

16. Confirmatory By-law

17. Adjournment
MINUTES
Corporation of the City of Cambridge
Council Meeting

Date: October 24, 2023, 6:30 p.m.
Location: Council Chambers

Council Members in Attendance: Councillor Devine - Ward 2, Councillor Kimpson - Ward 3, Councillor Earnshaw - Ward 4, Councillor Roberts - Ward 5, Councillor Cooper - Ward 6 (left at 7:00 p.m.), Councillor Hamilton - Ward 7, Councillor Ermeta - Ward 8, and Mayor Liggett

Staff Members in Attendance: David Calder - City Manager, Hardy Bromberg, Deputy City Manager - Community Development, Bryan Boodhoo - City Solicitor, Yogesh Shah, Deputy City Manager - Infrastructure Services, Cheryl Zahnleiter, Deputy City Manager - Corporate Enterprise, Sheryl Ayres - Chief Financial Officer, Jennifer Shaw - Deputy City Clerk, Michael Oliveri - Council Committee Services Coordinator, Maria Barrantes Barreto - Council Committee Services Coordinator, Rachel Latour - Administrative Assistant, Sylvia Rafalski-Misch - Manager of Development Planning, and Rutvik Shah – Network Administrator

Others in Attendance: Leah Walter - Director of Engineering, Mike Parsons - Director of Environmental Services, Mike Hausser - Director of Operations, Allison Jones - Acting Director of Communications, Karen Pepper - Director of Mayor and Council Operations and Initiatives, Lesley Head - Director of Recreation and Culture, Shane Taylor - Project Manager, Joanne Jylanne - Manager of Policy Planning, Jeremy Parsons - Senior Planner Heritage, Sarah Austin - Manager of Development Engineering, Michael Campos - Senior Planner, and Matthew Blevins - Senior Planner Reurbanization
1. **Meeting Called to Order**

   The meeting of the Council of the Corporation of the City of Cambridge is held in Council Chambers and is live streamed to the City of Cambridge website. Mayor Liggett welcomes everyone present and calls the meeting to order at 6:35 p.m.

2. **Indigenous Territory Acknowledgement**

3. **Disclosure of Pecuniary Interest**

   None.

4. **Presentations**

   4.1 Jeff Henry, Arcadis re: 23-300-CD Recommendation Report for Official Plan Amendment and Zoning By-law Amendment – 30 Lauris Avenue

   4.2 Michael Campos, Senior Planner re: 23-300-CD Recommendation Report for Official Plan Amendment and Zoning By-law Amendment – 30 Lauris Avenue

   4.3 Matthew Blevins, Senior Planner Reurbanization re: 23-261-CD – Recommendation Report – Proposed Official Plan Amendment for Main Street and Dundas Street South Secondary Plan

   4.4 Robert Allen, MJMA Architects re: 23-305-CD Recreation Complex & Idea Exchange – Schematic Design Approval

   4.5 Oscar Ribeiro, Manager of Cemetery Operations re: 23-024-IFS Blair Cemetery Transfer

5. **Delegations and Consideration of Related Reports**

   5.1 Jim McLeod Motion re: Support for Bill 21, Fixing Long-Term Care Amendment Act

6. **Closed Session**

   Motion: 23-353

   Moved by Councillor Earnshaw
   Seconded by Councillor Ermeta

   That in accordance with section 239 (2) (c), (i), and (k) of the Municipal Act, 2001, Council to convene in Closed Session at 5 p.m. to consider the following subject matters:

   (c) a proposed or pending acquisition or disposition of land by the municipality or local board (Confidential verbal update regarding property negotiation);
(i) a trade secret or scientific, technical, commercial, financial, or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization (Confidential Update related to potential donors of City Property)

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Confidential update regarding potential sponsorship activities).

In Favour (8): Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Carried (8 to 0)

7. Rise from Closed Session

Motion: 23-354

Moved by Councillor Devine
Seconded by Councillor Kimpson

THAT Council rise from Closed Session and reconvene in Open Session at 6:35 p.m.

In Favour (8): Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Carried (8 to 0)

8. Motions

8.1 Motion re: Support for Bill 21, Fixing Long-Term Care Amendment Act

Motion: 23-355

Moved by Councillor Cooper
Seconded by Councillor Ermeta

WHEREAS the care, support, and happiness of older adults in Cambridge is a priority for City Council.
WHEREAS older adults deserve dignity in care and should have the right to live with their partner as they age.

WHEREAS within the Province of Ontario couples do not have the right to be accommodated together when entering long term care facilities.

WHEREAS the separation of spouses upon entering long term care facilities is a common occurrence across Ontario.

WHEREAS Bill 21, Fixing Long-Term Care Amendment Act (Till death do us part) was first introduced in the provincial legislature in 2019 and was reintroduced in 2022.

WHEREAS Bill 21 amends the Residents’ Bill of Rights set out in section 3 of Fixing Long-Term Care Act, 2021, by adding the right of residents not to be separated from their spouse upon admission and to have accommodation made available for both spouses so they may continue to live together.

WHEREAS Bill 21 passed its second reading in the provincial legislature on November 15, 2022, and was subsequently ordered referred to the Standing Committee on Social Policy and has since yet to be called to the Standing Committee.

WHEREAS the Conservative provincial Government may bring forward a new Bill that in principle supports the intent of Bill 21 to fix the Long-Term Care Amendment Act.

BE IT RESOLVED THAT the City of Cambridge supports any future Bill to fix the Long-Term Care Amendment Act;

AND THAT the City of Cambridge requests the provincial legislature enact any current and future proposed Bills to fix the Long-Term Care Amendment Act;

AND FURTHER THAT the City Clerk be directed to send a copy of this motion to the Region of Waterloo, Province of Ontario, The Honourable Premier of Ontario, The Right Honorable Provincial Members of Parliament, and all Ontario Municipalities.

In Favour (8): Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Carried (8 to 0)
9. **Consent Agenda**

Motion: 23-356

Moved by Councillor Kimpson
Seconded by Councillor Cooper

THAT all items listed under the heading of Consent Agenda for October 24, 2023, be adopted as recommended.

In Favour (8): Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

**Carried (8 to 0)**

9.1 Council Meeting Minutes - October 10, 2023
9.2 Council Workshop Minutes - October 16, 2023
9.3 Council Information Package - October 13, 2023
9.4 23-304-CD - 18 Main Street: Heritage Permit Application, Request to Alter a Designated Property
9.5 23-313-CD - 105 Middle Block Road Notice of Intention to Designate under Part IV of the Ontario Heritage Act
9.6 23-314-CD- Lot Creation (through Part Lot Control Exemption) - Block 96, 58M-685 (Queensbrook Crescent)
9.7 23-315-CD- Lot Creation (through Part Lot Control Exemption) - Block 98, 58M-685
9.8 23-136-CRS Sewer Camera Truck Replacement

*Please note: This item was pulled from the Consent Agenda by Councillor Devine and will be discussed under the Regular Agenda.*

Councillor Cooper left the meeting at this time being 7:00 p.m.
10. Consideration of Reports

10.1 23-136-CRS Sewer Camera Truck Replacement

This report was pulled from the Consent Agenda and discussed under the Regular Agenda.

Motion: 23-357

Moved by Councillor Devine  
Seconded by Councillor Earnshaw

THAT Report 23-136-CRS Sewer Camera Truck Replacement be received;

AND THAT contract FPO23-54 be awarded to JD Brule Equipment of Greely, ON in the amount of $389,000, exclusive of applicable HST rebate;

AND FURTHER THAT the budget for capital project A/00896-10 Equipment Replacement (2020) be increased for a total of $399,679 and funded from the Wastewater Capital Reserve Fund.

In Favour (7): Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Absent (1): Councillor Cooper

Carried (7 to 0)

10.2 Corporate Services

10.2.1 23-138-CRS Administrative Penalty Program Update

Motion: 23-358

Moved by Councillor Earnshaw  
Seconded by Councillor Hamilton

THAT Report 23-138-CRS (Administrative Penalty Program Update) be received;

AND FURTHER THAT Council approves the amending by-law to the Administrative Penalty Procedural By-law attached as Appendix ‘A’.
In Favour (7): Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Absent (1): Councillor Cooper

Carried (7 to 0)

10.3 Corporate Enterprise

10.4 Community Development

10.4.1 23-294-CD - 498 Eagle Street North (Preston Woollen Mills), Notice of Intention to Designate under Part IV of the Ontario Heritage Act

Motion: 23-359

Moved by Councillor Kimpson
Seconded by Councillor Roberts

THAT Report 23-294-CD – 498 Eagle Street North (Preston Woollen Mills), Notice of Intention to Designate under Part IV of the Ontario Heritage Act – be received;

AND THAT Council approve the Statement of Cultural Heritage Value and List of Heritage Attributes, attached as Appendix A to this report;

AND FURTHER THAT Council authorize the Clerk to publish a Notice of Intention to Designate the property municipally known as 498 Eagle Street North (Preston Woollen Mills) in accordance with Part IV of the Ontario Heritage Act because of its cultural heritage value.

In Favour (7): Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Absent (1): Councillor Cooper

Carried (7 to 0)

10.4.2 23-300-CD Recommendation Report for Official Plan Amendment and Zoning By-law Amendment – 30 Lauris Avenue

Motion: 23-360
Moved by Councillor Hamilton
Seconded by Councillor Ermeta

THAT Report 23-300-CD Recommendation Report for Official Plan Amendment and Zoning By-law Amendment – 30 Lauris Avenue be received;

AND THAT Council adopts proposed Official Plan Amendment No. 70 to establish site-specific policy 8.10.106 to permit an increased density of 112 units per hectare within the “Low/Medium Density Residential” designation, and that the adopted Official Plan Amendment be submitted to the Regional Municipality of Waterloo for approval;

AND THAT Cambridge Council approves the proposed Zoning By-law Amendment to rezone the subject lands from N1R4 to (H)N1RM3 s.4.1.463 to facilitate the development of the lands for up to 104 residential dwelling units within two apartment buildings;

AND THAT Cambridge Council is satisfied and that the requirements for a public meeting in accordance with subsections 17(15) and 34(17) of the Planning Act have been met;

AND FURTHER THAT the by-laws attached to report 23-300-CD be passed.

In Favour (6): Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Opposed (1): Councillor Devine

Absent (1): Councillor Cooper

Carried (6 to 1)

10.4.3 23-322-CD - CMHC Housing Accelerator Fund Application

Motion: 23-361

Moved by Councillor Roberts
Seconded by Councillor Hamilton

THAT Report 23-322-CD CMHC Housing Accelerator Fund Application be received;
AND THAT Cambridge Council endorse the Action Plan summarized in Report 23-322-CD, as submitted in August 2023 as part of the Housing Accelerator Fund (HAF) Application to Canada Mortgage and Housing Corporation (CMHC);

AND FURTHER THAT Cambridge Council direct Staff to enter into a future Contribution Agreement on behalf of the Corporation of the City of Cambridge with CMHC in the event the City of Cambridge is selected for participation in the HAF program.

In Favour (7): Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Absent (1): Councillor Cooper

Carried (7 to 0)

10.4.4 23-261-CD – Recommendation Report – Proposed Official Plan Amendment for Main Street and Dundas Street South Secondary Plan

Motion: 23-362

Moved by Councillor Hamilton
Seconded by Councillor Ermeta

THAT Report 23-261-CD Recommendation Report Proposed Official Plan Amendment for Main Street and Dundas Street South Secondary Plan be deferred with specific direction for staff to further examine maximum height density.

In Favour (7): Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Absent (1): Councillor Cooper

Carried (7 to 0)
10.4.5 23-327-CD Recreation Complex – Concession Size and Location

Motion: 23-363

Moved by Councillor Hamilton
Seconded by Councillor Roberts

THAT Report 23-327-CD Recreation Complex – Concession Size and Location be received;

AND THAT Council approve the proposed concession size and location, and direct staff to incorporate the concession into the Recreation Complex floorplan and budget increase of $752,000 into the construction forecast A/00463-41;

AND THAT Council direct staff to increase the design forecast A/00463-30 by 7% of the expected construction increase, which equals $52,640;

AND THAT the total estimated project budget be increased to $108,740,450;

AND FURTHER THAT Council direct staff to assess capital and operational budgetary impacts and funding options and report back at a future meeting.

In Favour (7): Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Absent (1): Councillor Cooper

Carried (7 to 0)

10.4.6 23-256-CD Subdivision and Site Plan Agreement Templates

Motion: 23-364

Moved by Councillor Roberts
Seconded by Councillor Devine

THAT Report 23-256-CD Subdivision and Site Plan Agreement Templates be received;

AND THAT Council approve the Subdivision and Site Plan Agreement Templates;
AND THAT Council provides the Chief Planner and Director of Engineering delegated authority to impose site-specific conditions as applicable based on Council approved draft plan conditions and reviewing agency comments;

AND FURTHER THAT Council provides the Chief Planner delegated authority to administer amendments to the Subdivision and Site Plan Agreement Templates that reflect continuous improvement and minor administrative matters.

In Favour (7): Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Absent (1): Councillor Cooper

Carried (7 to 0)

10.5 Infrastructure Services

10.5.1 23-021-IFS New Cemetery By-law

Motion: 23-365

Moved by Councillor Devine
Seconded by Councillor Earnshaw

THAT Report 23-021-IFS New Cemetery By-law be received;

AND FURTHER THAT Council adopt the by-law attached to report 23-021-IFS as Appendix ‘A’.

In Favour (7): Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Absent (1): Councillor Cooper

Carried (7 to 0)

10.5.2 23-024-IFS Blair Cemetery Transfer

Motion: 23-366

Moved by Councillor Roberts
Seconded by Councillor Ermeta
THAT Report 23-024-IFS Blair Cemetery Transfer to Cambridge be received;

AND THAT Council agrees to the mutual transfer of the Blair Cemetery from the Trustee of the Blair Cemetery to the City of Cambridge to the satisfaction of the City Solicitor.

AND FURTHER THAT Council directs staff to include an additional one-time allocation of $60,000 to the 2024 cemetery budget to undertake site restoration work following the transfer of the Blair Cemetery to the City of Cambridge.

In Favour (7): Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Absent (1): Councillor Cooper

Carried (7 to 0)

10.6 Office of the City Manager

11. Other Business

12. Notices of Motion

12.1 Motion re: Myers Road

This Motion will be introduced on October 24, 2023, but will not be discussed until the November 7, 2023, Council Meeting.

WHEREAS the safety of children accessing education is one of the top priorities, if not the top priority, of the City of Cambridge;

WHEREAS there has been a regrettable shortage of crossing guards in several locations across the City of Cambridge to begin the 2023 school year, and city staff are working to remedy this;

WHEREAS Myers Road sits at an intensifying artery of the city, where new housing developments, the recreation complex, condos, commercial and retail facilities, and other buildings are currently being planned and constructed, increasing density and traffic in the area;

WHEREAS the Region of Waterloo’s re-design for Myer’s Road is delayed, and the construction of safety features for Myers Road such as Level 2 pedestrian
crossings and other measures are now delayed for an unforeseen amount of time;

WHEREAS the intersection of Myers Road, Lisbon Pines, and Gatehouse Drive, sees children, parents, and caregivers from two schools, one public and one Catholic, cross a dangerous intersection daily without any additional infrastructure and/or safety measures, and close-calls with cars are becoming more frequent;

WHEREAS the McQueen-Shaver bypass will not see full construction to divert traffic away from Myers Rd. for many years, and the current temporary exit of McQueen Shaver on to Franklin Boulevard might increase the traffic on Myers Road

THEREFORE BE IT RESOLVED THAT the City Clerk send correspondence on behalf of City Council requesting the Region of Waterloo enact immediate interim safety measures and traffic calming measures at the Myers Road, Lisbon Pines, and Gatehouse intersection, so that children, parents, and caregivers may cross this road safely, until the reconstruction of Myers Road is tendered and completed in the future;

AND THAT once the Myers Rd. reconstruction project is tendered, the full plan and design for a Level 2 Pedestrian Crossing at the Myers Rd. and gatehouse Intersection will be implemented, where vehicles are required to yield to pedestrians crossing;

AND THAT the City of Cambridge advise the Region that an automated speed enforcement camera at this section of Myers Rd. is recommended to reinforce safety and security of pedestrians and drivers alike;

AND FURTHER THAT the City of Cambridge requests that the Region of Waterloo reassess the nature and dangers of school crossings on Regional roads to increase safety and traffic calming measures, especially in cases of multiple schools being located at one crossing, as the Region's increasing density and traffic in coming years will see increases in cars, traffic speeds, and (at times) road rage, on Regional roads;

And that this resolution be sent to the Premier of Ontario; Minister of Municipal Affairs and Housing; Minister of Transportation; Waterloo Region; Waterloo Region Members of Parliament and Members of Provincial Parliament; and all Ontario Municipalities.

13. Correspondence
14. **Motion to Receive and File**

Motion: 23-367

Moved by Councillor Devine
Seconded by Councillor Kimpson

THAT all presentations and correspondence from the October 24, 2023, Council meeting be received.

In Favour (7): Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Absent (1): Councillor Cooper

**Carried (7 to 0)**

15. **Consideration of By-laws**

Motion: 23-368

Moved by Councillor Roberts
Seconded by Councillor Kimpson

THAT the following by-laws listed under the heading of Introduction and Consideration of By-laws be enacted and passed:

23-087 Being a by-law to exempt certain lots or blocks pursuant to subsection 50(5) of the Planning Act, R.S.O. 1990, c. P.13, as amended, (Part Lot Control Exemption) – Block 96 on Registered Plan 58M-685

23-088 Being a by-law to exempt certain lots or blocks pursuant to subsection 50(5) of the Planning Act, R.S.O. 1990, c. P.13, as amended (Part Lot Control Exemption) – Block 98 on Registered Plan 58M-685

23-089 Being a by-law to amend By-law 23-050 to establish an Administrative Penalty System for violations of by-laws within the City of Cambridge and By-law 23-052 to designate various by-laws of the City of Cambridge as by-laws to which the Administrative Penalty System applies

23-090 Being a by-law to adopt Amendment No. 70 to the City of Cambridge Official Plan (2012), as amended, (30 Lauris Avenue)

23-091 Being a by-law to amend Zoning By-law No. 150-85, as amended, with respect to land municipally known as 30 Lauris Avenue
23-093 Being a by-law for the Management, Regulation & Control of Cemeteries and to repeal By-Law 13-162

In Favour (7): Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Absent (1): Councillor Cooper

Carried (7 to 0)

16. Confirmatory By-law

Motion: 23-369

Moved by Councillor Kimpson
Seconded by Councillor Earnshaw

That By-Law 23-094 being a by-law to confirm the proceedings of the Council of the Corporation of the City of Cambridge be passed.

In Favour (7): Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Absent (1): Councillor Cooper

Carried (7 to 0)

17. Adjournment

Motion: 23-370

Moved by Councillor Devine
Seconded by Councillor Hamilton

THAT the Council meeting does now adjourn at 9:28 p.m.

In Favour (7): Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Absent (1): Councillor Cooper

Carried (7 to 0)
MINUTES
Corporation of the City of Cambridge
Planning - Statutory Public Meeting

Date: October 17, 2023, 6:30 p.m.
Location: Council Chambers


Staff Members in Attendance: Hardy Bromberg, Deputy City Manager - Community Development, Michael Oliveri - Council Committee Services Coordinator, Maria Barrantes Barreto - Council Committee Services Coordinator, Bryan Boodhoo - City Solicitor

Others in Attendance: Sean Bender - Planner, Sylvia Rafalski-Misch - Manager of Development Planning

1. Meeting Called to Order
2. Disclosures of Pecuniary Interest
   None.
3. Public Meeting Notice
4. Presentations
   4.1 Kristen Barisdale, GSP Group re: Public Meeting – Zoning By-law Amendment – 475 Allendale Road
   4.2 Sean Bender, Planner re: Public Meeting – Zoning By-law Amendment – 475 Allendale Road
   4.3 Aidan Pereira, KLM Planning Partners Inc re: Public Meeting – Temporary Use Zoning By-law Amendment – 4220 Fountain Street North
4.4 Sean Bender, Planner re: Public Meeting – Temporary Use Zoning By-law Amendment – 4220 Fountain Street North

5. **Public Meetings**

5.1 Public Meeting – Zoning By-law Amendment – 475 Allendale Road

5.2 Public Meeting – Temporary Use Zoning By-law Amendment – 4220 Fountain Street North

6. **Delegations**

6.1 Pamela Lovell re: Public Meeting – Zoning By-law Amendment – 475 Allendale Road

7. **Correspondence**

7.1 Gregg Grey and Pamela Lovell re: Public Meeting – Zoning By-law Amendment – 475 Allendale Road

7.2 Cyndi Diskic re: Public Meeting – Zoning By-law Amendment – 475 Allendale Road

7.3 John Usjak re: Public Meeting – Zoning By-law Amendment – 475 Allendale Road

8. **Motion to Receive Correspondence and Presentations**

Motion: 23-351

Moved by Councillor Cooper
Seconded by Councillor Roberts

THAT all presentations and correspondence from the October 17, 2023, Planning – Statutory Public Meeting Committee be received.

In Favour (8): Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Carried (8 to 0)

9. **Adjournment**

Motion: 23-352

Moved by Councillor Earnshaw
Seconded by Councillor Devine
THAT the Planning – Statutory Public Meeting Committee does now adjourn at 7:43 p.m.

In Favour (8): Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Carried (8 to 0)

_________________________
Mayor

_________________________
Clerk
1. Meeting Called to Order

The Council Workshop of the Council of the Corporation of the City of Cambridge is held in Cambridge Old City Hall and is live streamed to the City of Cambridge’s website. Mayor Liggett welcomes everyone present and calls the meeting to order at 5 p.m.

2. Disclosures of Pecuniary Interest

None.

3. Presentations

3.1 Asset Management – State of Infrastructure Workshop
4. **Motion to Receive**

Motion: 23-371

Moved By Councillor Kimpson  
Seconded By Councillor Earnshaw

THAT all presentations and correspondence from the October 26, 2023, Council Workshop be received.

In Favour (6): Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Ermeta and Mayor Liggett

Absent (2): Councillor Devine, and Councillor Hamilton

**Carried (6 to 0)**

5. **Adjournment**

Motion: 23-372

Moved By Councillor Earnshaw  
Seconded By Councillor Roberts

THAT the Council Workshop does now adjourn at 6:11 p.m.

In Favour (6): Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Ermeta and Mayor Liggett

Absent (2): Councillor Devine, and Councillor Hamilton

**Carried (6 to 0)**
# COUNCIL INFORMATION PACKAGE

**October 30, 2023**

## Table of Contents

<table>
<thead>
<tr>
<th>Item</th>
<th>From</th>
<th>Subject</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>City of Cambridge</td>
<td>2023 Operating Financial Update – August Forecast</td>
<td>3-4</td>
</tr>
<tr>
<td>2</td>
<td>City of Cambridge</td>
<td>Streamline Development Approval Fund</td>
<td>5-18</td>
</tr>
<tr>
<td>3</td>
<td>Town of Rainy River</td>
<td>Water Treatment Training Resolution</td>
<td>19-20</td>
</tr>
<tr>
<td>4</td>
<td>Township of East Hawkesbury</td>
<td>Fixing Long-Term Care Act</td>
<td>21-23</td>
</tr>
<tr>
<td>5</td>
<td>Municipality of North Perth</td>
<td>Fixing Long-Term Care Act</td>
<td>24-26</td>
</tr>
<tr>
<td>6</td>
<td>Township of Archipelago</td>
<td>Cigarette Producer Responsibility</td>
<td>27-28</td>
</tr>
<tr>
<td>7</td>
<td>Township of Terrace Bay</td>
<td>Aurora Council Opposition to Strong Mayor Powers in Aurora</td>
<td>29</td>
</tr>
<tr>
<td>8</td>
<td>Township of North Dundas</td>
<td>School Bus Stop Arm Cameras</td>
<td>30-34</td>
</tr>
<tr>
<td>9</td>
<td>Clearview Township</td>
<td>Establishing a Guaranteed Livable Income</td>
<td>35-36</td>
</tr>
<tr>
<td>10</td>
<td>Clearview Township</td>
<td>Municipal Codes of Conduct</td>
<td>37-38</td>
</tr>
<tr>
<td>11</td>
<td>Clearview Township</td>
<td>Illegal Car Rally – Provincial Task Force</td>
<td>39-41</td>
</tr>
<tr>
<td>12</td>
<td>Township of McKellar</td>
<td>Call for an Amendment to the <em>Legislation Act, 2006</em></td>
<td>42-43</td>
</tr>
<tr>
<td>13</td>
<td>Town of Plympton-Wyoming</td>
<td>Call for an Amendment to the <em>Legislation Act, 2006</em></td>
<td>44-46</td>
</tr>
<tr>
<td>14</td>
<td>Municipality of West Grey</td>
<td>Childcare availability in Ontario</td>
<td>47-49</td>
</tr>
<tr>
<td>15</td>
<td>Township of West Lincoln</td>
<td>Declaration of Intimate Partner Violence as an Epidemic</td>
<td>50-51</td>
</tr>
<tr>
<td>16</td>
<td>Municipality of North Perth</td>
<td>Social and Economic Prosperity Review</td>
<td>52-53</td>
</tr>
<tr>
<td>17</td>
<td>Municipality of North Perth</td>
<td>Catch and Release Justice in Ontario</td>
<td>54-55</td>
</tr>
<tr>
<td>18</td>
<td>Town of Greater Napanee</td>
<td>Catch and Release Justice in Ontario</td>
<td>56-57</td>
</tr>
<tr>
<td>19</td>
<td>Town of Greater Napanee</td>
<td>Provincial Legislation for Third-Party Short-Term Rental Companies</td>
<td>58-60</td>
</tr>
<tr>
<td>20</td>
<td>City of Cambridge</td>
<td>Cambridge Farmers’ Market Advisory Committee June 22, 2023 Meeting Minutes</td>
<td>61-63</td>
</tr>
<tr>
<td>No.</td>
<td>Group</td>
<td>Meeting Title</td>
<td>Pages</td>
</tr>
<tr>
<td>-----</td>
<td>--------------------------------------------</td>
<td>-------------------------------------------------------------------------------</td>
<td>-------</td>
</tr>
<tr>
<td>21</td>
<td>City of Cambridge</td>
<td>Cambridge Accessibility Advisory Committee June 26, 2023 Meeting Minutes</td>
<td>64-65</td>
</tr>
<tr>
<td>22</td>
<td>City of Cambridge</td>
<td>Cambridge Cycling and Trails Advisory Committee September 14, 2023 Meeting Minutes</td>
<td>66-69</td>
</tr>
<tr>
<td>23</td>
<td>City of Cambridge</td>
<td>Youth Advisory Committee to Council Octobre 26, 2023 Meeting Minutes</td>
<td>70</td>
</tr>
</tbody>
</table>
As per the City’s budget control by-law, Council is to be provided with regular updates related to operating budget variances. Due to personnel constraints in the Finance division, this memo provides an update on the City’s financial position in place of the standard operating financial update report typically provided to Council. The operating financial update reports seek approval from Council to approve forecast changes and transfers to and from reserve and reserve funds. These approvals will be requested through the year end operating financial update report to Council and this memo provides an update on the financial position as of August 31, 2023.

The tax supported operations are forecasting a year end surplus for 2023 of $2,162,073. The main drivers of the August forecasted surplus include increased revenue from supplementary taxes ($1,800,000), increased revenue from penalties and interest on overdue property taxes ($548,000) and increased Bylaw Enforcement revenue for anticipated property standards and by-law standards non-compliance ($160,000). These increases in revenue are offset by increased expenses for overtime in Fire Services ($356,000) and requests to hire a third-party security company to provide additional coverage for By-law Enforcement ($70,000).

The following table summarizes the forecasted surplus for tax supported operations at August 31, 2023.
The water utility operations are not forecasting a year end surplus or deficit, as seen in the table below.

<table>
<thead>
<tr>
<th>Water Utility</th>
<th>Total Restated Budget</th>
<th>April Forecast Changes</th>
<th>August Forecast Changes</th>
<th>Revised Forecast</th>
<th>YTD Actuals as at August 31st</th>
<th>% Spent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water</td>
<td>$39,731,000</td>
<td>$96,222</td>
<td>$104,908</td>
<td>$39,932,130</td>
<td>$28,254,148</td>
<td>70.8%</td>
</tr>
<tr>
<td>Expenses</td>
<td>($39,731,000)</td>
<td>($96,222)</td>
<td>($104,908)</td>
<td>($39,932,130)</td>
<td>($23,595,796)</td>
<td>59.1%</td>
</tr>
<tr>
<td>Revenues</td>
<td>($36,836,800)</td>
<td>($609,708)</td>
<td>$0</td>
<td>$36,227,092</td>
<td>$23,328,017</td>
<td>64.4%</td>
</tr>
<tr>
<td>Wastewater</td>
<td>($36,836,800)</td>
<td>$609,708</td>
<td>$0</td>
<td>($36,227,092)</td>
<td>($21,630,062)</td>
<td>59.7%</td>
</tr>
<tr>
<td>Total Water</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$4,658,352</td>
<td></td>
</tr>
<tr>
<td>Total Wastewater</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$1,697,955</td>
<td></td>
</tr>
<tr>
<td>Total City of Cambridge Water Utility</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$6,356,307</td>
<td></td>
</tr>
</tbody>
</table>

This memo provides a financial update on the City’s operations as of August 31, 2023, for both the tax-supported and water utility operations. A comprehensive update as well as recommended transfers to and from reserve and reserve funds will be provided through the year end operating financial update report to Council.

**Attachments**

None

**Approvals:**

☒ Manager/Supervisor   ☐ Deputy City Manager   ☒ City Manager
Date: 10/27/2023 Internal Memo #: 23-025(CRE)
To: Council
Circulated to: Corporate Leadership Team
Department: Community Development
Division: Planning, Technology Services and Corporate Strategy
From: Sylvia Rafalski-Misch, Manager of Development Planning
      Joan Jylanne, Manager of Policy Planning
      Mohammad Mamun, Chief Information Officer
      Jenna Brown-Jowett, Director of Corporate Strategy
Subject: Streamline Development Approval Fund (SDAF) - Final Report

Comments

Purpose:

This report provides a final update to Council on the Streamline Development Approval Funding (SDAF) status. Full report details can be found in Appendix A: Streamline Development Approval Fund (SDAF) Final Project Status Report

Background:

On February 15, 2022, staff submitted a Streamline Development Approval Fund Transfer Payment Agreement report to Council (22-012-CRE). The purpose of this report was to summarize the intent and eligible uses of this fund and to receive authorization to enter into an agreement with the Province to access up to $1 million dollars of funding. There was no municipal cost sharing component for this program. The funding covered 100% of the eligible costs up to the maximum amount available in the Transfer Payment Agreement (TPA). Council authorized this request.
The intent of the SDAF was to support:

- Streamlining development approvals initiatives such as e-permitting systems, temporary staff (including full-time staff or interns) to address backlogs, online application portals, and other provincial priorities.

- Diversity internship programs to support diversification of planning/building departments by offering internships to qualified students/new graduates with a focus on people with disabilities, Indigenous, Black, and racialized individuals, and people from diverse ethnic and cultural origins, sexual orientations, gender identities and expressions.

A cross departmental team of City staff met in early 2022 to review relevant workplans across several divisions. Upon completion of that review, the team prepared a proposal for the use of this funding that addressed the eligibility requirements as outlined by the agreement. The approved project included four main initiatives:

1. Subdivision Development Agreement Template and Process Review: Major review, addressed through review and completion of updated subdivision agreement and site plan agreement templates and related corporate processes

2. Amanda Accelerated Implementation: Accelerated implementation of digitizing Building and Planning processes to improve customer service and bringing efficiencies

3. Policy Review to support an Official Plan Amendment to reduce red tape/expected approvals for Regeneration Areas

4. Hiring of Planning staff to address backlog

As part of the TPA, the City provided an interim report to the Province on the progress of projects, which was submitted in April 2022. Also, as part of the TPA, the City is responsible to submit a final report to the Province by November 1, 2023. The full detailed report content can be found in Appendix A: Streamline Development Approval Fund (SDAF) Final Project Status Report

**Attachments**

Appendix A - Streamline Development Approval Fund (SDAF) Final Project Status Report

**Approvals:**

☒ Manager/Supervisor ☒ Deputy City Manager ☒ City Manager
Section 1: How project was completed

1.1 Project Background

The City is one of the 39 municipalities receiving the SDAF. Using this fund, the Technology Services, Planning Services and Building Services divisions have collaboratively initiated the SDAF project to streamline development approval initiatives such as e-permitting systems, hiring temporary staff (including full-time staff or interns) to address backlogs, online application portals, and other provincial priorities.

1.2 Selected Approach to Implement the Project

This project was co-managed by the City’s Design, Digital and Delivery Team within Technology Services by engaging multiple consulting groups listed below and Subject Matter Experts (SMEs) from Planning Services and Building Services, and Amanda Technical Team from Technology Services.

Consulting groups:
- Perry Group Consulting – Business Analysis and Project Management
- Random Access – Portal and Mobile Application Development
- Meraki IT (Information Technology) Consulting – Requirements and Folder Development
- The Planning Partnership - Subdivision Development and Site Plan Agreement Templates
- Smart Density – Visualization and Engagement Material for Missing Middle
- WSP Canada Inc. - Visualization of City owned sites and Strategic Housing Actions
- Meridian Planning Consultants – assistance with Zoning By-law Update and application review/backlog
- Mark Stone Planning – assistance with Secondary Plans and application review/backlog
- N. Barry Lyon Consultants Limited - Inclusionary Zoning

Scope items were developed through Discovery sessions. Perry Group Consulting conducted the Discovery sessions with key SMEs and Stakeholders and identified areas requiring business process improvements to gain operational efficiencies and improve customer experience. Those identified items formed the scope for this project. Scope items outside of Planning Services but related to the Building Services Business
process were also implemented simultaneously where there were dependencies. The Project team followed an iterative approach and made frequent deliveries to gain quick wins.

1.3 Project Governance and Work Plan

As this project had both time (completed by November 1, 2023) and budget (within $1M) constraints, appropriate project governance was applied to ensure timely completion of the planned deliverables within the budget allocated. A Steering Committee and Working Group (structure shown below) were formed, and Roles and Responsibilities of each committee member were created and shared.

Steering Committee Structure:
Working Group Structure:

The project team which includes the Steering Committee and Working Group created the workplan shown below and adhered to the plan.

The Project Manager (PM) led the workgroup; members met on a weekly basis and implemented the planned project activities in parallel; agile methodology was followed, and small releases were made frequently. As a result, project deliverables were implemented as planned on time and within budget.

Work Plan:

<table>
<thead>
<tr>
<th>Lead Division</th>
<th>Initiative</th>
<th>Theme</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning</td>
<td>Subdivision development agreement template and process review: major review, addressed through review of subdivision agreement template and related corporate processes</td>
<td>Process review</td>
</tr>
<tr>
<td>Technology Services</td>
<td>Amanda accelerated implementation: accelerated implementation of digitizing planning process to improve customer service and bringing efficiencies</td>
<td>Process improvements through systems enhancement</td>
</tr>
<tr>
<td>Planning</td>
<td>Policy review to support an Official Plan Amendment to reduce red tape/expected approvals for regeneration areas</td>
<td>Policy &amp; By-law</td>
</tr>
</tbody>
</table>
Section 2: How the Initial Payment was Spent as well as Setting out the Additional Costs Incurred for the Project

- Final Spent (excluding tax):
  - Planning - $481,379
  - Technology Services - $480,000
  - Overall total: $961,379

**Initiatives:**

1. Subdivision Development Agreement Template and Process Review $43,037
   - The Planning Partnership - Subdivision Agreement and Site Plan Agreement Templates: $39,709
   - Terms of Reference for Cultural Heritage Impact Assessment, Conservation Plans, and Documentation and Salvage Plans $3,328

2. Amanda Accelerated Implementation $480,000

<table>
<thead>
<tr>
<th>Initiatives completed</th>
<th>Vendor</th>
<th>SDAF (not including tax)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pre folder on Portal</td>
<td>Random Access</td>
<td>$9,000</td>
</tr>
<tr>
<td>STP on Portal</td>
<td>Random Access</td>
<td>$9,000</td>
</tr>
<tr>
<td>Plan of Condo Development and Testing Folder</td>
<td>Meraki</td>
<td>$18,000</td>
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<tr>
<td>Plan of Condominium Portal</td>
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<td>$9,000</td>
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<tr>
<td>Plan of Subdivision Folder</td>
<td>Meraki</td>
<td>$18,000</td>
</tr>
<tr>
<td>Official Planning Zoning folder changes</td>
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<td>$18,000</td>
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<tr>
<td>Plan of Subdivision</td>
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<td>$9,000</td>
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<td>$2,000</td>
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<tr>
<td>single sign on - services</td>
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<td>Single sign on module</td>
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<td>---------------------------------------------</td>
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<td>Monitors</td>
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<tr>
<td>Planning IPADS or phones</td>
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<tr>
<td>Amanda licenses</td>
<td>Granicus</td>
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<td>Perry Group fees</td>
<td>Perry Group</td>
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<td>BSA - Salary</td>
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<td>GIS My Property public facing solution</td>
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<td>Total</td>
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</table>

3. Policy Review $171,065
   - Smart Density – Visualization and Engagement Material for Missing Middle: $40,000.00
   - WSP Canada Inc. - Visualization of City owned sites and Strategic Housing Actions: $46,490
   - Meridian Planning Consultants – assistance with Zoning By-law Update and application review/backlog: $37,430
   - Mark Stone Planning – assistance with Secondary Plans and application review/backlog: $32,501
   - N. Barry Lyon Consultants Limited - Inclusionary Zoning: $14,644

4. Hiring of Staff $247,277

5. Monitors $20,000

Section 3: Anticipated Cost Savings or Outcomes of the Project and the Measures Expected to be Achieved in Relation to the Systems and Development Approval Process

1. Subdivision Development Agreement Template and Process Review

   The Planning Partnership - Subdivision Agreement and Site Plan Agreement Templates
The City retained The Planning Partnership to assist with the review and update of the Subdivision Agreement and Site Plan Agreement Templates, which has not occurred in more than 10 years. The consultant, along with the City’s Planning and Engineering and Transportation Services Divisions, in consultation with other City Divisions have reviewed existing agreements from other municipalities to update the City’s templates in line with best management practices.

The updated templates provide clear, concise clauses and expectations to the development industry and align with current City processes for approval, construction, maintenance and assumption of development. The updated templates will assist in streamlining preparation and execution of agreements, which will potentially allow an earlier start of construction for developers.

**WSP Canada Inc. - Assist with Terms of Reference for Cultural Heritage Impact Assessment, and new Terms of References for Conservation Plans and Documentation and Salvage Plans**

WSP Canada Inc. (WSP) was retained by the City of Cambridge to assist with updating the City’s Detailed Guidelines for the Preparation of Cultural Heritage Impact Assessments (CHIA) required under Policy 4.10 of the City of Cambridge Official Plan, as well as preparing new Terms of References for Conservation Plans (CP) and Documentation and Salvage Plans.

The Detailed Guidelines for the Preparation of CHIAs were not current or comprehensive, with notable gaps observed in guidance related to: proponent notification; principles and guidelines; cultural heritage evaluation criteria; CHIA requirements including an executive summary, details of historical research, a Statement of Cultural Heritage Value or Interest, discussion of integrity and condition, an implementation and monitoring plan, and conservation recommendations for regionally significant properties. The CHIA ToR also does not provide guidance detailing the completion of CPs or Documentation and Salvage Plans.

On January 7, 2023, Ontario Regulation (O. Reg.) 9/06 was amended by the new O. Reg. 569/22: Criteria for Determining Cultural Heritage Value or Interest under subsection 5 (1) of Schedule 6 to the More Homes Built Faster Act, 2022. The amended O. Reg 9/06 still requires an evaluation of a potential cultural heritage resource, which is used to inform the preparation of a Statement of Cultural Heritage Value or Interest and list of heritage attributes. In addition, for a potential cultural heritage resource to be designated under Part IV of the Ontario Heritage Act, it must now meet two of the criteria of O. Reg. 9/06, as amended by O. Reg. 569/22, rather than one, as previously required. For listing properties on the Municipal Heritage Register, they must meet one criteria.

The inclusion of guidance for CPs and documentation and salvage within the CHIA ToR was deemed ineffective as the guidance document became too lengthy and clarity
between deliverable requirements was challenging to clearly express. Individual ToRs were prepared for each deliverable to avoid any confusion. Using this approach, only relevant ToRs will be issued to a proponent, dependent upon their proposed project. The above changes should streamline development approvals given current, comprehensive and need specific ToRs are now available for use by the development industry and for staff review.

2. AMANDA Accelerated Implementation

Multiple sub projects were implemented to enhance the systems and improve the development approval process. Details on those sub projects and their outcomes are provided below.

**Portal for Pre-Consultation**

Developers can now apply for development pre-consultation online. The timeline for internal processing was reduced and data is now available for analysis.

Pre-consultations previously submitted to the City via email were uploaded to AMANDA by staff and reviewed for completeness and this process took approximately 45 minutes per pre-consultation submission. This improvement has reduced internal processing time to approximately 15 minutes per pre-consultation submission. For example, with a total of 64 development pre-consultations that were entered into AMANDA in 2022, this improvement reduces internal processing time by 32 hours in a year.

**Portal for Site Plan**

Developers can apply for site plan approvals online. The timeline for internal processing was reduced and data is now available for analysis.

Site Plan applications previously submitted to the City via email were uploaded to AMANDA by staff and reviewed for completeness and this initial application process took approximately one hour per site plan application, plus any additional time spent on subsequent submissions. This improvement has reduced internal processing time to approximately 15 minutes per initial site plan application submission. For example, with a total of 54 site plan applications that were entered into AMANDA in 2022, this improvement reduces internal processing time by 41 hours in a year.

**Prepare Zoning/Subdivision/Official Plan Folder for Portal**

The back-office system was configured to receive online Zoning/Subdivision/Official Plan Amendment applications. The following functions were added:

- Subdivision applications can now be circulated to internal commenting staff and external commenting agencies through AMANDA and not by email.
Subsequent submissions for Official Plan Amendments (OPAs), Zoning By-law Amendments (ZBAs) and Draft Plans of Subdivision (Subdivisions) can now be circulated through AMANDA.

Subdivision decision, draft approval conditions, clearances, Subdivision Agreements and registration of subdivisions can be tracked in AMANDA. The current process involves creating folders in SharePoint and AMANDA.

Circulations to internal departments and outside agencies through AMANDA will reduce processing time.

Subdivision Approval is currently a regional responsibility, and once delegated to the City, additional staff time will be required to process subdivision applications. This improvement has prepared the City for the delegated approval authority role in the future for Plans of Subdivisions.

**Portal for Zoning/Subdivision/Official Plan Amendments**

Developers can apply for OPAs, ZBAs and Subdivision approvals online. The timeline for internal processing was reduced and data is now available for analysis.

OPA, ZBA and Subdivision applications previously submitted to the City via email were uploaded to AMANDA and reviewed for completeness by staff and this initial application process took approximately one hour, plus any additional time spent on subsequent submissions. This improvement has reduced internal processing time to approximately 15 minutes per initial application submission. For example, with a total of 21 OPA/ZBA applications that were entered into AMANDA in 2022, this improvement reduces internal processing time by at least 16 hours in a year.

Each application goes through several submissions (up to 3 in some cases), and now subsequent submissions can be uploaded to AMANDA by the developer, not staff, saving additional processing time.

**Prepare Condominium Folder for Portal**

The back-office system was configured to receive online Plan of Condominium (Condominium) applications. Condominium applications can now be circulated to internal commenting staff and external commenting agencies through AMANDA and not by email.

Condominium decision, draft approval conditions, clearances, Agreements and registration of condominiums can be tracked in AMANDA. The current process involves creating folders in SharePoint and AMANDA.

**Portal for Condominiums**

Developers can apply for Plan of Condominium (Condominium) approvals online. The timeline for internal processing will be reduced and data is now available for analysis.
Condominium approval is currently a regional responsibility, and once delegated to the City, additional staff time will be required to process condominium applications. This improvement has prepared the City for the delegated approval authority role in the future for Plans of Condominium.

**Planning Folder Instrumentation**

The back-office tracking system has been configured to track necessary Planning approval data for analysis and future improvements of the process.

Bill 109 dates were added to Site Plan, OPA and ZBA application types in AMANDA: submission incomplete date, email reminders to Planning staff as decision deadline under the Planning Act approaches, and dates for refunding application fees if a decision has not been made. A circulation process to allow for an optional pre-review prior to deeming an application as complete was also included to allow an early review period that may be beneficial in assisting staff to meet legislated timelines.

Other: Included the ability to enter a public mailing list into the system and a process that would automate sending out notification emails (to notify those interested in a public and/or neighbourhood meetings, recommendation reports and decisions), saving admin staff circulation time.

**Mobile Inspection App, iPads, Laptops and Monitors with High Resolution**

The mobile inspection app provides the ability to complete inspections more efficiently and reduces the overall turnaround time for building projects. The iPads can be used onsite for data entry and will save staff time having to input notes/data in the office.

New laptops and monitors (with high resolution graphic card) provide for higher resolution and improved visibility in the review of detailed site plans and drawings.

**Single Sign on**

The Single Sign on has made signing in easier on site when using the mobile inspection applications.

3. **Policy Review**

**Smart Density – Visualization and Engagement Material for Missing Middle**

A missing middle guidebook and educational video have been produced to assist council decision makers, development industry representatives and the public visualize what integrating missing middle housing into our community could look like and explores the opportunity to diversity the range and mix of housing, including affordable housing.

The educational materials help to define what missing middle housing is, why it is important and what context-sensitive intensification in built-up areas could look like in
Cambridge. This work brings a local context and understanding to provincial and regional policy direction around the importance of missing middle housing and its role in achieving complete communities, 15-minute neighbourhoods, transit supportive development, a range and mix of housing (including affordable housing), protection of our natural and cultural heritage resources (by growing up instead of out and reanimating our cultural heritage resources) and growth targets. Missing middle housing also provides stability to communities by diversifying our housing stock and providing options to residents to age within their neighbourhoods.

The materials should help bring common language and understanding to missing middle forms of housing speeding up the development review process.

**WSP Canada Inc. - Visualization of City owned sites and Strategic Housing Actions**

The City is preparing a housing strategy which includes hiring a consultant to provide strategic housing actions and background research on recent changes to the policy framework. In conjunction with this strategic work, the consultant was tasked with preparing visualizations for potential development concepts for a number of City owned sites.

Staff have been reviewing the development potential of the City owned lands for housing, including affordable housing and are finalizing a report to Council seeking direction to rezone the properties to permit moderate increases in density to allow for gentle intensification on these lands.

Redevelopment of the underutilized lands will help to increase the overall number of dwelling units in Cambridge, work towards the housing pledge as well as reduce the cost associated with maintaining lands in City ownership as the lands would ultimately be sold to developers through an RFP process. The prezoning of the lands will also speed up the development process.

**Meridian Planning Consultants – Assistance with Zoning By-law Update and application review/backlog**

The City is preparing a new comprehensive Zoning By-law. This project will result in updated and contemporary zoning regulations that implement the City’s Official Plan.

Zoning regulations will be simplified by reducing the number of zoning classes for various land uses. This will result in a greater variety of dwellings permitted as-of-right and eliminate the number of time-consuming site-specific development applications. Through this process the City will also be implementing new secondary plan areas which include the Hespeler Road Protected Major Transit Station Areas (PMTSAs) and the Main and Dundas Street South node. These two areas are expected to be a focus of new growth in the City. Implementing the secondary plan policies in the new Zoning
By-law will enable developers to submit projects straight to site plan approval and building permit.

**Mark Stone Planning – Assistance with Secondary Plans and application review/backlog**

Mark Stone Planning was retained as an additional planning consultant to expedite the completion of the Main and Dundas Street South Secondary Plan to be incorporated into the City’s Official Plan through an Official Plan Amendment. Completion of this secondary plan will allow for the development of some underutilized properties within the secondary plan area as well as working towards 15-minute communities.

The secondary plan is intended to help facilitate growth which will assist in fulfilling the housing pledge as well as planning for the anticipated growth Cambridge will accommodate in the coming years. The policies of the secondary plan provide additional permissions to many of the properties which should make future redevelopment for mixed use less restrictive and speed up development approvals as Official Plan and Zoning By-law Amendments should not be necessary as small adjustments for site design can be taken to Committee of Adjustment in conjunction with the site plan review process.

**N. Barry Lyon Consultants Limited - Inclusionary Zoning**

The Cities of Cambridge, Kitchener and Waterloo have been working with the Region of Waterloo towards an Inclusionary Zoning (IZ) project to facilitate the development of attainable units. Updates were needed to the financial model used to justify the proposed set aside rates and approach proposed by the team due to provincial changes to IZ policies.

The Inclusionary Zoning program, when it’s implemented, will help to provide attainable housing units within Major Transit Station Areas (MTSA) helping to work towards 15-minute neighbourhoods with close access to higher order rapid transit.

**4. Hiring of Staff**

Within the Planning Services Division, the funding was intended to cover four (4) planning technicians and four (4) students.

Three (3) Planning Technician contracts and four (4) student contracts were completed.

The filled positions were aligned with capacity for senior staff to manage resources.

**Section 4: The Number of Interns Enrolled in the Diversity Internship Program**

Not applicable. The City of Cambridge does not currently collect self-identifying data as part of the hiring process.
Section 5: The Actual Costs to Carry out the Project that have not been Included as Part of the Interim Report Back Paid by the Recipient

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RESOLUTION

MOVED BY _______________________________ DATE: October 10, 2023

SECONDED BY ___________________________ RESOLUTION: 23-020

"WHEREAS the Corporation of the Town of Rainy River is a small community in Northwestern Ontario with limited financial resources;

AND WHEREAS the Town of Rainy River owns and operates the water treatment facilities, water distribution facilities, wastewater treatment facilities and wastewater collection facilities which service the residents of the Town of Rainy River;

AND WHEREAS the Town of Rainy River requires Class II Water Treatment Operators for its facilities;

AND WHEREAS the Corporation of the Town of Rainy River attempts to provide training as prescribed by the Province of Ontario to obtain the necessary classification(s);

AND WHEREAS the Town of Rainy River has been fortunate in obtaining a full staff compliment eager to take on the responsibilities of water treatment and distribution and wastewater collection and treatment operations;

AND WHEREAS any new employees of the Town of Rainy River require certification;

AND WHEREAS training is becoming increasingly difficult to procure;

AND WHEREAS the Province of Ontario has implemented stringent review of water treatment plants to ensure compliance;"
AND WHEREAS the Province of Ontario is promoting and providing an increased number of training opportunities for a variety of trades;

BE IT HEREBY RESOLVED that the Corporation of the Town of Rainy River petitions the Province of Ontario to expand water treatment training opportunities for communities within Ontario;

AND FURTHER the training be delivered in a method that is flexible and affordable;

AND FURTHER utilize existing networks, such as Contact North, for on-line exam preparation and exam supervision;

AND FURTHER the Council of the Corporation of the Town of Rainy River forward copies of this resolution to Premier Doug Ford, Minister of Environment, Conservation and Parks Andrea Khanjin, MPP Greg Rickford, Walkerton Clean Water Centre, Ontario Municipalities.”

ABSTAIN ____________
AYES ________________
NAYES ________________

D. ARMSTRONG ______
D. EWALD ______
J. HAGARTY ______
B. HELGESON ______
N. IVALL ______
M. KREGER ______
G. PROST ______

CARRIED ✔
DEFEATED ____________

MAYOR OR ACTING MAYOR

Page 44 of 181
Be it resolved that Council support Bill 21 amends the Residents’ Bill of Rights set out in section 3 of Fixing Long-Term Care Act, 2021 by adding the right of residents not to be separated from their spouse upon admission but to have accommodation made available for both spouses so they may continue to live together.
Canton de Hawkesbury Est
Réunion Extraordinaire

No. du point à l'ordre du jour: 16.
Résolution # 2023-50
Titre: Correspondance
Date: le 10 octobre 2023

Proposé par: Monique Desjardins
Appuyé par: Stéphanie Sabourin

Qu'il soit résolu que le Conseil soutien le projet de loi 21 qui modifie la Charte des droits des résidents énoncée à l'article 3 de la loi de 2021 sur les soins de longue durée en ajoutant le droit des résidents de ne pas être séparés de leur conjoint au moment de leur admission, mais de disposer d'un logement pour les deux conjoints afin qu'ils puissent continuer à vivre ensemble.

Adoptée

Hemi Villeneuve, Gréffière,

Page 46 of 181
Robert Kirby
Mayor of Township of East Hawkesbury
5151 County Road 14, P.O. Box 340, St-Eugene, ON, K0B 1P0

RE: Requesting your support for Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022

September 25, 2023

Dear Mayor Kirby,

I am writing to you today to share an update on Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022, and to request your support for this important legislation.

Bill 21 amends the Residents’ Bill of Rights set out in section 3 of Fixing Long-Term Care Act, 2021 by adding the right of residents not to be separated from their spouse upon admission but to have accommodation made available for both spouses so they may continue to live together.

The Act was inspired by Cambridge resident Jim McLeod, who will have been separated from his wife of 65 years Joan, on September 17, 2023. Nearly 6 years later, Jim continues to champion spousal reunification. He often says that he will talk to anyone and has two giant binders full of his advocacy work on the Bill. Last week, he told me that his heart is breaking because of his separation from Joan. He has brought other seniors who are separated from their spouses into the advocacy – you cannot sit with these folks for any amount of time and not care deeply about this legislation.

I know that you value the many contributions that older adults have made to Waterloo Region, and care deeply that they can live their final years with dignity and love. I am hoping you will consider bringing a motion forward to your Council, in support of the Till Death Do Us Part Act. Your support will help us to keep attention on this important legislation, so that it can finally be called to the Standing Committee on Social Policy – one step closer to Royal Assent.

I would be happy to discuss the Bill with you further, via phone call or an in-person meeting at your convenience. Thanks in advance for considering my request.

Sincerely,

Catherine Fife, Waterloo MPP
Finance & Treasury Board Critic
October 26th, 2023

Minister of Long-Term Care
438 University Avenue, 8th Floor
Toronto, ON M5G 2K8

To Whom It May Concern,

Please be advised that the Council of the Municipality of North Perth passed the following resolution at their regular meeting held on October 16th, 2023 regarding a request for support for Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022 from Catherine Fife, Waterloo MPP.

Moved By: Lee Anne Andriessen   Seconded By: Sarah Blazek

THAT: The Council of the Municipality of North Perth supports Consent Agenda Item 7.11 Catherine Fife, Waterloo MPP – Request for Support for Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022.

AND THAT: Staff be directed to forward the resolution to other provincial entities and other Council counterparts across Ontario.

CARRIED

If you have any questions regarding the above resolution, please do not hesitate to contact me.

Regards,

Sarah Carter
Acting Clerk/Legislative Services Supervisor
Municipality of North Perth
330 Wallace Ave. N., Listowel ON N4W 1L3
519-292-2062
scarter@northperth.ca

Cc: Catherine Fife, Waterloo MPP
    Perth Wellington MPP, Matthew Rae
    All Ontario Municipalities
Todd Kasenberg
Mayor of Municipality of North Perth

RE: Requesting your support for Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022

September 25, 2023

Dear Mayor Kasenberg,

I am writing to you today to share an update on Bill 21, Fixing Long-Term Care Amendment Act (Till Death Do Us Part), 2022, and to request your support for this important legislation.

Bill 21 amends the Residents' Bill of Rights set out in section 3 of Fixing Long-Term Care Act, 2021 by adding the right of residents not to be separated from their spouse upon admission but to have accommodation made available for both spouses so they may continue to live together.

The Act was inspired by Cambridge resident Jim McLeod, who will have been separated from his wife of 65 years Joan, on September 17, 2023. Nearly 6 years later, Jim continues to champion spousal reunification. He often says that he will talk to anyone and has two giant binders full of his advocacy work on the Bill. Last week, he told me that his heart is breaking because of his separation from Joan. He has brought other seniors who are separated from their spouses into the advocacy – you cannot sit with these folks for any amount of time and not care deeply about this legislation.

I know that you value the many contributions that older adults have made to Waterloo Region, and care deeply that they can live their final years with dignity and love. I am hoping you will consider bringing a motion forward to your Council, in support of the Till Death Do Us Part Act. Your support will help us to keep attention on this important legislation, so that it can finally be called to the Standing Committee on Social Policy – one step closer to Royal Assent.

I would be happy to discuss the Bill with you further, via phone call or an in-person meeting at your convenience. Thanks in advance for considering my request.

Sincerely,

Catherine Fife, Waterloo MPP
Finance & Treasury Board Critic
BACKGROUND:

On November 15, 2022, the Till Death Do Us Part Act, passed second reading in the Ontario legislature after being introduced for the third time in September 2022. The bill was then referred to the Ontario Legislature’s Social Policy Committee. You can view highlights of the second reading debate here: https://www.youtube.com/watch?v=mYRlgQaDe2k

I have been pushing for the Standing Committee on Social Policy to schedule a time to begin the work of reviewing Bill 21 since November 2022. Today marks 286 days since the Act passed second reading at the Legislative Assembly of Ontario. Unfortunately, the Bill has yet to be called to committee.

Bill 21, which was formerly Bill 153 and 95, respectively, had passed second reading and was sent to the Justice Committee in December 2019, but was wiped off the order paper when Premier Ford prorogued the house in 2021. It was reintroduced early 2022 but did not have time to progress before the election.

Since I first introduced this Bill in 2019, the number of people who’ve reached out to my offices with heartbreaking stories of couples entering long-term care who are torn apart has skyrocketed. Simply put, Ontario seniors deserve dignity in care and should have the right to live with their partner as they age. Of note, Nova Scotia passed similar legislation, titled the Life Partners in Long-Term Care Act in 2021.

Following many meetings with stakeholders, it’s clear that “care campuses” which offer different levels of care (independent, assisted living and long-term care) are the progressive model for investing in quality care for Ontario’s aging population. Care campuses are an essential element to keeping couples together as they often age at different rates. This level of choice has been brought to my attention as especially important to rural and northern municipal leaders across Ontario. The care campus model for seniors housing that builds different levels of care has unique financial savings that will be critical as we grapple with a rapidly aging province.

We need the Bill to be called to the Standing Committee on Social Policy as soon as possible. We know that couples who are separated across Ontario cannot wait any longer for this legislative change to be made.

Here are the links to recent media coverage of the Till Death Do Us Part Act, which provide more specific insights into the lived experiences of older adults who are separated from their spouses:

- CTV News Kitchener: Ontario seniors separated in long-term care pushing for the right to remain together
- CityNews Kitchener: Waterloo MPP appeals for seniors bill to be brought forward
- Waterloo Region Record: Cambridge senior calls for end to separating couples in long-term care
 agenda number: 15.13.
resolution number 23-178

Title: Cigarette Producer Responsibility

Date: Friday, October 13, 2023

Moved by: Councillor Sheard
Seconded by: Councillor MacLeod

WHEREAS cigarette manufacturers play a crucial role in the creation and distribution of cigarette products. Cigarettes, are responsible for significant environmental damage and contribute to waste and pollution; and

WHEREAS cigarette butts are the most common form of litter worldwide and pose a threat to aquatic life and ecosystems. As reported 26 July 2023 to the Canadian Council of Ministers of the Environment, Pollution Probe’s Great Lakes Plastic Cleanup identified cigarette butts one of the top five items of microplastics found in the Great Lakes, and

WHEREAS cigarette filters are composed of non-biodegradable materials that can take several years to degrade, exacerbating the problem of waste accumulation; and

WHEREAS the concept of producer responsibility promotes the idea that the party that profits from the creation and sale of a product should also be responsible for managing the product's end-of-life environmental impact; and

WHEREAS the Province of Ontario has successfully implemented producer responsibility programs for various industries, such as electronics, packaging, and batteries, resulting in significant improvements in waste management and environmental sustainability; and

WHEREAS the exclusion of cigarette manufacturers from current producer responsibility programs in our province creates an inconsistency in environmental policy and hampers our overall efforts to reduce waste and protect our environment. It is imperative to address the environmental impact of cigarette manufacturing, usage, and disposal.
NOW THEREFORE BE IT RESOLVED that the Township of The Archipelago hereby requests the Province of Ontario to include cigarette manufacturers within the scope of producer responsibility regulations and programs;

AND FURTHER BE IT RESOLVED that the Ontario Government takes necessary steps to develop and amend legislation to ensure cigarette manufacturers are responsible for the collection, recycling, and proper disposal of cigarette waste and the Province of Ontario be encouraged to work collaboratively with relevant stakeholders, including public health organizations, environmental groups, and retail associations, to develop comprehensive and effective strategies for the inclusion of cigarette manufacturers in producer responsibility program, taking into account the unique challenges posed by tobacco products;

AND FURTHER BE IT RESOLVED that the Province of Ontario allocate adequate resources and establish monitoring systems to ensure compliance with the newly imposed responsibilities by cigarette manufacturers, including penalties for non-compliance;

AND FURTHER BE IT RESOLVED that the Province of Ontario adopts regulations and policies that require cigarette manufacturers to:

1. Take financial responsibility for the collection, transportation, recycling, or safe disposal of discarded cigarettes and related waste materials.

2. Develop and engage in public awareness campaigns to educate the public about the environmental impact of cigarette butt litter and implement programs to educate the public on the safe disposal of cigarette butts.

3. Implement measures to minimize the environmental impact of their products through the use of sustainable materials, reduced packaging, and improved recycling initiatives;

AND FURTHER BE IT RESOLVED The Ministry of the Environment actively collaborates with other provinces and territories within Canada to encourage a nationwide approach towards including cigarette manufacturers in Producer Responsibility initiatives;

AND FURTHER BE FINALLY RESOLVED that copies of this Resolution be sent to the Honorable Doug Ford Premier of Ontario, the Honorable Andrea Khanjin Minister of the Environment, Conservations and Parks, relevant Members of Provincial Parliament (MPPs), Leader of the Opposition parties, All Municipalities in Ontario, Pollution Probe, Georgian Bay Forever, Georgian Bay Association, and other pertinent stakeholders as appropriate, urging their support and action in this matter.
October 17, 2023

Premier Doug Ford
premier@ontario.ca

Dear Mr. Ford,

At the Township of Terrace Bay Regular Council Meeting held on Monday March 6, 2023, the following resolution of support was passed.

RE: Township of Aurora Motion 10.4 Councillor Weese, Re: Aurora Council Opposition to Strong Mayor Powers in Aurora"

Resolution: 257-2023
Moved by: Councillor Johnson
Seconded by: Councillor St. Louis

Whereas the Township of Aurora passed "Motion 10.4 - Councillor Weese; Re: Aurora Council Opposition to Strong Mayor Powers in Aurora at its meeting on September 26, 2023; and

Whereas these Strong Mayor Powers undermine democratic processes executed through municipal elections; and

Whereas Strong Mayor Powers may also violate by-laws established by municipalities that provides accepted and legal procedures for governance; and

Whereas Terrace Bay Council recognizes the important role each Councillor provides the residents in their Ward and the community-at-large;

Now Therefore Be it Hereby Resolved That the Township of Terrace Bay Council supports the Town of Aurora's motion 10.4 and opposes Strong Mayor Powers being provided to the Head of Council;

Be It Further Resolved That this approved Motion is to be sent to the Premier of Ontario, the Honourable Doug Ford; the Minister of Municipal Affairs and Housing, the Honourable Paul Calandra; Lise Vaugeois MPP, Thunder Bay—Superior North and each of the Municipalities in Ontario.

Sincerely,

Jon Hall
CAO/Clerk

CC:
Honourable Paul Calandra - minister.mah@ontario.ca
MPP - Thunder Bay Superior North - Lise Vaugeois - LVaugeois-QP@ndp.on.ca
All Ontario Municipalities
THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS
RESOLUTION

Regular Meeting

Resolution: 2023 - 372
Date: October 17, 2023

Moved By: [Signature]
Seconded By: [Signature]

THAT Council hereby receives and supports resolution number 2023-475 from the Municipality of Grey Highlands, resolution number 2023-173 from the Municipality of St.-Charles and the resolution from the Municipality of South Dundas passed on September 11, 2023 regarding school bus stop arm cameras;

AND THAT Council directs the Clerk to forward a copy of this resolution to Premier Doug Ford, Attorney General Doug Downey; the Minister of Education; the local Member of Provincial Parliament (MPP); the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities.

Carried

Deferred

Defeated

MAYOR

Recorded Vote:

Yea  Nay

Mayor Fraser
Deputy Mayor Bergeron
Councillor Annable
Councillor Uhrig
Councillor Lennox

Page 54 of 181
Regular Meeting of Council

Agenda Number: 10.2.
Resolution Number: 2023-173
Title: Resolution Stemming from July 19, 2023 Regular Meeting of Council - Item 10.1 - Correspondence #4
Date: August 9, 2023

Moved by: Councillor Laframboise
Seconded by: Councillor Lachance

BE IT RESOLVED THAT Council for the Corporation of the Municipality of St.-Charles hereby supports the Resolution passed by the Municipality of Grey Highlands on June 21, 2023 requiring all stop arm cameras on to be installed and paid for by the Province on all school buses for the start of the 2023-2024 school year;

AND BE IT FURTHER RESOLVED THAT a copy of this Resolution be forwarded to Premier Doug Ford; Attorney General Doug Downey; the Ministry of Education; the local Member of Provincial Parliament (MPP); the Association of Municipalities of Ontario (AMO) and all Ontario Municipalities.

CARRIED
June 21, 2023

Office of the Premier of Ontario                           Sent via email

To Hon. Doug Ford:

Re: Resolution # 2023-475

Please be advised that the following resolution was passed at the June 21, 2023 meeting of the Council of the Municipality of Grey Highlands.

That the Council of the Municipality of Grey Highlands urges the Provincial Government to:
1. Require all school buses to have stop arm cameras installed and paid for by the Province for the start of the 2023-2024 school year; and
2. Underwrite the costs for the implementation and on-going annual costs for Administrative Monetary Penalties in small and rural municipalities;

FURTHER RESOLVED THAT this resolution be circulated to Premier Doug Ford, Attorney General Doug Downey, Minister of Education Stephen Lecce, Provincial opposition parties, Rick Byers MPP, AMO, Bluewater District School Board, Grey County Warden and all municipalities in Ontario.

If you require anything further, please contact this office.

Sincerely,

Amanda Fines-VanAlstine
Manager of Corporate Services/Deputy-Clerk
Municipality of Grey Highlands

cc. Attorney General Doug Downey,
Minister of Education Stephen Lecce,
Provincial opposition parties,
Rick Byers MPP,
AMO,
Bluewater District School Board,
Grey County Warden
and all municipalities in Ontario.
Notice of Motion by Councillor Tom Smyth

WHEREAS almost 824,000 students travel in about 16,000 school vehicles every school day in Ontario and according to the Ministry of Transportation’s statistics the rate of vehicles blowing by stopped school buses is over 30,000 times every day;

AND WHEREAS the Province of Ontario passed the Safer School Zones Act in 2017 which authorized the use of Automated School Bus Stop Arm Camera Systems to detect incidents where vehicles failed to stop when the school bus was stopped and the stop-arm extended (O. Reg. 424/20);

AND WHEREAS the Association of Municipalities (AMO) working on behalf of all Ontario Municipalities made its submission to the Standing Committee on General Government on May 21, 2019 in support of Administrative Monetary Penalties (AMPs) to be used to collect fine revenue for school bus stop arm infractions and other applications, including Automated Speed Enforcement (ASE) technologies deployed in school and community safety zones;

AND WHEREAS police resources can not be spread any thinner to enforce Highway Traffic Act offences throughout municipalities;

AND WHEREAS the administrative and financial costs to establish the required municipal Administrative Penalty program under the Highway Traffic Act, and its regulations, are substantial and maybe out of reach for small or rural municipalities that have insufficient amounts of traffic to generate the required funds to offset the annual operational costs of a municipal Administrative Penalty program;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of South Dundas urges the Provincial Government to:

a) Require all school buses to have stop arm cameras installed and paid for by the Province for the start of the 2023-2024 school year; and
b) Underwrite the costs for the implementation and on-going annual costs for Administrative Monetary Penalties in small and rural municipalities;

AND FURTHER THAT this resolution be circulated to Premier Doug Ford, Attorney General Doug Downey, Minister of Education Stephen Lecce, Provincial opposition parties, Mathew Rae MPP, and AMO.
October 18, 2023

Premier of Ontario
Legislative Building
Queen’s Park
Toronto ON M7A 1A1

Sent by Email

Dear Premier Ford,

**RE: Establishing a Guaranteed Livable Income**

Please be advised that Council of the Township of Clearview, at its meeting held on October 16, 2023, passed a resolution supporting the correspondence/resolution from the Town of Grimsby regarding establishing a guaranteed livable income:

Moved by Councillor Broderick, Seconded by Councillor McArthur, That in consideration of correspondence received September 11, 2023, from the Town of Grimsby respecting establishing a guaranteed livable income, Council of the Township of Clearview directs staff to send a letter of support for the resolution passed by the Town of Grimsby to the Premier of Ontario, the MP and MPP for Simcoe-Grey, and all Ontario municipalities. Motion Carried.

If you have any questions regarding the above, please do not hesitate to contact the undersigned.

Regards,

Sasha Helmkay-Playter, B.A., Dipl. M.A., AOMC
Clerk/Director of Legislative Services

cc: Brian Saunderson, MPP Simcoe Grey
    Terry Dowdall, MP Simcoe Grey
Ontario Municipalities
October 18, 2023

Premier of Ontario
Legislative Building
Queens Park
Toronto ON M7A 1A4

Sent by Email

RE: Municipal Codes of Conduct

Please be advised that Council of the Township of Clearview, at its meeting held on October 16, 2023, passed a resolution supporting the correspondence regarding Municipal Codes of Conduct.

Moved by Councillor Broderick, Seconded by Councillor Walker, Whereas all Ontarians deserve and expect a safe and respectful workplace;

Whereas, municipal governments, as the democratic institutions most directly engaged with Ontarians need respectful discourse;

Whereas several incidents in recent years of disrespectful behaviour and workplace harassment have occurred amongst members of municipal councils;

Whereas these incidents seriously and negatively affect the people involved and lower public perceptions of local governments;

Whereas municipal Codes of Conduct are helpful tools to set expectations of council member behaviour;

Whereas municipal governments do not have the necessary tools to adequately enforce compliance with municipal Codes of Conduct;

Now, therefore be it resolved that the Township of Clearview supports the call of the Association of Municipalities of Ontario for the Government of Ontario to introduce legislation
to strengthen municipal Codes of Conduct and compliance with them in consultation with municipal governments;

Also, Be It Resolved that the legislation encompass the Association of Municipalities of Ontario’s recommendations for:

- Updating municipal Codes of Conduct to account for workplace safety and harassment;
- Creating a flexible administrative penalty regime, adapted to the local economic and financial circumstances of municipalities across Ontario;
- Increasing training of municipal Integrity Commissioners to enhance consistency of investigations and recommendations across the province;
- Allowing municipalities to apply to a member of the judiciary to remove a sitting member if recommended through the report of a municipal Integrity Commissioner;
- Prohibit a member so removed from sitting for election in the term of removal and the subsequent term of office;

And that the above resolution be circulated to the Ministry of Municipal Affairs and Housing, MPP Brian Saunderson and all Ontario Municipalities.

If you have any questions regarding the above, please do not hesitate to contact the undersigned.

Regards,

Sasha Helmkay-Playter, B.A., Dipl. M.A., AOMC
Clerk/Director of Legislative Services

cc: Hon. Paul Calandra, Ministry of Municipal Affairs and Housing
MPP Simcoe Grey, Brian Saunderson
Ontario Municipalities
October 18, 2023

Premier of Ontario
Legislative Building
Queen’s Park
Toronto ON M7A 1A1

Sent by Email

Dear Premier Ford,

RE: Illegal Car Rally – Provincial Task Force

Please be advised that Council of the Township of Clearview, at its meeting held on October 16, 2023, passed a resolution supporting the correspondence/resolution from the Town of Wasaga Beach regarding illegal car rallies:

Moved by Councillor Broderick, Seconded by Deputy Mayor Van Staveren, Whereas, the prevalence of unsanctioned car rally events has grown in recent years throughout North America; and

Whereas, the Town of Wasaga Beach has been the target of unsanctioned car rallies over the past four years resulting in property damage, threats to public order, and significant risk to people’s safety and enjoyment of their property;

And Whereas the protections afforded by the Canadian Charter of Rights and Freedoms are being violated by unsanctioned car rally organizers and participants, thereby infringing on the rights of others and undermined the response of enforcement personnel; and

Whereas, unsanctioned car rally activity crosses multiple jurisdictions requiring a province wide coordinated response framework to protect all communities from the same disruption and risk to public safety;
Therefore Be It Resolved That the Town of Wasaga Beach requests that a provincial task force be assembled to create a municipal response framework to protect communities from unsanctioned car rallies with a mandate to include, but not limited to:

- Investigate legislative enhancements and tools to assist municipalities in responding and enforcing unsanctioned car rallies.
- Investigate expanded powers for municipal law enforcement officers.
- Develop a proactive approach to awareness, prevention, enforcement and collaboration across all enforcement personnel, including police, municipal law enforcement officers and other provincial offences officers.
- Investigate harsher penalties and increased fines for unsanctioned car rally organizers and participants; and

That the Province provide funding to municipalities to assist with the cost in enforcing unsanctioned car rallies; and

And Further That a copy of this resolution be sent to the Right Honourable Prime Minister Justin Trudeau, Honourable Doug Ford, Premier of Ontario, the Honourable Michael Kerzner, Solicitor General of Ontario, the Honourable Doug Downey, Attorney General of Ontario, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Honourable Prabmeet Sarkaria, Minister of Transportation, MPP Brian Saunderson, Commissioner of the Ontario Provincial Police, County of Simcoe, FCM, and AMO.

If you have any questions regarding the above, please do not hesitate to contact the undersigned.

Regards,

Sasha Helmkay-Playter, B.A., Dipl. M.A., AOMC
Clerk/Director of Legislative Services

cc: Right Honourable Prime Minister Justin Trudeau
Premier Doug Ford
Hon. Michael Kerzner, Solicitor General of Ontario
Hon. Doug Downey, Attorney General of Ontario
Hon. Paul Calandra, Minister of Municipal Affairs and Housing
Hon. Prabmeet Sarkaria, Minister of Transportation
MPP Brian Saunderson
Commissioner Thomas Carrique, Ontario Provincial Police
County of Simcoe Council
Federation of Canadian Municipalities
Association of Municipalities of Ontario
Ontario Municipalities
October 19, 2023

Hon. Doug Downey  
Attorney General  
McMurtry-Scott Bldg 11th Flr, 720 Bay St.  
Toronto, ON M7A 2S9

Sent via email: Doug.Downey@ontario.ca

RE: Call for an Amendment to the Legislation Act, 2006

Dear Mr. Downey,

At the Regular Meeting of Council held on October 17, 2023, the Council of the Corporation of the Township of McKellar carried the following resolution:

**Resolution No. 23-671**  
Moved by: Councillor Kekkonen  
Seconded by: Councillor Zulak

WHEREAS Metroland Media Group has sought bankruptcy protection and will cease the print publication of its weekly community newspapers across Ontario, moving to an online-only model; and

WHEREAS Neil Oliver, Chief Executive Officer and President of Metroland Media Group, said the 71 Metroland community publications will be digital only going forward; and

WHEREAS the Legislation Act, 2006 provides a definition of “newspaper” which applies to every Ontario Act and Regulation, as in a provision requiring publication, means a document that, (a) **is printed in sheet form**, published at regular intervals of a week or less and circulated to the general public, and (b) consists primarily of news of current events of general interest; (“journal”); and

WHEREAS Ontario Municipalities are required to follow publication and notice requirements for Provincial Acts and Regulations; and
WHEREAS communities such as the West Parry Sound Area cannot comply with publication requirements in Provincial Acts and Regulations as the Parry Sound North Star news publication is no longer being printed in sheet form and there are no other local news publications fitting the definition of “newspaper”; and

WHEREAS some small, rural, Ontario Municipalities may not have the means to bring an application to the Court to ask for directions and approval of an alternate manner of providing notice;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby request the Provincial government to make an amendment to the Legislation Act, 2006 to include digital publications as an acceptable means of publication and notice requirements for Provincial Acts and Regulations; and

FURTHER request the support of all Ontario Municipalities; and

FURTHER THAT this resolution be forwarded to the Minister of Municipal Affairs and Housing, Paul Calandra; Parry Sound-Muskoka MPP, Graydon Smith; The Association of Ontario Municipalities (AMO); CEO and President of Metroland Media Group, Neil Oliver and all Ontario Municipalities.

Carried

Regards,

Karlee Britton
Deputy Clerk
Township of McKellar
deputyclerk@mckellar.ca
(705) 389-2842 x5

cc:

Paul Calandra, Minister of Municipal Affairs and Housing
Graydon Smith, MPP Parry Sound-Muskoka
The Association of Ontario Municipalities (AMO)
Neil Oliver, CEO & President, Metroland Media Group
All Ontario Municipalities
Hon. Doug Downey  
Attorney General  
McMurtry-Scott Bldg 11th Flr, 720 Bay St.  
Toronto, ON M7A 2S9

Sent via e-mail: doug.downey@ontario.ca

Re: Call for an Amendment to the Legislation Act, 2006

Dear Mr. Downey,

Please be advised that at the Regular Council Meeting on October 25th 2023, the Town of Plympton-Wyoming Council passed the following motion, supporting the attached resolution from the Township of McKellar regarding a Call for an Amendment to the Legislation Act, 2006.

**Motion 10**
*Moved by Councillor Kristen Rodrigues  
Seconded by Councillor John van Klaveren  
That Council support item ‘L’ of correspondence from the Township of McKellar regarding a Call for an Amendment to the Legislation Act, 2006.*

*Carried.*

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at ekwarcia@plympton-wyoming.ca.

Sincerely,

Erin Kwarciak  
Clerk  
Town of Plympton-Wyoming

cc: Sent via e-mail  
Paul Calandra, Minister of Municipal Affairs and Housing  
Bob Bailey, MPP Sarnia-Lambton  
The Association of Ontario Municipalities (AMO)  
Neil Oliver, CEO & President, Metroland Media Group  
All Ontario Municipalities
October 19, 2023

Hon. Doug Downey
Attorney General
McMurtry-Scott Bldg 11th Flr, 720 Bay St.
Toronto, ON M7A 2S9

Sent via email: Doug.Downey@ontario.ca

RE: Call for an Amendment to the Legislation Act, 2006

Dear Mr. Downey,

At the Regular Meeting of Council held on October 17, 2023, the Council of the Corporation of the Township of McKellar carried the following resolution:

Resolution No. 23-671
Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

WHEREAS Metroland Media Group has sought bankruptcy protection and will cease the print publication of its weekly community newspapers across Ontario, moving to an online-only model; and

WHEREAS Neil Oliver, Chief Executive Officer and President of Metroland Media Group, said the 71 Metroland community publications will be digital only going forward; and

WHEREAS the Legislation Act, 2006 provides a definition of “newspaper” which applies to every Ontario Act and Regulation, as in a provision requiring publication, means a document that, (a) is printed in sheet form, published at regular intervals of a week or less and circulated to the general public, and (b) consists primarily of news of current events of general interest; (“journal”); and

WHEREAS Ontario Municipalities are required to follow publication and notice requirements for Provincial Acts and Regulations; and
WHEREAS communities such as the West Parry Sound Area cannot comply with publication requirements in Provincial Acts and Regulations as the Parry Sound North Star news publication is no longer being printed in sheet form and there are no other local news publications fitting the definition of “newspaper”; and

WHEREAS some small, rural, Ontario Municipalities may not have the means to bring an application to the Court to ask for directions and approval of an alternate manner of providing notice;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby request the Provincial government to make an amendment to the Legislation Act, 2006 to include digital publications as an acceptable means of publication and notice requirements for Provincial Acts and Regulations; and

FURTHER request the support of all Ontario Municipalities; and

FURTHER THAT this resolution be forwarded to the Minister of Municipal Affairs and Housing, Paul Calandra; Parry Sound-Muskoka MPP, Graydon Smith; The Association of Ontario Municipalities (AMO); CEO and President of Metroland Media Group, Neil Oliver and all Ontario Municipalities.

Carried

Regards,

[Signature]

Karlee Britton  
Deputy Clerk  
Township of McKellar  
deputyclerk@mckellar.ca  
(705) 389-2842 x5

cc:

Paul Calandra, Minister of Municipal Affairs and Housing  
Graydon Smith, MPP Parry Sound-Muskoka  
The Association of Ontario Municipalities (AMO)  
Neil Oliver, CEO & President, Metroland Media Group  
All Ontario Municipalities
October 23, 2023

Honourable Michael Parsa, Minister
MinisterMCCSS@ontario.ca
Ministry Children, Community and Social Services
7th Flr, 438 University Ave
Toronto, ON, M5G 2K8

RE: Childcare availability in Ontario

Dear Minister Parsa,

Please be advised that at its meeting held on October 17, 2023, the council of the Municipality of West Grey considered the above-noted matter and passed Resolution No. R-231017-004 as follows:

"THAT in consideration of correspondence received from the Municipality of Bluewater respecting childcare availability, council directs staff to send a letter of support to the Ministry of Children, Community and Social Services with copies being sent to the Premier of Ontario and all Ontario municipalities."

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Jamie Eckenswiller, AMP (he/him)
Director of Legislative Services/Clerk
Municipality of West Grey

Attachment: Municipality of Bluewater – Childcare availability in Ontario Resolution

Cc. Honourable Doug Ford, Premier of Ontario
Ontario municipalities
October 2, 2023

The Honourable Lisa M. Thompson  
Member of Provincial Parliament (MPP)  
408 Queen Street, P.O. Box 426  
Blyth, ON N0M 1H0

Re: Childcare availability in Ontario

Dear Minister Thompson:

The Municipality of Bluewater is concerned about the critical issue of childcare availability in our province and how it is linked to educational requirements and low wages within the childcare sector. We believe that addressing these issues is crucial for the well-being of our families and the future prosperity of Bluewater and Ontario.

Childcare availability in Ontario has become an increasingly pressing problem for parents and guardians. Access to affordable, high-quality childcare is essential for families to balance work and family responsibilities, and it plays a vital role in supporting the early development and education of our children. However, the lack of available childcare spaces is a significant barrier for many parents, limiting their ability to participate fully in the workforce and achieve financial stability.

We suspect that one of the key factors contributing to the shortage of childcare spaces is the educational requirements imposed on childcare workers. While it is important to ensure the safety and well-being of children in childcare settings, the current educational requirements may be overly restrictive. These requirements often result in a shortage of qualified childcare providers, making it challenging to expand the availability of childcare services.

This year in the Municipality of Bluewater, we have childcare facilities and before and after school programs that have closed or have reduced capacity due to lack of qualified staffing. These recent closures and capacity issues have imposed a significant amount of stress on families in our community.

Additionally, low wages within the childcare sector are a significant concern. Many qualified and passionate individuals are discouraged from pursuing a career in childcare services due to the low compensation.

In conclusion, the Municipality of Bluewater strongly urges the government to take immediate action to ensure the availability of childcare services. This includes addressing the educational requirements for childcare workers and implementing strategies to improve wages within the sector.

Thank you for your attention to this critical issue.

Sincerely,

[Signature]

[Name]

[Position]

[Institution]
due to the low wages and limited opportunities for professional growth. This low-wage structure not only makes it difficult to attract and retain skilled childcare educators but also affects the quality of care children receive. Investing in the professional development and fair compensation of early childcare educators is essential to ensure that our children receive the best care possible and the best start in life.

To address these issues and improve childcare availability in Ontario, the Municipality urges you to consider the following actions:

1. Review and Reform Educational Requirements: Work with relevant stakeholders to review and potentially revise the training methods of early childcare educators, striking a balance between safety and accessibility by increasing the praxis model to learning.

2. Invest in Professional Development: Advocate for increased investment in professional development opportunities for childcare workers to enhance their skills and qualifications.

3. Increase Wages: Support initiatives to increase the wages of childcare workers, ensuring that they are paid a fair and competitive salary for the vital work they do.

4. Expand Funding: Work to secure additional funding for the expansion of childcare services and facilities, especially in underserved and rural communities.

5. Promote Public Awareness: Raise public awareness about the importance of accessible and high-quality childcare services and the need for policy changes.

This is an urgent matter that is expected to worsen and your timely response to these concerns is needed.

By addressing these issues, we can make significant strides toward improving childcare availability in Bluewater and Ontario and ensuring that families have the support they need to thrive. We kindly request your timely support and advocacy on these matters and would be grateful for any updates or initiatives related to childcare reform in our province.

Thank you for your attention to this critical issue. We look forward to your continued dedication to the well-being of Ontario’s families and children.

Sincerely,

Mayor Paul Klopp for the Council of the Municipality of Bluewater

cc: Premier Doug Ford
    Ben Lobb, Huron-Bruce MP
    Hon. Michael Parsa, Minister of Children, Community and Social Services
    All Ontario Municipalities
Oct 25, 2023

Ann-Marie Norio, Regional Clerk
Niagara Region
1815 Sir Isaac Brock Way
Thorold, ON
L2V 4T7

Dear Ms. Norio:

Re: Niagara Region - Motion Respecting Recommendations from the Renfrew County Inquest and Declaration of Intimate Partner Violence as an Epidemic

This is to confirm that at the Oct 23, 2023 Council Meeting the following resolution was adopted with respect to the above noted matter:

1. That, the correspondence received from the Regional Municipality of Niagara regarding the Motion Respecting Recommendations from the Renfrew County Inquest and Declaration of Intimate Partner Violence as an Epidemic, as attached as Schedule A, be received and supported; and,

2. That, the Township of West Lincoln recognize the issues of gender-based violence and intimate partner violence in Niagara as serious to the health and wellness of local residents and their families; and,

3. That, the Township of West Lincoln commit to engaging with community partners to educate and support our residents about the seriousness and long-term danger of violence in our communities; and,

4. That, the Township of West Lincoln declare, in accordance with Recommendation #5 of the Niagara Region request, that intimate partner violence and gender-based violence are an epidemic; and,

5. That, a copy of this motion be sent to each of Niagara’s 12 Local Area Municipalities; The Honourable Arif Virani, Minister of Justice; The Honourable Doug Ford, Premier of Ontario; The Honourable Charmaine A. Williams, Associate Minister of Women’s Social and Economic Opportunity; The Honourable Parm Gill, Minister of Red Tape Reduction; Niagara four MPs; Niagara’s four MPPs; the Association of Municipalities of Ontario (AMO); the
Federation of Canadian Municipalities (FCM); Mayors and Regional Chairs of Ontario (MARCO); and Ontario’s Big City Mayors (OBCM).

If any further information is required, please contact the undersigned at 905-957-3346, Ext 6720.

Yours Truly,

Jessica Dyson
Director of Legislative Services/Clerk

Niagara’s 12 Local Area Municipalities
The Honourable Arif Virani, Minister of Justice;
The Honourable Doug Ford, Premier of Ontario;
The Honourable Charmaine A. Williams, Associate Minister of Women’s Social and Economic Opportunity;
The Honourable Parm Gill, Minister of Red Tape Reduction;
Niagara four MPs; Niagara’s four MPPs;
Association of Municipalities of Ontario (AMO);
the Federation of Canadian Municipalities (FCM); Mayors and Regional Chairs of Ontario (MARCO); and Ontario’s Big City Mayors (OBCM)
October 26th, 2023

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Queen’s Park
Toronto, ON M7A 1A1
Via Email: premier@ontario.ca

Re: Social and Economic Prosperity Review

Please be advised that the Council of the Municipality of North Perth passed the following resolution at their regular meeting held on October 23rd, 2023 regarding Policy Update – Social and Economic Prosperity Review from the Association of Municipalities Ontario.

**Moved By:** Matt Duncan  **Seconded By:** Allan Rothwell

THAT: The Council of the Municipality of North Perth endorses the briefing from AMO calling for discussion on Social and Economic Prosperity and that North Perth is willing to participate.

AND THAT: The resolution be forwarded to the Premier of Ontario, AMO, Perth-Wellington MP John Nater, Perth-Wellington MPP Matthew Rae, and all Ontario municipalities.

**CARRIED**

If you have any questions regarding the above resolution, please do not hesitate to contact me.

Regards,

Sarah Carter
Acting Clerk/Legislative Services Supervisor
Municipality of North Perth
330 Wallace Ave. N., Listowel ON N4W 1L3
519-292-2062
scarter@northperth.ca

Cc:  AMO
Perth-Wellington MP, John Nater
Perth Wellington MPP, Matthew Rae
All Ontario Municipalities
Policy Update - Social and Economic Prosperity Review

Municipalities across Ontario are facing increasingly complex challenges, such as tackling homelessness and climate change, without the financial tools to solve them. It’s time for the province and municipalities to work collaboratively towards solutions for the long-term stability and sustainability of municipal finances.

AMO has called on Premier Ford to propose an update of the partnership between provincial and municipal governments to build sustainable communities, a solid foundation for economic growth and quality of life.

A social and economic prosperity review would help to create a sustainable, accountable provincial-municipal relationship where both orders of government can meet their responsibilities, grounded in:

- Affordability and fiscal sustainability for both orders of government
- Fairness for taxpayers and affordability for residents
- Coordinated and timely infrastructure investment resilient to climate realities
- Increased housing supply and affordability
- Robust health and social services supporting increased economic participation
- Long term economic development and prosperity for Ontario and its communities
- Modern, effective and streamlined service delivery

It’s the right time for a province-wide conversation.
October 26th, 2023

The Honourable Doug Downey
Ministry of the Attorney General
McMurty-Scott Building
720 Bay St., 11th Flor
Toronto, ON M7A 2S9
Via Email: doug.downey@ontario.ca

Re: Catch and Release Justice in Ontario

Please be advised that the Council of the Municipality of North Perth passed the following resolution at their regular meeting held on October 23rd, 2023 regarding “Catch and Release” Justice in Ontario.

Moved By: Sarah Blazek     Seconded By: Matt Richardson

THAT: The Council of the Municipality of North Perth endorses the resolution from the Town of Midland and circulates the resolution to relevant stakeholders.

CARRIED

If you have any questions regarding the above resolution, please do not hesitate to contact me.

Regards,

Sarah Carter
Acting Clerk/Legislative Services Supervisor
Municipality of North Perth
330 Wallace Ave. N., Listowel ON N4W 1L3
519-292-2062
scarter@northperth.ca

Cc: Perth-Wellington MP, John Nater
    Perth Wellington MPP, Matthew Rae
    All Ontario Municipalities
September 8, 2023

The Senate of Canada
Ottawa, ON
K1A 0A4

Premier Doug Ford
Legislative Building
Queen's Park
Toronto ON
M7A 1A1

Dear Premier Ford:

Re: “Catch and Release” Justice is Ontario

At its September 6, 2023, Regular Council Meeting with Closed Session the Council for the Town of Midland passed the following Resolution:

That the Town of Midland send a letter to the Federal and Provincial Governments requesting meaningful improvements to the current state of “catch and release” justice in the Ontario legal system. Police Services across Ontario are exhausting precious time and resources having to manage the repeated arrests of the same offenders, which in turn, is impacting their morale, and ultimately law-abiding citizens who are paying the often significant financial and emotional toll of this broken system; and

That this resolution be sent to other Municipalities throughout Ontario for their endorsement consideration.

Thank you.

Yours very truly,

THE CORPORATION OF THE TOWN OF MIDLAND

Sherri Edgar

Sherri Edgar, AMCT
Municipal Clerk
Ext. 2210
October 27, 2023

The Honourable Doug Ford  
Premier of Ontario  
Premier’s Office, Room 281  
Legislative Building  
Queen’s Park, Toronto, ON M7A 1A1

Re: Catch and Release Justice

Dear Premier Ford:

Please be advised that the Council of the Town of Greater Napanee passed the following resolution at its regular session meeting of October 24, 2023:

RESOLUTION #512/23: Calver, Norrie

That Council receive for information the correspondence from the Town of Midland respecting catch and release justice;  
And further that Council direct staff to send a letter of support for the resolution passed by the Town of Midland to the Premier of Ontario, MPP Breese, and all Ontario municipalities.  
CARRIED

Please do not hesitate to contact jwalters@greaternapanee.com if you require any further information with respect to this resolution.

Sincerely,

Jessica Walters  
Clerk

cc. Hon. Ric Breese, MPP, Hastings-Lennox & Addington  
All Ontario municipalities
September 8, 2023

The Senate of Canada
Ottawa, ON
K1A 0A4

Premier Doug Ford
Legislative Building
Queen's Park
Toronto ON
M7A 1A1

Dear Premier Ford:

Re: “Catch and Release” Justice is Ontario

At its September 6, 2023, Regular Council Meeting with Closed Session the Council for the Town of Midland passed the following Resolution:

That the Town of Midland send a letter to the Federal and Provincial Governments requesting meaningful improvements to the current state of “catch and release” justice in the Ontario legal system. Police Services across Ontario are exhausting precious time and resources having to manage the repeated arrests of the same offenders, which in turn, is impacting their morale, and ultimately law-abiding citizens who are paying the often significant financial and emotional toll of this broken system; and

That this resolution be sent to other Municipalities throughout Ontario for their endorsement consideration.

Thank you.

Yours very truly,

THE CORPORATION OF THE TOWN OF MIDLAND

Sherri Edgar

Sherri Edgar, AMCT
Municipal Clerk
Ext. 2210
October 27, 2023

The Honourable Doug Ford
Premier of Ontario
Premier’s Office, Room 281
Legislative Building
Queen’s Park, Toronto, ON M7A 1A1

Re: Provincial Legislation for Third-Party Short-Term Rental Companies

Dear Premier Ford:

Please be advised that the Council of the Town of Greater Napanee passed the following resolution at its regular session meeting of October 24, 2023:

RESOLUTION #511/23: Hicks, Martin

That Council receive for information the correspondence from the City of Burlington respecting provincial legislation for third-party short-term rental brokerage companies; And further that Council direct staff to send a letter of support for the resolution passed by the City of Burlington to the Premier of Ontario, MPP Breese, and all Ontario municipalities. CARRIED

Please do not hesitate to contact jwalters@greaternapanee.com if you require any further information with respect to this resolution.

Sincerely,

Jessica Walters
Clerk

cc. Hon. Ric Breese, MPP, Hastings-Lennox & Addington
All Ontario municipalities
Sent via email

September 28, 2023

SUBJECT: Provincial legislation for third-party short-term rental companies

Please be advised that at its meeting held Tuesday, September 26, 2023, the Council of the City of Burlington approved the following resolution:

Whereas the demand for alternative accommodations has resulted in an increased prominence of residential properties being advertised for short term accommodations through third party companies such as Airbnb and VRBO; a shift from the ‘traditional’ cottage rental historically managed by a property owner; and

Whereas over the past decade a flood of properties have been removed from the ownership and long-term rental market (Canada Research Chair in Urban Governance at McGill University) contributing to housing shortages, increased housing demands and increased housing costs resulting in housing affordability issues, including affordable rentals; and

Whereas short term rentals (STR) can be beneficial, when operated appropriately, by providing solutions for the accommodation industry that supports local tourism and small businesses as well as providing an opportunity for property owners to generate income from their residence (permanent or seasonal) using a convenient third-party system; and

Whereas STR’s can create nuisances including noise, parking, high volumes of visitors attending a property, septic capacity and fire safety, for adjacent residential property owners who wish to experience quiet enjoyment of their property; and

Whereas research indicates that demand for STR’s is increasing, in part due to vacationers choosing domestic travel options as well as the financial benefits to property owners, demonstrating that STR’s are here to stay; and

Whereas there are no Provincial regulations in place governing third party STR companies resulting in a variety of regulations/guidelines being implemented at the local municipal level which creates inconsistencies, confusion and frustrations for both consumers and residents across the province; and
Therefore, be it resolved that Burlington City Council calls on the Provincial Government to move forward as soon as possible to legislate all third-party short-term rental brokerage companies, for example Airbnb and VRBO, requiring them to:

- appropriately manage and be responsible for their listings, and to compel compliance; and
- establish a registry system, making it mandatory for each rental listing to register and pay an appropriate annual fee, with the requirement that STR companies are to provide the registry and collected fees to the municipality in which the STR properties are located, allowing municipalities to be aware of all registered STR properties and to have access to funds to assist with the response and enforcement of issues surrounding STR properties; and
- de-list/remove a property from the STR company’s listing when a municipality has identified and verified life, health and/or nuisance infractions including noise, fire safety, septic, etc.to ensure a property cannot be rented; and

That a copy of this resolution be sent to all Ontario municipalities for support as well as to the Minister of Municipal Affairs and Housing and Halton MPPs.

If you have any questions, please contact me at extension 7702 or the e-mail address above.

Sincerely,

Kevin Arjoon
City Clerk
Minutes
Cambridge Farmers’ Market Advisory Committee
Galt Room, Market Building
40 Dickson St., Cambridge
June 22, 2023 – 6:30 p.m.

Committee Members in Attendance: John Forsyth, Carl Norg, Shane Murphy, Emily Sousa, Councillor Ross Earnshaw, Kevin Phelan

Regrets: Peter Van Brugge, Michael Burzynski

Staff in Attendance: Alix Aitken, Market Manager, Zita Tavares, Recording Secretary

Meeting Called to Order
The regular meeting of the Cambridge Farmers’ Market was held in the Galt Room at the Market Building. Alix Aitken, Market Manager welcomed everyone present and called the meeting to order at 6:33 p.m.

Disclosure of Interest
There were no disclosures of interest.

Delegations
No delegations present.

Agenda Items

- Welcome - Alix
  Alix welcomed all committee members.

- Round Table Introductions – Group
  Introductions took place of everyone present.

- Market Tour and Food Sampling
  A walk-through tour of the building and rooms took place.
  A variety of farmers’ market foods were sampled.

- Chair and Vice Chair Discussion
  Motion #1
  Moved by: Carl Norg
  Seconded by: John Forsyth
  THAT the voting of Chair and Vice Chair be deferred to September 28, 2023, meeting.
  CARRIED
• Meeting Schedule Discussion 2023- 2024

Motion #2
Moved by: Kevin Phelan
Seconded by: Shane Murphy
THAT committee members agreed to in person meetings on the 4th Thursday of the month, starting at 6:30 – 8:00pm. With the option of adding a date in July or August if needed.

CARRIED

• Contact List
Contact list was distributed and updated.

• Managers’ Report – June 2023
A review of the Market manager’s report took place with updates from Promotions, Operations, Events and Give aways, Vendor and Budget for 2024

• If anyone is interested in going through old market photos for the photo gallery wall (between the washrooms), the archives are now open. John, Emily, and Carl are interested in helping.

• Placemaking Projects Update— Fountain, Bike Friendly Certification, Market Mural
  a) Fountain, interested in exploring the option of the fountain, would be a nice fit for the downtown core, the vendors and shoppers. Currently there is a motion for staff to look at feasibility, concerns expressing germ transmission and contamination.
  b) Bike friendly community,
  c) Market mural on the parking lot, themed around food and market.

FOLLOW UP Emily will confirm with Development/Engineering department - what medium was used in the mural in Paris.

Motion #3
Moved by: Carl Norg
Seconded: John Forsyth
THAT the Farmers’ Market Advisory Committee are in favour of pursuing the bike friendly certification, fountain, and mural placemaking projects.

CARRIED

• Gaslight/ Whimsical Wednesdays Update
City hall movie night not happening, replaced with more Whimsical Wednesday Month of July - alternating in Forbes Park and Central Park
Month of August 9 & 23 – civic square
Updates

- City Updates Councilor Earnshaw
  Tough budget year, region may increase may be 10 12 %
- BIA updates – Shane Murphy
  Lots of downtown activities, spiderman, Galt jazz, yoga on the street, pop up markets, live music.
  Galtway mural major attraction
  More cross promotion between BIA & Farmers Market
  Gift card program is working very well for downtown use.

Other Business
Gaslight is open to partner with market at their movie events.
Volunteers needed to help at Whimsical Wednesday with the Farmers’ Market booth.

Next Meeting
Thursday September 28, 2023

Close of Meeting
THAT the Cambridge Farmers’ Market Advisory Committee meeting does now adjourn at 8:37 p.m.

Moved by: Carl Norg
Seconded by: Kevin Phelan
CARRIED

Chair

Recording Secretary
Committee Members in Attendance: Barb Schutz, Devin Sisak, Gary Racine, Sarah Dodds, Shannon Adshade, Sue Ricketts, Connie Cody, Maryam Khan, Councillor Reid

Regrets: Michele Gilman

Staff Members in Attendance: Michael Oliveri, Council Committee Services Coordinator;
Paul Willms, Sustainability Planner; Mike Hausser, Director of Operations

Meeting Called to Order

The meeting of the Accessibility Advisory Committee of the Corporation of the City of Cambridge was held in virtually via zoom. The meeting was called to order at 1:01 p.m. and the meeting adjourned at 2:50 p.m.

Disclosures of Pecuniary Interest

There are no declarations of pecuniary interest.

Chair Election

Devin Sisak was acclaimed as the committee Chair.

Approval of May 29, 2023 Advisory Committee Minutes

Moved by: Gary Racine

Seconded by: Shannon Adshade
THAT the minutes of the May 29, 2023 Cambridge Accessibility Advisory Committee be approved.

Carried

7.1 Parks Master Plan Presentation

Chair’s Report

Staff Liaison Update

Councilor’s Report

Other Business

Adjournment

Moved by: Gary Racine

Seconded by: Connie Cody

THAT the Cambridge Accessibility Advisory Committee meeting of June 26, 2023 be adjourned at 2:50 pm.

CARRIED

Next Meeting:

Monday September 25, 2023, 1:00pm-3:00pm Zoom

If you require any accommodations to participate in this meeting, please email oliverim@cambridge.ca

Chair

Devin Sisak

Council Committee Services Coordinator

Michael Oliveri
Committee Members in Attendance: Andrew Cann, Julie Graham, Matthew Rogers, Mark Longo, Mike Jeans, Renee Billiau, Sarah Purdy, Selwyn Langlois, and Stephanie Bangarth

Members Regrets: Councillor R. Earnshaw

Staff Members in Attendance: Claire McLoughlin, Landscape Architect, and Shannon Smith, Administrative Service Representative

Meeting Called to Order

The regular meeting of the Cambridge Trails Advisory Committee of the City of Cambridge was held virtually via Zoom. S. Bangarth, Chair, welcomed everyone present and called the meeting to order at 7:13 p.m.

Roll Call

Indigenous Territory Acknowledgment

Disclosure of Interest

No disclosures of interest

Approval of June 2023 Advisory Committee Minutes

Moved by: S. Purdy

Seconded by: M. Rogers

THAT the minutes listed under the heading of Approval of Minutes be approved.

1. Cambridge Cycling and Trails Advisory Committee Meeting Minutes – June 8th 2023, be approved.

In Favour (9): A. Cann, J. Graham, M. Rogers, M. Longo, M. Jeans, R. Billiau, S. Purdy, S. Langlois, and S. Bangarth

CARRIED (9-0)
Agenda Items

a) Recreation Complex Trails Presentation

A presentation on the recreation complex trails was provided by Shane Taylor, Project Manager from the City of Cambridge; D. Gerhardt; Project Manager at Colliers Project Leaders, and H. Ghodsimaab; Senior Associate, Matt Lamers; Associate, and S. Idris Cook, Landscape Architect and from MJMA Architects.

It was explained that the City partnered with the Waterloo District Catholic School Board and the Waterloo Regional District School Board in purchasing of the land. The joint campuses will share two pools, gymnasiums, a walking track, exchange library, extensive parkland, and surrounding trails. The team is hopeful that construction will commence in summer 2024.

S. Taylor, D. Gerhardt, H. Ghodsimaab, M. Lamers, and S. Idris Cook left the meeting at 7:48 p.m.

S. Noonan joined the meeting at 7:53 p.m.

b) Engineering Standards and Development Manual Update Presentation

Shannon Noonan, Manager of Transportation Engineering from the City of Cambridge gave a presentation about the Engineering Standards and Development manual. S. Noonan informed the committee that the document will be updated annually, and the guidelines are applicable to new subdivisions and reconstruction projects.

S. Bangarth noted that any additional questions about the document can be directed to S. Noonan and C. McLoughlin.

S. Noonan left the meeting at 8:27 p.m.

c) CycleWR Request for Bylaw Change

C. McLoughlin shared a letter from CycleWR regarding the Modernization of E-Bike Bylaws. Members of the Cambridge Cycling and Trails Advisory Committee were encouraged to provide comments or concerns to be presented to Councillor Earnshaw.

d) Facilitate Bike Valet Parking at City Events

Currently, Transportation Engineering facilitates bike valet parking at city events. C. McLoughlin asked if any of the CCTAC members were interested in volunteering, to email Claire.
The event dates for the bike valet parking in 2023 are:

- FEST2FALL, September 22, 23 - Hosted by Farm League Brewing
- Hespeler Village Farmers Market, September 22, October 6, October 13
- Annual Harvest Festival, September 23
- Orange Shirt Day, September 30
- Walk A Mile in Her Shoes, October 14

Volunteers will be responsible for picking up signs and equipment at City Hall at a scheduled pick-up time. The metal valets will be coordinated with Transportation Engineering staff.

e) Committee Social Fun Ride Planning

An open discussion took place about a social fun ride for the committee. With the cycling season coming to an end, a suggestion was made to do a winter social and to plan to complete a social fun ride in April 2024.

f) Parks Masterplan Survey Link

C. McLoughlin provided a link to the parks masterplan survey to provide optional input as a resident of Cambridge. The survey will close on Sunday, October 1, 2023. Paul Willms will be presenting to the Cambridge Cycling and Trails Advisory Committee at the October 12, 2023 meeting, requesting feedback from the Committee.

g) Bike Month/International Trails Day Planning

Bike month will kick off on June 1, 2024. A sub committee was formed to assist with the planning of bike month and international trails day. The committee members are M. Rogers, M. Longo, R. Billiau, and S. Purdy.

h) Operational Items Discussion

i. Cleanup Request Portal

The cleanup request portal is an active portal where individuals can log any concerns relating to trails. Members of the Cambridge Cycling and Trails Committee were encouraged to utilize this portal.

https://maps.cambridge.ca/gis/ServiceRequests/TrailGeneral/
ii. Mill Run Trail Closure

Closure of the Mill Run Trail at Speedsville road started on September 5, 2023. The contractor will return in October 2023 to install crossing equipment.

iii. Crossing at Franklin Blvd.

M. Longo brought awareness to the narrow refuge islands located Franklin Boulevard and would like the roadway section of the Engineering Standards and Development Manual to be reviewed for future construction.

S. Purdy left the meeting at 9:08 p.m.

Councillor's Report

Nothing was discussed.

Other Business

i) Advisory Committee Meeting Format

The committee voiced that they would like to continue with their monthly meetings in a hybrid format starting October 2023.

Next Meeting

Date & Time: Thursday, October 12th, 2023, at 7:00 p.m. via Zoom.

Close of Meeting

Moved by: S. Langlois
Seconded by: M. Jeans

THAT the Advisory Committee meeting does now adjourn at 9:18 p.m.

In Favour (8): A. Cann, J. Graham, M. Rogers, M. Longo, M. Jeans, R. Billiau, S. Langlois, and S. Bangarth

CARRIED (8-0)
MEETING MINUTES
Corporation of the City of Cambridge
Youth Advisory Committee to Council
October 26, 2023
WG Johnson Centre, Board Room
31 Kribs St., Cambridge ON

Committee Members In Attendance:  Evelyn White, Nikolas McConkey, Kara Apolinario, Maya Apolinario

Regrets:  C. Scott Hamilton, Julia Duarte, Madeleine Braga, Fatima Atwa, Maanas Naik, Olivia White, Sujude, Kabbar

Guests:  Shane Taylor – Project Manager, City of Cambridge, David Gerhardt – Colliers Project Leaders

Staff Members in Attendance:  Stephanie Backes, Jennifer Blanchard

Quorum was not achieved.
To: COUNCIL
Meeting Date: 11/7/2023
Subject: Capital Status and Forecast – August 2023 Update
Submitted By: Yogesh Shah, Deputy City Manager Infrastructure Services
Sheryl Ayres, Chief Financial Officer
Prepared By: Mary Kennedy, Project Management Office Analyst
Report No.: 23-032-IFS
File No.: C11
Wards Affected: All Wards

RECOMMENDATION(S):

THAT Report 23-032-IFS Capital Projects Status and Forecast – August 2023 Update be received;
AND THAT the creation of capital projects identified in report 23-032-IFS be approved.

EXECUTIVE SUMMARY:

Purpose

- To inform Council of the status and performance of the capital portfolio through August 31, 2023, including:
  - New projects to be created
  - Status of key projects
- As per the City’s Budget Control By-Law, Council is to be provided updates related to capital forecast and status twice a year.

Key Findings

As of August 31, 2023 there are 283 open projects. This includes:

- 213 active projects underway (Approved, In Progress, Delayed)
- 50 projects where work is substantially complete (In Maintenance, Project work complete)
• 20 projects ready for closure. These projects will be held in this status until year end, when complete financial reporting will be provided to Council.

Since 2020, the City of Cambridge has approved 316 capital projects with an original approved community investment of $262 million to maintain existing infrastructure and build new infrastructure. In this reporting period, 2 new projects are proposed for creation outside of the annual budget process, resulting in a total of 318 projects.

Based on current forecast (as of August 31, 2023) the estimated cost to implement the approved 2020 – 2023 capital program is $278 million. This current forecast is 6.4% higher than the original approved budget.

Financial Implications

The portfolio analysis in this report includes forecast changes approved by Council between April 30, 2023 and August 31, 2023. A full reporting on reserve balances will be provided at year-end.

STRATEGIC ALIGNMENT:

☐ Strategic Action

Objective(s): Choose an Objective

Strategic Action: Choose a Strategic Action

OR

☒ Core Service

Program: Project Management Services

Core Service: Project Management Governance and Leadership

Regular status reports provide an update on capital project status to Council and the community. This update is in addition to the project specific communication being provided to Council by various project managers through the project life-cycle.

BACKGROUND:

The purpose of the capital investment program is to replace and maintain existing infrastructure and build new infrastructure required to support growth and intensification.
Infrastructure built and maintained through the capital investment program supports and improves existing services provided by the City. Each year Council provides approval to fund a portfolio of projects and reviews a nine-year forecast for future projects.

It is the mandate of the Project Management Office (PMO) to keep Cambridge’s management team and the project management community informed. This is achieved by providing a variety of regular updates ranging from monthly status of projects to an annual report on the organization’s progress at institutionalizing project management. Further, the PMO seeks to deliver successful capital projects by providing project management mentoring and coaching, and oversight for capital projects.

To enable project managers to operate efficiently and effectively while remaining accountable and transparent, the Budget Control By-Law (By-Law 152-14) identifies policies pertaining to budget control, including the requirement for status and forecast change updates to Council.

ANALYSIS:

New Projects

In this reporting period, two (2) new projects are proposed for creation and funding outside of the annual budget process. These projects are listed below:

<table>
<thead>
<tr>
<th>Project Number</th>
<th>Project Name</th>
<th>Budget</th>
<th>Approval mechanism</th>
</tr>
</thead>
<tbody>
<tr>
<td>A/01472-40</td>
<td>Library Window System Replacement – Design</td>
<td>$50,000</td>
<td>Appendix A : Project Request Form</td>
</tr>
<tr>
<td>A/01539-40</td>
<td>Bowman Room Technology Retrofit</td>
<td>$100,000</td>
<td>Appendix B: Project Request Form</td>
</tr>
</tbody>
</table>

The Library Window System Replacement – Design project is to evaluate, select, and design suitable window replacements for the original 1968 single glazed aluminum framed windows on the first and second floor of the Queen Square library. Two of the glass panes have cracked. A structural engineer has determined that the glass units are of insufficient strength and thickness, present a safety hazard and, therefore, require replacement as soon as possible. A follow-on construction project will be proposed in the 2024 Capital plan to fund the replacement of the windows. It is proposed that the design project be funded for $50,000 from the Canada Community-Building Fund Reserve.
The Bowman Room Technology Retrofit project will create a hybrid environment for meetings and public events in the Bowman room at City Hall. Currently committee of Council meetings are being held completely virtually, as suitable hybrid technology is not available. Once appropriate audio and video equipment is installed, committees will be able to meet in-person and online together. The equipment will also allow for more versatile use of the room, including for public engagement and Open Houses. It is proposed that the project be funded for $100,000 from the Capital Works Reserve Fund.

Status of Key Projects – as of September 2023

Recreation Complex – Site preparation and Servicing – A/00463-40, Design – A00463-30
On September 26, 2023, Council approved the schematic design at an estimated budget (design & construction) of $108M. The project team is working on detailed design and continuing consultation with key stakeholders. The project team continues to target construction beginning summer 2024.

In February 2023 an application was submitted to the second intake of the Green and Inclusive Community Buildings (GICB) grant for the delivery of a Net-Zero Carbon building, a response is still pending. The project team continues to meet with the Waterloo Region District School Board (WRDSB), Waterloo Catholic District School Board (WCDSB) and Idea Exchange to coordinate the design of the Joint-Use Campus, including terms of reference for joint-use agreements between the project partners.

The design phase of work is completed. The demolition and construction scopes of work have been tendered and staff are currently working on contract award. Demolition is underway or will be underway shortly; construction will follow in due course. The project remains on target for fall 2025 completion.

Fountain Street Soccer Facility Design – A/00471-30, Construction – A/00471-40
Construction continues to progress on the Fountain Street soccer complex. Most site elements are now finished and the building construction is expected to wrap up late this fall. A grand opening event will be planned for spring 2024 – more details to be announced closer to the event.

Cambridge Sports Park Expansion – A/01265-10
In September, the Buckingham Team provided an update that due to continued supply chain issues, rain/weather and labour challenges the opening of the new facilities has been delayed from the original September 1st, 2023 opening date. The current schedule is for one rink to be operational starting the end of October and the second rink by mid-November. Full construction completion is projected by late Spring 2024.

As part of the City’s detailed contingency plan, the Duncan McIntosh Arena was not actively programmed for the Fall 2023 season. The availability of this ice pad has
enabled the City to allocate ice time for the displaced user groups in the months of September and October. The City of Cambridge has a strong working relationship with Buckingham Sports Properties and has worked closely with them to accommodate our minor sports groups on their existing pads during the construction delay.

2023 Road and underground infrastructure construction

Construction is substantially complete on 4 City streets, and Roseview Avenue is expected to be substantially complete in November 2023. Trenchless rehabilitation of the watermain on Hespeler Road and the City’s Annual Asphalt Resurfacing program are both substantially complete. Stormwater Pond 167 Rehabilitation (124 Skipton Crescent) is on schedule to be substantially complete by November 2023. Trail bridge replacements in Churchill Park and Woodland Park are on schedule to be substantially complete by November 2023. Beverly Street Reconstruction is currently delayed, awaiting CP Rail Construction agreement execution.

Up to date information about project scope, construction schedule, current status and contact information for respective projects can be found on the Current Projects website at: www.cambridge.ca/construction.

Regional Projects

Phase 2 of the reconstruction of Dundas Street between Beverly Street and Hespeler Road is substantially complete, with surface asphalt planned for next year.

Water Street from Ainslie Street to Simcoe Street is being led by the developer of the Cambridge Mill and the work is now anticipated to be completed in Spring 2024. City watermain will be replaced as part of this work.

LED Streetlight Conversion and King Street Decorative Lights – A/00083-40 and A/00973-40

Approximately 4,177 existing non-standard and decorative post top lights will be converted to LED lights in 2023. Installation commenced in August with approximately 857 lights converted. King Street Decorative Lighting is expected to be completed by end of October 2023. LED Street Lighting project is expected to be completed by year end.

Trails, Parks, and Cemeteries

Angewood Park playground replacement was completed in August 2023 and is open to the Public. Red Wildfong Park and Otto Klotz Park Playground replacements remain on schedule to be completed in Fall 2023. Operational repairs on stone masonry were completed this spring at Mill Race Park amphitheatre, while the timber seating repairs is in construction in Fall 2023.
Riverside Skatepark improvements has been completed, and two small skatepark features were opened for use this past summer. The Parklawn Cemetery Columbarium project has been reviewed further, with a cost saving opportunity identified to convert an under-utilized existing Mausoleum unit to multiple columbarium niche units to address demand for these units. This scope of work is being planned for Fall 2023 and Spring 2024.

Facilities

In mid-summer the Newland Pool was successfully re-opened to the public. All requirements for the Ontario Trillium Foundation Grant were fulfilled and grant file is closed.

The City has three elevator refurbishment projects underway located at Allan Reuter Centre, David Durward Centre, and the Centre for the Arts. Allan Reuter Centre elevator construction is complete. Staff are in the process of finalizing vendor selection for the David Durward Centre and Centre for the Arts elevator projects, both projects are anticipated to be completed by December 2023. Ferguson Homestead roof replacement is completed.

Construction on the Dickson Stadium renovation started in July 2023, and continues into Fall 2023. The Riverside Park Stadium project is also under construction and, subject to weather conditions, it is schedule to be completed at the end of November. Fire Station 4 Renovation is in the tendering stage, it is anticipated that the work will be completed by the end of this year.

Within City Hall, projects related to the Green Wall as well as the Service Cambridge Counter extension are progressing well. Work related to the Green Wall is mostly complete. The new front counter is completed, and staff will move in over the coming weeks.

City staff successfully procured a new external freezer for the Humane Society Moisture Improvement project. The old freezer has been removed and remedial work in that area of the building is complete.

Portfolio Status – August 31, 2023

As of August 31, 2023 there are 283 open projects. This includes:

- 213 active projects underway (Approved, In Progress, Delayed), not including the 2 new projects to be approved via this report
- 50 projects where work is substantially complete (In Maintenance, Project work complete)
• 20 projects ready for closure

Appendix C: Capital Project Status Report provides detailed information for all active and substantially complete projects.

**Budget Summary**

Since 2020, the City of Cambridge has approved $261M for community investments to maintain existing infrastructure and build new infrastructure. This includes capital projects approved during the annual capital budget process, as well as supplementary projects approved throughout the year, for a total of 318 capital projects approved over four years. Of these projects, 87 are already closed (27%) and a further 50 projects the work is substantially complete (16%). Infrastructure built and maintained through the capital program supports and improves services provided by the City. Total approved capital projects by budget year are 72, 63, 91 and 92 for the budget years 2020, 2021, 2022 and 2023 respectively.

There are 54 projects that were approved prior to 2020 that are still open, this includes:

- 31 active projects underway
- 3 projects that are delayed
- 20 projects that are substantially complete (In Maintenance, Project work complete, or Ready for Close)

When projects remain open over multiple years it is often because they are:

1. Planned as multi-year projects
2. Development or Region driven and the City is not in control of the project schedule
3. The scope of work includes multiple items, for example Fleet Replacement projects include many unique pieces of equipment procured separately
4. An issue or issues has arisen that requires more time or effort to resolve

For the 34 projects that are still underway from 2019 and prior approvals, the original budget is $24.6M and the current forecasted budget is $28.8M, an increase of $4.3M which represents an increase of 20% over the original approved budget.

**Budget Comparison**

The following chart (Figure 1) illustrates approval year, original budget and current forecast budget including the forecast changes proposed in this report. Based on the current forecast (as of August 31, 2023) the estimated cost to implement the approved 2020 - 2023 capital program is $278M. This current forecast is 6.4% higher than the original approved budget. By approval year, the current plan cost is 1.1% more, 34.3% more, 4.0% less, and 3.7% less than original approved budgets for 2020, 2021, 2022, and 2023 respectively.
The significant differential in 2021 original budget versus current plan cost, can primarily be attributed to the increased scope of work for the Preston Auditorium Improvement and Expansion project.

Guidelines suggest that a variance of within +/- 5% of the approved budget is an indication of efficient project planning process including scope, schedule and budget management.

As illustrated in the chart below (Figure 2), according to the current forecast 58%, 55%, 74% and 91% of projects are expected to be completed within the original approved budget for the approval years 2020, 2021, 2022, and 2023.
Ready for Financial Close

There are 20 projects in ready to close status as of this reporting period. The financial implications of these projects will be reported with 2023 year-end Capital Status and Forecast reporting.

Forecast Changes Not Requiring Approval

During the reporting period 5 forecast changes were made through separate reports to Council. These are included in this report for information only, in support of financial transparency. The impacts of the forecast change on reserve funds will be reported with 2023 year-end reporting.

These forecast changes previously approved by Council are forecasting an increase in funding of $1,467,299 and are reported in Appendix D.

EXISTING POLICY / BY-LAW(S):

The Budget Control By-Law 152-14 provides necessary guidelines to ensure accountability and controls for the financial management of the City. The By-Law includes capital budget financial controls.

FINANCIAL IMPACT:

The creation of two new projects will result in $150,000 being drawn from Reserves and allocated to the project accounts.

The financial impact of forecast changes will be reported in 2023 year-end Capital Status and Forecast reporting.

PUBLIC VALUE:

To ensure transparency, regular updates on the capital investment program are provided to Council. Live capital project status information is available on the Current Projects web page, and project specific web pages are available for key projects.

ADVISORY COMMITTEE INPUT:

Advisory Committees Consulted:

Not applicable.

PUBLIC INPUT:

Posted publicly as part of the report process.
INTERNAL / EXTERNAL CONSULTATION:
This report is prepared using information provided by respective project managers through the project management software. The PMO Analyst and Senior Financial Analysts meet regularly with project managers to review the status of their projects and to provide mentoring and coaching.

The PMO provides the Capital Project Status Report to the members of the Corporate Leadership Team and Senior Management Team monthly.

CONCLUSION:
This report provides a summary of capital portfolio performance through August 31, 2023. The current capital project portfolio includes 285 ongoing projects.

REPORT IMPACTS:
Agreement: No
By-law: No
Budget Amendment: Yes
Policy: No

APPROVALS:
This report has gone through the appropriate workflow and has been reviewed and or approved by the following as required:

Director
Deputy City Manager
Chief Financial Officer
City Solicitor
City Manager

ATTACHMENTS:
1. 23-032-IFS Appendix A – A/01472-30 Project Request Form
2. 23-032-IFS Appendix B – A/01539-40 Project Request Form
3. 23-032-IFS Appendix C – Capital Project Status Report
4. 23-032-IFS Appendix D – Forecast Changes Previously Approved by Council
Appendix A: A/01472-30 Project Request Form

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<tr>
<th>City of Cambridge: Capital Project Request Form</th>
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<tr>
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<td>Project Type: Renewal</td>
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<td>Department: Library</td>
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<td></td>
</tr>
<tr>
<td>PRIORITY RANKING SCORE: 680</td>
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Project Details

Project Description
Design for the replacement of the original 1968 single glazed aluminum framed windows on the first and second floor of the Queen's Square library.

Project Justification
Two of the glass panes cracked for no apparent reason in recent years. A structural engineer has determined that the glass units are of insufficient strength and thickness, present a safety hazard and therefore require replacement as soon as possible. Energy savings may be possible, however potential cost savings would be difficult to predict at this point in time.

Capital Project Budget

<table>
<thead>
<tr>
<th>Expenditures</th>
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### Project Description
This project is to retrofit the Bowman Room to create a hybrid environment for committees of Council. The scope of work includes installation of video and audio equipment to support meetings, including recording. Opportunities to install facilities for live streaming will be explored.

### Project Justification
Currently committee of Council meetings are being held only virtually because no sufficient technology is available for hybrid meetings. At present the meetings are held completely virtually. Also, the Mayor's Office is spending $3,500 per event to bring in external meeting equipment for Town Hall meetings. The equipment will allow for more versatile use of the room, including for public engagement and Open Houses.

### Capital Project Budget

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>Total</th>
<th>2023</th>
<th>2024</th>
<th>2025</th>
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### Appendix C - Capital Project Status Report August 31, 2023

#### Community Development

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<tr>
<th>Project ID</th>
<th>Project Name</th>
<th>Project Type</th>
<th>Project Manager</th>
<th>Work Completed</th>
<th>Project Status</th>
<th>% Completed</th>
<th>Schedule</th>
<th>Plan Cost</th>
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<tbody>
<tr>
<td>A00319-40</td>
<td>SE Galt East &amp; WIM Grth Redevelop</td>
<td>Infrastructure Development</td>
<td>Adam Ripper</td>
<td>Complete</td>
<td>In maintenance</td>
<td>95%</td>
<td>Jan-2017 to Dec-2023</td>
<td>$417,053.00</td>
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<tr>
<td>A00221-40</td>
<td>SE Galt 2150 Infra Uplsh Wesley Blvd E</td>
<td>Infrastructure Development</td>
<td>Adam Ripper</td>
<td>Complete</td>
<td>In progress</td>
<td>95%</td>
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<tr>
<td>A00225-30</td>
<td>SE Galt Dundie St Water Gravity Sew</td>
<td>Infrastructure Development</td>
<td>Adam Ripper</td>
<td>Work is substantially complete.</td>
<td>Project work complete</td>
<td>95%</td>
<td>Jan-2017 to Dec-2023</td>
<td>$625,000.00</td>
<td>$30,892.73</td>
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<tr>
<td>A00305-30</td>
<td>SE Galt Dundie St PS, FM &amp; WIM</td>
<td>Infrastructure Development</td>
<td>Adam Ripper</td>
<td>Design, being led by developer through a CFSA, has been completed; approvals issued and construction well underway. Reimbursement has been made under the terms of the CFSA</td>
<td>Project work complete</td>
<td>100%</td>
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<td>Region - King Street (Dover to Bishop)</td>
<td>Reconstruction</td>
<td>Sarah Austin</td>
<td>All underground work and paving has been completed.</td>
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<td>Jun-2019 to Dec-2023</td>
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<td>A00392-40</td>
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<td>100%</td>
<td>Apr-2020 to Dec-2023</td>
<td>$3,002,200.00</td>
<td>$15,452.30</td>
</tr>
<tr>
<td>A00394-40</td>
<td>Dover Street PS - Construction</td>
<td>Renewal</td>
<td>Alex Darnell Nichols</td>
<td>Maintenance period complete All Holdbacks Released</td>
<td>In maintenance</td>
<td>100%</td>
<td>May-2021 to Sep-2023</td>
<td>$5,070,930.00</td>
<td>$604,131.68</td>
</tr>
<tr>
<td>A00431-30</td>
<td>-East side EVW and NS Collector Rd Design &amp; Construction</td>
<td>Infrastructure Development</td>
<td>Alex Darnell Nichols</td>
<td>Design complete, pending signed land purchase agreements with adjacent landowners and signed construction agreement with CPR.</td>
<td>In progress</td>
<td>95%</td>
<td>Sep-2018 to Mar-2024</td>
<td>$1,600,500.00</td>
<td>$80,213.07</td>
</tr>
<tr>
<td>A00431-40</td>
<td>-East Side EVW Collector Rd</td>
<td>Infrastructure Development</td>
<td>Alex Darnell Nichols</td>
<td>Construction has yet to begin. Timing of construction dependent on approvals and agreements with CPR and Hydro One and land purchases from adjacent developers.</td>
<td>Delayed</td>
<td>0%</td>
<td>Jul-2023 to Nov-2024</td>
<td>$750,000.00</td>
<td>$666,414.15</td>
</tr>
<tr>
<td>A00431-42</td>
<td>N Cami Railway Grade Separation</td>
<td>Infrastructure Development</td>
<td>Sarah Austin</td>
<td>Design has been completed and on-going negotiations with CP Railway continue with regards to execution of cost sharing agreements.</td>
<td>Delayed</td>
<td>0%</td>
<td>Oct-2021 to Jun-2025</td>
<td>$19,306,500.00</td>
<td>$19,151,007.31</td>
</tr>
<tr>
<td>A00432-40</td>
<td>-East Side NS Collector (EVW Rd-Alkendale)</td>
<td>Infrastructure Development</td>
<td>Alex Darnell Nichols</td>
<td>All Holdbacks Released as of July 2023</td>
<td>Construction Complete</td>
<td>In maintenance</td>
<td>100%</td>
<td>Sep-2019 to Sep-2023</td>
<td>$14,554,874.00</td>
</tr>
<tr>
<td>A00433-40</td>
<td>-East Side Stage 1 Interim (SPS - Construct)</td>
<td>Infrastructure Development</td>
<td>Alex Darnell Nichols</td>
<td>Construction has been completed</td>
<td>In maintenance</td>
<td>100%</td>
<td>Sep-2019 to Sep-2023</td>
<td>$3,978,000.00</td>
<td>$437,769.97</td>
</tr>
<tr>
<td>A00434-40</td>
<td>-SE Galt Upper Greengate/LVH Moffat Creek</td>
<td>Infrastructure Development</td>
<td>Adam Ripper</td>
<td>Traffic flows are to be constucted by the developers through a CFSA. CCPSA and pre-service agreements have been provided to the developer for signature. Developer to execute the agreements and tender the works.</td>
<td>In progress</td>
<td>100%</td>
<td>Aug-2022 to Sep-2025</td>
<td>$2,883,700.00</td>
<td>$2,883,700.00</td>
</tr>
<tr>
<td>A00435-40</td>
<td>-SE Galt Dundie St Ps, Forsmen, Trunk S</td>
<td>Infrastructure Development</td>
<td>Adam Ripper</td>
<td>Micro-tunneling of deep sanitary on Allwater Drive and Ripplewood Rd, has been completed. Surface asphalt scheduled for Vanier Dr and Ripplewood Road. Pumping Station SAT testing completed with final test run set for early September.</td>
<td>In progress</td>
<td>98%</td>
<td>Dec-2021 to Dec-2023</td>
<td>$8,680,000.00</td>
<td>$1,054,831.59</td>
</tr>
<tr>
<td>A00436-40</td>
<td>-SE Galt Varner to WIM Upgrading (Wesley B)</td>
<td>Infrastructure Development</td>
<td>Adam Ripper</td>
<td>Watermain construction on Varner Drive has been completed and road side ditch reinstatement was completed in September 2022.</td>
<td>In progress</td>
<td>98%</td>
<td>Mar-2012 to Dec-2024</td>
<td>$656,900.00</td>
<td>$190,038.26</td>
</tr>
<tr>
<td>A00449-40</td>
<td>-East Side Alkendale Rd (Fountain Sh-NW)</td>
<td>Infrastructure Development</td>
<td>Alex Darnell Nichols</td>
<td>Construction largely complete MUT has been constructed to house asphalt</td>
<td>In maintenance</td>
<td>100%</td>
<td>Oct-2020 to Sep-2023</td>
<td>$5,945,182.00</td>
<td>$370,986.68</td>
</tr>
<tr>
<td>A00464-40</td>
<td>Neighbourhood Park Osv Highlnd Ridge</td>
<td>Park Development</td>
<td>Vicki Armitage</td>
<td>The developer has completed additional works within the park to address poor soils and drainage conditions and turf growth and the works have been accepted for maintenance.</td>
<td>In maintenance</td>
<td>98%</td>
<td>Apr-2020 to Aug-2024</td>
<td>$292,700.00</td>
<td>$241,832.72</td>
</tr>
<tr>
<td>A00487-30</td>
<td>-East Side NS Collector Rd Design</td>
<td>Infrastructure Development</td>
<td>Alex Darnell Nichols</td>
<td>Construction has begun.</td>
<td>Project work complete</td>
<td>100%</td>
<td>Jul-2020 to Dec-2023</td>
<td>$360,000.00</td>
<td>$345,322.59</td>
</tr>
<tr>
<td>A00487-40</td>
<td>-East Side NS Collector Rd (Alkendale Rd)</td>
<td>Infrastructure Development</td>
<td>Alex Darnell Nichols</td>
<td>Construction has started. Contractor has only recently mobilized. Silt fence is still being installed.</td>
<td>In progress</td>
<td>0%</td>
<td>Jul-2023 to May-2025</td>
<td>$8,917,300.00</td>
<td>$8,247,300.00</td>
</tr>
<tr>
<td>A00488-40</td>
<td>-CamWest Stetman Dr Sanitary Trunk Sewer</td>
<td>Infrastructure Development</td>
<td>Alex Darnell Nichols</td>
<td>Primary construction complete, on maintenance. Reimbursement under terms of CFSA has been completed for works to date.</td>
<td>In maintenance</td>
<td>96%</td>
<td>Feb-2022 to Feb-2025</td>
<td>$865,000.00</td>
<td>$77,937.82</td>
</tr>
<tr>
<td>A00489-40</td>
<td>-CamWest Central SVM Facility Oversizing</td>
<td>Infrastructure Development</td>
<td>Alex Darnell Nichols</td>
<td>Completed by developer under credit for service agreement. Primary construction complete, with landscape work still remaining. Reimbursement under CFSA for works completed to date has occurred.</td>
<td>In progress</td>
<td>90%</td>
<td>Feb-2022 to May-2023</td>
<td>$3,606,100.00</td>
<td>$193,124.14</td>
</tr>
<tr>
<td>A00495-40</td>
<td>-CamWest Princeps St Storm Sewer Outlet</td>
<td>Infrastructure Development</td>
<td>Alex Darnell Nichols</td>
<td>Primary construction complete, and works accepted for maintenance. Reimbursement under CFSA has occurred for works completed to date.</td>
<td>In maintenance</td>
<td>96%</td>
<td>Feb-2022 to Feb-2025</td>
<td>$810,000.00</td>
<td>$0.01</td>
</tr>
<tr>
<td>Project Id</td>
<td>Project Name</td>
<td>Project Type</td>
<td>Project Manager</td>
<td>Work Completed</td>
<td>Project Status</td>
<td>% Completed</td>
<td>Schedule</td>
<td>Plan Cost</td>
<td>Unexpended Cost</td>
</tr>
<tr>
<td>------------</td>
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</tr>
<tr>
<td>A00485-40</td>
<td>-Cambridge Watermain Extension</td>
<td>Infrastructure Development</td>
<td>Alex Darrell</td>
<td>Construction being completed by developer under credit for service agreement. Watermain has reached Hardcastle/Freeure, connection and restoration complete.</td>
<td>In progress</td>
<td>90%</td>
<td>Feb-2022 to Aug-2023</td>
<td>$2,410,000.00</td>
<td>$0.21</td>
</tr>
<tr>
<td>A00486-40</td>
<td>-Region - Fountain St N (Maple Grove to K St)</td>
<td>Infrastructure Development</td>
<td>Alex Darrell</td>
<td>Regional staff have recommended deferring roundabout construction until 2024 due to delays in utility relocation and property acquisition.</td>
<td>Delayed</td>
<td>0%</td>
<td>Mar-2023 to Mar-2026</td>
<td>$356,000.00</td>
<td>$356,000.00</td>
</tr>
<tr>
<td>A00508-40</td>
<td>-Cambridge Infrastructure Upgrade</td>
<td>Infrastructure Development</td>
<td>Alex Darrell</td>
<td>Construction completed by developer through a credit for service agreement. Primary construction complete, inspections for start of maintenance.</td>
<td>Project work complete</td>
<td>96%</td>
<td>Feb-2022 to Feb-2025</td>
<td>$698,000.00</td>
<td>$121,796.75</td>
</tr>
<tr>
<td>A00527-40</td>
<td>-Cambridge Biens Park South</td>
<td>Park Development</td>
<td>Vicki Armitage</td>
<td>Staff resources have been focused on supporting the development of the larger park, donated by the developer.</td>
<td>Delayed</td>
<td>0%</td>
<td>Mar-2024 to Oct-2024</td>
<td>$300,000.00</td>
<td>$300,000.00</td>
</tr>
<tr>
<td>A00979-30</td>
<td>-Cambridge - Blenheim Road Design</td>
<td>Infrastructure Development</td>
<td>Alex Darrell</td>
<td>Design is complete and project has been constructed. Reimbursement under CFSA has occurred.</td>
<td>Project work complete</td>
<td>100%</td>
<td>Sep-2019 to Dec-2023</td>
<td>$1,051,800.00</td>
<td>$684,340.08</td>
</tr>
<tr>
<td>A00979-40</td>
<td>-Blenheim Road Construction</td>
<td>Infrastructure Development</td>
<td>Alex Darrell</td>
<td>Construction completed by developer through credit for service agreement. On maintenance. Reimbursement under CFSA has occurred for work completed to date.</td>
<td>In maintenance</td>
<td>96%</td>
<td>Feb-2022 to Feb-2025</td>
<td>$7,905,100.00</td>
<td>$424,260.88</td>
</tr>
<tr>
<td>A00712-40</td>
<td>-Cambridge West SWM Facility</td>
<td>Infrastructure Development</td>
<td>Alex Darrell</td>
<td>Construction being completed by developer through credit for service agreement. Primary construction complete, on maintenance.</td>
<td>In progress</td>
<td>96%</td>
<td>Feb-2022 to Feb-2025</td>
<td>$685,300.00</td>
<td>$79,293.99</td>
</tr>
<tr>
<td>A00713-40</td>
<td>-Cambridge Devil's Creek SWM Facility</td>
<td>Infrastructure Development</td>
<td>Alex Darrell</td>
<td>Construction being completed by developer under credit for service agreement. Primary construction complete with landscape work to be completed.</td>
<td>In progress</td>
<td>90%</td>
<td>Feb-2022 to Feb-2025</td>
<td>$283,800.00</td>
<td>$41,372.87</td>
</tr>
<tr>
<td>A00714-40</td>
<td>-Region - Dundas St Pk2 Heepsley to Shade</td>
<td>Reconstruction</td>
<td>Adam Ripper</td>
<td>Stage 2 works nearing completion. Centre island work on east side of roundabout to be completed in fall 2023.</td>
<td>In progress</td>
<td>80%</td>
<td>May-2022 to Dec-2023</td>
<td>$3,009,939.00</td>
<td>$840,646.10</td>
</tr>
<tr>
<td>A00722-41</td>
<td>-Region - Water St (Amelia to Simcoe St)</td>
<td>Reconstruction</td>
<td>Sarah Austin</td>
<td>A design for the watermain has been received. Council approval has been received for a cost sharing agreement with the developer, allowing them to complete City watermain and be reimbursed.</td>
<td>In progress</td>
<td>10%</td>
<td>Jan-2023 to Dec-2023</td>
<td>$780,000.00</td>
<td>$780,000.00</td>
</tr>
<tr>
<td>A00736-40</td>
<td>-Westford Road Cul-de-Sac - Construction</td>
<td>Infrastructure Development</td>
<td>Alex Darrell</td>
<td>The road/cul-de-sac (base asphalt only) has been constructed by the developer.</td>
<td>Delayed</td>
<td>50%</td>
<td>Apr-2021 to Sep-2023</td>
<td>$83,000.00</td>
<td>$83,000.00</td>
</tr>
<tr>
<td>A00975-20</td>
<td>-Stormwater Master Plan Update</td>
<td>Community Planning</td>
<td>Sarah Austin</td>
<td>Preparation of a Terms of Reference to retain a consultant has begun.</td>
<td>Delayed</td>
<td>1%</td>
<td>Mar-2023 to Sep-2024</td>
<td>$275,000.00</td>
<td>$275,000.00</td>
</tr>
<tr>
<td>A01105-40</td>
<td>-Trail Dev - Cambridge West</td>
<td>Park Development</td>
<td>Vicki Armitage</td>
<td>Trails plan submitted by developer July 2023.</td>
<td>In progress</td>
<td>5%</td>
<td>Sep-2023 to Aug-2025</td>
<td>$679,400.00</td>
<td>$978,922.27</td>
</tr>
<tr>
<td>A01106-40</td>
<td>-Trail Dev - P wrest/Branthaven</td>
<td>Active Transportation</td>
<td>Sarah Austin</td>
<td>The trail has been constructed by the developer with cost recovery as outlined in the executed Subdivision Agreement.</td>
<td>In progress</td>
<td>70%</td>
<td>Jan-2024 to Jul-2024</td>
<td>$474,500.00</td>
<td>$474,500.00</td>
</tr>
<tr>
<td>A01112-40</td>
<td>-Trial Develop - South Point Phase 1</td>
<td>Active Transportation</td>
<td>Vicki Armitage</td>
<td>Trail construction is being completed by developer through a cost sharing agreement.</td>
<td>In progress</td>
<td>10%</td>
<td>Jun-2022 to Sep-2024</td>
<td>$70,000.00</td>
<td>$63,502.12</td>
</tr>
<tr>
<td>A01194-20</td>
<td>-Sanitary Sewer Model Update (2022)</td>
<td>Community Planning</td>
<td>Sarah Austin</td>
<td>The sanitary model is complete, with calibration almost completed.</td>
<td>In progress</td>
<td>55%</td>
<td>Jan-2022 to Oct-2023</td>
<td>$250,000.00</td>
<td>$110,817.76</td>
</tr>
<tr>
<td>A01301-20</td>
<td>-north Cambridge Collector Road Network</td>
<td>Community Planning</td>
<td>Alex Darrell</td>
<td>The commencement of the EA requires the completion of the Secondary Plan, which has not yet occurred.</td>
<td>Delayed</td>
<td>0%</td>
<td>Mar-2023 to Feb-2024</td>
<td>$300,000.00</td>
<td>$300,000.00</td>
</tr>
<tr>
<td>A01303-20</td>
<td>-River Road Secondary Plan Road Network</td>
<td>Community Planning</td>
<td>Adam Ripper</td>
<td>Preparation of Statement of Work to support procurement process has begun.</td>
<td>In progress</td>
<td>0%</td>
<td>Mar-2023 to Feb-2024</td>
<td>$200,000.00</td>
<td>$200,000.00</td>
</tr>
<tr>
<td>A01351-30</td>
<td>-Jumpstart Accessible Sports Amenities</td>
<td>Park Development</td>
<td>Vicki Armitage</td>
<td>Hybrid TS2 planned for September 5-18. with in person season scheduled for Sept 6. Two court options have been developed for public review.</td>
<td>In progress</td>
<td>40%</td>
<td>Aug-2023 to Oct-2024</td>
<td>$140,000.00</td>
<td>$118,121.45</td>
</tr>
<tr>
<td>A01351-40</td>
<td>-Jumpstart Accessible Sports Amenities Core</td>
<td>Park Development</td>
<td>Vicki Armitage</td>
<td>Waiting on Project Design to be completed.</td>
<td>Approved</td>
<td>0%</td>
<td>May-2024 to Oct-2025</td>
<td>$1,318,000.00</td>
<td>$1,300,000.00</td>
</tr>
</tbody>
</table>

**ET - Development Engineering**

$116,547,854.00 | $44,160,011.37
<table>
<thead>
<tr>
<th>Project Id</th>
<th>Project Name</th>
<th>Project Type</th>
<th>Project Manager</th>
<th>Work Completed</th>
<th>Project Status</th>
<th>% Completed</th>
<th>Schedule</th>
<th>Plan Cost</th>
<th>Unexpanded</th>
</tr>
</thead>
<tbody>
<tr>
<td>A000046-30</td>
<td>Infrastructure Design 2016</td>
<td>Reconstruction</td>
<td>James Croft</td>
<td>Planned to repair sidewalks and curbs.</td>
<td>In progress</td>
<td>80%</td>
<td>Jan-2023 to Sep-2023</td>
<td>$1,050,463.00</td>
<td>$459,095.85</td>
</tr>
<tr>
<td>A000047-20</td>
<td>Beverly St EA/Design</td>
<td>Reconstruction</td>
<td>Prasad Samarakoon</td>
<td>Design complete.</td>
<td>In progress</td>
<td>95%</td>
<td>Sep-2016 to Dec-2019</td>
<td>$479,482.00</td>
<td>$18,658.42</td>
</tr>
<tr>
<td>A000048-30</td>
<td>Black Bridge Road and Bridge, Design</td>
<td>Reconstruction</td>
<td>Scott Murray</td>
<td>Completed review of revised 90% submission. Permitting is continuing.</td>
<td>In progress</td>
<td>93%</td>
<td>May-2018 to Jan-2024</td>
<td>$1,560,669.00</td>
<td>$214,725.85</td>
</tr>
<tr>
<td>A000049-40</td>
<td>Neighbourhood Park Dev - Limerick Park</td>
<td>Design</td>
<td>Claire McLaughlin</td>
<td>Park Signage installed. In Maintenance</td>
<td>In progress</td>
<td>99%</td>
<td>Sep-2021 to Oct-2023</td>
<td>$187,811.00</td>
<td>$20,364.89</td>
</tr>
<tr>
<td>A000050-30</td>
<td>Infrastructure Design 2019</td>
<td>Reconstruction</td>
<td>James Croft</td>
<td>Design Assignment 3 &amp; 50% Complete. Final packages received and being reviewed for project close-out.</td>
<td>In progress</td>
<td>99%</td>
<td>Nov-2019 to Dec-2023</td>
<td>$399,868.00</td>
<td>$45,715.89</td>
</tr>
<tr>
<td>A000052-40</td>
<td>Multi-Use Trail Development (2020)</td>
<td>Active Transportation</td>
<td>Claire McLaughlin</td>
<td>Phase 1 completed 2020. GRCA Permit application in process.</td>
<td>In progress</td>
<td>89%</td>
<td>Jun-2021 to Nov-2023</td>
<td>$204,000.00</td>
<td>$60,968.05</td>
</tr>
<tr>
<td>A000053-40</td>
<td>Girly Street Park - Playground Replacement</td>
<td>Park Renewal</td>
<td>Claire McLaughlin</td>
<td>Project construction complete. In maintenance</td>
<td>In progress</td>
<td>99%</td>
<td>Jun-2020 to Sep-2023</td>
<td>$83,883.00</td>
<td>$2,500.44</td>
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<tr>
<td>A000054-40</td>
<td>North Beach Heritage Lookout - Playground</td>
<td>Park Renewal</td>
<td>Claire McLaughlin</td>
<td>Project construction complete. In maintenance</td>
<td>In progress</td>
<td>99%</td>
<td>Jun-2020 to Sep-2023</td>
<td>$712,564.00</td>
<td>$2,506.39</td>
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<tr>
<td>A000055-40</td>
<td>Playground Replacement - Lincoln Park</td>
<td>Park Renewal</td>
<td>Claire McLaughlin</td>
<td>Project construction complete. In maintenance</td>
<td>In progress</td>
<td>99%</td>
<td>Aug-2021 to Sep-2023</td>
<td>$106,189.00</td>
<td>$2,348.01</td>
</tr>
<tr>
<td>A000056-40</td>
<td>Parki Park Cemetery - Scattering Garden</td>
<td>Community Improvement</td>
<td>Claire McLaughlin</td>
<td>Construction completed. In maintenance</td>
<td>In progress</td>
<td>99%</td>
<td>Nov-2021 to Sep-2023</td>
<td>$201,310.00</td>
<td>$20,143.45</td>
</tr>
<tr>
<td>A000057-30</td>
<td>Infrastructure Design (2022)</td>
<td>Renewal</td>
<td>James Croft</td>
<td>Final plan and drawings will be submitted in Q3 2023.</td>
<td>In progress</td>
<td>0%</td>
<td>Jan-2023 to Aug-2024</td>
<td>$251,000.00</td>
<td>$251,000.00</td>
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<tr>
<td>A000058-40</td>
<td>Playground Replacement - Otto Klitz Park</td>
<td>Park Renewal</td>
<td>Claire McLaughlin</td>
<td>Project construction complete. In maintenance</td>
<td>In progress</td>
<td>79%</td>
<td>Oct-2022 to Jun-2024</td>
<td>$152,000.00</td>
<td>$24,188.09</td>
</tr>
<tr>
<td>A000059-40</td>
<td>Old Mill Road Culvert Rehabilitation</td>
<td>Reconstruction</td>
<td>Prasad Samarakoon</td>
<td>Project substantially complete.</td>
<td>In progress</td>
<td>100%</td>
<td>Jul-2019 to Dec-2023</td>
<td>$472,002.00</td>
<td>$72,886.72</td>
</tr>
<tr>
<td>A000060-42</td>
<td>Region – Myers Road – Phase 1</td>
<td>Reconstruction</td>
<td>Steven Huckobone</td>
<td>Region will begin in 2024.</td>
<td>Delayed</td>
<td>0%</td>
<td>Apr-2024 to Dec-2024</td>
<td>$1,020,000.00</td>
<td>$1,020,000.00</td>
</tr>
<tr>
<td>A000061-40</td>
<td>RPIA Rallie-Ampitheatre Repairs</td>
<td>Park Renewal</td>
<td>Claire McLaughlin</td>
<td>Construction completed May 2022 (Masonry). Scheduled tentative construction start for the remainder of 2023 (Timber).</td>
<td>In progress</td>
<td>40%</td>
<td>May-2023 to Nov-2024</td>
<td>$303,000.00</td>
<td>$227,079.40</td>
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<tr>
<td>A000062-40</td>
<td>SVM Point 167 Rehabilitation</td>
<td>Renewal</td>
<td>Steven Huckobone</td>
<td>Settlement study started and decanting and soils reuse plan submitted, some piling baskets restored.</td>
<td>In progress</td>
<td>1%</td>
<td>Jan-2023 to Sep-2024</td>
<td>$618,000.00</td>
<td>$492,937.11</td>
</tr>
<tr>
<td>A000063-20</td>
<td>Mississauga Pedestrian Bridge - EA</td>
<td>Active Transportation</td>
<td>James Croft</td>
<td>Final EA file and preparing Council Report.</td>
<td>In progress</td>
<td>98%</td>
<td>Apr-2019 to Jun-2023</td>
<td>$250,831.00</td>
<td>$7,886.58</td>
</tr>
<tr>
<td>A000064-40</td>
<td>Riverview Skateboard Park</td>
<td>Park Renewal</td>
<td>Claire McLaughlin</td>
<td>Project substantially complete June 2023. Final invoicing being completed</td>
<td>In progress</td>
<td>90%</td>
<td>Sep-2022 to Aug-2024</td>
<td>$126,200.00</td>
<td>$53,928.22</td>
</tr>
<tr>
<td>A000065-40</td>
<td>Asphalt Resurfacing Program (2022)</td>
<td>Renewal</td>
<td>Brandon Kent Demeester</td>
<td>Maintenance Holdback released Aug 9, 2023</td>
<td>In progress</td>
<td>99%</td>
<td>Jul-2022 to Jul-2023</td>
<td>$414,845.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>A000066-40</td>
<td>Asphalt Resurfacing Program (2023)</td>
<td>Renewal</td>
<td>Brandon Kent Demeester</td>
<td>Construction complete. Entering maintenance period</td>
<td>In progress</td>
<td>99%</td>
<td>Feb-2023 to Dec-2023</td>
<td>$775,000.00</td>
<td>$250,214.73</td>
</tr>
<tr>
<td>A000067-40</td>
<td>Rural Road Resurfacing Program (2022)</td>
<td>Renewal</td>
<td>Brandon Kent Demeester</td>
<td>In maintenance (Aug 2, 2023)</td>
<td>In progress</td>
<td>99%</td>
<td>May-2022 to Jan-2025</td>
<td>$280,000.00</td>
<td>$17,054.37</td>
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<tr>
<td>A000068-40</td>
<td>Cooper Street Reconstruction</td>
<td>Reconstruction</td>
<td>Matt Holland</td>
<td>Continuing design to 65% submission.</td>
<td>In progress</td>
<td>40%</td>
<td>Jan-2020 to Dec-2023</td>
<td>$430,230.00</td>
<td>$202,551.28</td>
</tr>
<tr>
<td>A000069-40</td>
<td>Salisbury Avenue Reconstruction</td>
<td>Reconstruction</td>
<td>Xin Huang</td>
<td>Surface asphalt paving is complete.</td>
<td>In progress</td>
<td>98%</td>
<td>Jan-2021 to Oct-2023</td>
<td>$3,761,841.00</td>
<td>$406,393.34</td>
</tr>
<tr>
<td>A000070-40</td>
<td>First Ave &amp; Grand Av S Reconstruction</td>
<td>Reconstruction</td>
<td>Scott Murray</td>
<td>Completing deficiencies and prepare for top asphalt work.</td>
<td>In progress</td>
<td>94%</td>
<td>Jan-2022 to Nov-2023</td>
<td>$3,512,519.00</td>
<td>$342,454.37</td>
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<tr>
<td>Project Id</td>
<td>Project Name</td>
<td>Project Type</td>
<td>Project Manager</td>
<td>Work Completed</td>
<td>Project Status</td>
<td>% Completed</td>
<td>Schedule</td>
<td>Plan Cost</td>
<td>Unexpended Cost</td>
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<tr>
<td>A01041-40</td>
<td>Watermain Drive N/S Reconstruction</td>
<td>Reconstruction</td>
<td>Xin Huang</td>
<td>Construction is completed.</td>
<td>In maintenance</td>
<td>100%</td>
<td>Apr-2022 to Dec-2023</td>
<td>$265,088.23</td>
<td></td>
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<tr>
<td>A01043-40</td>
<td>Beverly Street Utility Relocations</td>
<td>Reconstruction</td>
<td>Prasad Samarakoon</td>
<td>Rogers, Bell &amp; Energy Plus have completed their work as part of Beverly St</td>
<td>In progress</td>
<td>98%</td>
<td>Apr-2021 to Jun-2023</td>
<td>$22,706.16</td>
<td></td>
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<tr>
<td>A01043-41</td>
<td>Beverly St Recom and Pedestrian Underp</td>
<td>Reconstruction</td>
<td>Prasad Samarakoon</td>
<td>Pre-qualified Contractors for the Tender in the fall 2023.</td>
<td>Delayed</td>
<td>0%</td>
<td>Mar-2023 to Dec-2023</td>
<td>$10,861,600.00</td>
<td>$10,861,600.00</td>
</tr>
<tr>
<td>A01045-40</td>
<td>Sheldon Drive Reconstruction</td>
<td>Reconstruction</td>
<td>Xin Huang</td>
<td>All works are completed.</td>
<td>In maintenance</td>
<td>100%</td>
<td>Apr-2021 to Jun-2023</td>
<td>$72,588.72</td>
<td></td>
</tr>
<tr>
<td>A01065-30</td>
<td>SWM Pond Rehab Design (151 &amp; 157)</td>
<td>Renewal</td>
<td>Steven Huckabone</td>
<td>Tender submission required by EXP for Pond 151</td>
<td>In progress</td>
<td>90%</td>
<td>Jan-2021 to Dec-2023</td>
<td>$18,104.38</td>
<td></td>
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<tr>
<td>A01067-40</td>
<td>Watermain Lining Rehabilitation (2021)</td>
<td>Reconstruction</td>
<td>Prasad Samarakoon</td>
<td>Construction substantially completed. No work during past month</td>
<td>In maintenance</td>
<td>100%</td>
<td>Apr-2021 to Dec-2023</td>
<td>$759,423.00</td>
<td>-1.60</td>
</tr>
<tr>
<td>A01068-40</td>
<td>Black Bridge Rd Utility Relocations</td>
<td>Infrastructure Development</td>
<td>Scott Murray Macdonald</td>
<td>Enbridge's work on Townline Road is 90% completed.</td>
<td>In progress</td>
<td>50%</td>
<td>Jan-2022 to Aug-2024</td>
<td>$690,000.00</td>
<td>$690,000.00</td>
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<tr>
<td>A01068-42</td>
<td>Blackbridge and Townline Road I Utility</td>
<td>Reconstruction</td>
<td>Scott Murray Macdonald</td>
<td>Grandbridge issued PQ for their Townline Road work.</td>
<td>In progress</td>
<td>20%</td>
<td>Mar-2023 to Dec-2024</td>
<td>$301,000.00</td>
<td>$301,000.00</td>
</tr>
<tr>
<td>A01068-40</td>
<td>Watermain Lining Rehabilitation (2022)</td>
<td>Renewal</td>
<td>Prasad Samarakoon</td>
<td>Project Substantially Completed. No work during past month</td>
<td>In maintenance</td>
<td>100%</td>
<td>Apr-2022 to Dec-2022</td>
<td>$140,000.00</td>
<td>-215.85</td>
</tr>
<tr>
<td>A01070-40</td>
<td>Sanitary Sewer CPP Lining Rehab</td>
<td>Renewal</td>
<td>Prasad Samarakoon</td>
<td>No sanitary main CPP lining work complete. No work during past month</td>
<td>In maintenance</td>
<td>100%</td>
<td>Jan-2023 to Jan-2025</td>
<td>$593,067.00</td>
<td>-234.73</td>
</tr>
<tr>
<td>A01071-40</td>
<td>Todd and Haddington Street Reconstruct</td>
<td>Reconstruction</td>
<td>Matt Holland</td>
<td>Todd St and Haddington St completed to base asphalt. Surface asphalt and</td>
<td>In maintenance</td>
<td>90%</td>
<td>Jan-2022 to Dec-2023</td>
<td>$3,611,000.00</td>
<td>$308,068.50</td>
</tr>
<tr>
<td>A01072-40</td>
<td>South Street Reconstruction</td>
<td>Reconstruction</td>
<td>Matt Holland</td>
<td>South St completed to base asphalt. Surface asphalt and minor deficiencies</td>
<td>In maintenance</td>
<td>90%</td>
<td>Jan-2022 to Dec-2023</td>
<td>$2,491,885.00</td>
<td>$246,977.83</td>
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<tr>
<td>A01073-40</td>
<td>Arbutus, Henderson and Belcher St Recom</td>
<td>Reconstruction</td>
<td>Prasad Samarakoon</td>
<td>Project complete</td>
<td>In maintenance</td>
<td>100%</td>
<td>Jan-2023 to Dec-2023</td>
<td>$1,346,106.00</td>
<td></td>
</tr>
<tr>
<td>A01074-40</td>
<td>Beach St. Watermain Rehab(2022 Lining)</td>
<td>Reconstruction</td>
<td>Prasad Samarakoon</td>
<td>Project Substantially Completed. No work during past month</td>
<td>In maintenance</td>
<td>100%</td>
<td>Jan-2022 to Dec-2023</td>
<td>$680,161.00</td>
<td>-602.78</td>
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<tr>
<td>A01076-40</td>
<td>Church St Reconstruction</td>
<td>Reconstruction</td>
<td>Steven Huckabone</td>
<td>All-roads section open to public with undergrounds, curbs and base asphalt</td>
<td>In progress</td>
<td>75%</td>
<td>Apr-2023 to Sep-2024</td>
<td>$1,427,417.98</td>
<td></td>
</tr>
<tr>
<td>A01077-40</td>
<td>Giroh Avenue Reconstruction</td>
<td>Reconstruction</td>
<td>Prasad Samarakoon</td>
<td>Project Substantially completed</td>
<td>In maintenance</td>
<td>98%</td>
<td>Apr-2023 to Dec-2024</td>
<td>$577,351.50</td>
<td></td>
</tr>
<tr>
<td>A01079-40</td>
<td>Clemence Ave Reconstruction</td>
<td>Reconstruction</td>
<td>Xin Huang</td>
<td>Base asphalt paving is completed.</td>
<td>In progress</td>
<td>90%</td>
<td>Dec-2022 to Dec-2024</td>
<td>$2,449,213.00</td>
<td>$1,278,215.65</td>
</tr>
<tr>
<td>A01092-40</td>
<td>Millvar Creek Channel Restoration</td>
<td>Renewal</td>
<td>Scott Murray Macdonald</td>
<td>Project is on hold. No timing available for work to get underway.</td>
<td>Delayed</td>
<td>0%</td>
<td>Jan-2021 to Jun-2021</td>
<td>$75,000.00</td>
<td></td>
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<tr>
<td>A01099-40</td>
<td>Trail Bridges (2023)</td>
<td>Active Transportation</td>
<td>Steven Huckabone</td>
<td>Biomere Landscaping planned mobilization for woodland park bridge</td>
<td>Approved</td>
<td>0%</td>
<td>Mar-2023 to Mar-2026</td>
<td>$256,791.00</td>
<td>$256,791.00</td>
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<tr>
<td>A01150-30</td>
<td>Trail Bridge Design 1</td>
<td>Active Transportation</td>
<td>Steven Huckabone</td>
<td>Tender designs complete for Mill Run pedestrian bridge replacement and</td>
<td>In progress</td>
<td>85%</td>
<td>Jan-2022 to Jun-2023</td>
<td>$76,411.11</td>
<td></td>
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<tr>
<td>A01159-20</td>
<td>Esperant Pedestrian Bridge Environ Asse</td>
<td>Infrastructure Development</td>
<td>Matt Holland</td>
<td>Notice of Study Completion period is complete. Project file is finalized.</td>
<td>In progress</td>
<td>98%</td>
<td>Jan-2021 to Mar-2023</td>
<td>$56,183.83</td>
<td></td>
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<tr>
<td>A01166-40</td>
<td>Karsley Lane Walkway Rehabilitation</td>
<td>Reconstruction</td>
<td>Steven Huckabone</td>
<td>Substantially Complete</td>
<td>In maintenance</td>
<td>100%</td>
<td>Apr-2022 to May-2023</td>
<td>$44,379.16</td>
<td></td>
</tr>
<tr>
<td>A01167-40</td>
<td>Storm Safety Upgrade Implementation</td>
<td>Security &amp; Risk Management</td>
<td>Scott Murray Macdonald</td>
<td>All work is complete.</td>
<td>Project work complete</td>
<td>100%</td>
<td>Feb-2022 to Sep-2023</td>
<td>$147,335.00</td>
<td></td>
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<tr>
<td>A01170-30</td>
<td>Edward St Retaining Wall Design</td>
<td>Renewal</td>
<td>Xin Huang</td>
<td>100% design work completed</td>
<td>In maintenance</td>
<td>100%</td>
<td>Jan-2020 to Dec-2020</td>
<td>$28,375.00</td>
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</table>

Page 110 of 181
<table>
<thead>
<tr>
<th>Project Id</th>
<th>Project Name</th>
<th>Project Type</th>
<th>Project Manager</th>
<th>Work Completed</th>
<th>Project Status</th>
<th>% Completed</th>
<th>Schedule</th>
<th>Plan Cost</th>
<th>Unexpended</th>
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<tbody>
<tr>
<td>A01173-40</td>
<td>- Roseview Ave. and Gladstone Ave. Realignment</td>
<td>Reconstruction</td>
<td>Matt Holland</td>
<td>Work on Gladstone Avenue has been completed to base asphalt including restorations. Work on Roseview Avenue underway with underground work completed and road excavation underway.</td>
<td>In progress</td>
<td>95%</td>
<td>Jan-2023 to Dec-2024</td>
<td>$3,433,895.00</td>
<td>$2,314,996.00</td>
</tr>
<tr>
<td>A01218-30</td>
<td>- Riverside Park Roads Design</td>
<td>Park Renewal</td>
<td>Steven Huclack</td>
<td>30 percent design submitted and review comments and meeting complete</td>
<td>In progress</td>
<td>80%</td>
<td>Mar-2022 to Dec-2023</td>
<td>$156,000.00</td>
<td>$99,583.12</td>
</tr>
<tr>
<td>A01275-30</td>
<td>- Tower Park - Amenity Replacement Design</td>
<td>Park Development</td>
<td>Claire Mdsdghn</td>
<td>Issued for Tender Document Complete. Submitting for Building Permit and Minor Site Plan Application Permit</td>
<td>In progress</td>
<td>90%</td>
<td>May-2022 to Dec-2023</td>
<td>$177,337.00</td>
<td>$109,293.15</td>
</tr>
<tr>
<td>A01291-20</td>
<td>- Excess Soil Compliance Updates (2023)</td>
<td>Renewal</td>
<td>Jamie Croft</td>
<td>Consultant retained for 2023.</td>
<td>In progress</td>
<td>5%</td>
<td>Jan-2023 to Dec-2023</td>
<td>$285,000.00</td>
<td>$285,000.00</td>
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<tr>
<td>A01293-30</td>
<td>- Blair Road Retaining Wall Design (2023)</td>
<td>Renewal</td>
<td>Matt Robins</td>
<td>Technical Memo and Heritage Impact Assessment work is underway.</td>
<td>In progress</td>
<td>55%</td>
<td>Mar-2023 to Dec-2024</td>
<td>$448,000.00</td>
<td>$448,000.00</td>
</tr>
<tr>
<td>A01306-40</td>
<td>- Fisher Mills Drainage (2023)</td>
<td>Renewal</td>
<td>Xin Huang</td>
<td>Landscaping restoration is complete.</td>
<td>In maintenance</td>
<td>100%</td>
<td>Feb-2023 to Dec-2024</td>
<td>$66,000.00</td>
<td>$23,787.93</td>
</tr>
<tr>
<td>A01308-40</td>
<td>- Watermain Lining Citywide (2023)</td>
<td>Renewal</td>
<td>Prasad Sanaskon</td>
<td>Restoration work and commissioning of lined water mains in progress. Complete lining.</td>
<td>In progress</td>
<td>80%</td>
<td>Apr-2023 to Dec-2024</td>
<td>$4,400,000.00</td>
<td>$3,805,838.51</td>
</tr>
<tr>
<td>A01309-40</td>
<td>- Watermain Decommissioning Design Along Gr</td>
<td>Reconstruction</td>
<td>Scott Murray Macdonald</td>
<td>Consultant completing their background review.</td>
<td>In progress</td>
<td>5%</td>
<td>Feb-2023 to Jun-2024</td>
<td>$170,000.00</td>
<td>$168,047.35</td>
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</tbody>
</table>

**ET - Transportation Engineering**

**Project Id** | **Project Name** | **Project Type** | **Project Manager** | **Work Completed** | **Project Status** | % Completed | **Schedule** | **Plan Cost** | **Unexpended** |
<table>
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<tr>
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</tr>
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<tbody>
<tr>
<td>A00002-30</td>
<td>- Hespeler Trail Project - Queen to Guelph</td>
<td>Active Transportation</td>
<td>Jason Leach</td>
<td>Resealing properly confined.</td>
<td>In progress</td>
<td>60%</td>
<td>Mar-2021 to Dec-2023</td>
<td>$183,849.00</td>
<td>$39,224.20</td>
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<tr>
<td>A00083-40</td>
<td>- LED Street Lighting Installation</td>
<td>Renewal</td>
<td>Walter Maclachlan</td>
<td>All decorative lighting and adapters ordered. GIS Mapping Completed. Installation has commenced. Installed - 85% (40%)</td>
<td>In progress</td>
<td>85%</td>
<td>Jan-2018 to Sep-2023</td>
<td>$3,535,000.00</td>
<td>$1,328,804.62</td>
</tr>
<tr>
<td>A00484-40</td>
<td>- Railway Improvements</td>
<td>Renewal</td>
<td>Dennis Lopes</td>
<td>Whole Cessation Implementation (Council Report - October, 2023)</td>
<td>In progress</td>
<td>80%</td>
<td>Jan-2019 to Dec-2023</td>
<td>$100,000.00</td>
<td>$86,752.72</td>
</tr>
<tr>
<td>A00878-40</td>
<td>- Railway Improvements</td>
<td>Renewal</td>
<td>Dennis Lopes</td>
<td>CN Railway at-grade railway closures have been approved by the Railway Authorities</td>
<td>In progress</td>
<td>60%</td>
<td>Feb-2021 to Jun-2024</td>
<td>$300,000.00</td>
<td>$300,000.00</td>
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<tr>
<td>A0097-40</td>
<td>- Parking Lot Renew - Library Queen Sq Lot</td>
<td>Renewal</td>
<td>Dennis Lopes</td>
<td>Parking Lot Reconstruction to start Monday, August 21, 2023</td>
<td>In progress</td>
<td>75%</td>
<td>Apr-2022 to Dec-2023</td>
<td>$210,000.00</td>
<td>$207,843.96</td>
</tr>
<tr>
<td>A01169-30</td>
<td>- Preston/Blair Pedestrian Bridge Design</td>
<td>Active Transportation</td>
<td>Shannon Noonan</td>
<td>On hold due to ongoing Indigenous consultation as part of EA filing</td>
<td>Delayed</td>
<td></td>
<td></td>
<td>$3,134,500.00</td>
<td>$3,134,500.00</td>
</tr>
<tr>
<td>A00973-40</td>
<td>- King Street Decorative Lighting</td>
<td>Community Improvement</td>
<td>Walter Malcolm</td>
<td>All work at the trees (grates, fixtures, cabling &amp; power) completed. Installation of the control pedestals. Ten (2) Data SIM cards ordered</td>
<td>In progress</td>
<td>85%</td>
<td>Jan-2020 to Aug-2023</td>
<td>$630,000.00</td>
<td>$371,875.36</td>
</tr>
<tr>
<td>A00980-40</td>
<td>- Traffic Calming Implementation</td>
<td>Community Improvement</td>
<td>Shannon Noonan</td>
<td>Report 25-96-C01, Neighbourhood Area Speed Limit Pilot Evaluation approved by Council</td>
<td>In progress</td>
<td>80%</td>
<td>Jan-2020 to Dec-2023</td>
<td>$200,000.00</td>
<td>$65,807.37</td>
</tr>
<tr>
<td>A01019-20</td>
<td>- Intersection Assessment Study</td>
<td>Community Planning</td>
<td>Shannon Noonan</td>
<td>Preparing project terms of reference for commencement in Q4 2023</td>
<td>Delayed</td>
<td>5%</td>
<td>Mar-2021 to Dec-2023</td>
<td>$80,000.00</td>
<td>$80,000.00</td>
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<tr>
<td>A01097-20</td>
<td>- Residential Parking Bylaw Review</td>
<td>Community Planning</td>
<td>Alain Matthew Younan</td>
<td>Preparing to start project in Q4 2023.</td>
<td>Delayed</td>
<td>5%</td>
<td>Mar-2021 to Dec-2023</td>
<td>$80,000.00</td>
<td>$80,000.00</td>
</tr>
<tr>
<td>A01088-40</td>
<td>- Active Transport – Dunbar Road Phase 2</td>
<td>Active Transportation</td>
<td>Shannon Noonan</td>
<td>On hold until AT resource hired</td>
<td>Delayed</td>
<td>0%</td>
<td>Sep-2022 to Dec-2025</td>
<td>$398,000.00</td>
<td>$398,000.00</td>
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<tr>
<td>A01117-40</td>
<td>- Active Transportation (2023) - Trail Conn</td>
<td>Active Transportation</td>
<td>Shannon Noonan</td>
<td>On hold until AT resource is hired</td>
<td>Delayed</td>
<td>0%</td>
<td>Mar-2023 to Mar-2028</td>
<td>$148,800.00</td>
<td>$148,800.00</td>
</tr>
<tr>
<td>A01133-40</td>
<td>- Soper Park Pedestrian Tunnel – Reopnin-</td>
<td>Active Transportation</td>
<td>Shannon Noonan</td>
<td>On hold until AT resource is hired</td>
<td>Delayed</td>
<td>0%</td>
<td>Jan-2022 to Dec-2024</td>
<td>$345,000.00</td>
<td>$345,000.00</td>
</tr>
<tr>
<td>A01159-30</td>
<td>- Hespeler Pedestrian Bridge Design</td>
<td>Active Transportation</td>
<td>Shannon Noonan</td>
<td>On hold until AT Resource hired</td>
<td>Delayed</td>
<td>0%</td>
<td>Mar-2023 to Sep-2025</td>
<td>$521,200.00</td>
<td>$521,200.00</td>
</tr>
<tr>
<td>A01168-30</td>
<td>- Sidewalk Infrastructure &amp; Design</td>
<td>Active Transportation</td>
<td>Shannon Noonan</td>
<td>On hold until AT Resource hired</td>
<td>Delayed</td>
<td>0%</td>
<td>Mar-2023 to Sep-2025</td>
<td>$65,500.00</td>
<td>$65,500.00</td>
</tr>
<tr>
<td>A01359-40</td>
<td>- Active Transportation - Speedwells Road</td>
<td>Active Transportation</td>
<td>Jason Leach</td>
<td>Construction of the pedestrian crossing has commenced and will be active through September and October.</td>
<td>In progress</td>
<td>50%</td>
<td>Mar-2023 to Oct-2023</td>
<td>$112,200.00</td>
<td>$112,200.00</td>
</tr>
<tr>
<td>A01360-40</td>
<td>- Summer Palo Road Ushaare Electrical Updg</td>
<td>Community Improvement</td>
<td>Dennis Lopes</td>
<td>Infrastructure completed to the electrical receptacles repairs in Hespeler Village GrandBridge Energy and Electrical contractor reviewing electrical infrastructure in Downtown Cambridge Main Street</td>
<td>In progress</td>
<td>50%</td>
<td>Mar-2023 to Mar-2026</td>
<td>$149,200.00</td>
<td>$149,200.00</td>
</tr>
<tr>
<td>A01437-40</td>
<td>- Old Mill Rd Traffic Calming</td>
<td>Community Improvement</td>
<td>Alain Matthew Younan</td>
<td>Consulted MHAC, waiting for draft report of recommendations for presentation at PIC</td>
<td>In progress</td>
<td>25%</td>
<td>Jan-2023 to Dec-2024</td>
<td>$112,000.00</td>
<td>$112,000.00</td>
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**ET - Transportation Engineering**

$3,084,831.00 | $29,807,260.10
<table>
<thead>
<tr>
<th>Project Id</th>
<th>Project Name</th>
<th>Project Type</th>
<th>Project Manager</th>
<th>Work Completed</th>
<th>Project Status</th>
<th>% Completed</th>
<th>Schedule</th>
<th>Plan Cost</th>
<th>Unexpended</th>
</tr>
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<tbody>
<tr>
<td>A00003-20</td>
<td>Working by Lake Update</td>
<td>Community Planning</td>
<td>Bryan Kouper</td>
<td>Project Underway. Updated draft of comprehensive zoning by-law received from consultant. Working on correcting numerous mapping errors in order to bring to a public hearing</td>
<td>In progress</td>
<td>80%</td>
<td>Jul-2013 to Jan-2014</td>
<td>$1,016,849.00</td>
<td>$154,916.75</td>
</tr>
<tr>
<td>A00007-20</td>
<td>A waive in Infilling &amp; Intensification</td>
<td>Community Planning</td>
<td>John Matthew Bevina</td>
<td>Staff and consultants working on rezoning Man &amp; Dunsie and Haymarket Rd secondary plans. May 16th Statutory Public Meetings completed. Staff are working on recommendations reports to Council</td>
<td>In progress</td>
<td>75%</td>
<td>Apr-2019 to Dec-2023</td>
<td>$483,266.06</td>
<td>$12,849.88</td>
</tr>
<tr>
<td>A00010-20</td>
<td>Urban Design - Galt Height Guidelines</td>
<td>Community Planning</td>
<td>John Matthew Bevina</td>
<td>Final edits complete, project to be wrapped. Policy to be implemented through secondary plan.</td>
<td>In progress</td>
<td>90%</td>
<td>Jun-2018 to May-2023</td>
<td>$50,000.00</td>
<td>$25,049.97</td>
</tr>
<tr>
<td>A00025-20</td>
<td>East Side Lands MESP</td>
<td>Community Planning</td>
<td>Katherine Padgett</td>
<td>Statutory Public Meeting was held June 28, 2022. Currently working to finalize the MESP and the Secondary Plan to bring forward a recommendation to Council in Fall 2023 (October or November)</td>
<td>In progress</td>
<td>90%</td>
<td>Jan-2016 to Oct-2023</td>
<td>$150,000.00</td>
<td>$150,000.00</td>
</tr>
<tr>
<td>A00039-20</td>
<td>Ela/Hlg Conservation District Study</td>
<td>Community Planning</td>
<td>Laura Waddle</td>
<td>Staff have reviewed the draft Study document and have provided feedback to the consultants in January 2023.</td>
<td>In progress</td>
<td>60%</td>
<td>Oct-2021 to Jun-2024</td>
<td>$100,000.00</td>
<td>$40,581.05</td>
</tr>
<tr>
<td>A00078-20</td>
<td>Growth Management Study Update (2019)</td>
<td>Community Planning</td>
<td>Bryan Cooper</td>
<td>Project is underway. Updated Elton Consulting.</td>
<td>In progress</td>
<td>5%</td>
<td>Jul-2023 to Jan-2024</td>
<td>$350,000.00</td>
<td>$219,750.34</td>
</tr>
<tr>
<td>A00079-20</td>
<td>Galt Core Heritage Conservation District</td>
<td>Community Planning</td>
<td>Laura Waddle</td>
<td>A virtual and in person PIC #3 were held on Feb 15 and March 9 respectively to introduce the plan to the public and to invite feedback.</td>
<td>In progress</td>
<td>95%</td>
<td>Oct-2020 to Mar-2023</td>
<td>$106,991.00</td>
<td>$5,957.71</td>
</tr>
<tr>
<td>A00074-20</td>
<td>Heritage Conservation District Study (He)</td>
<td>Community Planning</td>
<td>Jeremy Edward Daniel Parsons</td>
<td>Consultant is now completing field surveys and background research. Project is moving ahead well and on time. MHAC meeting to be held October 19 and Public Consultation PIC to be held October 30.</td>
<td>In progress</td>
<td>25%</td>
<td>Mar-2023 to Dec-2024</td>
<td>$100,000.00</td>
<td>$100,000.00</td>
</tr>
<tr>
<td>A01054-20</td>
<td>Official Plan Review (2023)</td>
<td>Community Planning</td>
<td>Bryan Cooper</td>
<td>Working with consultant to prepare an RFP for the project.</td>
<td>In progress</td>
<td>0%</td>
<td>Feb-2023 to Dec-2025</td>
<td>$360,000.00</td>
<td>$360,000.00</td>
</tr>
<tr>
<td>A01055-20</td>
<td>Inclusionary Zoning</td>
<td>Community Planning</td>
<td>John Matthew Bevina</td>
<td>Inclusionary Zoning project team are working on draft instruments to take forward to their respective Councils.</td>
<td>Approved</td>
<td>70%</td>
<td>Jan-2023 to Mar-2024</td>
<td>$125,000.00</td>
<td>$125,000.00</td>
</tr>
<tr>
<td>A01163-20</td>
<td>Consulting Services - Planning</td>
<td>Community Planning</td>
<td>Sheryl Ayres</td>
<td>Financial analysis is being completed to determine next steps</td>
<td>Approved</td>
<td>50%</td>
<td>Mar-2021 to Oct-2023</td>
<td>$97,000.00</td>
<td>$21,290.88</td>
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<tr>
<td>A0142A-20</td>
<td>River Road Cultural Heritage Landscape</td>
<td>Community Planning</td>
<td>Laura Waddle</td>
<td></td>
<td>Approved</td>
<td>0%</td>
<td>Jan-2025 to Jun-2026</td>
<td>$100,000.00</td>
<td>$100,000.00</td>
</tr>
<tr>
<td>A01128-20</td>
<td>Streamline Dev Approvals - Planning</td>
<td>Community Planning</td>
<td>Lisa Prime</td>
<td>UCM Business Plan review 90% complete</td>
<td>Approved</td>
<td>90%</td>
<td>Mar-2022 to Nov-2023</td>
<td>$50,000.00</td>
<td>$126,360.20</td>
</tr>
<tr>
<td>A01137-20</td>
<td>Alternative Transportation Strategy</td>
<td>Community Planning</td>
<td>Katherine Padgett</td>
<td></td>
<td>Approved</td>
<td>0%</td>
<td>Jun-2022 to Feb-2024</td>
<td>$120,000.00</td>
<td>$120,000.00</td>
</tr>
<tr>
<td>A01139-20</td>
<td>Housing Affordability Strategy</td>
<td>Community Planning</td>
<td>John Matthew Bevina</td>
<td>Preliminary background study underway to allow for preparation of RFP and formally kicking off the study.</td>
<td>Approved</td>
<td>15%</td>
<td>Mar-2023 to Mar-2024</td>
<td>$50,000.00</td>
<td>$50,000.00</td>
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**Planning Services**

$2,852,738.00 | $1,659,141.58

<table>
<thead>
<tr>
<th>Project Id</th>
<th>Project Name</th>
<th>Project Type</th>
<th>Project Manager</th>
<th>Work Completed</th>
<th>Project Status</th>
<th>% Completed</th>
<th>Schedule</th>
<th>Plan Cost</th>
<th>Unexpended</th>
</tr>
</thead>
<tbody>
<tr>
<td>A00420-20</td>
<td>Preston Auditorium - Design</td>
<td>Facility Renovation</td>
<td>Shane Taylor</td>
<td>Class B $1B estimate underway; SPA #1 submission comments received. Planning 2nd submission in May; foundation permit submission planned early May; tender specifications underway.</td>
<td>In progress</td>
<td>80%</td>
<td>Jan-2020 to Dec-2025</td>
<td>$1,814,474.00</td>
<td>$617,680.61</td>
</tr>
<tr>
<td>A00440-20</td>
<td>Preston Auditorium Expansion - Construct</td>
<td>Facility Renovation</td>
<td>Shane Taylor</td>
<td></td>
<td>Approved</td>
<td>0%</td>
<td>Jan-2023 to Jul-2026</td>
<td>$27,349,998.00</td>
<td>$27,074,669.94</td>
</tr>
<tr>
<td>A09483-30</td>
<td>Recreation Complex - Design</td>
<td>New Facility</td>
<td>Shane Taylor</td>
<td>Concept plans completed and presented to Council at workshop March 30/2023 - Council decision on the concept requested on May 4, 2023. Class 2 costing completed.</td>
<td>In progress</td>
<td>25%</td>
<td>Jun-2016 to Dec-2026</td>
<td>$6,884,380.00</td>
<td>$4,623,277.71</td>
</tr>
<tr>
<td>A09471-40</td>
<td>1500 St Soccer Facility Construction</td>
<td>New Facility</td>
<td>Shane Taylor</td>
<td>Construction work starting back up following winter shut-down. Building foundations scheduled to begin this week. Light pole installation began last week. Sponsorship for facility naming rights - negotiations currently underway.</td>
<td>In progress</td>
<td>35%</td>
<td>Sep-2021 to Jun-2025</td>
<td>$12,936,752.00</td>
<td>$3,987,819.88</td>
</tr>
<tr>
<td>A00829-20</td>
<td>Older Adult Strategy</td>
<td>Community Planning</td>
<td>Ali Aitken</td>
<td>Three Town Hall Meetings Completed, AGM for 50+ Chairs and Clubs (disclosure on Governance) completed. Consultant currently drafting report Update to SMF Completed.</td>
<td>In progress</td>
<td>75%</td>
<td>Jan-2022 to Jul-2023</td>
<td>$76,000.00</td>
<td>$44,241.49</td>
</tr>
<tr>
<td>A00833-20</td>
<td>Master Plan - Arts and Culture</td>
<td>Community Planning</td>
<td>Rachel Fraser</td>
<td>Draft report received from Consultant and reviewed by ACAC and extended Planning Committee. Updated staff group completed preliminary Outdoor Event Strategy.</td>
<td>In progress</td>
<td>70%</td>
<td>Mar-2022 to Nov-2023</td>
<td>$101,500.00</td>
<td>$20,315.87</td>
</tr>
<tr>
<td>A00865-20</td>
<td>Recreation Services Master Plan</td>
<td>Community Planning</td>
<td>Lesley Head</td>
<td></td>
<td>Approved</td>
<td>0%</td>
<td>Jan-2023 to Feb-2024</td>
<td>$200,000.00</td>
<td>$200,000.00</td>
</tr>
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</table>

**Recreation and Culture**

$2,852,738.00 | $1,659,141.58
### Corporate Enterprise

#### Corporate Strategy

<table>
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<tr>
<th>Project ID</th>
<th>Project Name</th>
<th>Project Type</th>
<th>Project Manager</th>
<th>Work Completed</th>
<th>Project Status</th>
<th>% Completed</th>
<th>Schedule</th>
<th>Plan Cost</th>
<th>Unexpended</th>
</tr>
</thead>
<tbody>
<tr>
<td>A01340-20</td>
<td>Strategy &amp; Governance</td>
<td>Strategy &amp; Governance</td>
<td>James Stilwell</td>
<td>Draft report for development of key components going to Council on Sept 28th. Consultant proposal request issued (to develop a measurement framework)</td>
<td>In progress</td>
<td>50%</td>
<td>Jan-2022 to Mar-2024</td>
<td>$150,000.00</td>
<td>$107,458.74</td>
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#### Economic Development

<table>
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<tr>
<th>Project ID</th>
<th>Project Name</th>
<th>Project Type</th>
<th>Project Manager</th>
<th>Work Completed</th>
<th>Project Status</th>
<th>% Completed</th>
<th>Schedule</th>
<th>Plan Cost</th>
<th>Unexpended</th>
</tr>
</thead>
<tbody>
<tr>
<td>A01914-20</td>
<td>Economic Development - Review &amp; Action Plan</td>
<td>Environmental Stewardship</td>
<td>Trevor McWilliams</td>
<td>Draft background report with C/L: action plan being developed. Scheduling small focus group meetings with council for September.</td>
<td>In progress</td>
<td>40%</td>
<td>Oct-2021 to Jun-2024</td>
<td>$150,000.00</td>
<td>$107,458.74</td>
</tr>
<tr>
<td>A01025-40</td>
<td>Grand River Access Point Improvement</td>
<td>Community Planning</td>
<td>Trevor McWilliams</td>
<td>Final bench installation and clear stone placement for ramp.</td>
<td>In progress</td>
<td>90%</td>
<td>Sep-2019 to Sep-2023</td>
<td>$124,756.00</td>
<td>$124,756.00</td>
</tr>
<tr>
<td>A01441-20</td>
<td>Placemaking Study and Pilot Project</td>
<td>Community Planning</td>
<td>Trevor McWilliams</td>
<td>RFO circulated.</td>
<td>Approved</td>
<td>15%</td>
<td>Mar-2023 to Jun-2024</td>
<td>$150,000.00</td>
<td>$150,000.00</td>
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#### Economic Development

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<tr>
<th>Project ID</th>
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</tr>
</thead>
<tbody>
<tr>
<td>A01914-20</td>
<td>Economic Development - Review &amp; Action Plan</td>
<td>Environmental Stewardship</td>
<td>Trevor McWilliams</td>
<td>Draft background report with C/L: action plan being developed. Scheduling small focus group meetings with council for September.</td>
<td>In progress</td>
<td>40%</td>
<td>Oct-2021 to Jun-2024</td>
<td>$150,000.00</td>
<td>$107,458.74</td>
</tr>
<tr>
<td>A01025-40</td>
<td>Grand River Access Point Improvement</td>
<td>Community Planning</td>
<td>Trevor McWilliams</td>
<td>Final bench installation and clear stone placement for ramp.</td>
<td>In progress</td>
<td>90%</td>
<td>Sep-2019 to Sep-2023</td>
<td>$124,756.00</td>
<td>$124,756.00</td>
</tr>
<tr>
<td>A01441-20</td>
<td>Placemaking Study and Pilot Project</td>
<td>Community Planning</td>
<td>Trevor McWilliams</td>
<td>RFO circulated.</td>
<td>Approved</td>
<td>15%</td>
<td>Mar-2023 to Jun-2024</td>
<td>$150,000.00</td>
<td>$150,000.00</td>
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### Facilities

<table>
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<th>Work Completed</th>
<th>Project Status</th>
<th>% Completed</th>
<th>Schedule</th>
<th>Plan Cost</th>
<th>Unexpended</th>
</tr>
</thead>
<tbody>
<tr>
<td>A01015-30</td>
<td>George Hancock Pool Repairs</td>
<td>Facility Renovation</td>
<td>Wayne Ramsey</td>
<td>P.O. issued. Project is complete, inspection done. Well is being added and systems turned on, well on schedule for season.</td>
<td>In progress</td>
<td>90%</td>
<td>Feb-2020 to Jun-2025</td>
<td>$403,000.00</td>
<td>$166,752.18</td>
</tr>
<tr>
<td>A01138-40</td>
<td>Elevator Refurb - Allan Reuter Centre</td>
<td>Facility Renovation</td>
<td>Wayne Ramsey</td>
<td>Project is complete, inspection done. Elevator has been opened to public for regular service. Payments have been submitted to finance for processing</td>
<td>In progress</td>
<td>100%</td>
<td>Apr-2023 to Jun-2023</td>
<td>$69,461.62</td>
<td>$69,461.62</td>
</tr>
<tr>
<td>A01138-40</td>
<td>Elevator Refurb - David Dunward Centre</td>
<td>Facility Renovation</td>
<td>Wayne Ramsey</td>
<td>P.O. issued. Project is complete, inspection done. Elevator has been opened to public for regular service. Payments have been submitted to finance for processing</td>
<td>In progress</td>
<td>100%</td>
<td>Apr-2023 to Jun-2023</td>
<td>$69,461.62</td>
<td>$69,461.62</td>
</tr>
<tr>
<td>A01140-20</td>
<td>Elevator Refurb - Centre for Arts</td>
<td>Facility Renovation</td>
<td>Wayne Ramsey</td>
<td>P.O. issued. Project is complete, inspection done. Elevator has been opened to public for regular service. Payments have been submitted to finance for processing</td>
<td>In progress</td>
<td>100%</td>
<td>Apr-2023 to Jun-2023</td>
<td>$69,461.62</td>
<td>$69,461.62</td>
</tr>
<tr>
<td>A01120-40</td>
<td>Elevator Refurb - Centre for Arts</td>
<td>Facility Renovation</td>
<td>Wayne Ramsey</td>
<td>P.O. issued. Project is complete, inspection done. Elevator has been opened to public for regular service. Payments have been submitted to finance for processing</td>
<td>In progress</td>
<td>100%</td>
<td>Apr-2023 to Jun-2023</td>
<td>$69,461.62</td>
<td>$69,461.62</td>
</tr>
<tr>
<td>A01195-40</td>
<td>Hesperian Arena (Katharina)</td>
<td>Facility Renovation</td>
<td>Wayne Ramsey</td>
<td>P.O. issued. Project is complete, inspection done. Elevator has been opened to public for regular service. Payments have been submitted to finance for processing</td>
<td>In progress</td>
<td>100%</td>
<td>Apr-2023 to Jun-2023</td>
<td>$69,461.62</td>
<td>$69,461.62</td>
</tr>
</tbody>
</table>

### Recreational and Cultural

**Recreation and Culture**

- **Project ID**: A01340-10
  - **Project Name**: Gymnasium Building Demolition
  - **Project Manager**: Shane Taylor
  - **Work Completed**: PO to be issued to architects for completing demo specifications
  - **Project Status**: In progress
  - **% Completed**: 5%
  - **Schedule**: Mar-2023 to Apr-2025
  - **Plan Cost**: $322,300.00
  - **Unexpended**: $19,350.00

**Community Development**

- **Project ID**: A01340-40
  - **Project Name**: Public Art 50th Anniversary
  - **Project Manager**: Wanda Schaeffer-Stilling
  - **Work Completed**: Out for tender. Call out for artists.
  - **Project Status**: In progress
  - **% Completed**: 50%
  - **Schedule**: Mar-2023 to Nov-2023
  - **Plan Cost**: $250,000.00
  - **Unexpended**: $250,000.00

Total Cost: $37,853,487.72

Total Unexpended: $19,310,208.90
<table>
<thead>
<tr>
<th>Project Id</th>
<th>Project Name</th>
<th>Project Type</th>
<th>Project Manager</th>
<th>Work Completed</th>
<th>Project Status</th>
<th>% Completed</th>
<th>Schedule</th>
<th>Plan Cost</th>
<th>Unexpanded</th>
</tr>
</thead>
<tbody>
<tr>
<td>A011395-40</td>
<td>Humane Society Moisture Improvement</td>
<td>Facility Renovation</td>
<td>Wayne Ramsey</td>
<td>Waiting on delivery of external freezer, still likely 5 weeks away</td>
<td>In progress</td>
<td>99%</td>
<td>May-2023 to Jun-2023</td>
<td>$50,000.00</td>
<td>$24,118.26</td>
</tr>
<tr>
<td>A011427-40</td>
<td>Service Cambridge Counter Extension</td>
<td>Facility Renovation</td>
<td>Wayne Ramsey</td>
<td>Desk is complete, IT runs complete, electrical completed. Security team moving in on May 30. Security gates in front of stairs only outstanding, but in process as we work through logistics. ETA 4 weeks</td>
<td>In progress</td>
<td>99%</td>
<td>Dec-2022 to Sep-2023</td>
<td>$125,000.00</td>
<td>$85,773.03</td>
</tr>
<tr>
<td>A011430-40</td>
<td>Fire Station S Sewer Pipe</td>
<td>Facility Renovation</td>
<td>Wayne Ramsey</td>
<td>Have created scope of work to provide procurement, project will likely be over $50,000 so procurement involvement necessary.</td>
<td>In progress</td>
<td>15%</td>
<td>Mar-2023 to Jul-2023</td>
<td>$60,000.00</td>
<td>$60,000.00</td>
</tr>
<tr>
<td>A011434-40</td>
<td>BOC Emergency Door Repair</td>
<td>Facility Renovation</td>
<td>Wayne Ramsey</td>
<td>Project is complete. Payment has been submitted. Hold back is pending. Once processed, project will be ready for closeout.</td>
<td>In progress</td>
<td>100%</td>
<td>Jan-2023 to Feb-2023</td>
<td>$130,000.00</td>
<td>$10,107.88</td>
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<td>Facilities</td>
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<td>$2,932,388.00</td>
<td>$2,287,524.33</td>
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<td>Risk and Facilities</td>
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<td>$175,000.00</td>
<td>$146,208.03</td>
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**Sustainable Design & Dev**

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<tr>
<td>A020020-40</td>
<td>Retaining Wall Office Renovations</td>
<td>Facility Renovation</td>
<td>Slobodanka Ljević</td>
<td>The contract filed handrails in the heritage stained.</td>
<td>In progress</td>
<td>99%</td>
<td>Mar-2019 to Jan-2024</td>
<td>$14,984,597.00</td>
<td>$4,226,724.26</td>
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<tr>
<td>A020096-40</td>
<td>Station 6 Construction</td>
<td>New Facility</td>
<td>Steven Ruffin</td>
<td>LEED submission documentation are under review for submission.</td>
<td>In progress</td>
<td>99%</td>
<td>Nov-2016 to Dec-2023</td>
<td>$4,272,470.00</td>
<td>$4,185,834.00</td>
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<tr>
<td>A020483-40</td>
<td>Rec Complex - Site Prep &amp; Servicing</td>
<td>New Facility</td>
<td>Slobodanka Ljević</td>
<td>Concrete works are on going for sidewalks and driveway ramps and utility works are in progress.</td>
<td>In progress</td>
<td>99%</td>
<td>Sep-2019 to Jun-2024</td>
<td>$4,400,000.00</td>
<td>$975,872.81</td>
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<td>A020487-40</td>
<td>Renovation - River Park (Mickler) St</td>
<td>Facility Renovation</td>
<td>Steven Ruffin</td>
<td>Construction ongoing</td>
<td>In progress</td>
<td>20%</td>
<td>Jan-2023 to Jun-2024</td>
<td>$597,400.00</td>
<td>$577,864.00</td>
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<td>A020521-40</td>
<td>Newland Pool Repairs</td>
<td>Facility Renovation</td>
<td>Steven Ruffin</td>
<td>construction substantial completion achieved</td>
<td>In progress</td>
<td>97%</td>
<td>Jan-2022 to Aug-2023</td>
<td>$1,357,971.00</td>
<td>$132,075.65</td>
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<td>A020578-40</td>
<td>Roof Replace - Fire Station 1</td>
<td>Facility Renovation</td>
<td>Slobodanka Ljević</td>
<td>Due to lack of staff this project is on hold.</td>
<td>Delayed</td>
<td>0%</td>
<td>Mar-2023 to Mar-2024</td>
<td>$193,800.00</td>
<td>$193,800.00</td>
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<td>A020608-40</td>
<td>Design – Facility Renovations (2022)</td>
<td>Facility Renovation</td>
<td>Slobodanka Ljević</td>
<td>City Hall Project - finishing stage of schematic design FS 4 - design development and construction documents have been completed</td>
<td>In progress</td>
<td>30%</td>
<td>Jan-2022 to Oct-2024</td>
<td>$87,478.00</td>
<td>$47,274.00</td>
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<td>A020609-41</td>
<td>Fire Station 4 Renovation</td>
<td>Facility Renovation</td>
<td>Slobodanka Ljević</td>
<td>Design Development drawings and construction documents have been prepared.</td>
<td>In progress</td>
<td>10%</td>
<td>Mar-2023 to Dec-2023</td>
<td>$100,000.00</td>
<td>$60,199.84</td>
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<td>A020770-40</td>
<td>Dickson Stadium Renovation – Design</td>
<td>Facility Renovation</td>
<td>Slobodanka Ljević</td>
<td>Construction is in progress. Demolition was completed.</td>
<td>In progress</td>
<td>68%</td>
<td>Jan-2022 to Mar-2024</td>
<td>$74,242.00</td>
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<td>A020770-41</td>
<td>Dickson Stadium Renovation – Construction</td>
<td>Facility Renovation</td>
<td>Slobodanka Ljević</td>
<td>Demolition was completed; under construction</td>
<td>In progress</td>
<td>30%</td>
<td>Mar-2023 to Mar-2024</td>
<td>$1,508,800.00</td>
<td>$1,289,707.11</td>
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<td>A020806-40</td>
<td>Roof Repair - Allen Reuter Centre</td>
<td>Facility Renovation</td>
<td>Steven Ruffin</td>
<td>Due to lack of staff this project is on hold.</td>
<td>Delayed</td>
<td>0%</td>
<td>Feb-2023 to Mar-2024</td>
<td>$300,000.00</td>
<td>$300,000.00</td>
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<td>A021145-40</td>
<td>Roof Ruffin - Preston Scout House</td>
<td>Facility Renovation</td>
<td>Slobodanka Ljević</td>
<td>Due to lack of staff this project is on hold.</td>
<td>Delayed</td>
<td>0%</td>
<td>Mar-2023 to Mar-2024</td>
<td>$60,000.00</td>
<td>$60,000.00</td>
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<td>A021226-40</td>
<td>Roof Replace – New Hope Cemetery</td>
<td>Facility Renovation</td>
<td>Slobodanka Ljević</td>
<td>Due to lack of staff this project is on hold.</td>
<td>Delayed</td>
<td>0%</td>
<td>Mar-2023 to Mar-2024</td>
<td>$185,000.00</td>
<td>$185,000.00</td>
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<tr>
<td>A021232-40</td>
<td>Roof – Ferguson House &amp; Cottage</td>
<td>Facility Renovation</td>
<td>Steven Ruffin</td>
<td>Deficiency repairs</td>
<td>In progress</td>
<td>97%</td>
<td>Jan-2022 to Aug-2023</td>
<td>$187,700.00</td>
<td>$19,856.75</td>
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<tr>
<td>A021437-40</td>
<td>Newland Pool Accessibility Improvements</td>
<td>Facility Renovation</td>
<td>Steven Ruffin</td>
<td>City didn’t receive the grant.</td>
<td>Delayed</td>
<td>0%</td>
<td>Sep-2023 to Nov-2023</td>
<td>$114,700.00</td>
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**Sustainable Design & Dev**

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<td></td>
<td>Corporate Enterprise</td>
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<td>$32,285,018.00</td>
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### Corporate Services

#### Financial Services

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<tr>
<td>A00559-40</td>
<td>Service Cambridge - Customer Care Portal</td>
<td>Technology Upgrade</td>
<td>Ahmed Kassad</td>
<td>Project in hold due to rearranging constraints</td>
<td>In progress</td>
<td>50%</td>
<td>May-2019 to Mar-2023</td>
<td>$1,000,000.00</td>
<td>$1,653,571.20</td>
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<td>A00545-20</td>
<td>Development Charges Update (2022)</td>
<td>Community Planning</td>
<td>Kathleen Hylde</td>
<td>Local Services Policy has been reviewed. Service standards work is nearing completion.</td>
<td>In progress</td>
<td>15%</td>
<td>Jul-2022 to Jun-2024</td>
<td>$175,842.00</td>
<td>$142,179.79</td>
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<tr>
<td>A00090-40</td>
<td>SWM Funding Study - Implementation Plan</td>
<td>Community Planning</td>
<td>Sheryh Ayaas</td>
<td>Project kick off. First stage of requirements listing received from consultants. Preliminary meeting held on communications plan. GIS data provided to consultants, working on financial/budget info.</td>
<td>In progress</td>
<td>25%</td>
<td>Jul-2022 to Dec-2024</td>
<td>$200,000.00</td>
<td>$173,910.55</td>
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<tr>
<td>A01284-20</td>
<td>Enhanced Customer Service Strategy</td>
<td>Condition Assessment</td>
<td>Wade Novak</td>
<td>Report has been provided to council and CLT. Engagement has been finalized with Blackline Consulting.</td>
<td>Project work complete</td>
<td>100%</td>
<td>Mar-2022 to Feb-2023</td>
<td>$132,288.00</td>
<td>$24,625.88</td>
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<tr>
<td>A01428-20</td>
<td>Asset Retirement Obligations Reporting</td>
<td>Strategy &amp; Governance</td>
<td>Mirna Raponi</td>
<td>Working with KPMG consultants in 2023 continuing on execution phase. The team has completed initial scoping interviews with SMEs and are determining what areas we need further investigation and follow up</td>
<td>In progress</td>
<td>20%</td>
<td>Nov-2022 to Nov-2023</td>
<td>$80,000.00</td>
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Financial Services

- $687,930.00
- $499,600.00

#### Fire Services

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<tbody>
<tr>
<td>A01439-20</td>
<td>Firefighter Fire Plan, Station Location Study</td>
<td>Community Planning</td>
<td>Diamond Jamieson</td>
<td>Revised staff report entered into eClorox for the approval process.</td>
<td>In progress</td>
<td>90%</td>
<td>Oct-2021 to Dec-2023</td>
<td>$1,014,120.00</td>
<td>$1,025,500.00</td>
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<tr>
<td>A01029-40</td>
<td>Fire Services Dispatch Renewals</td>
<td>Facility Renovation</td>
<td>Diamond Jamieson</td>
<td>Design stage for Phase II renovation of the Main dispatch centre completed.</td>
<td>In progress</td>
<td>75%</td>
<td>Apr-2021 to Sep-2023</td>
<td>$157,475.00</td>
<td>$42,398.70</td>
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<tr>
<td>A01148-10</td>
<td>Fire Fleet Apparatus (2022)</td>
<td>Equipment Purchase</td>
<td>Diamond Jamieson</td>
<td>All Airboat Vessel and trailer delivered. Decals affixed. All Pumpers inspection completed. Deficiencies noted.</td>
<td>In progress</td>
<td>97%</td>
<td>Dec-2021 to Jun-2023</td>
<td>$1,215,300.00</td>
<td>$59,733.28</td>
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<tr>
<td>A01155-10</td>
<td>Fire Fleet Apparatus (2023)</td>
<td>Equipment Purchase</td>
<td>Diamond Jamieson</td>
<td>Final inspection completed. Deficiencies noted.</td>
<td>In progress</td>
<td>97%</td>
<td>Dec-2021 to Jun-2023</td>
<td>$1,144,000.00</td>
<td>$50,248.47</td>
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<tr>
<td>A01408-10</td>
<td>Auto Extinction Equipment Replacement</td>
<td>Equipment Purchase</td>
<td>Brad Michael Churchill</td>
<td>Approved</td>
<td>0%</td>
<td>Jan-2023 to May-2023</td>
<td>$52,000.00</td>
<td>$20,144.70</td>
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<tr>
<td>A01410-10</td>
<td>Gas Monitoring Equipment Replacement</td>
<td>Equipment Purchase</td>
<td>Brad Michael Churchill</td>
<td>Approved</td>
<td>0%</td>
<td>Mar-2023 to Jan-2024</td>
<td>$68,300.00</td>
<td>$68,300.00</td>
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<tr>
<td>A01425-10</td>
<td>Fire Fleet Growth (2023)</td>
<td>Equipment Purchase</td>
<td>Diamond Jamieson</td>
<td>Vehicle identification number assigned.</td>
<td>In progress</td>
<td>40%</td>
<td>Mar-2023 to Jan-2024</td>
<td>$71,300.00</td>
<td>$17,701.83</td>
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Fire Services

- $2,789,807.00
- $188,745.12

#### Technology Services

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<tr>
<td>A00347-10</td>
<td>Disaster Recovery Site Enhancements</td>
<td>Security &amp; Risk Mgmt</td>
<td>Mohammad M胺</td>
<td>Emergency Management team is working on a comprehensive business continuity planning that will dictate the planning of DR implementation.</td>
<td>In progress</td>
<td>80%</td>
<td>Feb-2018 to Dec-2023</td>
<td>$150,000.00</td>
<td>$12,455.00</td>
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<tr>
<td>A00407-10</td>
<td>Relational Database - Oracle MSSQL Upgrade</td>
<td>Technology Upgrades</td>
<td>Ryan Smalls</td>
<td>Closure pending final invoices.</td>
<td>Project work complete</td>
<td>100%</td>
<td>Jan-2020 to Dec-2022</td>
<td>$190,000.00</td>
<td>$22,316.61</td>
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<tr>
<td>A00547-40</td>
<td>Server &amp; Infrastructure Life Cycling</td>
<td>Technology Upgrades</td>
<td>Ryan Smalls</td>
<td>Currently working through discovery and planning with the intent to expand existing hyperconverged infrastructure cluster.</td>
<td>In progress</td>
<td>5%</td>
<td>Feb-2023 to Feb-2024</td>
<td>$200,000.00</td>
<td>$200,000.00</td>
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<tr>
<td>A00548-40</td>
<td>Storage Systems Life Cycling</td>
<td>Technology Upgrades</td>
<td>Ryan Smalls</td>
<td>Currently working through discovery and planning with the intent to expand existing hyperconverged infrastructure cluster.</td>
<td>In progress</td>
<td>5%</td>
<td>Jan-2023 to Dec-2024</td>
<td>$200,000.00</td>
<td>$200,000.00</td>
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<tr>
<td>A00788-40</td>
<td>Active/Standby Roadmap Implementation 2019</td>
<td>Technology Upgrades</td>
<td>Ravshi Devendran</td>
<td>Working with business developing list of action items and prioritizing them to implement.</td>
<td>In progress</td>
<td>85%</td>
<td>Mar-2019 to Sep-2023</td>
<td>$75,000.00</td>
<td>$59,834.70</td>
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<tr>
<td>A00791-40</td>
<td>Corporate Etl Dashboard and Reporting 28</td>
<td>New Enterprise Application</td>
<td>Kirby Childerose</td>
<td>Consultant selected - Optimize SBR</td>
<td>In progress</td>
<td>75%</td>
<td>Jan-2020 to Dec-2022</td>
<td>$40,000.00</td>
<td>$13,382.96</td>
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<tr>
<td>A00793-20</td>
<td>Corporate Payment System Assess/Upgrade</td>
<td>Technology Upgrades</td>
<td>Mohammad M胺</td>
<td>We are reviewing options for Payment system that works with TS systems.</td>
<td>In progress</td>
<td>45%</td>
<td>Mar-2019 to Dec-2023</td>
<td>$75,000.00</td>
<td>$27,811.34</td>
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<tr>
<td>A00796-40</td>
<td>Enterprise Content Mgmt Implementation</td>
<td>Networks &amp; Information Mgmt</td>
<td>Ravshi Devendran</td>
<td>Waiting for business to sign off on the migration so that TS can decommission the servers.</td>
<td>In progress</td>
<td>90%</td>
<td>Jan-2020 to Jul-2023</td>
<td>$125,000.00</td>
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<tr>
<td>A00797-40</td>
<td>GIS Strategy Implementation 2019</td>
<td>Technology Upgrades</td>
<td>Kirby Childerose</td>
<td>Beginning further internal review of current GIS Strategy</td>
<td>In progress</td>
<td>25%</td>
<td>Jan-2021 to Dec-2023</td>
<td>$100,000.00</td>
<td>$78,846.97</td>
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### Infrastructure Services

#### Asset Management

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<td>A007654-40</td>
<td>King St Sanitary Pumping Station – Design</td>
<td>Renewal</td>
<td>Robert James Black</td>
<td>In progress</td>
<td>11%</td>
<td>Oct-2022 to Dec-2024</td>
<td>$1,170,300.00</td>
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<td>A007575-30</td>
<td>Hwy24 Pump Station Asses and Design</td>
<td>Renewal</td>
<td>Robert James Black</td>
<td>In progress</td>
<td>5%</td>
<td>Jan-2023 to Jun-2024</td>
<td>$100,000.00</td>
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<tr>
<td>A00899-10</td>
<td>Large Diameter Trunk Main Cleaning</td>
<td>Renewal</td>
<td>Robert James Black</td>
<td>In progress</td>
<td>5%</td>
<td>Jul-2023 to Nov-2023</td>
<td>$250,000.00</td>
<td>$250,000.00</td>
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</tr>
</tbody>
</table>

**ES - Water**

<table>
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<tr>
<th>Project Id</th>
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<th>Project Manager</th>
<th>Work Completed</th>
<th>Project Status</th>
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<th>Schedule</th>
<th>Plan Cost</th>
<th>Unexpended</th>
</tr>
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<tbody>
<tr>
<td>A01244-40</td>
<td>Water Meter Replacement Program (2022)</td>
<td>Renewal</td>
<td>Jason Alexander</td>
<td>In progress</td>
<td>5%</td>
<td>Jan-2023 to Dec-2023</td>
<td>$299,800.00</td>
<td>$291,584.48</td>
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</table>

**Fleet**

<table>
<thead>
<tr>
<th>Project Id</th>
<th>Project Name</th>
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</thead>
<tbody>
<tr>
<td>A00337-10</td>
<td>Rep. Equip. 3 Ton Roll Off Unit (2018)</td>
<td>Equipment Purchase</td>
<td>Michael Hewlett</td>
<td>In progress</td>
<td>80%</td>
<td>Feb-2018 to Dec-2023</td>
<td>$166,139.00</td>
<td>$166,139.00</td>
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<tr>
<td>A00898-10</td>
<td>Equipment Growth (2019)</td>
<td>Equipment Purchase</td>
<td>Michael Hewlett</td>
<td>In progress</td>
<td>5%</td>
<td>May-2019 to Sep-2023</td>
<td>$811,206.00</td>
<td>$109,087.42</td>
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<tr>
<td>A0092-10</td>
<td>Equipment Growth (2021)</td>
<td>Equipment Purchase</td>
<td>Michael Hewlett</td>
<td>In progress</td>
<td>85%</td>
<td>Jun-2023 to Dec-2023</td>
<td>$654,238.00</td>
<td>$494,994.89</td>
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<tr>
<td>A0093-10</td>
<td>Equipment Growth (2022)</td>
<td>Equipment Purchase</td>
<td>Michael Hewlett</td>
<td>In progress</td>
<td>49%</td>
<td>Mar-2023 to Dec-2024</td>
<td>$1,081,306.00</td>
<td>$943,222.97</td>
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<tr>
<td>A0095-10</td>
<td>Equipment Replacement (2019)</td>
<td>Equipment Purchase</td>
<td>Michael Hewlett</td>
<td>In progress</td>
<td>90%</td>
<td>May-2019 to Mar-2024</td>
<td>$1,035,367.00</td>
<td>$221,722.58</td>
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<tr>
<td>A0096-10</td>
<td>Fleet Equipment Replacement 2020</td>
<td>Equipment Purchase</td>
<td>Michael Hewlett</td>
<td>In progress</td>
<td>65%</td>
<td>Jan-2020 to Apr-2024</td>
<td>$3,183,491.00</td>
<td>$1,162,816.64</td>
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<tr>
<td>A0097-10</td>
<td>Equipment Replacement (2021)</td>
<td>Equipment Purchase</td>
<td>Michael Hewlett</td>
<td>In progress</td>
<td>70%</td>
<td>Jan-2021 to Dec-2023</td>
<td>$2,571,575.00</td>
<td>$1,322,435.77</td>
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<tr>
<td>A0098-10</td>
<td>Equipment Replacement (2022)</td>
<td>Equipment Purchase</td>
<td>Michael Hewlett</td>
<td>In progress</td>
<td>65%</td>
<td>Jan-2022 to Oct-2024</td>
<td>$1,476,262.00</td>
<td>$1,153,877.08</td>
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<tr>
<td>A0099-10</td>
<td>Equipment Replacement (2023)</td>
<td>Equipment Purchase</td>
<td>Michael Hewlett</td>
<td>In progress</td>
<td>26%</td>
<td>Mar-2023 to Apr-2024</td>
<td>$2,785,806.00</td>
<td>$2,438,583.63</td>
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**Fleet**

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tr>
<tr>
<td>A012001-10</td>
<td>Library Computer Equipment (2022)</td>
<td>Technology Upgrades</td>
<td>Mirna Raponi</td>
<td>Uninterruptible power supply (UPS) replacements complete. The majority of computer replacements are complete. Software purchases are complete.</td>
<td>In progress</td>
<td>90%</td>
<td>Jan-2022 to Dec-2023</td>
<td>$196,000.00</td>
<td>$34,045.29</td>
</tr>
<tr>
<td>A005184-10</td>
<td>Library Room Replace - Preston</td>
<td>Facility Renovation</td>
<td>Mirna Raponi</td>
<td>Delayed</td>
<td>0%</td>
<td>Nov-2023 - Dec-2024</td>
<td>$686,300.00</td>
<td>$60,000.00</td>
<td></td>
</tr>
<tr>
<td>A005184-10</td>
<td>Library Materials (2023)</td>
<td>Community Improvement</td>
<td>Mirna Raponi</td>
<td>Project complete.</td>
<td>Project work complete</td>
<td>100%</td>
<td>Jan-2023 - Dec-2023</td>
<td>$108,000.00</td>
<td>$108,000.00</td>
</tr>
<tr>
<td>A005184-10</td>
<td>Library Computer Equipment (2023)</td>
<td>Technology Upgrades</td>
<td>Mirna Raponi</td>
<td>Uninterruptible power supply (UPS) replacements complete. Switch replacements complete.</td>
<td>Approved</td>
<td>60%</td>
<td>Jan-2023 - Dec-2023</td>
<td>$334,000.00</td>
<td>$377,735.44</td>
</tr>
<tr>
<td>A003330</td>
<td>-Roof replacement (2023)</td>
<td>Facility Renovation</td>
<td>Mirna Raponi</td>
<td>Project complete.</td>
<td>Project work complete</td>
<td>100%</td>
<td>Mar-2022 to Jul-2023</td>
<td>$111,100.00</td>
<td>$1,710.34</td>
</tr>
<tr>
<td>A003330</td>
<td>-Library Queens Sq Entrance Renovations</td>
<td>Facility Renovation</td>
<td>Mirna Raponi</td>
<td>Project planning has started. Hazardous materials survey completed. Request for proposals for design services to be issued by Spring 2024.</td>
<td>Delayed</td>
<td>5%</td>
<td>Dec-2021 to Dec-2024</td>
<td>$120,000.00</td>
<td>$18,713.35</td>
</tr>
<tr>
<td>A003330</td>
<td>-Library - Bldg Envelope Repair (Preston)</td>
<td>Facility Renovation</td>
<td>Mirna Raponi</td>
<td>Project work complete. Timber complete. Construction started in September 2023.</td>
<td>In progress</td>
<td>50%</td>
<td>Jan-2022 to Nov-2023</td>
<td>$316,800.00</td>
<td>$216,713.35</td>
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<td>60%</td>
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<td>Project work complete</td>
<td>100%</td>
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<td>Facility Renovation</td>
<td>Mirna Raponi</td>
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<td>Delayed</td>
<td>5%</td>
<td>Dec-2021 to Dec-2024</td>
<td>$120,000.00</td>
<td>$18,713.35</td>
</tr>
<tr>
<td>A003330</td>
<td>-Library - Bldg Envelope Repair (Preston)</td>
<td>Facility Renovation</td>
<td>Mirna Raponi</td>
<td>Project work complete. Timber complete. Construction started in September 2023.</td>
<td>In progress</td>
<td>50%</td>
<td>Jan-2022 to Nov-2023</td>
<td>$316,800.00</td>
<td>$216,713.35</td>
</tr>
</tbody>
</table>

| Library | | | | | | | | | |
| Library | | | | | | | | | |

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| Library | | | | | | | | | |
### Office of the City Manager

#### Realty and Property Services

<table>
<thead>
<tr>
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<th>% Completed</th>
<th>Schedule</th>
<th>Plan Cost</th>
<th>Unexpended</th>
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</thead>
<tbody>
<tr>
<td>A050691-10</td>
<td>-Sanitary Sewer Easement Acquisition</td>
<td>Land/Property Acquisition</td>
<td>Paul Kan</td>
<td>Project is complete. This project is ongoing as new easement requirements are submitted by Asset Management.</td>
<td>In progress</td>
<td>75%</td>
<td>May-2018 to Dec-2023</td>
<td>$300,000.00</td>
<td>$79,723.93</td>
</tr>
<tr>
<td>A05331-10</td>
<td>-3850 Ring St E [R] Land Acquisition</td>
<td>Land/Property Acquisition</td>
<td>Paul Kan</td>
<td>Property was acquired on September 7, 2022. Only annual property tax left to be paid from project until construction is completed.</td>
<td>Project work complete</td>
<td>100%</td>
<td>Jun-2022 to Sep-2022</td>
<td>$1,000,000.00</td>
<td>$19,234.84</td>
</tr>
<tr>
<td>A05486-10</td>
<td>-Land Acquisition - Confidential</td>
<td>Active Transportation</td>
<td>Paul Kan</td>
<td>City has acquired both the Province and the Ottawa REIT as potential lands for the trail. Both have so far indicated that they do not wish to sell their properties. City is now sending in an application to the Province to request to lease the lands.</td>
<td>In progress</td>
<td>10%</td>
<td>Jan-2022 to Jun-2024</td>
<td>$650,000.00</td>
<td>$650,000.00</td>
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<tr>
<td>A05686-10</td>
<td>-Land Acquisition 1 - Confidential</td>
<td>Land/Property Acquisition</td>
<td>Paul Kan</td>
<td>All property requirements have been acquired. The remainder work is for the Groveway Road transfer from Wellington County to the City, and permit from CN and MNRF. These are being undertaken by Engineering with assistance from Realty. Ongoing.</td>
<td>In progress</td>
<td>90%</td>
<td>Mar-2019 to Dec-2024</td>
<td>$3,375,000.00</td>
<td>$27,002.85</td>
</tr>
<tr>
<td>A05975-10</td>
<td>-45th St N Utility Easement Acquisition</td>
<td>Land/Property Acquisition</td>
<td>Paul Kan</td>
<td>All property requirements have been acquired. The final easement requirement was cancelled due to a work around solution.</td>
<td>In progress</td>
<td>100%</td>
<td>Jan-2020 to Dec-2023</td>
<td>$100,000.00</td>
<td>$56,079.38</td>
</tr>
<tr>
<td>A05746-10</td>
<td>-Land Acquisition 2 - Confidential</td>
<td>Land/Property Acquisition</td>
<td>Paul Kan</td>
<td>Project work complete. City now has ownership of the property - 27 Dickson Street.</td>
<td>Project work complete</td>
<td>95%</td>
<td>Aug-2020 to Jul-2023</td>
<td>$2,250,000.00</td>
<td>$179,156.05</td>
</tr>
<tr>
<td>A05030-20</td>
<td>-Milling Rd Conceptual Development</td>
<td>Community Planning</td>
<td>Paul Kan</td>
<td>City has completed the Phase 1 and 2 ESA and the HazMat reports. The reports have been passed to Engineering and Building Construction and Design for review and next steps. Ongoing.</td>
<td>In progress</td>
<td>95%</td>
<td>Feb-2020 to Dec-2023</td>
<td>$90,000.00</td>
<td>$7,642.54</td>
</tr>
<tr>
<td>A05182-10</td>
<td>-Utility Easement Acquisition (2023)</td>
<td>Land/Property Acquisition</td>
<td>Paul Kan</td>
<td>This project is ongoing as new easement requirements are submitted by Asset Management.</td>
<td>In progress</td>
<td>4%</td>
<td>Mar-2023 to Jan-2025</td>
<td>$150,000.00</td>
<td>$143,915.87</td>
</tr>
<tr>
<td>A05144-40</td>
<td>-1000 Rogers St Renewal</td>
<td>Facility Renovation</td>
<td>Paul Kan</td>
<td>Acquisition is complete. Reviewing capital repairs that are needed for the building.</td>
<td>In progress</td>
<td>5%</td>
<td>May-2023 to May-2024</td>
<td>$66,700.00</td>
<td>$66,700.00</td>
</tr>
</tbody>
</table>

Realty and Property Services: $8,581,700.00 | $1,422,815.05

Office of the City Manager: $8,581,700.00 | $1,422,815.05

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Page 119 of 181
### Appendix D: Forecast Changes Not Requiring Approval

<table>
<thead>
<tr>
<th>Project</th>
<th>Original Budget</th>
<th>Previous Forecast</th>
<th>Actual Cost to August 2023</th>
<th>Forecast Increase/(Decrease)</th>
<th>Funding Source / Comments</th>
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</thead>
<tbody>
<tr>
<td>A/01123-40 Library Building Envelope Repair Preston</td>
<td>181,800</td>
<td>316,800</td>
<td>39,172</td>
<td>60,000</td>
<td>Draw $60,000 from Facility Capital - Library Reserve Fund per report 23-108-CRS</td>
</tr>
<tr>
<td>A/01159-20 Hespeler Pedestrian Bridge EA</td>
<td>250,000</td>
<td>250,000</td>
<td>193,816</td>
<td>70,000</td>
<td>Draw $70,000 from Development Charge Road Reserve Fund per report 23-228-CD</td>
</tr>
<tr>
<td>A/0471-40 Fountain St Soccer Facility Construction</td>
<td>8,968,000</td>
<td>12,636,782</td>
<td>8,967,843</td>
<td>1,310,299</td>
<td>$9,299 to be funded from Contribution from Others (Conestoga College) and draw $1,301,000 from Capital Reserve per report 23-120-CRS</td>
</tr>
<tr>
<td>A/01359-40 Speedsville Road Pedestrian Crossover</td>
<td>112,200</td>
<td>112,200</td>
<td>65,841</td>
<td>27,000</td>
<td>Draw $4,050 from Capital Reserve and $22,950 from Development Charges - Roadways Reserve Fund per report 23-124-CRS</td>
</tr>
<tr>
<td><strong>Total net project increase</strong></td>
<td>****</td>
<td>****</td>
<td><strong>1,467,299</strong></td>
<td><strong>Over previous forecast</strong></td>
<td>****</td>
</tr>
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Page 120 of 181
To: COUNCIL  
Meeting Date: 11/7/2023  
Subject: 23-325-CD - Remove 0.3metre Reserves along frontage of Equestrian Way to allow access to development block - Block 2, Registered Plan 58M-677 (River Mill Subdivision)  
Submitted By: Sylvia Rafalski-Misch, Manager Development Planning  
Prepared By: Maria Skara, Planner  
Report No.: 23-325-CD  
File No.: 30T-12104 & SP20/20  
Wards Affected: Ward 1

RECOMMENDATION(S):  
THAT Report 23-325-CD - Remove 0.3metre Reserves along frontage of Equestrian Way to allow access to development block - Block 2, Registered Plan 58M-677 (River Mill Subdivision) be received;  
AND THAT the By-law included as Appendix A to Report 23-325-CD be passed.

EXECUTIVE SUMMARY:  
Purpose  
To remove, through the passing of a by-law, a 0.3 m (1.0 ft) reserve block across the frontage of development Block 1 on Registered Plan 58M-677 within River Mill Subdivision.

Key Findings  
- Block 2 on Registered Plan 58M-620 is identified as a 0.3 m reserve across the frontage of Block 1, which is intended for a 70-unit townhouse development including two mixed use buildings.  
- A 0.3 m reserve was acquired by the City at the time of subdivision registration which prevents vehicular access to this development block.
The site is subject to an approved site plan and a common element plan of condominium has been registered for Block 1, therefore the 0.3 m reserve is no longer necessary and can be lifted.

Financial Implications

There are no financial implications.

STRATEGIC ALIGNMENT:

☐ Strategic Action

OR

☒ Core Service

Program: Development Approvals

Core Service: Transportation Planning

BACKGROUND:

A 0.3m reserve is a strip of land 0.3 m (1.0 ft) wide that runs across the frontage of a property. 0.3 m (1.0 ft) reserves are acquired temporarily by a municipality as a condition of subdivision approval, and has the effect of preventing access to a development block until certain conditions are met. In this case the 0.3 m (1.0 ft) reserve was acquired to prevent access and servicing of the development block until it had received site plan approval. Site plan approval process has been completed.

ANALYSIS:

Equestrian Way has now been fully constructed. A Plan of Condominium has been established for the townhouse development on the site. It is now appropriate to lift the reserve block, and dedicate it as part of Equestrian Way to provide access to the townhouse block.

EXISTING POLICY / BY-LAW(S):

Section 31(2) of the Municipal Act states that land may only become a highway by virtue of a by-law establishing the highway.

FINANCIAL IMPACT:

There is no financial impact.
PUBLIC VALUE:
Posted publicly as part of the report process.

ADVISORY COMMITTEE INPUT:
Not Applicable

PUBLIC INPUT:
Posted publicly as part of the report process.

INTERNAL / EXTERNAL CONSULTATION:
This report and by-law has been prepared in consultation with Legal Services and Engineering staff.

CONCLUSION:
This report recommends approval of a by-law that will lift a 0.3 m (1.0 ft) reserve across the frontage of development Block 1 on Registered Plan 58M-677 and dedicate the reserve as a public highway. This will permit access from Equestrian Way to the 70-unit townhouse development.

REPORT IMPACTS:
Agreement: No
By-law: Yes
Budget Amendment: No
Policy: No

APPROVALS:
This report has gone through the appropriate workflow and has been reviewed and or approved by the following as required:
Director
Deputy City Manager
Chief Financial Officer
City Solicitor
City Manager

ATTACHMENTS:
1. 23-325-CD Appendix A – Draft By-law

2. 23-325-CD Appendix B – Reference Plan 58R-21160
THE CORPORATION OF THE CITY OF CAMBRIDGE

By-law 23-XXX

Being a by-law of the Corporation of the City of Cambridge to dedicate certain lands as public highway (Equestrian Way)

WHEREAS pursuant to Section 31 of the Municipal Act S.O. 2001, c.25, the City of Cambridge may enact by-laws to dedicate public highways;

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the City of Cambridge enacts as follows:

1. THAT part of 0.300 Reserve Block 2, Registered Plan 58M-620 and identified as Part 2 on 58R-21160, City of Cambridge, Regional Municipality of Waterloo be dedicated as Public Highway and be named Equestrian Way.

2. AND THAT it is Acknowledged and Directed that the office of the City Solicitor, or his/her designate, be authorized to register applicable documents in connection with this transaction, where registration is deemed appropriate.

3. AND FURTHER THAT this By-law shall come into full force on the day it is passed.

PASSED AND ENACTED this 7 day of November, 2023.

_________________________________
MAYOR
CLERK
RECOMMENDATION(S):

THAT Report 23-329-CD - Remove 0.3metre Reserves to allow access to development block - Block 3, Registered Plan 58M-697 (River Mill Subdivision) be received;

AND THAT the By-law included as Appendix A to Report 23-329-CD be passed.

EXECUTIVE SUMMARY:

Purpose

To lift, through the passing of a by-law, a 0.3 m (1.0 ft) reserve block across the frontage of Block 1 on Registered Plan 58M-697 within River Mill Subdivision.

Key Findings

- Block 3 on Registered Plan 58M-620 is identified as a 0.3 m reserve across the frontage of Block 1, which is intended for a 183-unit townhouse development including two mixed use buildings.

- A 0.3 m reserve was acquired by the City at the time of subdivision registration which prevents vehicular access to this development block.

- The site is subject to an approved site plan and a condominium application is being processed by the City, therefore the 0.3 m reserve is no longer necessary and can be lifted.
STRATEGIC ALIGNMENT:
☐ Strategic Action

OR

☒ Core Service

Program: Development Approvals

Core Service: Transportation Planning

BACKGROUND:
A 0.3m reserve is a strip of land 0.3 m (1.0 ft) wide that runs across the frontage of a property. 0.3 m (1.0 ft) reserves are acquired temporarily by a municipality as a condition of subdivision approval, and has the effect of preventing access to a development block until certain conditions are met. In this case the 0.3 m (1.0 ft) reserve was acquired to prevent access and servicing of the development block until it had received site plan approval. Site plan approval process has been completed.

ANALYSIS:
Equestrian Way has now been fully constructed. Lifting the reserve is required prior to the applicant proceeding with the development of the site. It is now appropriate to lift the reserve block and dedicate it as part of Equestrian Way to provide access to the townhouse block.

EXISTING POLICY / BY-LAW(S):
Section 31(2) of the Municipal Act states that land may only become a highway by virtue of a by-law establishing the highway.

FINANCIAL IMPACT:
There is no financial impact.

PUBLIC VALUE:
Posted publicly as part of the report process.

ADVISORY COMMITTEE INPUT:
Not Applicable.
PUBLIC INPUT:
Posted publicly as part of the report process.

INTERNAL / EXTERNAL CONSULTATION:
This report and by-law has been prepared in consultation with Legal Services and Engineering staff.

CONCLUSION:
This report recommends approval of a by-law that will lift a 0.3 m (1.0 ft) reserve across the frontage of Block 1 on Registered Plan 58M-697 and dedicate the reserve as a public highway. This will permit access from Equestrian Way to the 183-unit townhouse development.

REPORT IMPACTS:
Agreement: No
By-law: Yes
Budget Amendment: No
Policy: No

APPROVALS:
This report has gone through the appropriate workflow and has been reviewed and or approved by the following as required:
Director
Deputy City Manager
Chief Financial Officer
City Solicitor
City Manager

ATTACHMENTS:
1. 23-325-CD Appendix A – Draft By-law
2. 23-329-CD Appendix B – Reference Plan 58R-21532
THE CORPORATION OF THE CITY OF CAMBRIDGE

By-law 23-XXX

Being a by-law of the Corporation of the City of Cambridge to dedicate certain lands as public highway (Equestrian Way)

WHEREAS pursuant to Section 31 of the Municipal Act S.O. 2001, c.25, the City of Cambridge may enact by-laws to dedicate public highways;

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the City of Cambridge enacts as follows:

1. THAT part of 0.300 Reserve Block 3, Registered Plan 58M-620 and identified as Part 1 on 58R-21532, City of Cambridge, Regional Municipality of Waterloo be dedicated as Public Highway and be named Equestrian Way.

2. AND THAT it is Acknowledged and Directed that the office of the City Solicitor, or his/her designate, be authorized to register applicable documents in connection with this transaction, where registration is deemed appropriate.

3. AND FURTHER THAT this By-law shall come into full force on the day it is passed.

PASSED AND ENACTED this 7th day of November, 2023.

_________________________________
MAYOR

_________________________________
CLERK
RECOMMENDATION(S):

THAT Report 23-125-CRS Proposed 2024 Schedule of Meetings of Council be received;

AND FURTHER THAT Council approve the Proposed 2024 Schedule of all Council and Committee meetings attached as Appendix ‘A’ to report 23-125-CRS.

EXECUTIVE SUMMARY:

Purpose

The purpose of this report is to provide Council with a proposed 2024 Schedule of Meetings.

The proposed schedule ensures the public is informed in advance of upcoming meetings for the year and allows staff to plan efficiently for Council meetings.

Key Findings

The Council for the City of Cambridge is required to set a Schedule of Meetings prior to each new year. Based on available key performance indicators, public participation has increased with virtual meetings and the continuation of hybrid meeting practices will provide further opportunities for accessible engagement with the public.

Financial Implications

Financial implications are not anticipated as a result of establishing the 2024 Schedule of Meetings of Council. Staff will advertise all meetings on the City’s website in advance.
of all meeting dates and on the City’s calendar. The approved Schedule of Meetings will also be posted to the City’s website.

**STRATEGIC ALIGNMENT:**

☐ Strategic Action  
☒ Core Service

**Objective(s):** WELLBEING - Connect people to services that support individual and community wellbeing

**Strategic Action:** Not Applicable

**Program:** Council Services

**Core Service:** Council Support

By establishing a schedule of meetings for the year ahead, Council ensures effective and efficient operation for the City and provides clear direction to staff. Regular meetings of Council enable decisions to be made by those elected and provide for transparent and accessible information to the public.

The proposed schedule aligns with the City of Cambridge’s Governance and Leadership goals, ensuring effective and efficient meeting management and providing a solid foundation to advance City business.

**BACKGROUND:**

The proposed 2024 Schedule of Meetings, as presented in Appendix ‘A’, outlines the schedule of all Council and Committee meetings for 2024, with the exception of Council Workshops that are scheduled as required.

The hybrid meeting procedure is one that most municipalities have adopted due to the increase in public participation throughout the pandemic, as well as to provide for flexibility around meeting attendance for members of Council. Over the course of the pandemic, Cambridge Council met virtually and saw an increase in the number of views and delegations.

The hybrid meeting format provides the public with the following options to facilitate accessible meeting participation: (1) delegate to Council in person; (2) submit an online Delegation Request Form to delegate via telephone; and (3) the public may opt to submit written correspondence for inclusion in the meeting minutes.
ANALYSIS:

The proposed Schedule of Meetings for 2024 incorporates Regional Council and Committee meetings, all Council meetings, statutory holidays and March Break. Council members may require time from the office to attend conferences throughout the year. Staff have taken into account the following two conferences when developing the proposed meeting schedule:

- Federation of Canadian Municipalities Conference (FCM) – June 6-9, 2024
- Association of Municipalities of Ontario (AMO) – August 18-21, 2024

Proposed dates for review of the 2024 Budget are included in the proposed schedule and provide multiple dates for Council’s review of the budget process beginning in February 2024.

Council will receive a presentation related to the operating and capital budgets in December 2023. Approval of the budget in February provides members of Council additional time for questions and review of the budget proposal from staff.

Where a matter of urgency requires a decision of Council at any time during the year, an Emergency or Special Council meeting may be arranged at the call of the Mayor in consultation with the City Clerk.

**Meeting Times:**

Staff are proposing that Council continue meeting at 6:30 p.m. for all meetings except for Budget and Audit Committee meetings. A 6:30 p.m. start time provides additional time and reduces the number of meetings extending beyond 11:00 p.m.

Budget and Audit Committee meetings are typically held only when the budget requires approval and requires the involvement of multiple staff areas and additional time for review of various parts of the budget. Therefore, staff recommend that Council consider keeping the 9:30 a.m. start time but hold an evening delegation budget meeting to ensure the public has ample opportunity to delegate.

Traditionally, evening meetings have favoured individuals working between nine (9) a.m. to five (5) p.m. and have disadvantaged those working evenings, afternoons, night shifts or individuals with less flexibility. As we emerge from the pandemic with video conferencing tools that allow meetings to be more accessible and available, providing individuals working in office-type environments to continue participating in meetings at earlier start times whilst further extending the opportunity to engage a wider demographic.
When considering the connection to cultural and religious days of significance, daytime meetings also provide flexibility for those participating in religious practices with an emphasis on sunset times (e.g., Ramadan).

Hybrid meetings increase accessibility and access for everyone, including the public, City Council and staff, to join and participate in Council meetings in-person or remotely over the phone, a mobile device or computer. The video conferencing tools used by the City make it easier to participate or delegate in meetings while juggling work, childcare, family and other responsibilities of modern life. Additionally, past shifts to earlier meetings resulted in increased public participation.

EXISTING POLICY / BY-LAW(S):

The City’s Procedure By-law 23-035 is in effect.

Section 238(2) of the Municipal Act, 2001, provides that every municipality have a procedure by-law for governing the calling, place and proceedings of meetings. The proposed 2024 Schedule of Meetings reflects the need to call for meetings.

FINANCIAL IMPACT:

It is essential that Council establish a meeting schedule to comply with the requirements of the municipality’s Procedure By-law and provincial legislation. Setting dates for the annual Schedule of Meetings provides for transparent planning. The only financial impact for the proposed 2023 Schedule of Meetings is printing costs, which is funded through the Clerk's Operating Budget and is a necessary expense to continue forwarding City business.

PUBLIC VALUE:

Engagement:

The proposed 2024 Schedule of Meetings provides the opportunity to inform and engage the public. Upon approval of the Schedule of Meetings, staff will post all meetings on the City Meeting Calendar, ensuring that the public has a point of reference for upcoming meeting dates. The meeting agendas are posted on the City Meeting Calendar the week prior to the meeting. Public involvement is encouraged through the City’s Delegation Request Form and guide that is also posted on the City’s website. Statutory Public Meetings under the Municipal Act, 2001 and the Planning Act provide further opportunity for public involvement by way of statutory notices provided via postal mail and notice on the City’s website for upcoming meetings.
It is essential that the public be provided with a wide range of methods that encourages active involvement in the decision-making process before Council.

**ADVISORY COMMITTEE INPUT:**
The proposed 2024 Schedule of Meetings only reflects meetings of Council. Citizen Advisory Committees establish their meeting schedules for the new year individually with the guidance of their staff liaison.

Staff did not consult advisory committees when setting the proposed 2024 Schedule of Meetings of Council as, pursuant to the Procedure By-law, these meetings are required to be set by Council.

Advisory Committees will schedule their meetings around the approved 2024 Schedule of Meetings of Council to ensure there are no conflicts for staff and Council representatives that support and work with the City’s advisory committees.

**PUBLIC INPUT:**
The proposed 2024 Schedule of Meetings is reflective of the meetings of Council over the last several years. The City has anticipated the continuation of hybrid meetings to provide the public with the opportunity to participate in Council meetings both in-person and virtually, which will provide greater flexibility and increased public participation.

**INTERNAL / EXTERNAL CONSULTATION:**
Upon Council approval of the proposed 2024 Schedule of Meetings, staff will ensure the schedule is added to the City’s meeting calendar and that all staff and Council receive meeting invitations for the 2024 meetings.

As agendas serve as notice of meetings, agendas and the City’s website will continue to reflect the hybrid meeting structure of meetings of Council.

**CONCLUSION:**
The setting of the 2024 Schedule of Meetings provides Council, staff and the public with the opportunity to participate in the public process of Council meetings and provides increased accessibility to City meetings. Moreover, the recommendation strives to establish meetings that are efficient for moving City business forward and assist Council in effective meeting management.

**REPORT IMPACTS:**
Agreement: No
By-law: No
Budget Amendment: No
Policy: No

APPROVALS:
This report has gone through the appropriate workflow and has been reviewed and or approved by the following as required:
Director
Deputy City Manager
Chief Financial Officer
City Solicitor
City Manager

ATTACHMENTS:
1. 23-125-CRS Appendix A – Proposed 2024 Schedule of Meetings
2024 Meeting Calendar

Legend
- Council Meeting
- Council
- Planning - Statutory Public Meeting
- Statutory Holidays
- March Break
- Conferences
- Budget & Audit Committee
- Workshops (as required)
- All Council Meeting
  - Regional Council
  - Regional Committee

January

February

March

April

May

June

July

August

September

October

November

December

Legend
- Council Meeting
- Council
- Planning - Statutory Public Meeting
- Statutory Holidays
- March Break
- Conferences
- Budget & Audit Committee
- Workshops (as required)
- All Council Meeting
  - Regional Council
  - Regional Committee
RECOMMENDATION(S):

THAT Report 23-260-CD Amending and Applying Delegated Authority By-law 42-01 be received.

AND THAT for the purpose of implementing By-law 42-01, and pursuant to Section 1. f), “in principle” shall mean a conditional approval granted by the Chief Planner, which becomes final upon the adoption of a By-law by Council.

AND THAT all future By-laws brought to Council for adoption under Delegated Authority By-law 42-01 shall not be accompanied by a staff recommendation report.

AND THAT Council delegate approval authority to the Chief Planner for lifting of reserves in principle where the reserve is being opened as public highway, pursuant to Section 207(45) of the Municipal Act, as amended.

AND FURTHER THAT Council approves the proposed By-law in Appendix C to further delegate lifting of reserves in principle, where the reserve is being opened as public highway, to the Chief Planner or their designate.

EXECUTIVE SUMMARY:

Purpose

To recommend that Council delegate approval authority to the Chief Planner for lifting of road reserves in principle only where the lands are being opened as public highway, through an amendment to By-law 42-01.
Key Findings

This recommendation, and the consistent utilization of the Delegation of Authority By-law 42-01, will support the objectives of Bill 109 to streamline approvals and the City’s Municipal Housing Pledge by expediting approval timelines to accelerate housing supply across the City of Cambridge.

Financial Implications

All applications fees associated with lifting of road reserves are borne solely by the Applicant.

STRATEGIC ALIGNMENT:

☒ Core Service

Program: Development Approvals

Core Service: Process Applications

The delegation of approval authority for straightforward and technical classes of applications to the Chief Planner results in more efficient use of Council and Administration’s time, improved service delivery to the development community, and expedited approval timelines.

BACKGROUND:

In 2001, Cambridge City Council passed By-law 42-01 which delegated approval authority from Council to the Commissioner of Planning Services for a number of applications and requests, governed by the Planning Act, Heritage Act and Municipal Act, including removal of holding provisions in principle and exemptions from part lot control in principle.

Since this By-law was passed, delegation of authority for these applications has rarely been used. The reason is related to the current practice of requiring staff recommendation reports to accompany the adopting by-laws which eliminates the streamlining benefits of the delegated authority, placing the approval authority back with Council.

As a result of legislative changes in 2022 brought about by Bill 23, More Homes Built Faster Act and Bill 109, More Homes for Everyone Act, municipalities are under increased pressure to streamline approval processes, and accelerate housing supply to accommodate future population growth and address affordability. In March 2023, the City of Cambridge affirmed the Municipal Housing Pledge. The Pledge includes 8
actions and initiatives aimed at meeting the targeted goal of supplying 19,000 new homes across the City by 2031.

In alignment with the new provincial legislation and the City’s Municipal Housing Pledge, the Chief Planner will be using this pre-existing delegation of authority for all future removal of holding provisions and exemptions from part lot control applications.

For clarification, where “in principle” is referenced in By-law 42-01, it shall mean conditional approval is granted by the Chief Planner, and approval becomes final upon the adoption of a by-law by City Council. The primary difference between approval authority remaining with Council and approval being delegated to the Chief Planner is a staff report will not accompany the adopting by-law where approval authority has been delegated, but rather a simplified staff memorandum. This will shorten approval timelines for those processes with delegated “in principle” approval by approximately 2 weeks.

As another opportunity to expedite approval timelines for new housing construction, staff recommend Council delegate approval authority to the Chief Planner for lifting of road reserves where the reserve is being opened as public highway. A proposed By-law to Amend Delegation of Authority By-law 042-01 is contained in Appendix C to this report.

ANALYSIS:

Current Legislation & Approval Processes

The following is a brief explanation of holding provisions, part lot control and road reserves.

Holding Provisions

Section 36 of the Planning Act allows municipalities to apply holding provisions to areas or specific properties to restrict use of land and/or development of land until such time as specific conditions are satisfied. The City’s Official Plan is required to set out policies regarding the use of holding provisions. The Act requires a decision to be made on applications to remove holding provisions within 90 days of deeming the application complete, after which time the Applicant may appeal the application to the Ontario Land Tribunal. The review of such applications is typically very technical in nature, requiring specific conditions or criteria as set on in the associated holding by-law to be satisfied, prior to passing a by-law to remove the holding. Examples include filing a Record of Site Condition, completion of technical studies, road improvement, servicing updates and/or securing agreements.

Currently, there are 174 individual properties in the City of Cambridge that are subject to
a holding provision. Delegating By-law 42-01 authorizes the Chief Planner to approve applications for removal of holding provisions, subject to the adoption of a by-law by Council.

**Part Lot Control**

Section 50(28) of the Planning Act provides that part of a lot on a registered plan of subdivision cannot be transferred from one landowner to another without the approval of the municipality. Part-lot control has the effect of preventing the division of land in a registered plan, other than that allowed for in the approved plan of subdivision, without further approvals.

Municipalities may by by-law, exempt certain lands within a registered subdivision from part lot control, thereby allowing the further dividing of that lot or block. This type of exemption is particularly appropriate and useful for the creation of lots for new semi-detached or townhouse dwellings from a single larger lot or block, avoiding the need to apply to the Committee of Adjustment for approval of multiple consent applications. For example, to subdivide a lot or block to create 6 new lots for adjoining freehold townhouse units would require 5 separate consent applications, whereas a single part lot exemption can have the same affect of lot creation.

The Delegating By-law currently authorizes the Chief Planner to approve applications for exemptions from part lot control, subject to the adoption of a by-law by Council.

**Road Reserves**

A municipality may require a reserve of land along the street frontage or perimeter of a property that is deeded permanently or temporarily to a municipality, as a condition of a subdivision or site plan approval. This reserve is typically one foot in width and has the effect of denying a property access to a public street, which prevents the issuance of a building permit. The reserve is used to control development until such time as various conditions are met or to prohibit development on lands that are not yet scheduled for development. Once the conditions have been satisfied, an application may be made to request that the City "lift" the requirement for the reserve, by adding it to the public highway lands, giving the property owner direct access to a public street. The lifting of these reserves typically is achieved by dedicating the lands as public highway (i.e. the lands form part of the street), by way of a By-law adoption by Council.

- As another opportunity to expedite approval timelines for new housing construction, staff recommend Council also delegate approval authority to the Chief Planner for lifting of road reserves only where the lands are opened as public highway, through an amendment to By-law 42-01.
Shortened Approval Timelines

The current approval process for removal of holding provisions, exemptions from part lot control and opening a road reserve as a public highway, involves the preparation of a staff report for Council consideration to accompany the adopting by-law. The staff report requires approximately 5 weeks to prepare and approve. Where the Chief Planner utilizes delegated authority to approve these applications “in principle”, only a staff memorandum will accompany the by-law, requiring only 3 weeks to prepare and approve.

EXISTING POLICY / BY-LAW(S):

Official Plan Policies

Section 10.7 of the City’s Official Plan currently includes the following policies regarding the use of holding provisions:

1. By-laws using the holding symbol “(H)” or “(h)” will specify the purpose for the holding symbol and will include a statement outlining conditions under which the holding symbol shall be removed by amendment to the City’s Zoning By-law. An amending bylaw to remove the holding symbol may be considered when the applicable issues are addressed:

   a) piped municipal water supply and/or sanitary sewers are or will be made available and where arrangement has been made by execution of a servicing agreement;
   
   b) sufficient servicing capacity is available and allocated to the property;
   
   c) implementation of elements of subwatershed studies, such as natural features enhancement and buffering and natural channel design;
   
   d) implementation of elements of Community Plans, Secondary Plans and Master Environmental Servicing Plans;
   
   e) transportation analysis leading to improvements including widenings, extensions, interconnected access or new roadworks;
   
   f) the implementation of the recommendations of an approved archaeological assessment;
   
   g) the implementation of the findings of a Cultural Heritage Impact Assessment as prescribed in Section 4.10 of this Plan;
h) the implementation of the findings of a site specific market impact study demonstrating that there is adequate market available to support the use as a reasonably viable commercial undertaking, taking into account the extent to which the available market may already be served by the existing area;

i) the implementation of the findings of a noise study or acoustical assessment;

j) remediation of environmental contamination in a manner that meets applicable criteria set by the Province in conjunction with the requirements of any other approval authorities and as prescribed in Policy 3.B.6.2.1 of this Plan;

k) the approved recommendations of an Environmental Impact Statement, as prescribed in Section 3.A.8 of this Plan;

l) the implementation of stormwater management; and m) the phasing of land.

2. Removal of the holding symbol “(H)” or “(h)” will occur following fulfillment of the specified requirements by way of amendment to the City’s Zoning By-law. Notice of intent to remove the holding symbol “(H)” or “(h)” will be given in the manner and to the persons and public bodies and containing the information prescribed, as required by the Planning Act.

3. Interim uses pending removal of the holding symbol “(H)” or “(h)” are permitted in accordance with Policy 8.1.2 of this Plan. Temporary uses permitted prior to the removal of a holding symbol may also be specified provided such use does not adversely impact the intended future use of the land.

The Official Plan does not contain specific policies regarding part lot control or lifting of road reserves, however these controls are granted through the Planning Act and Municipal Act.

**Other City By-laws**

In 2001, Council passed By-law 42-01, which delegated approval authority pursuant to the Municipal Act to the Commissioner of Planning Services for seven (7) classes of applications/requests, including removal of holding provisions in principle and removal of part lot control in principle.

By-law 42-01 is included as Appendix ‘A’ to this report. The By-law applies regulations to this delegated authority, including that the Commissioner of Planning Services shall:

a) Consult affected property owners, appropriate City staff, and external agencies
b) Report all approvals to Council for information
c) Not be empowered to refuse applications and shall refer recommendations for refusal to Council
d) Determine conditions of approval
e) Defer to Council for a decision in the event of an advanced request by the Applicant
f) Bring forward a By-law for adoption by Council where approval is provided “in principle

In 2019, Council passed By-law 19-186, which consolidates the various by-law passed delegating powers and duties under the Municipal Act from Council to Committees, officers and employees of the City of Cambridge, and includes By-law 42-01. By-law 19-186 is included as Appendix ‘B’ to this report.

FINANCIAL IMPACT:

All applications fees associated with removal of holding provisions, exemptions from part lot control and lifting road reserves are borne by the Applicant.

ADVISORY COMMITTEE INPUT:

N/A

PUBLIC INPUT:

N/A

INTERNAL / EXTERNAL CONSULTATION:

N/A

CONCLUSION:

The purpose of this report is to advise Council that the Chief Planner intends to utilize the approval authority delegated by By-law 42-01 for all future applications for removal of holding provisions and exemptions from part lot control, in principle.

Staff also recommend that Council enact the proposed By-law in Appendix C to this report, being a By-law to amend By-law 042-01 by delegating authority to the Chief Planner for lifting of road reserves in principle, where the lands are being opened as public highway.

For clarification, where “in principle” is referenced in By-law 42-01, it means conditional approval is granted by the Chief Planner, and final approval is granted after a by-law is adopted by Council. All future By-laws brought forward under By-law 42-01 will not be accompanied by a staff recommendation report, but rather a staff memorandum, shortening approval timeline for these applications by approximately 2 weeks.
These expedited approval processes align with new legislation brought forward by Bill 23 - More Homes Built Faster Act, Bill 109 - More Homes for Everyone Act, and supports the City’s Municipal Housing Pledge to create 19,000 new homes by 2031.

REPORT IMPACTS:
Agreement: No
By-law: Yes, Staff recommend Council direct staff to advance an Amendment to By-law 42-01 for consideration at a future Council meeting.
Budget Amendment: No
Policy: No

APPROVALS:
This report has gone through the appropriate workflow and has been reviewed and or approved by the following as required:
Chief Planner
Deputy City Manager
Chief Financial Officer
City Solicitor
City Manager

ATTACHMENTS:
1. 23-260-CD Appendix A – Delegating Approval Authority By-law 42-01
2. 23-260-CD Appendix B – Consolidation of By-laws Delegating Approval Authority By-law 19-186
3. 23-260-CD Appendix C – Proposed By-law to Amend By-law 042-01
BY-LAW NO. 42 - 01

OF THE

CORPORATION OF THE CITY OF CAMBRIDGE

Being a by-law of the Corporation of the City of Cambridge pursuant to the Planning Act, Heritage Act and Municipal Act to delegate approval authority to the Commissioner of Planning Services, or designate for Plans of Condominium, Removal of (H) in principle, Part Lot Control Exemption in principle, Revisions to Conditions of Draft Plans of Subdivision, Site Specific Amendments to the Sign By-law, Site Specific Amendments to the Fence By-law and Designation of Heritage Properties in principle.

WHEREAS Section 207(45) of the Municipal Act, R.S.O., 1990, Chap. M.45, provides for the appointment of officers and employees as may be necessary for the purposes of the corporation, or for carrying into effect any Act of the Legislature or by-law of the Council;

AND WHEREAS Cambridge City Council has appointed a Commissioner of Planning Services pursuant to By-law 193-92 being a by-law to appoint officers and servants of the Corporation;

AND WHEREAS Cambridge City Council has deemed it desirable to delegate to the Commissioner of Planning Services or designate, further approval authority in regard to Plans of Condominium, Removal of (H) in principle, Part Lot Control Exemption in principle, Revisions to Conditions of Draft Plans of Subdivision, Site Specific Amendments to the Sign By-law, Site Specific Amendments to the Fence By-law and Designation of Heritage Properties in principle.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE CITY OF CAMBRIDGE ENACTS AS FOLLOWS:

1. THAT pursuant to the Planning Act, Heritage Act and Municipal Act, all the powers of the Council of the Corporation of the City of Cambridge to approve and impose conditions of approval for Plans of Condominium, Removal of (H) in principle, Part Lot Control Exemption in principle, Revisions to Conditions of Draft Plans of Subdivision, Site Specific Amendments to the Sign By-law, Site Specific Amendments to the Fence By-law and Designation of Heritage Properties in principle are hereby delegated to the Commissioner of Planning Services or designate for the City of Cambridge, provided, however that:

   a) the Commissioner of Planning Services or designate shall consult with the affected property owners and appropriate municipal departments and agencies to ensure the compliance with by-laws or statutes administered by such departments and agencies;

   b) the Commissioner of Planning Services or designate shall report all approvals to the Council of the Corporation of the City of Cambridge for information at regularly scheduled meetings of the Council;

   c) the Commissioner of Planning Services or designate is not empowered to refuse approval and shall refer all such recommendations for refusal to the Council of the Corporation of the City of Cambridge;

   d) the Commissioner of Planning Services or designate shall determine the conditions of approval referred to in Section 1 of this by-law in accordance with the standing policies of the Council, and in the event of a dispute, shall refer the proposed condition of approval to the Council of the Corporation of the City of Cambridge;

   e) the Council of the Corporation of the City of Cambridge shall approve any application upon prior request of the applicant;

   f) where the Commissioner of Planning Services or designate provides approval in principle, the Council of the Corporation of the City of Cambridge shall continue to consider the formal adoption of any required by-law.

READ A FIRST, SECOND AND THIRD TIME.


MAYOR

CLERK
DATED: FEBRUARY 26TH, A.D., 2001

BY-LAW NO. 42-01

OF THE

CORPORATION OF THE CITY OF CAMBRIDGE

Being a By-law of the Corporation of the City of Cambridge pursuant to the Planning Act, Heritage Act and Municipal Act to delegate approval authority to the Commissioner of Planning Services, or designate for Plans of Condominium, Removal of (H) in principle, Part Lot Control Exemption in principle, Revisions to Conditions of Draft Plans of Subdivision, Site Specific Amendments to the Sign By-law, Site Specific Amendments to the Fence By-law and Designation of Heritage Properties in principle.


JAMES ANDERSON
CITY CLERK
BY-LAW 19-186
of the
CITY OF CAMBRIDGE

Being a By-law of the Corporation of the City of Cambridge to consolidate the delegation of powers and duties, delegate certain powers and duties under the Municipal Act, 2001 and adopt a policy for the delegation of the powers and duties of the municipality.

WHEREAS Section 23.1(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended authorizes a municipality to delegate its powers and duties, subject to certain restrictions;

AND WHEREAS Section 270(1) of the Municipal Act, 2001, requires a municipality to adopt and maintain policies with respect to the delegation of powers and duties of the municipality;

AND WHEREAS the Council of the City of Cambridge has deemed that the delegation of certain administrative and legislative powers would contribute to the efficient management of the City while still adhering to the principles of accountability and transparency;

AND WHEREAS the Council of City of Cambridge has previously delegated authority to Committees and officers and employees of the Corporation of the City of Cambridge, in a number of areas through By-law and Council Resolution, in accordance with prevailing legislation;

AND WHEREAS the Council of City of Cambridge considers that it is appropriate adopt policies related to the delegation of powers and duties of the municipality, consolidate all existing delegation of authority as well as formalize the delegation of certain powers and duties that are being carried out by staff;
NOW THEREFORE BE IT RESOLVED THAT the Corporation of the City of Cambridge enacts as follows:

1. THAT this By-law may be referred to as the “Delegation of Authority By-Law”.

2. THAT Council delegated the powers, duties, and restrictions thereto as set out in the Consolidated List of Delegations of Authority to those officers, employees, or committees listed in Appendix “A”.

3. THAT Council delegates the powers, duties and restrictions thereto as set out in the Delegation of Powers and Duties to those officers or employees listed in Appendix “B” to this by-law.

4. THAT this by-law does not repeal or replace any existing or future by-laws that delegate authority to staff and is not an exhaustive list of existing delegations.

5. THAT notwithstanding the foregoing, Council retains the authority to make or reconsider, at any time and without notice, revoke any delegated power that has been delegated pursuant to this by-law.

6. THAT notwithstanding any provision of this by-law, matters identified herein may be referred to Council for consideration.

7. THAT this by-law shall come into full force on the day it is passed.

PASSED AND ENACTED this 17th day of December, 2019.

______________________________
MAYOR

______________________________
CLERK
## APPENDIX A
### CONSOLIDATED LIST OF DELEGATIONS OF AUTHORITY

<table>
<thead>
<tr>
<th>Delegate</th>
<th>Delegated Authority Description</th>
<th>Enabling bylaw</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Manager of Development and Infrastructure</td>
<td>Transfer existing authority previously delegated to the Commissioner of Transportation and Public Works to the General Manager of Development and Infrastructure</td>
<td>140-15</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Authorize the Treasurer to enter into agreements and execute any document for the purpose of investment or joint investment of money by the City and other municipalities in Ontario</td>
<td>84-93</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Delegation of the powers and duties of the Treasurer pursuant to the Municipal Act, 2001</td>
<td>218-02</td>
</tr>
<tr>
<td>Chief Administrative Officer</td>
<td>Authorized to use of the name “Cambridge” to non-profit charitable groups who apply for approval to use the name</td>
<td>110-87</td>
</tr>
<tr>
<td>Director of Realty Services</td>
<td>Authorize the sale and disposition of real property and establish procedures for same</td>
<td>44-01</td>
</tr>
<tr>
<td>Commissioner of Planning</td>
<td>Approve plans and drawings, impose conditions of approval and sign agreements for site plan control</td>
<td>68-10</td>
</tr>
<tr>
<td>Commissioner of Community Services</td>
<td>Authority to manage and maintain city facilities for athletic purposes</td>
<td>116-90</td>
</tr>
<tr>
<td>Manager of Cemeteries</td>
<td>Authority to manage cemeteries</td>
<td>97-09</td>
</tr>
<tr>
<td>Commissioner of Planning Services</td>
<td>Delegate approval authority for plans of condominium, removal of (H) in principle, part lot control exemption in principle, revisions to conditions of draft plans of subdivision, site specific amendments to the sign bylaw, site specific amendments to the fence bylaw and designation of heritage properties in principle</td>
<td>42-01</td>
</tr>
<tr>
<td>City Solicitor, Mayor and Clerk, Director of Realty and Property Services, Chief Financial Officer</td>
<td>Execution of agreements and other documents</td>
<td>29-18</td>
</tr>
<tr>
<td>City Planner</td>
<td>Authority to comment to the Alcohol and Gaming Commission with respect to the establishment of retail stores for recreational cannabis</td>
<td>Council Resolution</td>
</tr>
<tr>
<td>Delegate</td>
<td>Delegated Authority Description</td>
<td>Enabling bylaw</td>
</tr>
<tr>
<td>---------</td>
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</tr>
</tbody>
</table>
| City Manager
City Clerk | Authority to enter into other agreements required to administer and govern the work to be funded from the Municipal Accommodation Tax | Council Resolution |
| Chief Financial Officer
Deputy City Manager – Corporate Enterprises | Authority to sign any relevant documentation and/or agreements pertaining to the Recreation Complex and Preston Memorial Auditorium Enhancement and Expansion applications to the Investing in Canada Infrastructure Program | Council Resolution |
| Commissioner of Transportation and Public Works | Authority to approve the implementation of Residential Parking Programs | Bylaw 39-13 |
| Commissioner of Transportation and Public Works | Authority to approve the application of the On-Street Parking Standards | Council Resolution |
| Director of Economic Development
Director of Realty and Corporate Property Services | Authority to amend scheduled closing dates and conditional dates of previously Council approved Agreements of Purchase and Sale as required pursuant to s. 9 of the bylaw 38-02 | Bylaw 60-08 |
| Director of Economic Development | Authority to release the City’s Right to Repurchase Property in accordance with the registered Development Covenants and Restrictions upon completion of construction of the property by the Purchaser in accordance with the registered Development Covenants and Restrictions | Bylaw 60-08 |
| Commissioner of Planning Services | Authority to administer bylaw 3-09 which requires mandatory consultation meetings prior to the submission of certain types of development applications | Bylaw 3-09 |
| City Treasurer
Manager of Taxation
Tax Auditor | Authority relating to assessment and taxation appeal matters under ss. 40(1) and 39.1(8) of the Assessment Act | Bylaw 71-03 |
<table>
<thead>
<tr>
<th>Delegate</th>
<th>Delegated Authority Description</th>
<th>Enabling bylaw</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chief Building Official&lt;br&gt;Mayor&lt;br&gt;City Clerk</td>
<td>Authorities to sign residential construction conditional building permit agreements (foundation only). Limited to single family dwellings, semi-detached dwellings and triplex dwellings.</td>
<td>Bylaw 95-97</td>
</tr>
<tr>
<td>Deputy City Manager – Community Services</td>
<td>Authority to execute Memoranda of Understanding with the Cities of Waterloo and Kitchener and with each of the 40 owners/operators of the non-municipal venues proposing to participate in the Canada Summer games 2021</td>
<td>Bylaw 3-17</td>
</tr>
<tr>
<td>Commissioner of Planning Services</td>
<td>Authority to approve and impose conditions of approval for Phased Condominiums in principle pursuant to the Condominium Act and the issuance of a signed statement as required by Ontario Regulation 48/01</td>
<td>Bylaw 257-01</td>
</tr>
<tr>
<td>Manager of Purchasing</td>
<td>Authority to act as the legal purchasing agent for the city and to execute documents on behalf of the City</td>
<td>Bylaw 133-14</td>
</tr>
<tr>
<td>City Clerk&lt;br&gt;Director of Property</td>
<td>Authority to sign renewal lease agreements and other documents as a result of property matters in accordance with Council policies</td>
<td>Bylaw 74-95</td>
</tr>
<tr>
<td>Property Division</td>
<td>Provide for land purchases, land sales, leasing of City-owned property or any other property-related transactions</td>
<td>Bylaw 74-95</td>
</tr>
<tr>
<td>Delegated Authority</td>
<td>Delegate</td>
<td>Authority</td>
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</tr>
<tr>
<td>Administer all approved grant funding amounts in accordance with Council approved financial incentive programs and grant programs and the redistribution of funds as applicable</td>
<td>City Manager, Chief Financial Officer, Deputy City Manager of designated Department</td>
<td>Municipal Act</td>
</tr>
<tr>
<td>Execute applications to any Federal or Provincial department, ministry, agency or fund for compensation funding or other forms of subsidy related to any City programs, operations or approved capital project</td>
<td>Chief Financial Officer</td>
<td></td>
</tr>
<tr>
<td>Write off taxes in accordance with the provisions of section 354 of the Municipal Act</td>
<td>Chief Financial Officer</td>
<td>Sections 354(2)(a) of the Municipal Act</td>
</tr>
<tr>
<td>Cancel, reduce, refund or restore all or part of taxes levied on land in the year in which the application is made including holding the required hearing under the Municipal Act</td>
<td>Chief Financial Officer</td>
<td>Section 357 of the Municipal Act</td>
</tr>
<tr>
<td>Cancel, reduce, refund all or part of the taxes levied on land caused by a gross or manifest error, including holding the required hearing</td>
<td>Chief Financial Officer</td>
<td>Section 358 of the Municipal Act</td>
</tr>
<tr>
<td>Delegated Authority</td>
<td>Delegate</td>
<td>Authority</td>
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</tr>
<tr>
<td>Increase the taxes levied on land to the extent of any undercharge caused by a gross or manifest error, including holding the required hearing under the Municipal Act</td>
<td>Chief Financial Officer</td>
<td>Section 359 of the Municipal Act</td>
</tr>
<tr>
<td>Authorize an extension agreement extending the period of time in which the cancellation price is to be paid after the registration of a tax arrears certificate and execute such agreement</td>
<td>Chief Financial Officer</td>
<td>Section 378 of the Municipal Act</td>
</tr>
<tr>
<td>Reduce, waive or cancel late payment charges, penalties and interest on overdue tax accounts</td>
<td>Chief Financial Officer</td>
<td>Section 345 of the Municipal Act</td>
</tr>
<tr>
<td>Prepare feasibility studies and make application for funding for eligible projects</td>
<td>Chief Financial Officer</td>
<td>Section 2 Tax Increment Financing Act</td>
</tr>
<tr>
<td>Enter into agreements for funding of eligible projects</td>
<td>Chief Financial Officer</td>
<td>Section 3 of Tax Increment Financing Act</td>
</tr>
<tr>
<td>File Taxation/Assessment</td>
<td>Chief Financial Officer</td>
<td>Municipal Act</td>
</tr>
<tr>
<td>Delegated Authority</td>
<td>Delegate</td>
<td>Authority</td>
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</tr>
<tr>
<td>Applications or Request for Reconsideration or Appeals with the Assessment Review Board</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Submit grant funding applications that would reduce expenditures associated with projects, programs and services approved as part of the operating and capital budgets, or to advance improvements where such grants represent the full value of the service or capital improvement</td>
<td>Chief Financial Officer</td>
<td></td>
</tr>
<tr>
<td>Powers and duties of the Treasurer with respect to the collection of taxes</td>
<td>Chief Financial Officer</td>
<td>Municipal Act Assessment Act</td>
</tr>
<tr>
<td>Commence any action or other legal proceeding on behalf of the City where the monetary value of the claim is below $200,000, excluding interest and costs</td>
<td>City Manager/City Solicitor</td>
<td>City Solicitor shall report to Council from time to time on all actions or other legal proceedings involving the City, including a description of any settlement of any action or other legal proceeding.</td>
</tr>
<tr>
<td>Where the monetary value of a claim is $200,000 or more, excluding interest and costs, commence any action or other legal proceeding on</td>
<td>City Manager/City Solicitor</td>
<td>City Solicitor to obtain instructions of Council as soon as practicable thereafter.</td>
</tr>
<tr>
<td>Delegated Authority</td>
<td>Delegate</td>
<td>Authority</td>
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<tr>
<td>behalf of the City to ensure that no limitation period or other time restriction expires before Council instructions can be obtained</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Take all steps necessary to defend any action or legal proceeding commenced against the City</td>
<td>City Manager/City Solicitor</td>
<td></td>
</tr>
<tr>
<td>Commence any counterclaim, crossclaim or third party claim as part of the City’s defence of any action or other legal proceeding.</td>
<td>City Manager/City Solicitor</td>
<td></td>
</tr>
<tr>
<td>Retain external counsel, any expert or other person to assist in an actual or potential action or other legal proceeding or to obtain legal advice on behalf of the City</td>
<td>City Manager/City Solicitor</td>
<td></td>
</tr>
<tr>
<td>Accept service of any legal document on behalf of the City</td>
<td>City Solicitor or City Clerk</td>
<td>Municipal Act Rules of Civil Procedure</td>
</tr>
<tr>
<td>Obtain standing or participate in any</td>
<td>City Manager/City Solicitor</td>
<td></td>
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<tr>
<td>Delegated Authority</td>
<td>Delegate</td>
<td>Authority</td>
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<tr>
<td>administrative proceeding on behalf of the City</td>
<td></td>
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</tr>
<tr>
<td>Take all steps deemed necessary to collect debts and outstanding accounts, enforce orders, decisions, awards and judgments made in favour of the City, including the commencement of claims or other legal proceedings</td>
<td>City Manager/City Solicitor</td>
<td></td>
</tr>
<tr>
<td>Enter into a settlement with any person or entity on behalf of the City where the monetary amount of the settlement is below $200,000, inclusive of interest or costs</td>
<td>City Manager/City Solicitor</td>
<td></td>
</tr>
<tr>
<td>Execute any legal document on behalf of the City that is necessary to carry out the City Solicitor’s authority as set out herein, including releases, receipts, waivers, indemnities and minutes of settlement</td>
<td>City Manager/City Solicitor</td>
<td></td>
</tr>
<tr>
<td>Designate an event as a municipally significant in</td>
<td>City Clerk</td>
<td>Municipal Act Liquor Licence Act</td>
</tr>
<tr>
<td>Delegated Authority</td>
<td>Delegate</td>
<td>Authority</td>
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<tr>
<td>relation to an application to the Alcohol and Gaming Commission of Ontario for a</td>
<td>City Engineer</td>
<td>City Policy A09 GOV003 – Letters of Municipal Significance</td>
</tr>
<tr>
<td>Public Event Sale Permit</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Authorized to negotiate municipal access agreements for telecommunication and</td>
<td>City Engineer</td>
<td></td>
</tr>
<tr>
<td>utilities within the right of way and all other documents necessary to give effect</td>
<td></td>
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<tr>
<td>to these agreements</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Authority to approve temporary road closures for road work</td>
<td>City Engineer</td>
<td></td>
</tr>
<tr>
<td>Authority to impose conditions on the use of highways</td>
<td>City Engineer</td>
<td></td>
</tr>
<tr>
<td>Authority to relocate and/or modify school crossings as required</td>
<td>City Engineer</td>
<td></td>
</tr>
<tr>
<td>Authority to approve traffic signal designs and installations</td>
<td>City Engineer</td>
<td>Highway Traffic Act. Section 144(31)</td>
</tr>
<tr>
<td>Authority to issue a road</td>
<td>City Engineer</td>
<td></td>
</tr>
<tr>
<td>Delegated Authority</td>
<td>Delegate</td>
<td>Authority</td>
</tr>
<tr>
<td>------------------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>occupancy and municipal access permit upon satisfaction that all requirements of</td>
<td></td>
<td></td>
</tr>
<tr>
<td>the permit application have been met</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Designate an event as a municipally significant event in relation to an application</td>
<td>City Clerk</td>
<td>Municipal Act</td>
</tr>
<tr>
<td>to the Alcohol and Gaming Commission of Ontario for a Public Event Sale Permit</td>
<td></td>
<td>Liquor Licence Act</td>
</tr>
<tr>
<td>Authority to allow special events to take place within the City's right of way and</td>
<td>City Engineer</td>
<td>City Policy A09 GOV003 – Letters of</td>
</tr>
<tr>
<td>on City property including road closures</td>
<td></td>
<td>Municipal Significance</td>
</tr>
<tr>
<td>Authority to approve the installation of banners within the City's right of way on</td>
<td>City Engineer</td>
<td>City Policy TPW – 12.050</td>
</tr>
<tr>
<td>City infrastructure</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Authority to regulate activity on municipal road allowances, rights of way and</td>
<td>City Engineer</td>
<td>Bylaw 126-17</td>
</tr>
<tr>
<td>public lands in accordance with bylaw 126-17</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Authority to allow utility and telecommunications companies to install infrastructure</td>
<td>City Engineer</td>
<td>City Policy TPW-60.020</td>
</tr>
<tr>
<td>within the City's right of way.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Authority to allow staff to</td>
<td>City Engineer</td>
<td>City Policy TPW-60.020</td>
</tr>
<tr>
<td>Delegated Authority</td>
<td>Delegate</td>
<td>Authority</td>
</tr>
<tr>
<td>-----------------------------------------------------------------------------------</td>
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<td>----------------------------------</td>
</tr>
<tr>
<td>Enter into Municipal Access Agreements with telecommunications and utility companies</td>
<td></td>
<td>Bylaw No. 152-00</td>
</tr>
<tr>
<td>Authority to allow encroachments within the City’s right of way and on City property</td>
<td>City Engineer</td>
<td>TPW-30.020</td>
</tr>
<tr>
<td>Authority to permit oversize loads on City roadways</td>
<td>City Engineer</td>
<td></td>
</tr>
<tr>
<td>Authority to implement parking restrictions in accordance with the City’s On-Street Parking Standards</td>
<td>City Engineer</td>
<td>Report TPW-30-14</td>
</tr>
<tr>
<td>Authority to designate fire routes on private and municipal property and to designate enforcement officials to regulate parking in fire routes on private and municipal property</td>
<td>City Engineer</td>
<td>Bylaw 1301 (amending bylaw 185-06)</td>
</tr>
<tr>
<td>Authority to designate parking enforcement officials to regulate parking on private property and municipal parking lots</td>
<td>City Engineer</td>
<td>Bylaw 62 (amending bylaw 186-06)</td>
</tr>
<tr>
<td>Authority to designate accessible parking spaces on private roadways and municipal lots and to designate enforcement officials to regulate parking</td>
<td>City Engineer</td>
<td>Bylaw 184-06</td>
</tr>
<tr>
<td>Delegated Authority</td>
<td>Delegate</td>
<td>Authority</td>
</tr>
<tr>
<td>---------------------</td>
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</tr>
<tr>
<td>in accessible parking spaces on private roadways and municipal lots</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Authority to implement traffic and parking regulations for new subdivisions</td>
<td>City Engineer</td>
<td></td>
</tr>
</tbody>
</table>
BY-LAW 23 - ______

Being a by-law to amend Delegation of Authority By-law 042-01, to further delegate approval authority in principle for the lifting of reserves, where the reserve is to be opened as public highway.

WHEREAS Section 207(45) of the Municipal Act, R.S. O., 1990, Chap. M.45, provides for the appointment of officers and employees as may be necessary for the purposes of the corporation, or for carrying into effect any Act of the Legislature or by-law to the Council;

AND WHEREAS Council has appointed a Commissioner of Planning Services pursuant to By-law 193-92 being a by-law to appoint officers and servants of the Corporation;

AND WHEREAS Council deemed it desirable to delegate to the Commissioner of Planning Services or their designate approval authority in regard to Plans of Condominium, Removal of (H) in principle, Part Lot Control Exemption in principle, Revisions to Conditions of Draft Plans of Subdivision, Site Specific Amendments to the Sign By-law, Site Specific Amendments to the Fence By-law and Designation of Heritage Properties through the enactment of By-law 042-01;

AND WHEREAS Council has deemed it desirable to delegate to the Chief Planner for the City of Cambridge or their designate further approval to lift reserves in principle, where the reserve is to be opened as public highway.

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the City of Cambridge enacts as follows:

1. THAT Section 1 of By-law 042-01 shall be amended by deleting the existing Section and replacing it with the following:

   1. THAT pursuant to the Planning Act, Heritage Act and Municipal Act all the powers of the Council of the Corporation of the City of Cambridge to approve and impose conditions of approval for Plans of Condominium, Removal of (H) in principle, Part Lot Control Exemption in principle, Lifting of Reserves in principle where the reserve is to be opened as public highway, Revisions to Conditions of Draft Plans of Subdivision, Site Specific Amendments to the Sign By-law, Site Specific Amendments to the Fence By-law and Designation of Heritage Properties in principle are hereby delegated to the Chief Planner or designate for the City of Cambridge provided, however that:
2. **AND THAT** By-law 042-01 shall be amended by deleting all references to “Commissioner of Planning Services” and replacing them with “Chief Planner”.

**Purpose and Effect of By-law No 23 - ____**

The purpose and effect of this by-law is to amend Delegation of Authority By-law 042-01, to further delegate to the Chief Planner or their designate approval authority in principle to lift reserves, where the reserve is to be opened as public highway.

Enacted and Passed this _______ day of November, 2023.

_________________________________
MAYOR

_________________________________
CLERK
To: COUNCIL
Meeting Date: 11/7/2023
Subject: City Hall Campus, Market Square Placemaking Project
Submitted By: Lesley Head, Director of Recreation and Culture
Prepared By: Alix Aitken, Manager of Recreation Older Adult Services, and the Cambridge Farmers' Market
Report No.: 23-295-CD
File No.: C1101
Wards Affected: Ward 4

RECOMMENDATION(S):
THAT Report 23-295-CD City Hall Campus and Market Square Placemaking Project be received;
AND THAT Council approve the recommended pilot project to install a public drinking fountain as a placemaking and community building initiative at Market Square;
AND THAT Council approve the application to Ontario By Bike, Explore Waterloo Region Bike Friendly Business designation;
AND FURTHER THAT Staff report back in one years’ time on results of the pilot project.

EXECUTIVE SUMMARY:
Purpose
Council directed staff to provide a recommendation on installing a public drinking fountain as a placemaking and community building initiative in one of the core areas and that a further outline for installation of future drinking fountains in each core area be provided for future consideration.

This report seeks Council approval to move forward with a pilot project to install an outdoor drinking fountain and other complimentary placemaking amenities in Market Square.
Key Findings

- The Cambridge Farmers’ Market has for several years been providing drinking water to the public and their pets each weekend during operating hours. The Market Advisory Committee is supportive of finding a way to provide free access to fresh water in a more sustainable way to patrons of the market and downtown core.
- The Cambridge Farmers’ Market currently has an outdoor water tap that could be converted into a public drinking fountain.
- The Cambridge Farmers’ Market is interested in applying to the Ontario By Bike, Explore Waterloo Region Bike Friendly Business designation. A successful application requires access to free drinking water such as a water fountain. Without access to a water fountain the Cambridge Farmers’ Market may not receive approval.
- The Cambridge Farmers’ Market is in an area supported by Civic Campus Security and 24/hr. video surveillance, which will help to decrease potential vandalism and inappropriate use.
- The Cambridge Farmers’ Market would support the other requirements to becoming a certified Bike Friendly Business.

Financial Implications

- The cost of the water fountain is approximately $15,000.
- The total cost for the water fountain and associated installation where an existing service is accessible is approximately $15,000, total pilot project cost $30,000.
- Costs associated with this pilot project are available within the 2023 Community Development operating budget.

STRATEGIC ALIGNMENT:

☑️ Strategic Action

Objective(s): PLACEMAKING - Promote and create a wide range of destinations and activities that capitalize on the beauty of the rivers and heritage buildings

Strategic Action: Create and activate spaces that offer things for people to do

The Cambridge Farmers’ Market Community Business Plan was endorsed by Council in 2021. The goal of the plan was to identify opportunities that would ensure the Markets
relevance in the downtown core and the everyday lives of the residents of Cambridge now and into the future.

The report identified a number of long- and short-term initiatives that could be undertaken to ensure the Cambridge Farmers’ Market continues to thrive, meeting the needs of residents in this changing landscape. The importance of placemaking and enhancing the services offered in market square was identified as an opportunity for the community and the market.

Market staff and advisory members have been working to move the Business Plan forward, focusing on short term goals. The public drinking fountain project and Bike Friendly Business designation fit within their mission to create a community food hub.

The drinking water fountain pilot is intended to gauge public usage/need and explore the option to use this type of fountain (or other models) elsewhere in the City of Cambridge. It can also enable public education and awareness about the importance of clean municipal drinking water.

**BACKGROUND:**

- Council Directed staff to provide a recommendation on installing a public drinking fountain as a placemaking and community building initiative in one of our core areas.

- Cities across the province are reintroducing free, safe, access to fresh water for several reasons; increase in the length and frequencies of heatwaves and the promotion that municipal tap water is a healthy, easily accessible alternative to purchasing bottled drinks which coincides with a reduction of single use plastics.

- Any fountains that are installed will be added to the Blue W.org web-based application. Blue W is a community-based program where businesses agree to provide clean, free drinking water to anyone with a refillable water bottle. Signing up for Blue W is free.

**ANALYSIS:**

**Existing Infrastructure**

It is important for the City of Cambridge to recognize that many of our public parks have existing water infrastructure in place. We are currently providing the public access to
free water in our park washrooms. Municipalities in other regions are consistent in listing all water access points (both tap and bottle fillers). Moving forward the City of Cambridge will list these existing amenities on the Blue W application.

Operations and maintenance of the drinking water fountain will be supported initially by several City divisions. The usage and cleanliness of the fountain will be constantly monitored. The pilot project will also help determine if a contract cleaning service as part of ongoing maintenance and operations would be needed.

Feedback received through consultation with our regional partners has been that the re-introduction of fountains has been positive with limited or no incidents of vandalism or graffiti, nor concerns around inappropriate use of the water.

**Suggested Pilot Project Site**

The Market has been suggested as the pilot project site for the following reasons:

- Pre-existing community need established through the Cambridge Farmers’ Market and existing Civic Square events.
- Pre established existing water service on site.
- Proximity to City Hall security and existing 24hr. video surveillance.
- Pre-existing facilities staff could facilitate the recommended maintenance requirements.
- Environmental Services has suggested that the fountain be metered so that water consumption is being monitored and further data can be shared back to Council for future decision making.

**Possible Sites for Future Consideration**

**Galt:**

- Lower Main Street could be considered if road closure program continues.
- Public space near Melville Café has a high volume of traffic when students are on site.
- Riverbank near LA Franks is a gathering and event space.

**Preston:**

- Central Park on King Street (decommissioned fountain on site) that has infrastructure to support a new installation.

**Hespeler:**

- Hespeler Square/Main Street.
- Jacob’s Landing.
FINANCIAL IMPACT:
Estimated Costs for Water Fountain Installations

1. Access to Existing Infrastructure - $20,000-$30,000
2. Limited Access to Existing Infrastructure (i.e. opposite side of street) - $30,000
3. No Access to Existing Infrastructure - $35,000-$40,000

All prices stated above are estimations as locations will have potential unforeseen variables. There will also be associated maintenance and cleaning costs that will need to be added to future operating budgets.

The City of Cambridge will monitor these costs throughout the pilot project so the full operational cost will be known should City council decide to install future fountains. It is recommended that staff report back in one year's time to share the results of pilot project.

Any future water fountain installations outside of the pilot location of the Cambridge Farmers’ Market will require further analysis of staffing resources required. Costs and resources associated with maintenance of the pilot project can be funded through the current facilities operating plan for City Hall campus.

PUBLIC VALUE:

Sustainability and Leadership:

This project is small in scale but could be very impactful. It will give residents and tourists the ability to refill their water bottles, actively choosing to reduce the number of single use plastic bottles purchased in the downtown core. It reinforces the narrative that municipalities provide safe, sustainable drinking water and it shows residents that the Corporation acknowledges the need to access drinking water. This pilot project supports other City initiatives including support for an Age Friendly Community.

ADVISORY COMMITTEE INPUT:

Staff have consulted with several different Advisory committees as this project touches many groups and the work that they do.

The Cambridge Farmers’ Market Advisory Committee is supportive of both the bottle pilot project and the Bike Friendly Business application. Support for the project was
discussed and reflected in the meeting minutes of June 2023. They will continue to be part of this project as this impacts their site, vendors, and customers.

The Cycling and Trails Committee and their staff liaison the Sustainable Transportation Coordinator have also been involved in the preparation of this report. Staff utilized their Bicycle Parking Guide to ensure we had the location and space required for the additional bike infrastructure. They attended a site meeting to go over installation requirements and they reviewed procurement options needed for this project. The October Advisory Committee meeting minutes reflect their support.

The Arts and Culture Advisory Committee was informed of this project as we would like to install a mural on the ground surrounding the fountain. They have been made aware of this project and our hope to have them help us inform local artist of the upcoming opportunity to submit an art design for this project.

The Environmental Advisory Committee was informed of this project as we felt they would be supportive of the potential reduction in single use plastics. They have been made aware of this project however at the time of writing this report their minutes are not available.

PUBLIC INPUT:

Posted publicly as part of the report process.

INTERNAL / EXTERNAL CONSULTATION:

Staff have consulted with a number of different internal departments as this project touches many groups and the work that they do.

- Facilities staff have been involved in site location and installation for the suggested pilot project.
- By-law and Enforcement Services staff has been consulted and support the installation of this pilot at the proposed Market location.
- Transportation staff have been consulted regarding the Bike Friendly portion of the project (fountain, bike racks, bike repair station).
- Environmental Services staff have been consulted regarding site installation and fountain requirements and servicing.
CONCLUSION:

Staff recommend the installation of a public drinking fountain in Market Square. This small project works to support the many groups and their mandates. Beneficiaries of this installation include but are not limited to the following- the public who occupies the space on Market and Special event days and throughout their daily routine in the downtown core; the Market Advisory Committee who is committed to supporting Bike Tourism and regular market shoppers; the Cycling and Trails Advisory Committee who is committed to advancing active transportation; the Environmental Advisory Committee who supports the reduction of single use plastics; and the Arts and Culture Advisory Committee who supports public art.

It is recommended that this pilot project be reviewed one year following installation with a full analysis of maintenance costs, water usage, incident reports, public feedback and any other relevant data that occurs over the course of the year. This would inform future decision making and direction for future budget allocation.

REPORT IMPACTS:

Agreement: No
By-law: No
Budget Amendment: No
Policy: No

APPROVALS:

This report has gone through the appropriate workflow and has been reviewed and or approved by the following as required:

Director
Deputy City Manager
Chief Financial Officer
City Solicitor
City Manager
Notice of Motion re: Implementing Safety Measures at the Myers Rd., Lisbon Pines, and Gatehouse Intersection

Moved by: Councillor Hamilton

Seconded by:

WHEREAS the safety of children accessing education is one of the top priorities, if not the top priority, of the City of Cambridge;

WHEREAS there has been a regrettable shortage of crossing guards in several locations across the City of Cambridge to begin the 2023 school year, and city staff are working to remedy this;

WHEREAS Myers Road sits at an intensifying artery of the city, where new housing developments, the recreation complex, condos, commercial and retail facilities, and other buildings are currently being planned and constructed, increasing density and traffic in the area;

WHEREAS the Region of Waterloo's re-design for Myer's Road is delayed, and the construction of safety features for Myers Road such as Level 2 pedestrian crossings and other measures are now delayed for an unforeseen amount of time;

WHEREAS the intersection of Myers Road, Lisbon Pines, and Gatehouse Drive, sees children, parents, and caregivers from two schools, one public and one Catholic, cross a dangerous intersection daily without any additional infrastructure and/or safety measures, and close-calls with cars are becoming more frequent;

WHEREAS the McQueen-Shaver bypass will not see full construction to divert traffic away from Myers Rd. for many years, and the current temporary exit of McQueen Shaver on to Franklin Boulevard might increase the traffic on Myers Road

THEREFORE BE IT RESOLVED THAT the City Clerk send correspondence on behalf of City Council requesting the Region of Waterloo enact immediate interim safety measures and traffic calming measures at the Myers Road, Lisbon Pines, and Gatehouse intersection, so that children, parents, and caregivers may cross this road safely, until the reconstruction of Myers Road is tendered and completed in the future;

AND THAT once the Myers Rd. reconstruction project is tendered, the full plan and design for a Level 2 Pedestrian Crossing at the Myers Rd. and gatehouse Intersection will be implemented, where vehicles are required to yield to pedestrians crossing;

AND THAT the City of Cambridge advise the Region that an automated speed enforcement camera at this section of Myers Rd. is recommended to reinforce safety and security of pedestrians and drivers alike;
AND FURTHER THAT the City of Cambridge requests that the Region of Waterloo reassess the nature and dangers of school crossings on Regional roads to increase safety and traffic calming measures, especially in cases of multiple schools being located at one crossing, as the Region's increasing density and traffic in coming years will see increases in cars, traffic speeds, and (at times) road rage, on Regional roads;

And that this resolution be sent to the Premier of Ontario; Minister of Municipal Affairs and Housing; Minister of Transportation; Waterloo Region; Waterloo Region Members of Parliament and Members of Provincial Parliament; and all Ontario Municipalities.
THE CORPORATION OF THE CITY OF CAMBRIDGE

BY-LAW 23-095

Being a by-law of the Corporation of the City of Cambridge to dedicate certain lands as public highway (Equestrian Way)

WHEREAS pursuant to Section 31 of the Municipal Act S.O. 2001, c.25, the City of Cambridge may enact by-laws to dedicate public highways,

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the City of Cambridge enacts as follows:

1. THAT part of 0.300 Reserve Block 2, Registered Plan 58M-620 and identified as Part 2 on 58R-21160, City of Cambridge, Regional Municipality of Waterloo be dedicated as Public Highway and be named Equestrian Way;

2. AND THAT it is acknowledged and directed that the office of the City Solicitor, or their designate, be authorized to register applicable documents in connection with this transaction, where registration is deemed appropriate;

3. AND FURTHER THAT this by-law shall come into full force on the day it is passed.

ENACTED AND PASSED this 7th day of November 2023

_________________________________
MAYOR

_________________________________
CLERK
THE CORPORATION OF THE CITY OF CAMBRIDGE

BY-LAW 23-096

Being a by-law of the Corporation of the City of Cambridge
to dedicate certain lands as public highway (Equestrian Way)

WHEREAS pursuant to Section 31 of the Municipal Act S.O. 2001, c.25, the City of Cambridge may enact by-laws to dedicate public highways,

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the City of Cambridge enacts as follows:

1. THAT part of 0.300 Reserve Block 3, Registered Plan 58M-620 and identified as Part 1 on 58R-21532, City of Cambridge, Regional Municipality of Waterloo be dedicated as Public Highway and be named Equestrian Way;

2. AND THAT it is acknowledged and directed that the office of the City Solicitor, or their designate, be authorized to register applicable documents in connection with this transaction, where registration is deemed appropriate;

3. AND FURTHER THAT this by-law shall come into full force on the day it is passed.

ENACTED AND PASSED this 7th day of November 2023

_________________________________
MAYOR

_________________________________
CLERK
THE CORPORATION OF THE CITY OF CAMBRIDGE

BY-LAW 23-097

Being a by-law to amend Delegation of Authority By-law 042-01, to further delegate approval authority in principle for the lifting of reserves, where the reserve is to be opened as public highway

WHEREAS Section 207(45) of the Municipal Act, R.S. O., 1990, Chap. M.45, provides for the appointment of officers and employees as may be necessary for the purposes of the corporation, or for carrying into effect any Act of the Legislature or by-law to the Council.

AND WHEREAS Council has appointed a Commissioner of Planning Services pursuant to By-law 193-92 being a by-law to appoint officers and servants of the Corporation.

WHEREAS Council deemed it desirable to delegate to the Commissioner of Planning Services or their designate approval authority in regard to Plans of Condominium, Removal of (H) in principle, Part Lot Control Exemption in principle, Revisions to Conditions of Draft Plans of Subdivision, Site Specific Amendments to the Sign By-law, Site Specific Amendments to the Fence By-law and Designation of Heritage Properties through the enactment of By-law 042-01.

WHEREAS Council has deemed it desirable to delegate to the Chief Planner for the City of Cambridge or their designate further approval to lift reserves in principle, where the reserve is to be opened as public highway,

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the City of Cambridge enacts as follows:

1. THAT Section 1 of By-law 042-01 shall be amended by deleting the existing section and replacing it with the following:

1. THAT pursuant to the Planning Act, Heritage Act and Municipal Act all the powers of the Council of the Corporation of the City of Cambridge to approve and impose conditions of approval for Plans of Condominium, Removal of (H) in principle, Part Lot Control Exemption in principle, Lifting of Reserves in principle where the reserve is to be opened as public highway, Revisions to Conditions of Draft Plans of Subdivision, Site Specific Amendments to the Sign By-law, Site Specific Amendments to the Fence By-law and Designation of Heritage Properties in principle are hereby delegated to the Chief Planner or designate for the City of Cambridge provided, however that:
2. AND FURTHER THAT By-law 042-01 shall be amended by deleting all references to “Commissioner of Planning Services” and replacing them with “Chief Planner”.

ENACTED AND PASSED this 7th day of November 2023

_________________________________________
MAYOR

_________________________________________
CLERK
Purpose and Effect of By-law No. 23-097

The purpose and effect of this by-law is to amend Delegation of Authority By-law 042-01, to further delegate to the Chief Planner or their designate approval authority in principle to lift reserves, where the reserve is to be opened as public highway.
THE CORPORATION OF THE CITY OF CAMBRIDGE

BY-LAW 23-098

Being a by-law to confirm the proceedings of the Council of the
Corporation of the City of Cambridge

WHEREAS the Municipal Act, 2001 S.O. 2001, c.25, Section 5, provides that the powers of a municipal corporation shall be exercised by its Council.

WHEREAS the Municipal Act, 2001 S.O. 2001, c.25, Section 9 and 11, provides that except where otherwise provided the powers of any Council shall be exercised by by-law.

WHEREAS in many cases action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual by-law,

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the City of Cambridge enacts as follows:

1. THAT the action of the Council at its meeting held on the 7th day of November 2023, in respect of each motion, resolution and other action taken by the Council, and its Committees, at its said meeting is, except where the prior approval of the Local Planning Appeal Tribunal or other authority is by law required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law,

2. AND THAT where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the above mentioned Minutes or with respect to the exercise of any powers by the Council in the above mentioned Minutes, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing and taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.

3. AND THAT the Mayor and the proper officers of The Corporation of the City of Cambridge are hereby authorized and directed to do all things necessary to give effect to the said action of the Council or to obtain approvals where required and, except where otherwise provided, the Mayor, the Clerk and the Treasurer are hereby directed to execute all documents
necessary on behalf of The Corporation of the City Cambridge and to affix thereto the corporate seal of The Corporation of the City of Cambridge.

4. **AND FURTHER THAT** this by-law shall come into full force on the day it is passed.

**ENACTED AND PASSED** this 7\textsuperscript{th} day of November 2023

___________________________________
MAYOR

___________________________________
CLERK