Corporation of the City of Cambridge
Council Meeting
Agenda

Date: Tuesday, May 14, 2024, 6:30 p.m.
Location: Council Chambers

To increase delegate accessibility, this meeting will be held as a hybrid meeting with both in-person and virtual attendance options. Register to appear as a delegation by visiting: https://forms.cambridge.ca/Delegation-Request-Form. Members of the public can choose to delegate in-person or by telephone. Alternative formats and communication supports are available upon request.

Closed Session will occur at 5:30 p.m.

Members of the public wishing to speak at Council may complete the Delegation Request Form no later than 12:00 p.m. on the day of the meeting for Council Meetings occurring at 6:30 p.m.

All written delegation submissions will form part of the public record.

1. Meeting Called to Order
2. Indigenous Territory Acknowledgement
3. Disclosure of Pecuniary Interest
4. Presentations
   4.1 Region of Waterloo Presentation re: Cambridge to Union Passenger Rail Connection
      This presentation will be distributed on the addendum.
   4.2 Shannon Noonan re: 24-045-CD Neighbourhood Area Speed Limit Implementation
      This presentation will be distributed on the addendum.
   4.3 Trevor Hawkins, MHBC Planning re: 24-071-CD Recommendation Report for Zoning By-law Amendment - 82-88 Beverly Street
   4.4 Jacqueline Hannemann re: 24-071-CD Recommendation Report for Zoning By-law Amendment - 82-88 Beverly Street
4 - 10
11 - 15

5. Delegations and Consideration of Related Reports
6. **Closed Session**

THAT in accordance with section 239 (2)(j) of the Municipal Act, 2001, Council to convene in Closed Session to consider the following subject matters:

(j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value (Confidential Verbal Sponsorship Update)

7. **Rise from Closed**

8. **Consent Agenda**

   The Consent Agenda groups reports together that are of a routine nature and provides opportunity to vote on one motion rather than separate motions. However, Staff may not be in attendance to respond to queries on items contained in the Consent Agenda. Council Members wishing to pull an item from Consent Procedure should notify the City Clerk. Members will also have the opportunity to pull the item at the Meeting.

   8.1 Council Meeting Minutes - April 23 and April 30, 2024 16 - 37
   8.2 Council Workshop Minutes - May 2, 2024 38 - 39
   8.3 Council Information Package - May 3, 2024 40 - 128
   8.4 24-006-IFS Capital Status and Forecast – December 2023 129 - 173
   8.5 24-019-CRS 2023 Year End Operating Update 174 - 201
   8.6 24-079-CD 2023 Growth and Development Report 202 - 224
   8.7 24-024-CRS 2024 Final Tax Levy Report 225 - 234
   8.8 24-023-CRS Dickson Street Parking Lot Storm Sewer 235 - 239
   8.9 24-005-PBM By-Law Lifting 0.3 Metre Reserves to Open as Public Highway 240 - 243

9. **Consideration of Reports**

   9.1 Corporate Services
   9.2 Corporate Enterprise
   9.3 Community Development
   9.3.1 24-071-CD Recommendation Report for Zoning By-law Amendment – 82 and 88 Beverly Street 244 - 269
   9.3.2 24-076-CD Speedsville Road Speed Limit 270 - 275
   9.3.3 24-045-CD Neighbourhood Area Speed Limit Implementation 276 - 297

9.4 Infrastructure Services
9.5 Office of the City Manager

10. **Other Business**

11. **Motions**

12. **Notices of Motion**
12.1 Notice of Motion re: Establishing safe and inclusive areas for the delivery of health services to better meet the needs of Cambridge’s most vulnerable residents

Note: This notice of motion will be presented during the Council Meeting on May 14th, 2024, and will be discussed on May 28th, 2024.

13. Correspondence

14. Motion to Receive and File

15. Consideration of By-laws

16. Confirmatory By-law

17. Adjournment
Context

- Located in ‘Main’ Major Transit Station Area (MTSA)
- Walking distance from Downtown Galt
- Close to schools and community amenities
Building Design
Official Plan

- Regeneration Area
- Low/Medium Density Residential
- Maximum Density – Regeneration Area
  - 75 units per hectare
  - 2.0 Floor Space Index
- Maximum Height – Regeneration Area
  - 8 storeys
- Stacked Townhomes permitted
- Density conforms to Official Plan
- Height conforms to Official Plan
- No amendment to the Official is required
Zoning By-law Amendment

- Rezone to the RM3 Zone with site specific provisions
- Minimum Lot frontage
- Maximum density consistent with Official Plan
- Minimum Interior and Rear Yard – 6 m
- Minimum amount of common amenity area
- Permission for balconies to project
- Fencing along the driveway out to Beverly Street
- No geothermal wells permitted
- Holding (H) provision to require:
  - Record of Site Condition
  - Vibration Monitoring Plan
Conclusion

• Intensification within a Major Transit Station Area
• Missing middle ground related housing in an area close to amenities, schools, employment and commercial uses
• Private and common outdoor amenity space
• Resident and visitor parking
• Pedestrian connection to Beverly Street
82-88 Beverly Street
R10/23 – Recommendation to Council

May 14, 2024
Zoning By-law Amendment is requested for a portion of the property to facilitate the development of 2 stacked townhome buildings with a total of 46 residential units.
Zoning By-law Amendment

Existing Zoning: N1R4

Proposed Zoning: (H)RM3 S. 4. 1. 445

There are site specific provisions to the zoning and a holding provision for the completion of a record of site condition and a vibration study.

<table>
<thead>
<tr>
<th>Development Standard</th>
<th>Existing Zoning By-law - RM3</th>
<th>Proposed RM3 Site - Specific Zoning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Lot Frontage</td>
<td>20 m</td>
<td>12.8 m</td>
</tr>
<tr>
<td>Maximum Density</td>
<td>40 units per hectare</td>
<td>75 units per hectare</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(maximum of 46 units permitted)</td>
</tr>
<tr>
<td>Minimum Rear Yard</td>
<td>7.5 m</td>
<td>6 m</td>
</tr>
<tr>
<td>Minimum Interior Side Yard</td>
<td>7.5 m</td>
<td>6 m</td>
</tr>
<tr>
<td>Balconies - Side Yard</td>
<td>7.5 m</td>
<td>4.5 m</td>
</tr>
<tr>
<td>Minimum Common Amenity Area per Dwelling Unit</td>
<td>30 m² per unit</td>
<td>10 m² per unit</td>
</tr>
<tr>
<td>Planting Strips and Fencing in accordance with Section 2.4.2</td>
<td>A sodded or planting strip at least 1.5m in width and a 1.5m high solid fence or wall provided along a lot line is required.</td>
<td>Notwithstanding Section 2.4.2 of the Zoning By-law, where a sidewalk and a 1.5m high solid fence is provided along a lot line, a planting strip is not required.</td>
</tr>
</tbody>
</table>
• Increase in density is consistent with the City’s OP permitting 75 units per hectare.

• The reduced lot frontage along the entrance/exit to the property is appropriate since the entire development will be contained at the rear of the property and not along the frontage.

• The reduced setbacks still ensure that buildings are setback an appropriate distance from lot lines to maintain adequate landscaping, drainage and spatial separation between buildings on abutting properties.

• The reduction in common amenity area can be supported since the development is within walking distance to Soper Park and Centennial Park (both approximately an 8-minute walk). The applicant is also providing private amenity area for individual units (balconies and/or patios).

• The reduced landscape strip is being requested along the entrance/exit of the property and is supported by staff as a pedestrian walkway from the site to Beverly Street is proposed in place of a landscaping strip.

• Previous Public and Council comments were reviewed and considered.
Recommendation

Planning staff recommend approval of the zoning by-law amendment application.

• It is consistent with the Provincial Policy Statement, conforms with the policies of the Provincial Growth Plan, the Regional Official Plan, and the City of Cambridge Official Plan and meets the general intent and purpose of the City of Cambridge Zoning By-law 150-85.
1. **Meeting Called to Order**

The meeting of the Council of the Corporation of the City of Cambridge is held in Council Chambers and is live streamed to the City of Cambridge website. Mayor Liggett welcomes everyone present and calls the meeting to order at 6:58 p.m.

2. **Indigenous Territory Acknowledgement**
3. Disclosure of Pecuniary Interest

4. Presentations

4.1 Matthew Blevins, Senior Planner - Reurbanization re: 24-053-CD – Addendum – Proposed Official Plan Amendment for Main Street and Dundas Street South Secondary Plan

4.2 Matthew Blevins, Senior Planner - Reurbanization re: 24-052-CD City Owned Sites – Affordable Housing Concepts

Note: This item was pulled from the agenda and will come forward at a future meeting.

5. Delegations and Consideration of Related Reports

5.1 Dave Aston re: 24-053-CD – Addendum – Proposed Official Plan Amendment for Main Street and Dundas Street South Secondary Plan

5.2 Hilary Ewart re: 24-042-CD 2024 Speed Management Program Action Plan

6. Closed Session

Motion: 24-107

Moved by Councillor Earnshaw
Seconded by Councillor Kimpson

That in accordance with section 239 (2) (d), (f), and (j) of the Municipal Act, 2001, Council to convene in Closed Session at 4:34 p.m. to consider the following subject matters:

(d) labour relations or employee negotiations (Confidential Verbal Update re: Labour Relations);

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Confidential Litigation Update) (Confidential Legal Opinion);

(j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value (Confidential Verbal Sponsorship Update);

In Favour (8): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Ermeta, and Mayor Liggett

Absent (1): Councillor Hamilton
7. **Rise from Closed Session**

Motion: 24-108

Moved by Councillor Shwery  
Seconded by Councillor Roberts  

THAT the Council rise from Closed Session and reconvene in Open Session at 6:59 p.m.

In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson,  
Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton,  
Councillor Ermeta, and Mayor Liggett

**Carried (9 to 0)**

8. **Consent Agenda**

Motion: 24-109

Moved by Councillor Ermeta  
Seconded by Councillor Cooper  

THAT all items listed under the heading of Consent Agenda for April 23rd, 2024,  
be adopted as recommended.

In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson,  
Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton,  
Councillor Ermeta, and Mayor Liggett

**Carried (9 to 0)**

8.1 Council Information Package - April 5, 2024

9. **Consideration of Reports**

9.1 Corporate Services

9.1.1 24-021-CRS Integrity Commissioner Agreement Renewal  

Motion: 24-110

Moved by Councillor Earnshaw  
Seconded by Councillor Kimpson
THAT Report 24-021-CRS Integrity Commissioner Agreement Renewal be received;

AND THAT the firm of Aird & Berlis LLP be appointed as the Integrity Commissioner for the City of Cambridge, for an additional four-year term;

AND FURTHER THAT the Mayor and Clerk be authorized to enact an agreement with Aird & Berlis LLP, subject to the satisfaction of the City Solicitor.

In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Carried (9 to 0)

9.2 Corporate Enterprise

9.3 Community Development

9.3.1 24-053-CD – Addendum – Proposed Official Plan Amendment for Main Street and Dundas Street South Secondary Plan

Moved by Councillor Hamilton
Seconded by Councillor Ermeta

THAT Report 24-053-CD – Addendum – Proposed Official Plan Amendment for Main Street and Dundas Street South Secondary Plan be received;

AND THAT Report 23-261-CD – Recommendation Report – Proposed Official Plan Amendment for Main Street and Dundas Street South Secondary Plan included as Appendix B be received;

AND THAT Council adopts Official Plan Amendment No. 65, as amended, to establish the Main Street and Dundas Street South Secondary Plan, and that the adopted Official Plan Amendment be submitted to the Regional Municipality of Waterloo for approval;

AND THAT Council is satisfied that a subsequent public meeting in accordance with subsection 17(15) of the Planning Act is not required;

AND FURTHER THAT the attached by-law is passed.
**Amendment:**
Motion: 24-111

Moved by Councillor Devine
Seconded by Councillor Earnshaw

**Deferral**

THAT Consideration of Report 24-053-CD - Addendum - Proposed Official Plan Amendment for Main Street and Dundas Street South Secondary Plan be deferred and brought back to Council before September 2024.

In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

**Carried (9 to 0)**

9.3.2 24-042-CD 2024 Speed Management Program Action Plan

Motion: 24-112

Moved by Councillor Cooper
Seconded by Councillor Shwery

THAT Report 24-042-CD 2024 Speed Management Program Action Plan be received.

In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

**Carried (9 to 0)**

9.3.3 24-049-CD Black Bridge Road and CN Railway Crossing Agreements

Motion: 24-113

Moved by Councillor Shwery
Seconded by Councillor Kimpson

THAT Report 24-049-CD Black Bridge Road and Canadian National Railway (CNR) Crossing Agreements be received;
AND THAT Mayor and Clerk be authorized to execute the required Construction and Maintenance agreements with Canadian National Railway for the Black Bridge Road railway crossing to the satisfaction of the City Solicitor.

AND FURTHER THAT Council proceed with Option 2 (defer/cancel whistle cessation) for the at-grade railway crossing on Black Bridge Road and reallocate the budgeted funds of $570,000 toward project contingencies.

In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Carried (9 to 0)

9.3.4 24-052-CD City-Owned Sites – Affordable Housing Concepts

Note: This item was pulled from the agenda and will come forward at a future meeting.

9.3.5 24-028-CD Mill Race Park Pedestrian Bridge Replacement and Decomissioning

Motion: 24-114

Moved by Councillor Earnshaw
Seconded by Councillor Roberts

THAT Report 24-028-CD Mill Race Park Pedestrian Bridge Replacement and Decomissioning be received;

AND FURTHER THAT Council approves Option 3, to rebuild bridge three, and permanently close and decommission bridge two.

In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Carried (9 to 0)

9.4 Infrastructure Services

9.5 Office of the City Manager

10. Other Business
Direction to staff re: 24-042-CD 2024 Speed Management Program Action Plan

THAT the following streets be considered for additional traffic calming measures:

- Arthur Fach Drive
- Baldwin Avenue
- Beechwood Drive
- Bishop Street North and Bishop Street South
- Burnett Avenue (between Cowan Boulevard and Saginaw Parkway)
- Cambridge Street (Dundas to Roseview)
- Chimney Hill Drive
- Compass Trail
- Country Club Drive
- Cowan Boulevard
- Duke Street
- Eagle Street South at Queenston Road
- Eagle Street South and Eagle Street North
- Elgin Street North
- Equestrian Way
- Glamis Road
- Glen Valley Drive
- Granite Hill Drive
- Grand Ridge Drive
- Green Vista Drive
- Hamilton Street
- Hopeton Street
- Langs Drive
- Laurel Street
Lawrence Street (on-street parking is a concern between Middle and Garden Street)

- Linden Drive
- Lowther Street South
- Montrose Street
- Munch Avenue
- Norfolk Avenue
- Northview Heights Drive
- Oak Street
- Parkwood Road
- Preston Parkway
- Queenston Road
- Queenston Road at Westminster Drive South
- Rose Street
- Saginaw Parkway
- Salisbury Avenue
- Scott Road
- Southwood Road
- Trico Drive
- Wellington Street (special consideration given to the Parkhill Road intersection)
- Westminster Drive
- William Street

AND FURTHER THAT staff be directed to look into additional traffic calming tools that could be implemented in the near future as well as other options that could be included as part of the 2025 budget process.

11. **Motions**

11.1 Motion re: Leasing & Licensing Review
Motion: 24-115

Moved by Councillor Earnshaw  
Seconded by Councillor Kimpson

THAT staff be directed to conduct a comprehensive inventory of City realty assets that are at present leased to, licensed for occupation by, or otherwise occupied by third parties, and submit a report (“report”) to Council by or before the end of 2024;

AND FURTHER THAT staff simultaneously with submission of the report, propose for consideration by Council a draft leasing and licensing policy for rental, occupation of City realty assets by third party tenants, licensees, and occupiers.

In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Carried (9 to 0)

12. Notices of Motion

13. Correspondence

14. Motion to Receive and File

Motion: 24-116

Moved by Councillor Hamilton  
Seconded by Councillor Shwery

THAT all presentations and correspondence from the April 23, 2024, Council meeting be received.

In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Carried (9 to 0)

15. Consideration of By-laws

Note: By-law 24-038 was deferred with the accompanying report.
24-038 Being a by-law of the Corporation of the City of Cambridge to adopt Amendment No. 65 of the City of Cambridge Official Plan (2012), as amended with respect to the Main Street and Dundas Street South Secondary Plan

16. **Confirmatory By-law**

Motion: 24-117

Moved by Councillor Earnshaw
Seconded by Councillor Shwery

That By-Law 24-039 being a by-law to confirm the proceedings of the Council of the Corporation of the City of Cambridge be passed.

In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

**Carried (9 to 0)**

17. **Adjournment**

Motion: 24-118

Moved by Councillor Kimpson
Seconded by Councillor Ermeta

THAT the Council meeting does now adjourn at 8:07 p.m.

In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

**Carried (9 to 0)**
1. Meeting Called to Order

The meeting of the Council of the Corporation of the City of Cambridge is held in Council Chambers and is live streamed to the City of Cambridge website. Mayor Liggett welcomes everyone present and calls the meeting to order at 6:30 p.m.
2. Indigenous Territory Acknowledgement

3. Disclosure of Pecuniary Interest

None.

4. Presentations

4.1 Rachel Fraser, Manager of Recreation, Sports and Culture re: 24-064-CD Community Grants

4.2 Jim Bruzzese, BMA Management Consulting Inc. re: 24-005-IFS Water and Wastewater Long-Range Financial Plan 2025-2034

5. Delegations and Consideration of Related Reports

5.1 Patrick Gilbride re: 24-064-CD Community Grants

5.2 Graham Ponting re: 24-064-CD Community Grants

5.3 Lillo Ognibene re: Motion re: Water Billing

5.4 Aderita Darcy re: Motion re: Water Billing

5.5 Kayla Andrade re: re: Motion re: Water Billing

5.6 Sonia Bordadagua re: Motion re: Water Billing

5.7 Shannon Down re: Motion re: Water Billing

5.8 Darlene Rehman re: Motion re: Water Billing

5.9 Nina Deeb re: Motion re: Water Billing

5.10 Evan Sugden re: 24-059-CD Notice of Intention to Designate the Stone Residence at 201 Water St S

6. Closed Session

Motion: 24-119

Moved by Councillor Earnshaw
Seconded by Councillor Kimpson

THAT in accordance with section 239 (2) (c), (e), (f) and (k) of the Municipal Act, 2001, Council to convene in Closed Session at 5 p.m. to consider the following subject matters:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board (Confidential Potential Land Tender)
(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Confidential Litigation Update) (Confidential Settlement Proposal);

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose (Confidential Litigation Update) (Confidential Legal Opinion) (Confidential Settlement Proposal);

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (Confidential Settlement Proposal).

In Favour (7): Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Ermeta, and Mayor Liggett

Absent (2): Councillor Shwery, and Councillor Hamilton

Carried (7 to 0)

7. **Rise from Closed**

Motion: 24-120

Moved by Councillor Ermeta
Seconded by Councillor Hamilton

THAT Council rise from Closed Session and reconvene in Open Session at 6:31 p.m.

In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Carried (9 to 0)

8. **Consent Agenda**

Motion: 24-121

Moved by Councillor Kimpson
Seconded by Councillor Shwery

THAT all items listed under the heading of Consent Agenda for April 30th, 2024, be adopted as recommended.
In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Carried (9 to 0)

8.1 Council Meeting Minutes - April 16, 2024
8.2 Statutory Public Meeting Minutes - April 16, 2024
8.3 Council Information Package - April 19, 2024
8.4 24-007-CRS 2023 Year End Report on Investments
8.5 24-020-CRS Development Charges Statement for the Year Ended December 31, 2023

9. Consideration of Reports

9.1 Community Development

9.1.1 24-064-CD Community Grants

Motion: 24-122

Moved by Councillor Ermeta
Seconded by Councillor Devine

THAT Report 24-064-CD Community Grants be received;

AND THAT Council endorse applications less than $25,000, as outlined in Appendix A, as approved by the Community Grants Review Committee;

AND THAT Council approve applications received for requests greater than $25,000 for 2024 as outlined in Appendix B, as recommended by the Community Grants Review Committee;

AND FURTHER THAT funding requests for years beyond 2024 not be approved at this time, as recommended by the Community Grants Review Committee.

In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Carried (9 to 0)
9.2 Motion

9.2.1 Motion re: Water Billing

Motion: 24-123

Moved by Councillor Shwery
Seconded by Councillor Devine

WHEREAS the current water billing model for the City of Cambridge requires the Landlord / Owner of a property to pay unpaid water / sewage bills;

AND WHEREAS Council approved the Landlord and Tenant Water account in February of 2015;

AND WHEREAS the tenants should be responsible for their water and sewage usage;

NOW THEREFORE BE IT RESOLVED THAT Council direct staff to report back by July of 2024 on changing the current Landlord and Tenant Water account to require tenants to be financially responsible as the end user for unpaid water and sewage bills.

In Favour (7): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Roberts, Councillor Cooper, Councillor Ermeta, and Mayor Liggett

Opposed (2): Councillor Earnshaw, and Councillor Hamilton

Carried (7 to 2)

9.3 Community Development

9.3.1 24-059-CD Notice of Intention to Designate the Stone Residence at 201 Water St S

Motion: 24-124

Moved by Councillor Cooper
Seconded by Councillor Kimpson

THAT Report 24-059-CD Notice of Intention to Designate the Stone Residence at 201 Water St S be received;

AND THAT Council authorized the Clerk to publish a Notice of Intention to Designate (NOID) the stone residence on the property
located at 201 Water Street South in accordance with Section 29 of the Ontario Heritage Act for its cultural heritage value.

AND THAT Council permit the removal of the 1990s board and batten addition from the rear of the stone residence;

AND FURTHER THAT Council authorizes that a Construction Master Plan be submitted to the City, and approved by the Chief Planner, for the protection of the stone residence should Council approve the redevelopment of the property.

In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Carried (9 to 0)

9.4 Infrastructure Services

9.4.1 24-005-IFS Water and Wastewater Long-Range Financial Plan 2025-2034

Motion: 24-125

Moved by Councillor Earnshaw
Seconded by Councillor Devine

THAT Report 24-005-IFS Water and Wastewater Long-Range Financial Plan 2025-2034 be received and approved;

AND THAT the target rate increases proposed in the Long-Range Financial Plan be used as a guideline in preparing future Water Utility budgets;

AND THAT City Council direct staff to submit the approved Water and Wastewater Long-Range Financial Plan 2025-2034 (Appendix A) to the Provincial Ministry of Environment, Conservation and Parks for final acceptance in accordance with the requirements of the O. Reg. 453/07 under the Safe Drinking Water Act;

AND FURTHER THAT City Council direct staff to submit a copy of the approved Water and Wastewater Long-Range Financial Plan 2025-2034 (Appendix A) to the Provincial Ministry of Municipal Affairs and Housing.
In Favour (8): Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Opposed (1): Councillor Shwery

Carried (8 to 1)

9.5 Community Development

9.5.1 24-061-CD Soccer Complex Fieldhouse Naming Rights & Sponsorship Agreement

Motion: 24-126

Moved by Councillor Shwery
Seconded by Councillor Kimpson

THAT Report 24-061-CD Soccer Complex Fieldhouse Naming Rights & Sponsorship Agreement be received;

AND THAT Policies A09 ADM 036 Naming Policy and A09 ADM 037 Sponsorship Policy outline the criteria for naming and sponsorship requests for Council's consideration;

AND THAT the City be authorized to enter into a Naming Rights & Sponsorship Agreement with Toyota Motor Manufacturing Canada in accordance with the key business terms outlined in this report, and subject to the satisfaction of the City Solicitor;

AND THAT the Soccer Complex Fieldhouse located at 880 Linden Drive, Cambridge be named the "TOYOTA Fieldhouse" upon Council approval;

AND FURTHER THAT the Mayor and Clerk be authorized to execute a Naming Rights & Sponsorship Agreement with Toyota Motor Manufacturing Canada, subject to the satisfaction of the City Solicitor.

In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Carried (9 to 0)
9.5.2 24-058-CD: 79 Old Mill Road, Heritage Permit Application, Request to Erect a Permanent Structure within the Blair Village Heritage Conservation District

Motion: 24-127

Moved by Councillor Shwery
Seconded by Councillor Earnshaw

THAT Report 24-058-CD: 79 Old Mill Road, Heritage Permit Application, Request to Erect a Permanent Structure within the Blair Village Heritage Conservation District be received;

AND FURTHER THAT Council approve the Heritage Permit application for 79 Old Mill Road as outlined in Report 24-058-CD, subject to the following conditions:

1) Following Council approval, that any minor changes to the plans and elevations shall be submitted to the satisfaction of the Chief Planner, prior to the commencement of any alterations; and

2) That the implementation of alterations, in accordance with this approval, shall be completed no later than two (2) years following Council approval. If the alterations are not completed by two (2) years following Council approval, then this approval expires as of that date and no alterations shall be undertaken without a new approval issued by the City of Cambridge.

In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Carried (9 to 0)

9.6 Corporate Services

9.6.1 24-025-CRS 2023 Development Charges Background Study & By-law

Motion: 24-128

Moved by Councillor Earnshaw
Seconded by Councillor Ermeta

THAT Council receive the 2023 Development Charge Background Study & By-law as outlined in report 24-025-CRS;
AND THAT whenever appropriate, Council request that grants, subsidies and other contributions be clearly designated by the donor as being to the benefit of existing development or new development, as applicable;

AND THAT Council adopt the assumptions contained in the Development Charges Background Study dated December 22, 2023, as an ‘anticipation’ with respect to capital grants, subsidies and other contributions;

AND THAT the City of Cambridge continues the development charge approach to calculate the charges on a uniform city-wide basis for all services and on a uniform urban-area basis for water, wastewater, and stormwater services;

AND THAT Council approve the capital project listing set out in Chapter 5 of the Development Charges Background Study dated December 22, 2023, subject to further annual review during the capital budget process;

AND THAT Council approve the Development Charges Background Study dated December 22, 2023;

AND THAT it is determined that no further public meeting is required;

AND THAT Council approve the Development Charges By-laws with an effective date of June 1, 2024;

AND FURTHER THAT By-law 19-094 and amending By-laws 22-003 and 22-025 be repealed effective June 1, 2024.

In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Carried (9 to 0)

9.7 Corporate Enterprise

9.8 Office of the City Manager

9.8.1 24-016-OCM GrandBridge Request for Deferral of Facilities Review

Motion: 24-129
Moved by Councillor Roberts
Seconded by Councillor Cooper

THAT Report 24-016-OCM GrandBridge Corporation and GrandBridge Energy Inc (“GrandBridge”) Request for Deferral of Facilities Review be received;

AND THAT the Corporation of the City of Cambridge, as the Shareholder, approve the request of GrandBridge for deferral of the Facilities Review until July 2, 2025.

In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Carried (9 to 0)

10. Other Business

11. Notices of Motion

12. Correspondence

12.1 Jennifer Roswell and Gregory Quinnell re: Motion re: Water Billing

12.2 Steve Reis re: Motion re: Water Billing

12.3 Sonia and Hendrik Geesink re: Motion re: Water Billing

12.4 Gabriella and Aldo Martone re: Motion re: Water Billing

12.5 Kevin Gatchalian re: Motion re: Water Billing

12.6 Kayla Andrade re: Motion re: Water Billing

13. Motion to Receive and File

Motion: 24-130

Moved by Councillor Kimpson
Seconded by Councillor Ermeta

THAT all presentations and correspondence from the April 30, 2024 Council meeting be received.

In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett
Carried (9 to 0)

14. **Consideration of By-laws**

Motion: 24-131

Moved by Councillor Roberts
Seconded by Councillor Cooper

THAT the following by-laws listed under the heading of Introduction and Consideration of By-laws be enacted and passed:

24-040 Being a by-law to impose certain Development Charges in the Corporation of the City of Cambridge pursuant to the Development Charges Act, S.O., 1997, c. 27, as amended (Fire Protection Services)

24-041 Being a by-law to impose certain Development Charges in the Corporation of the City of Cambridge pursuant to the Development Charges Act, S.O., 1997, c. 27, as amended (Library Services)

24-042 Being a by-law to impose certain Development Charges in the Corporation of the City of Cambridge pursuant to the Development Charges Act, S.O., 1997, c. 27, as amended (Parks and Recreation)

24-043 Being a by-law to impose certain Development Charges in the Corporation of the City of Cambridge pursuant to the Development Charges Act, S.O., 1997, c. 27, as amended (Public Works (Facilities and Fleet))

24-044 Being a by-law to impose certain Development Charges in the Corporation of the City of Cambridge pursuant to the Development Charges Act, S.O., 1997, c. 27, as amended (Services Related to a Highway)

24-045 Being a by-law to impose certain Development Charges in the Corporation of the City of Cambridge pursuant to the Development Charges Act, S.O., 1997, c. 27, as amended (Stormwater Drainage and Control Services)

24-046 Being a by-law to impose certain Development Charges in the Corporation of the City of Cambridge pursuant to the Development Charges Act, S.O., 1997, c. 27, as amended (Wastewater Services)

24-047 Being a by-law to impose certain Development Charges in the Corporation of the City of Cambridge pursuant to the Development Charges Act, S.O., 1997, c. 27, as amended (Water Services)
In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Carried (9 to 0)

15. **Confirmatory By-law**

Motion: 24-132

Moved by Councillor Kimpson
Seconded by Councillor Earnshaw

Being a by-law to confirm the proceedings of the Council of the Corporation of the City of Cambridge

In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Carried (9 to 0)

16. **Adjournment**

Motion: 24-133

Moved by Councillor Devine
Seconded by Councillor Ermeta

THAT the Council meeting does now adjourn at 9:34 p.m.

In Favour (9): Councillor Shwery, Councillor Devine, Councillor Kimpson, Councillor Earnshaw, Councillor Roberts, Councillor Cooper, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett

Carried (9 to 0)

________________________________________
Mayor

________________________________________
Clerk
MINUTES
Corporation of the City of Cambridge
Council Meeting - Workshop

Date: May 2, 2024, 5:00 p.m.
Location: Council Chambers

Council Members in Attendance: Councillor Shwery - Ward 1, Councillor Kimpson - Ward 3, Councillor Earnshaw - Ward 4, Councillor Roberts - Ward 5 (left at 6:25 p.m.), Councillor Hamilton - Ward 7 (arrived at 5:26 p.m.), Councillor Ermeta - Ward 8, Mayor Liggett

Regrets: Councillor Devine - Ward 2, Councillor Cooper - Ward 6

Staff Members in Attendance: Yogesh Shah, Deputy City Manager - Infrastructure Services, Jennifer Shaw - Deputy City Clerk, Rachel Latour - Administrative Assistant

Others in Attendance: Mary Kennedy - PMO Analyst; Johannes Krijnen - Manager of Asset Management; Rutvik Shah - Network Administrator; Krishna Katta - Support Technician; Ellise Paltser - Asset Management Analyst; Michael Hausser - Director of Operations; Annelise Peterson - Administrative Assistant - Operations; Karen Pepper - Director, Mayor and Council Operations and Initiatives; Paul Willms - Sustainability Planner

1. Meeting Called to Order

2. Disclosures of Pecuniary Interest
None.

3. Presentations
   3.1 Asset Management Policy and Plan Presentation
   3.2 Parks Master Plan Levels of Service

4. Motion to Receive
Motion: 24-134
Moved By Councillor Hamilton
Seconded By Councillor Earnshaw
THAT all presentations and correspondence from the May 2, 2024, Council Workshop be received.
In Favour (6): Councillor Shwery, Councillor Kimpson, Councillor Earnshaw, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett
Absent (3): Councillor Devine, Councillor Roberts, and Councillor Cooper
Carried (6 to 0)

5. Adjournment
Motion: 24-135
Moved By Councillor Kimpson
Seconded By Councillor Shwery
THAT the Council meeting does now adjourn at 7:02 p.m.
In Favour (6): Councillor Shwery, Councillor Kimpson, Councillor Earnshaw, Councillor Hamilton, Councillor Ermeta, and Mayor Liggett
Absent (3): Councillor Devine, Councillor Roberts, and Councillor Cooper
Carried (6 to 0)
**COUNCIL INFORMATION PACKAGE**

**May 3, 2024**

**City of Cambridge Correspondence**

*includes City of Cambridge memos and meeting minutes*

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**Received Correspondence and Resolutions**

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BUILDING FASTER FUND:

In November 2022, the Government of Ontario’s More Homes Built Faster set a goal of building at least 1.5 million homes by 2031 after the province’s Housing Affordability Task Force recommended a large volume of housing construction to meet the expected demand.

To achieve this province wide housing target, the Ministry of Municipal Affairs and Housing established the Building Faster Fund– a 3-year, $1.2 billion dollar program that will provide up to $400 million per year to municipalities that meet or exceed their individual annual housing targets.

The Ministry determined that Cambridge represents a 1.26% proportion of the overall 1.5 million new housing goal set by the Building Faster Fund Program, for an overall target of 19,000 new homes to be completed between the beginning of 2023 and the end of 2031.

CITY OF CAMBRIDGE HOUSING PLEDGE:

In response to this Program and the housing targets set for Cambridge, the City signed a Municipal Housing Pledge (Attachment A) in February 2023 to provide 19,000 new homes by 2031. This Pledge included a series of actions aimed at achieving the 19,000 new homes target set for the City of Cambridge by the Ministry to potentially access funding under the Building Faster Fund.
CAMBRIDGE HOUSING TARGETS & FUNDING CRITERIA:

In a letter to Mayor Liggett dated October 23, 2023 (Attachment B), the Ministry determined specific annual targets for Cambridge (based on that same proportion of 1.26% used to establish the overall 2031 target), which increases gradually to 2031, as follows:

<table>
<thead>
<tr>
<th>Target</th>
<th>2023</th>
<th>2024</th>
<th>2025</th>
<th>2026 – 2031 annually</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provincial</td>
<td>110,000</td>
<td>125,000</td>
<td>150,000</td>
<td>175,000</td>
</tr>
<tr>
<td>City of Cambridge</td>
<td>1,393</td>
<td>1,583</td>
<td>1,900</td>
<td>2,217</td>
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</table>

Funding is granted where 80% to 100% of the annual target set by the Ministry is achieved. Additional funding may be granted where the annual target set by the Ministry is exceeded. Performance against these targets is assessed by the Ministry, using the following criteria;

1. New housing units, recorded at the time of the housing “start” (i.e. completed foundations) as defined by Canada Mortgage and Housing Corporation’s Starts and Completions Survey,

2. New residential units created as a residential conversion, as recorded by CMHC (for example, adding an Additional Residential Unit to an existing house) and,

3. New Long-Term Care beds created in a given calendar year (timing based on construction notice received by the Ministry of Long-Term Care from the facility operator).

HOUSING PLEDGE PERFORMANCE 2023:

The following is a summary of the City’s Housing Pledge Performance to date, for Council Information:

- In 2023, New Residential Units according to the Ministry criteria above: 1,220 Units
  - CMHC Housing Starts in 2023 = 968
  - Residential Conversions = 252 (only 75 of these were recognized by CMHC and reported to MMAH)
  - 0 new Long-Term Care beds (permit issued in 2023 for 108 long term care beds, however construction did not begin until late 2023, and these will be counted in 2024)

- If all the Residential Conversions are included, the City has achieved 88% of the Annual 2023 Housing Target
• If all the Residential Conversions are included, the City has achieved 13.8% of the City’s Overall Housing Target

Based on the City’s data, it had achieved 88% of the 2023 target number of new residential units and would have been eligible for funding through the Build Faster Fund, however CMHC had only recognized a portion of the residential conversions issued in 2023 and this led to the Ministry assessing the City’s performance at 75% of the target. Mayor Liggett has been very active in working with the Minister of Municipal Affairs and Housing as well as the Premier to highlight the discrepancy, however at the time of writing this memo, there has been no resolution.

The following are other important measures of performance in achieving the housing targets although they are not evaluated by the Ministry for funding allocation purposes:

• Based on Development Approved (see Note 1) Residential Units: 2,639 Units  
  o Achieved 189% of the Annual 2023 Housing Target  
  o Achieved 13.8% of the City’s Overall Housing Target

• Based on Building Permits Issued for Residential Units: 1,178 Units  
  o Achieved 84.5% of the Annual 2023 Housing Target  
  o Achieved 6.2% of the City’s Overall Housing Target

Note 1: This data includes all new units/ lots approved through Official Plan Amendments, Zoning Bylaw Amendments, Subdivision Plans, Condominium Plans and Consents.

It is important to note the City is a stakeholder in achieving the City’s Housing Targets and not a provider of housing. Many stakeholders play a role in achieving the City’s Housing Targets, as do financial factors (ie. mortgage rates, cost of construction materials and labour) and the real estate market. The City’s role is to encourage, facilitate and approve the construction of housing units and provide the necessary supporting municipal infrastructure. The City will continue to work on process improvements to expedite the planning approvals process and the building permit process as part of this pledge and commitment.

**Attachments**

**Attachment A** – City of Cambridge, Housing Pledge, dated February 2023

**Attachment B** – Correspondence from Paul Calandra, Minister of Municipal Affairs and Housing, to Mayor Liggett, dated October 23, 2023

**Approvals:**

☒ Manager/Supervisor ☒ Deputy City Manager ☒ City Manager
To: COUNCIL
Meeting Date: 2/28/2023
Subject: Municipal Housing Pledge
Submitted By: Lisa Prime, Chief Planner
Prepared By: Joan Jylanne, Manager of Policy Planning and Lisa Prime, Chief Planner
Report No.: 23-169-CD
File No.: C11
Wards Affected: All Wards

RECOMMENDATION(S):

THAT Report 23-169-CD Municipal Housing Pledge be received;
AND THAT Council affirms the City of Cambridge’s Housing Pledge as outlined in Appendix C, to meet the provincial target of 19,000 units in the City of Cambridge by 2031;
AND FURTHER THAT the City Clerk be directed to send the resolution of Council and the pledge as outlined in Appendix C to the Ministry of Municipal Affairs and Housing by March 22, 2023.

EXECUTIVE SUMMARY:

Purpose

The purpose of this report is to provide Council with a recommended "Municipal Housing Pledge" to meet the Provincial housing target of 19,000 new homes in the City by 2031.

Key Findings

- The More Homes Built Faster Act, 2022 (Bill 23) is the Province’s legislative framework intended to accelerate the construction of 1.5 million new homes in Ontario over the next 10 years.
- The Province is asking the City of Cambridge to make a pledge by March 22, 2023 to facilitate the construction of 19,000 new homes by 2031.
- Municipal Housing Pledges are intended to provide the Province with information on what strategies and/or actions the municipality will pursue to prioritize and
accelerate housing construction, and will endeavour to meet the assigned housing target by 2031.

- The Municipal Housing Pledge appended as Appendix C are the proposed initiatives to meet the provincial target.

Financial Implications

There are staff resource impacts to fulfilling the pledge, and the processing of applications to meet the targets and as such, would impact future operating budgets. In addition, the 10 year capital forecast may be impacted to support the future projected growth.

STRATEGIC ALIGNMENT:

☐ Strategic Action; or
☐ Core Service

Objective(s): PLANNING FOR GROWTH - Provide for a mix of development, uses and amenities in order to meet the needs of a changing and diverse population

Strategic Action: Increase housing options

Program: Community Development

Core Service: Planning and Design

BACKGROUND:

On November 28, 2022, Bill 23, More Homes Built Faster Act, 2022, received Royal Assent. Bill 23 is the Province's legislative framework intended to accelerate the construction of 1.5 million new homes in Ontario over the next 10 years. The basis of Bill 23 is the Provincial Housing Supply Action Plan: 2022-2023. Related to these legislative changes is the Province’s 2031 Municipal Housing Target, which assigns 29 large and fast-growing municipalities growth targets to achieve by 2031. Together a total of 1.229 million new homes are allocated to these 29 municipalities. The City of Cambridge has been assigned a target of 19,000 new homes by 2031.

On October 25, 2022, the City received correspondence (Appendix A) from Minister Steve Clark which outlines the assigned 19,000 new homes by 2031 to the City of Cambridge. The correspondence also asks that the City develop a "Municipal Housing Pledge" to commit to facilitating the construction of these new homes. Housing pledges are intended to provide the Province with information on what strategies and/or actions the municipality will pursue to prioritize and accelerate housing construction, and meet the assigned housing target by 2031. The strategies are outlined under the proposed pledge shown in Appendix C. The Province had initially requested Municipal Housing
Pledges to be delivered to the Minister by March 1, 2023, however that deadline has been extended to March 22, 2023 (Appendix B).

EXISTING POLICY / BY-LAW(S):
The city’s growth is defined by the Official Plan and the Zoning By-law. The Municipal Housing Pledge can be met through the current policy process. The City is currently working to update policy and regulations to minimize amendments as part of our planning responsibilities and to support growth expectations.

ANALYSIS:
The City plans to meet the pledge through 3 main areas:

1) Development Services Review
The City has received funding up to $1.0 million from the Province through the Streamline Development Approval Fund (SDAF) to support improvements to the planning process and address backlog with the support of additional staff resources. These on-going projects support service delivery in the following ways:

- Streamlining approvals through automation of the application process by a comprehensive Information Technology (IT) update
- Gentle intensification opportunities through Additional Residential Units (ARU)
- Evaluation and visualizations for City owned surplus sites to accommodate affordable housing
- Visualization project for a range of housing types to support opportunities for intensification through missing middle housing forms
- Completion of two secondary plans to simplify the regulatory framework for priority areas, including Major Transit Station Areas (MTSAs)
- Updating zoning bylaw consolidation to simplify zoning

2) Official Plan
The City is advancing work on two Secondary Plans, ahead of the Official Plan Update, in order to expedite development within these areas. Approval of the Secondary Plans will allow the City to implement updated zoning regulations for those areas. The Hespeler Road Corridor Area Secondary Plan includes a number of MTSAs, and the Main Street and Dundas Street South Node Area Secondary Plan is an area intended for intensification.

The Regional Official Plan Amendment No. 6 establishes the growth expectations for the City to 2051 as an additional 68,900 population with a 65% intensification rate. The
City is currently initiating the growth allocation work to support how that growth will be distributed and the housing required to meet the demographics. This work will support master planning for transportation and other servicing needs of the city to accommodate this growth. It is anticipated that the growth expectations being set out in the housing pledge can likely be provided within the MTSAs and built-up areas of the city.

The city needs to ensure we meet our population and job growth in the appropriate areas to support communities that are inclusive, sustainable and thrive. Focusing growth within the city’s MTSAs, 15-minute neighbourhoods and built-up areas aligns with transit-supportive development and Phase 2 ION light rail transit service.

3) Zoning Update

City staff are proposing to permit more residential dwelling types as-of-right under the new by-law. All of the low density zones are proposed to permit single detached, semi-detached, duplex and triplex dwellings. This is in contrast to the current by-law which restricts some zones to singles only.

The City has recently amended our Official Plan and Zoning By-law to permit Additional Residential Units (ARU) within a dwelling and in an accessory building, and these permissions will be incorporated into the new by-law, in a manner that is consistent with the recent Bill 23 amendments.

Most significantly, staff will be recommending as-of-right zoning for mixed use medium and high density development along the Hespeler Road corridor following completion of the Hespeler Road Corridor Area Secondary Plan.

These changes will simplify the regulatory framework to add housing without going through site-specific Planning applications.

Data on Progress

The City is a stakeholder and not a provider of housing. The City will continue to work on process improvements to expedite the planning approvals process and the building permit process as part of this pledge and commitment.

The following table provides summary statistics on progress towards the commitment.

Table 1: Housing Units in Progress

<table>
<thead>
<tr>
<th>Status</th>
<th>Development Approved(^1) Residential Units</th>
<th>Building Permit Residential Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>2021</td>
<td>1,438</td>
<td>1,178</td>
</tr>
<tr>
<td>2022</td>
<td>3,880</td>
<td>1,002</td>
</tr>
<tr>
<td>Total</td>
<td>5,318</td>
<td>2,180</td>
</tr>
</tbody>
</table>

\(^1\) Development Approved includes Official Plan Amendments, Zoning Bylaw Amendments, Subdivision Plans and Condominium Plans.
Shared Accountability

Many stakeholders play a role in achieving the city’s housing target. As the City does not build homes, our role would be to support and encourage the development of housing units that meet our Official Plan, Zoning-By-laws and have access to services.

FINANCIAL IMPACT:

Planning resources to support the increased need for long-term planning and to support the increased capacity to process applications will be required. At the time of authoring this report, the staff resource requests under the 2023 budget have not yet been approved. Assessments of additional resources to fulfill the housing targets and pledge would be developed as part of future annual budget processes.

Similarly, additional capital projects or changes to the capital plan timing may be required to support the residential growth contemplated. These changes would be presented to Council for consideration as part of the annual budget process.

If the City adopts the pledge, the Province has indicated there would be funding opportunities for growth related costs if the municipality is found to be deficient. While details have not been made available, taking the Municipal Housing Pledge will position the City of Cambridge to seek any available future funding.

PUBLIC VALUE:

Providing housing is one of the important public value expectations for the City. This needs to be supported by available and efficient infrastructure and services to support prosperity of the city.

Collaboration:

The City will continue to collaborate with the development industry and other stakeholders to support the pledge to build 19,000 units by 2031.

Transparency:

The City will continue to track development approvals and permits to support the commitment of the pledge, including reporting to council.

Engagement:

Engagement will continue through the public planning process as required through the Planning Act.
ADVISORY COMMITTEE INPUT:
Advisory Committees Consulted:
Not applicable

PUBLIC INPUT:
Posted publicly as part of the report process.

INTERNAL / EXTERNAL CONSULTATION:
There was no internal/external consultation undertaken.

CONCLUSION:
By approving the recommendations within this report, Council pledges to support the Province’s goal of creating 19,000 new homes within Cambridge by 2031 through the actions outlined in the pledge.

REPORT IMPACTS:
Agreement: Yes
By-law: No
Budget Amendment: No
Policy: Yes

APPROVALS:
This report has gone through the appropriate workflow and has been reviewed and or approved by the following as required:
Director
Deputy City Manager
Chief Financial Officer
City Solicitor
City Manager
ATTACHMENTS:

1. Report Number 23-169-CD Appendix A – Ministry of Municipal Affairs and Housing
   Letter to Clerk regarding Municipal Housing Targets and Municipal Housing Pledges
   City of Cambridge: 19,000, dated October 25, 2022.

2. Report Number 23-169-CD Appendix B – Ministry of Municipal Affairs and Housing
   Letter to Mayor Jan Liggett regarding Municipal Housing Targets and Municipal Housing

3. Report Number 23-169-CD Appendix C – Municipal Housing Pledge, City of
   Cambridge
October 25, 2022

Clerk
City of Cambridge
P.O. Box 669
50 Dickson Street
Cambridge Ontario N1R 5W8

Subject: Municipal Housing Targets and Municipal Housing Pledges
City of Cambridge: 19,000

Dear Danielle Manton,

Our government is taking bold and transformative action to get 1.5 million homes built over the next 10 years.

To help fulfill this commitment, we have announced and are implementing More Homes Built Faster: Ontario’s Housing Supply Action Plan 2022-23. This plan includes a suite of legislative and non-legislative changes across government that will help unlock more housing, streamline development approvals, remove barriers, accelerate planning, and further protect homebuyers and owners.

To support the new action plan, we have introduced the More Homes Built Faster Act, 2022, which, if passed, would ensure that cities, towns, and rural communities grow with a mix of ownership and rental housing types that meet the needs of all Ontarians.

To achieve the goal of building 1.5 million homes, large and fast-growing municipalities, including yours, are being assigned a Municipal Housing Target. While municipalities have taken significant steps in increasing their housing supply, Ontario needs an unprecedented amount of housing to meet current demand and that of generations to come. Our government requires a commitment from our municipal partners to do their part in providing housing for future population growth.

To implement the 1.5 million homes target I am asking the City of Cambridge to demonstrate its commitment to accelerating housing supply by developing a Municipal Housing Pledge and take the necessary steps to facilitate the construction of 19,000 new homes in your community by 2031. I ask that you bring this letter to the attention of your Head of Council so that your municipality is positioned to deliver its pledge to me, the Minister of Municipal Affairs and Housing, by the March 1, 2023, deadline. See the
info sheet attached to this letter for information and considerations in developing a Municipal Housing Pledge.

Pledges will provide important information that showcase the strategies and actions that municipalities choose to adopt in order to prioritize and accelerate housing. Our government intends to use your pledges to monitor and track progress so we can continue to play a role in supporting municipalities and removing barriers to housing development.

Our government recognizes the key role that municipalities will play in implementing Municipal Housing Targets through their Municipal Housing Pledges and know that you share the desire to bring more housing to the people of Ontario. We are committed to addressing the policy and implementation barriers you may encounter as you develop your pledges and I encourage you to reach out to Wendy Ren, Executive Lead, Municipal Policy/Program Collaboration, at Wendy.Ren@ontario.ca or 437-995-7094, if you have any questions, comments, or suggestions.

I look forward to working together to increase housing supply for all Ontarians.

Sincerely,

Steve Clark
Minister

Encl.

c: The Honourable Michael Parsa, Associate Minister of Housing
   Kate Manson-Smith, Deputy Minister
   Ryan Amato, Chief of Staff, Minister’s Office
   Joshua Paul, Assistant Deputy Minister, Housing Division
Info Sheet: Considerations in Developing Municipal Housing Pledge

The pledge is not intended to be a land-use planning document, and its development should not require external technical expertise. The format and language used in the pledge should be accessible to the general public. The pledge is intended to be approved by municipal councils and should help codify Council’s commitment to meeting their municipal housing target.

Municipalities can leverage new and existing policy tools as they develop housing pledges and work towards their housing targets.

Below is a non-exhaustive list of potential strategies and actions that municipalities may include in developing their housing pledges. There may be additional opportunities based on local circumstances and the Province is interested in hearing about those ideas and creative solutions.

- Strategies to encourage and promote gentle intensification to enable and expedite additional residential units in existing residential areas
- Outline ways in which funding under provincial programs, such as the Streamline Development Approval Fund (SDAF) or Municipal Modernization Program (MMP), has been used to streamline existing municipal development approval processes
- Information on municipal development approval timelines and whether municipalities are being appealed for non-decisions
- Identify potential measures where current lack of infrastructure capacity (e.g., water/wastewater servicing) may limit future housing development
- Strategies to use municipal surplus lands
- Commitment to plan for, fund, and approve (where applicable) specific critical municipal infrastructure to support growth and new housing (e.g., water, wastewater, transit etc.), which may include expanded capacity as well as fully new facilities/assets
- Priorities for strategic and site-specific planning decisions to expedite housing in priority areas (e.g., around transit stations and in transit-serviced areas)
- Update zoning by-laws to permit a greater range of housing to be built without the need for costly and lengthy rezoning applications
- Municipalities may also consider existing tools such as the Community Infrastructure and Housing Accelerator, Community Planning Permit System, Major Transit Station Areas, and Protected Major Transit Station Areas.

Below are some of the potential components of a municipal housing pledge. Municipalities are free to choose, alter, or add any new components that seem reasonable. Pledges can be represented in the form of plain text, tables, charts, maps, or a combination of them.

- Municipal Housing Target
• Planned and proposed Municipal Initiatives
• Initiative Owner and Additional Stakeholders
• Context and Description of How Initiative Accelerates Housing
• Number of units per initiative and housing type
• Considerations (Barriers, Implementation, Risks, etc.)
• Potential Mitigation Strategies and Proposal to Accelerate Housing
• Potential Reporting and Monitoring Measures

The deadline for municipalities to submit housing pledges to the Minister of Municipal Affairs and Housing is March 1, 2023.

Municipal housing pledges are intended to be public documents and it’s anticipated that municipalities will post them online.

Municipalities can contact Ministry staff with any questions and for clarification.
February 13, 2023

Your Worship
Mayor Jan Liggett
City of Cambridge
50 Dickson Street, P.O. Box 669
Cambridge ON N1R 5W8

mayor@cambridge.ca

Subject: Municipal Housing Targets and Municipal Housing Pledges
City of Cambridge: 19,000

Dear Mayor Liggett,

I would like to congratulate you on your election in the City of Cambridge last fall. With last year’s municipal and provincial elections now behind us, Ontarians are counting on us to work together productively and build a relationship of trust that delivers for the people we represent.

The lack of housing supply has become one of the defining issues in Ontario today, and I know it was just as prevalent in last year’s municipal elections as it was for those of us on the provincial level.

Our government is taking bold and transformative action to get 1.5 million homes built by 2031.

That’s why, last October, our government introduced our More Homes Built Faster Plan. The plan contains practical measures that will have a real impact on our communities, reduce costs for homebuyers, and encourage the development of more housing supply.

These measures included municipal housing targets and pledges. While municipalities have taken significant steps in increasing the housing supply, our government requires a commitment from our municipal partners to take extra effort in providing housing for future population growth.

To implement the 1.5 million homes target, large and fast-growing municipalities, including yours, are being assigned a Municipal Housing Target. Via your municipal Clerk in last October, I asked the City of Cambridge to demonstrate your commitment to
accelerating housing supply by developing a **Municipal Housing Pledge** and taking the necessary steps to facilitate the construction of 19,000 new homes in your community by 2031.

I would like to inform you that the Ministry of Municipal Affairs and Housing is extending the deadline for the submission of municipal housing pledges from March 1, 2023, to March 22, 2023, in response to requests from some of our municipal partners.

As I stated in my previous letter, pledges will provide important information that showcases the strategies and actions that municipalities choose to adopt in order to prioritize and accelerate housing. Our government intends to use your pledges to monitor and track progress so we can continue to play a role in supporting municipalities and removing barriers to housing development. Please see the information sheet attached again to this letter for information and considerations in developing a Municipal Housing Pledge.

We are committed to addressing the policy and implementation barriers you may encounter as you develop your pledges and I encourage you to reach out to Wendy Ren, Executive Lead, Municipal Policy/Program Collaboration, at [Wendy.Ren@ontario.ca](mailto:Wendy.Ren@ontario.ca) or 437-995-7094, if you have any questions, comments, or suggestions.

Please acknowledge receipt of the letter to Wendy Ren as well.

I look forward to working together to increase housing supply for all Ontarians.

Sincerely,

Steve Clark
Minister

Encl.

c: Kate Manson-Smith, Deputy Minister
Ryan Amato, Chief of Staff, Minister’s Office
Michael Parsa, Associate Minister of Housing
Joshua Paul, Assistant Deputy Minister, Housing Division
Sean Fraser, Assistant Deputy Minister, Planning and Growth Division
Wendy Ren, Executive Lead, Municipal Policy/Program Collaboration
David Calder, CAO
Danielle Manton, Clerk
Info Sheet: Considerations in Developing Municipal Housing Pledge

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Municipalities can leverage new and existing policy tools as they develop housing pledges and work towards their housing targets.

Below is a non-exhaustive list of potential strategies and actions that municipalities may include in developing their housing pledges. There may be additional opportunities based on local circumstances and the Province is interested in hearing about those ideas and creative solutions.

- Strategies to encourage and promote gentle intensification to enable and expedite additional residential units in existing residential areas
- Outline ways in which funding under provincial programs, such as the Streamline Development Approval Fund (SDAF) or Municipal Modernization Program (MMP), has been used to streamline existing municipal development approval processes
- Information on municipal development approval timelines and whether municipalities are being appealed for non-decisions
- Identify potential measures where current lack of infrastructure capacity (e.g., water/wastewater servicing) may limit future housing development
- Strategies to use municipal surplus lands
- Commitment to plan for, fund, and approve (where applicable) specific critical municipal infrastructure to support growth and new housing (e.g., water, wastewater, transit etc.), which may include expanded capacity as well as fully new facilities/assets
- Priorities for strategic and site-specific planning decisions to expedite housing in priority areas (e.g., around transit stations and in transit-serviced areas)
- Update zoning by-laws to permit a greater range of housing to be built without the need for costly and lengthy rezoning applications
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• Potential Reporting and Monitoring Measures

The deadline for municipalities to submit housing pledges to the Minister of Municipal Affairs and Housing is March 1, 2023.

Municipal housing pledges are intended to be public documents and it’s anticipated that municipalities will post them online.

Municipalities can contact Ministry staff with any questions and for clarification.
City of Cambridge
Municipal Housing Pledge

In order to meet the targeted goal of supplying 19,000 new homes in the City of Cambridge by 2031, the city pledges:

1) To encourage development and residential intensification opportunities by establishing the Main and Dundas Street South Node Area Secondary Plan;

2) To encourage development in an area that includes three Major Transit Station Areas (MTSAs) by establishing the Hespeler Road Corridor Area Secondary Plan;

3) To advance planning for growth within the city’s remaining MTSAs for Phase II ION (Light Rail Transit) that fall within the Coronation and Dundas Street North, Preston Towne Centre and Galt City Centre Secondary Plan areas;

4) To reduce the number of amendments required to support development by completing the city’s Comprehensive Zoning By-law update;

5) To encourage affordable housing by providing visualizations and intensification concepts for four identified city owned surplus sites;

6) To support a range and mix of housing and gentle intensification, by providing a visualization guide and video describing missing middle forms of development;

7) To simplify development approvals and reduce processing time by updating Development Agreements, Terms of References for required studies, and template development conditions; and

8) To address the distribution of growth for the city and to support updates to the master servicing plans, development charges updates and the city’s Official Plan update by undertaking a Growth Allocation Study.
October 23, 2023

Your Worship
Mayor Jan Liggett
City of Cambridge
mayor@cambridge.ca

Dear Mayor Liggett:

As you know, on August 21, 2023, Ontario announced the Building Faster Fund, a new three-year, $1.2 billion program that will provide up to $400 million per year to municipalities that meet or exceed their annual housing targets. Ten per cent of the overall funding will be reserved for small, rural and northern communities that have not yet been assigned a housing target.

This program is currently in the final stages of program design, informed by consultations underway with the Association of Municipalities of Ontario, the City of Toronto, and the Housing Supply Action Plan Implementation Team. However, I am writing today to provide details on your municipality’s annual housing targets to inform municipal planning for the year ahead.

These are the targets that would apply under the Building Faster Fund provided you commit in writing as head of council to your overall municipal housing target if your municipality has not already previously pledged to meet this housing target and have provided feedback on the recommendations of the Housing Affordability Task Force by October 16, 2023. We also hope and expect that municipalities will submit a council-approved pledge by December 15, 2023, if they have not already done so, outlining the steps they will take to achieve their housing targets, but approval of this pledge is not a condition for accessing funding under the Building Faster Fund.

Annual targets will be determined by taking each municipality’s proportion of the overall 1.5 million home goal and applying that proportion against province-wide annual targets, which will increase each year over the course of the Building Faster Fund. For example, if a municipality’s target represents 5% of 1.5 million homes, the annual targets for that municipality would be 5% of the province-wide targets for 2023, 2024 and 2025. This ambitious and realistic approach will provide time for municipalities to ramp up approvals processes to the necessary levels.

For the first year of the program, 2023, province-wide annual housing targets will start at 110,000 new housing starts. From there, housing targets will ramp up to 125,000 in 2024, 150,000 in 2025 and 175,000 beginning in 2026 (one year beyond the end of the BFF program period). 175,000 units per year beginning in 2026 would be the pace needed to achieve 1.5 million homes by 2031.

Sincerely,

[Signature]

[Remainder of the text printed on the page]
For your municipality, this means your annual housing targets under the BFF would be:

<table>
<thead>
<tr>
<th>Target</th>
<th>2023</th>
<th>2024</th>
<th>2025</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provincial</td>
<td>110,000</td>
<td>125,000</td>
<td>150,000</td>
</tr>
<tr>
<td>City of Cambridge</td>
<td>1,393</td>
<td>1,583</td>
<td>1,900</td>
</tr>
</tbody>
</table>

Performance against these targets will be evaluated based on housing starts, as defined by Canada Mortgage and Housing Corporation’s Starts and Completions Survey, as well as Additional Residential Units (for example, basement suites) and other institutional housing types (such as Long-Term Care beds) created in a given calendar year. Please note that the data source for Additional Residential Units is to be determined and more information on what counts will be available once consultations are completed and a final program design is announced.

For additional details on the design of the Building Faster Fund at this stage, please refer to the Backgrounder at this link: https://news.ontario.ca/en/backgrounder/1003396/ontario-providing-new-tools-to-municipalities-to-build-more-homes-sooner

Finally, please note that beginning in October 2023, the Ministry of Municipal Affairs and Housing will begin publishing on its website each municipality’s annual housing targets, as well as progress towards those targets to date based on housing starts data, on our ministry website. Other data types, such as Additional Residential Units, will be added as they become available in the future.

I look forward to continuing our work together to ensure that more people can afford a place to call home.

Sincerely,

Hon. Paul Calandra
Minister of Municipal Affairs and Housing

c: David Calder, CAO, citymanager@cambridge.ca
    Danielle Manton, Clerk, mantond@cambridge.ca
    Hon. Rob Flack, Associate Minister of Housing
    Michael Klimuntowski, Chief of Staff, Minister’s Office
    Martha Greenberg, Deputy Minister
    Joshua Paul, Assistant Deputy Minister, Market Housing Division
    Sean Fraser, Assistant Deputy Minister, Planning and Growth Division
    Caspar Hall, Assistant Deputy Minister, Local Government Division
April 24, 2024

To our Municipal clients:

Re:  Assessment of Bill 185, Cutting Red Tape to Build More Homes Act, 2024 and the Proposed Provincial Planning Statement, 2024

On behalf of our many municipal clients, we are writing to inform you of the Ontario Legislature’s proposed changes to the Planning Act under Bill 185 (Cutting Red Tape to Build More Homes Act) and the proposed Provincial Planning Statement, 2024 (PPS, 2024). The primary focus of this letter is to provide our assessment of the proposed PPS, 2024 and its potential impacts on growth management in Ontario. The proposed PPS, 2024 was released in coordination with Bill 185 on April 10, 2024, for a 30-day comment period. The comment period on the proposed PPS, 2024 ends on May 12, 2024 (the deadline was extended by two days after the release of the French version of the proposed PPS, 2024). The PPS is provided under section 3 of the Planning Act and if the proposed PPS, 2024 is approved, all municipal decisions would be required to be consistent with the PPS, 2024 under subsections 3 (5) and 3 (6) of the Planning Act.

1. Proposed Planning Act Changes

With respect to the proposed changes to the Planning Act under Bill 185, we have identified the following key impacts as they broadly relate to growth management in Ontario.

Upper-Tier Municipalities with No Planning Responsibilities to Come into Effect on July 1, 2024, for the Regional Municipalities of Halton, Peel, and York

- The Province introduced the concepts of “upper-tier municipalities without planning responsibilities” and “upper-tier municipalities with planning responsibilities” to the Planning Act as part of Bill 23. “Upper-tier municipalities without planning responsibilities” includes a list of seven upper-tier municipalities comprising all the upper-tier municipalities in the Greater Toronto Area, as well as the County of Simcoe, the Region of Niagara, and the Region of Waterloo. Bill 185 builds upon this and amends the Planning Act to implement changes to certain upper-tier municipalities, “upper-tier municipalities without planning responsibilities.”
- Under Bill 185, the Region of Halton, the Region of Peel, and the Region of York will become “upper-tier municipalities without planning responsibilities” on July 1, 2024. The County of Simcoe, the Region of Durham, the Region of Niagara, and the Region of Waterloo will become “upper-tier municipalities without planning responsibilities.”
responsibilities” at a future date to be named by proclamation of the Lieutenant Governor.\[1\]

- Upon the review of Bill 23, Watson & Associates Economists Ltd. (Watson) previously expressed concerns with these significant changes to regional planning. We anticipate that there will continue to be a strong need for impacted upper-tier municipalities to address regional growth management coordination efforts (e.g., coordination of regional growth forecasts and regional urban land needs assessments, assessment of regional infrastructure needs and review of cross-jurisdictional issues) working with their area municipalities.


- As part of Bill 23, the Province amended the Planning Act to limit appeals for minor variances, a plan of subdivision, or a consent to sever to the applicant, the municipal authority, the Minister, or a “specified person.” “Specified person” is a new term introduced with the intent to focus appeals on a more focused group, including applicants, public bodies, Indigenous communities, and utilities providers. Appeal rights removed include third-party landowners, ratepayers, and other members of the public that are not the applicant, the Minister, an approval authority, a public body, or a “specified person.” Under Bill 185, it is proposed that the elimination of third-party appeals would be extended to include municipally approved Official Plans, Official Plan Amendments, Zoning By-laws and Zoning By-law Amendments.\[2\]

- Bill 185 proposes to remove appeal rights for “upper-tier municipalities with no planning responsibilities”; these upper-tier municipalities will only be able to provide comments on applications. As a result, utility providers will have stronger tools (including appeal rights) to protect their infrastructure relative to upper-tier municipalities who are responsible for managing and building infrastructure, as well as the associated risks (e.g., financial and public safety).\[3\]

Restore Appeal Rights for Privately Initiated Settlement Area Boundary Expansions

- Private-sector applications for a boundary of area of settlement (settlement area expansions) can be appealed to the Ontario Land Tribunal (OLT) provided that it

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\[1\] Bill 185, Schedule 1, section 1.
\[2\] Bill 185, Schedule 12, section 3 (1).
is not within the Greenbelt Area. Under the current Planning Act, an applicant cannot appeal an Official Plan Amendment or Zoning By-law Amendment application that would expand or alter an in-force settlement area boundary.\[1\] It is important to note that this appeal right does not extend to settlement boundary expansions that have received a Minister’s decision as part of an Official Plan and Official Plan Amendment. The Minister’s decision is still final.

- Permitting appeals may result in more land being designated through OLT decisions than what was identified by municipalities in Official Plans and would potentially have the impact of undermining local growth management objectives established through an Official Plan Review.

**A New “Use it or Lose it” Tool for Municipalities to Tackle Stalled Developments**

- Proposed changes to the Planning Act include a new “use it or lose it” tool for municipalities to tackle stalled developments that have unused servicing capacity allocation (water and sewage servicing). The proposal as part of Bill 185, includes a framework for the municipality to expand the scope of lapsing provisions, including requiring approval authorities to impose a lapsing condition for all draft subdivision/condominium and site plan control approvals.\[2\] Previously, this was an option for municipalities; now it is a requirement. It should be noted that municipalities can provide for lapsing provisions of previous applications, subject to notice to the owner.\[3\]

- The new provisions would provide an incentive for developers/builders to move forward on an approved application. From a growth management perspective, this tool would potentially provide more certainty when determining housing and land supply potential to accommodate growth within the short term.

**Create a New “Servicing Management” Tool to Facilitate Infrastructure Servicing Re-Allocation to Make More Efficient Use of Municipal Servicing Capacity**

- This bill proposes to create a new municipal servicing management tool that would explicitly authorize municipalities to adopt policies by by-law (if they do not already exist) to establish how water and sewage servicing of an approved development is managed. Furthermore, it would enable municipalities to allocate and reallocate servicing capacity to other projects if the approved development has not proceeded after a specified timeline and the servicing is needed elsewhere in the service area. Should municipalities adopt such a by-law, it would not be appealable to the OLT.\[4\]

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\[1\] Bill 185, Schedule 12, section 6 (4).
\[2\] Bill 185, Schedule 12, section 10 (3) and section 12.
\[3\] Bill 185, Schedule 4, section 2.
\[4\] Bill 185, Schedule 12, section 14.
• Currently, the *Planning Act* already provides municipalities with the authority to enact by-laws to establish an allocation system for water and wastewater servicing for lands that are subject to a draft plan of subdivision. Bill 185 proposes to repeal this provision of the *Planning Act* and give municipalities the authority to pass by-laws to create a policy for water and servicing capacity, which may include the tracking of water and wastewater servicing capacity for approved developments and establishing criteria for the allocation to future development applications.[1] Bill 185 proposes to replace this policy in the *Planning Act* and to add a new section 86.1 to Part III (Specific Municipal Powers) of the *Municipal Act, 2001*. [2]

• These changes will empower municipalities to shift servicing allocation that will deliver the development of homes and employment growth opportunities faster. Furthermore, it provides more transparency on the expectations of servicing for future development applications.

Elimination of Parking Standards in Protected Major Transit Station Areas to Provide More Flexibility

• Proposed changes to the *Planning Act* will include prohibiting municipalities from setting parking minimums in Protected Major Transit Station Areas (PMTSAs). This would allow the market and developers the ability to decide the parking requirements in PMTSAs based on market needs.[3] This could provide opportunities to increase housing yields in PMTSAs and possibly reduce development costs through potentially lower parking requirements.

A New Minister’s Zoning Orders (MZO) Framework

• To provide better transparency at the provincial level, the Province has established a framework setting out how requests for zoning orders will be received and considered. The framework includes intake thresholds, submission requirements, and a process for Ministry assessment and decision-making. The intake requirements would need to demonstrate that the MZO delivers on a provincial priority that is supported by an Ontario government ministry and/or is supported by a single-tier or lower-tier municipality through a municipal council resolution or a letter from a mayor with strong mayor powers. Formal input from upper-tier municipal councils is excluded from the intake requirements. Submission requirements that should be provided with an application include a rationale on why the project requires ministerial zoning relief rather than following

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[1] Based on interpretation by McMillan LLP, Introducing Bill 185, the Cutting Red Tape to Build More Homes Act, and an Update on the New Provincial Planning Statement, April 17, 2024.


municipal planning processes; a description of consultation with the public and engagement with Indigenous communities; and information related to how and when servicing (water/wastewater) will be addressed.\[^1\]

- While the applicant is required to demonstrate that it supports provincial priorities and/or local council support, the MZO framework does not require an applicant to support the need for the application in consideration of existing urban land supply opportunities, the status of other applications within municipalities, or forecast demand for housing within an established planning horizon. Provincial priorities established in the framework are very broad and include addressing housing and economic development opportunities which would not limit many applications, if any.

- We continue to support the recommendations provided to the Province by the Association of Municipalities of Ontario to improve the MZO framework that would include MZOs being used in collaboration with municipalities and use MZOs only in situations of extraordinary urgency.\[^2\]

### Remove the Community Infrastructure and Housing Accelerator Tool from the Planning Act

- The proposed changes would include removing the Community Infrastructure and Housing Accelerator (CHIA) tool (brought in under Bill 109) from the Planning Act.\[^3\] Instead of the CHIA tool, municipalities can rely on the new MZO framework that provides clarity on how MZO requests from municipalities will be received and considered going forward.

- Proposed transition rules will be provided to permit CHIA orders that have been made to date to continue functioning as municipal zoning by-laws.

### Enhance and Expand Municipal Planning Data Regulation (O. Reg. 73/23) to Include 21 Additional Municipalities (50 Municipalities in Total)

- On April 6, 2023, Ontario Regulation (O. Reg.) 73/23: Municipal Planning Data Reporting (as part of Bill 109), came into effect. This regulation requires 29 municipalities in Ontario to report information on planning matters to the Ministry on a quarterly and annual basis. The 29 municipalities have already provided reporting on a quarterly basis. Under Bill 185, this would be expanded to 50 municipalities.\[^4\]

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\[^1\] Province of Ontario – Zoning Order Framework, retrieved online: [Zoning order framework | ontario.ca](http://ontario.ca), accessed April 19, 2024.

\[^2\] Association of Municipalities of Ontario, retrieved online: [Bill 185, Cutting Red Tape to Build More Homes Act, 2024 | AMO](http://AMO), accessed April 19, 2024.

\[^3\] Planning Act, section, 34.1.

\[^4\] Environmental Registry of Ontario, ERO 019-8368, Proposed Amendments to Ontario Regulation 73/23: Municipal Planning Data Reporting.
The reporting requirements include preparing a standardized summary table that outlines key statistics on planning applications for each quarterly report (e.g., total number of submissions, decisions) and documenting changes to settlement area boundaries, Employment Area conversions, and major transit station areas (MTSAs) on an annual basis. Providing geospatial data that identifies designated serviced land supply is also required as part of the reporting. The additional 21 municipalities would be required to publish this summary on their respective municipal webpages and update the summary each quarter, beginning October 1, 2024. It is our opinion that this regulation change is a key step forward in setting minimum standards for municipalities in reporting land supply. This also provides an opportunity for the municipalities to build upon these provincial requirements and proactively track and monitor growth, which will better empower municipalities in making informed decisions on planning for growth.

Enhancing and Broadening the Framework for Additional Residential Units

- Under subsection 35.1 (2) of the Planning Act, the Minister is authorized to make regulations regarding Additional Residential Units (ARUs) by establishing requirements and standards with respect to a second or third residential unit in a detached house, semi-detached house, or rowhouse, as well as a residential unit in a building or structure ancillary to such a house.
- Bill 185 proposes to broaden provisions to allow the Minister to regulate any ARUs in an existing home (as noted above) or ancillary structure for the purposes of an ARU. If approved, the Minister will have a new regulation-making power to remove zoning barriers to accommodate ARU developments which may include maximum lot coverage and limits on the number of bedrooms allowed per lot.

2. Proposed Provincial Planning Statement, 2024

In 2023, the Province set in motion consultation on a Provincial Planning Statement (PPS, 2023) that proposes to integrate the Provincial Policy Statement, 2020 (PPS, 2020) and A Place to Grow: Growth Plan for the Greater Golden Horseshoe (Growth Plan) into a single document. The proposed PPS, 2023 was released for public comment in April 2023 and was introduced as part of Bill 97 – the Helping Homebuyers, Protecting Tenants Act. On April 10, 2024, the Province posted another draft of the PPS. Based on a review by Watson, we note that the PPS, 2024 is not significantly different than the previous PPS, 2023. There are, however, more parameters, additional guidance, and strengthening of policies related to the management of growth.

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relative to the proposed PPS, 2023. Provided below are key highlights of the proposed PPS, 2024 with a key focus on growth management in Ontario. Some of the highlights below include policies that are proposed to be carried forward from the PPS, 2023.

**A Flexible Growth Forecast Horizon**

Compared to the PPS, 2020, the proposed PPS, 2024 provides a more flexible horizon for planning for growth by providing a planning horizon with a minimum of 20 years and a maximum of 30 years. Similar to the proposed PPS, 2023, “planning for infrastructure, public service facilities, strategic growth areas and employment areas may extend beyond this time horizon.”[1] Based on our interpretation of the proposed PPS, 2024, this would suggest that municipalities are to designate land to accommodate growth over a 20- or 30-year period, with the opportunity to designate additional land beyond the 30-year time horizon for Employment Areas.

**Initial Direction on Growth Forecasting**

The proposed PPS, 2024 notes that “planning authorities shall base population and employment growth forecasts on Ministry of Finance (MOF) 25-year projections and may modify projections, as appropriate”[2] (underlining added). It is our interpretation that municipalities are not required to utilize the MOF forecasts and that they are not meant to replace long-term forecasting by municipalities. It is important to note that the MOF population forecasts are provided at the Census division level only, which typically represents upper-tier municipalities, including separated municipalities (e.g., the City of Stratford and the Town of St. Marys are included with the County of Perth Census Division) and large urban single-tier municipalities. The MOF does not provide forecasts at the area municipal level.[3] Furthermore, the most recent Summer 2023 MOF forecast provides growth estimates to the year 2046. Subsection 2.1.3 of the proposed PPS, 2024 states that urban land needs can be calculated up to 30 years. As such, current MOF forecasts would need to be extended from 2046 to 2054 to accommodate a full 30-year planning horizon. It is our interpretation that the use of the MOF forecasts is not meant to replace long-term forecasting by municipalities but the forecasts are to be used as a starting place in establishing forecasts and testing the reasonableness of alternative regional forecasts and area municipal growth allocations, a practice that Watson currently carries out.

Municipalities within the Greater Golden Horseshoe (GGH) are required to continue to use forecasts issued by the Province through Schedule 3 of the Growth Plan until more

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[1] Proposed PPS, 2024, policy 2.1.3, p. 6
[2] Proposed PPS, 2024, policy 2.1.1, p. 6
[3] Census division is the general term for provincially legislated areas (such as municipality, county, region or district) or their equivalents. Census divisions are intermediate geographic areas between the province/territory level and the municipality (Census subdivision).
current forecasts are available to 2051, as informed by guidance provided by the Province.[2] Forecasts established in Schedule 3 of the Growth Plan and the allocation of growth by lower-tier municipality are to be considered minimum growth forecasts. It is unknown at this time whether this policy of growth forecasts as minimums will be carried forward. We anticipate that future guidance documents will provide direction on this matter.

It should be noted that the proposed PPS, 2024 encourages growth management undertaken by municipalities to be coordinated with adjacent planning authorities when planning is not conducted by an upper-tier municipality.[3] We envision the need for local municipalities, where planning is not conducted by an upper-tier municipality, to include a consultation process or technical advisory group comprising representatives of adjacent municipalities when conducting Official Plan Reviews and other related comprehensive planning studies.

Minster’s Zoning Orders (MZOs) are Considered in Addition to Projected Needs

According to the proposed PPS, 2024, MZOs are to be treated as “in addition to projected needs” over the planning horizon. In planning for MZOs lands, the proposed PPS, 2024 states these lands must be incorporated into the Official Plan and related infrastructure plans.[4] Since MZO lands are not tied to an assessment of need, it is recommended that when planning for these lands the timing of their buildout is not held to a targeted minimum or maximum planning horizon. As such, it is recognized that full development of MZOs may or may not extend beyond the 30-year maximum planning horizon set out in the proposed PPS, 2024, subject to anticipated economic growth and real estate market demand within the municipality and the broader economic region over the horizon of the plan. It is our opinion that the timing of development regarding approved MZOs should be established through provincial and local phasing policies, municipal servicing plans, and reviewed through regular monitoring.

Providing for an Appropriate Range and Mix of Housing Options

Similar to the proposed PPS, 2023, under subsection 2.1.4 of the proposed PPS, 2024 planning authorities are to:

a) maintain at all times the ability to accommodate residential growth for a minimum of 15 years through lands which are designated and available for residential development; and

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b) maintain at all times where new development is to occur, land with servicing capacity to provide at least a three-year supply of residential units available through lands suitably zoned, including units in draft approved registered plans.

We recommend that where planning authorities have established minimum targets for intensification and redevelopment, these targets are considered in the assessment of proposed PPS, 2024 policy 2.1.4. a) and b).

Subsection 2.1.5 of the proposed PPS, 2024 identifies that where planning is conducted by an upper-tier municipality, the land and unit supply maintained by the lower-tier municipality shall be based on and reflect the allocation of population and units by the upper-tier municipality. This policy emphasizes the need for urban land and housing needs to be assessed at the local municipal level within two-tier planning systems.

**Anticipated Guidance Documents on Growth Forecasting and Land Needs**

We anticipate that the Province will release a guidance document on projecting growth and associated land requirements. On March 12, 2024, the Province re-opened a proposal on Environmental Registry Ontario (ERO) for A Proposed Approach to Update the Projection Methodology Guideline. This proposal was initially posted in June 2021 following the release of the PPS, 2020. As noted in the ERO proposal summary, the last provincial guidance document on growth projections and land needs for the entire Province was provided in 1995. The 1995 Projection Methodology has been generally used by Watson as a source of best practice for growth forecasting. Since 1995, the Province released a Land Needs Assessment Methodology for the GGH with a few updates. This document has since been used as a best practice for projecting growth and urban land needs across the GGH.

It should be noted that the Province has not yet updated the document entitled, “Proposed Approach to Implementation of the Proposed Provincial Planning Statement” which accompanied the proposed PPS, 2023 in April 2023.

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[5] The ERO 019-2346 proposal summary notes that “Guidance for projecting population and related land requirements may be updated after finalization of the proposed Provincial Planning Statement to reflect final policy direction and considering feedback received.”


[7] The last update to the methodology came into effect on August 28, 2020. The proposed PPS plans to combined both the PPS and the Growth Plan and if approved, this document would no longer be in force.
No Significant Policy Change and Approach to Planning for Affordable Housing

The proposed PPS, 2024 carries forward a similar definition of affordable housing as established in the PPS, 2020. The definition of affordable housing in the proposed PPS, 2024, however, is based on the municipality instead of the regional market area as defined in the PPS, 2020. The definition of affordable housing was notably missing in the proposed PPS, 2023. Additionally, the proposed PPS, 2024 carries forward the requirement of “establishing and implementing minimum targets for the provision of housing that is affordable to low- and moderate-income households.”[9] The proposed PPS, 2024 does not address the issue of attainable housing, an issue that was also lacking in the PPS, 2020.

Settlement Areas Remain Focus of Growth and Development

The proposed PPS, 2024 identifies that settlement areas shall be the focus of growth and development. Within settlement areas, where applicable, growth should be focused in Strategic Growth Areas (SGAs), including Major Transit Station Areas (MTSAs), and that planning authorities shall support general intensification and redevelopment to promote the achievement of complete communities. Planning authorities are encouraged to establish and implement minimum targets for intensification and development within built-up areas, based on local conditions. Planning authorities are also encouraged to establish density targets for designated growth areas, based on local conditions. Large and fast-growing municipalities are encouraged to plan for a target of 50 residents and jobs per gross hectare in designated growth areas. Large and fast-growing municipalities are identified in Schedule 1 of the proposed PPS, 2024.

Based on our experience, all large and fast-growing municipalities are anticipated to achieve average densities in designated growth areas above 50 residents and jobs per gross hectare. Accordingly, it is recommended that this density target is considered a minimum.

Identifying New Settlement Areas and Settlement Area Boundary Expansions

According to the proposed PPS, 2024, Settlement Area Boundary Expansion (SABE) is allowed at any time and without the requirement of a Municipal Comprehensive Review or Comprehensive Review, provided that all PPS policies under subsection 2.3.4 are considered.[10] Furthermore, the policies allow for a simplified and flexible approach for municipalities to undertake a SABE which would require a demonstrated need for urban expansion. It should be noted that the criteria in the proposed PPS, 2024 has been expanded compared to the proposed PPS, 2023. Additionally, the language has

[10] Proposed PPS, 2024, policy 2.3.4, p. 7. Under the A Place to Grow: Growth Plan for the Greater Golden Horseshoe, 2019 and the PPS, 2020, SABEs were permitted only through a Municipal Comprehensive Review.
changed from “should consider” in the proposed PPS, 2023 to “shall consider” in the proposed PPS, 2024. The proposed PPS, 2024 does carry over the concept of demonstrating the need for additional land as identified in the PPS, 2020 which was not included in the proposed PPS, 2023.

While the proposed PPS, 2024 does not require a prescriptive approach to determining the need for expansion as provided in the Growth Plan or the PPS, 2020, it does require municipalities to consider infrastructure needs and the phased progression of growth. Furthermore, for new settlement areas, the proposed PPS, 2024 adds a stand-alone policy requiring municipalities to demonstrate that the infrastructure and public service facilities are planned or available for new settlement areas.\[11\]

We recommend that a policy is added to subsection 2.3.2.1 of the proposed PPS 2024 that identifies where planning authorities have established minimum targets for intensification and redevelopment within built-up areas and that implementation of these targets shall be considered prior to identifying the need for new settlement areas.

**Planning for Growth in Major Transit Station Areas**

Under the proposed PPS, 2024, intensification policies have become less prescriptive compared to the PPS, 2020, with a focus on encouraging rather than setting out requirements. As previously noted, according to the proposed PPS, 2024, planning authorities are encouraged (rather than required) to establish minimum targets for intensification and redevelopment within their respective built-up areas. Targets for intensification are encouraged in MTSAs and all municipalities (i.e., not just large and fast-growing municipalities as identified in the proposed PPS, 2023) shall plan to meet minimum density targets.\[12\] Minimum density targets for MTSAs are based on the transit service level:

- a) 200 residents and jobs combined per hectare for those that are served by subways;
- b) 160 residents and jobs combined per hectare for those that are served by light rail or bus rapid transit; or
- c) 150 residents and jobs combined per hectare for those that are served by commuter or regional rail.\[13\]

\[11\] Proposed PPS, 2024, policy 2.3.2, p. 8.
\[12\] Proposed PPS, 2024, policy 2.2.3.1.4, p. 8
\[13\] Proposed PPS, 2024, policy 2.2.3.1.4, p. 8
Expanded Scope of Strategic Growth Areas, but No Targets on Density

The proposed PPS, 2024 carries over the concept of SGAs from the proposed PPS, 2023. The concept of SGAs was initially introduced in the Growth Plan. According to the proposed PPS, 2024, SGAs include:

- major transit station areas, existing and emerging downtowns, lands adjacent to publicly assisted post-secondary institutions and other areas where growth or development will be focused, that may include infill, redevelopment (e.g., underutilized shopping malls and plazas), brownfield sites, the expansion or conversion of existing buildings, or greyfields. Lands along major roads, arterials, or other areas with existing or planned frequent transit service or higher order transit corridors may also be identified as strategic growth areas.[14]

The proposed PPS, 2024 expands on the description of SGAs to include a greater range of site areas focused for infill and redevelopment, such as underutilized shopping malls and plazas, suggesting that SGAs may include a range of site sizes, with an expanded focus on non-residential sites. It is important to note that, unlike the proposed PPS, 2023, the proposed PPS, 2024 encourages all municipalities (i.e., not just the large and fast-growing municipalities) to focus growth and development in SGAs to achieve higher density outcomes.

Other than minimum density targets for MTSAs, minimum density targets for other SGAs have not been carried forward from the proposed PPS, 2023 and the Growth Plan. Furthermore, Urban Growth Centres, a component of SGAs set out in the proposed PPS, 2023 and the Growth Plan, have not been carried forward in the proposed PPS, 2024. Instead, the proposed PPS, 2024 provides more simplified direction to plan for downtowns as SGAs.

A Narrow Definition of Employment Area

The proposed PPS, 2024 includes an updated definition of Employment Area based on the amendment of the Planning Act on June 8, 2023. The Planning Act was amended under subsection 1 (1) to include a new definition of “area of employment.” The amendment to the Planning Act received Royal Assent as part of Bill 97 on June 8, 2023. The definition change in the Planning Act would require proclamation before it becomes in effect.

Under the new definition of Employment Area, municipalities are required to plan for, and protect, industrial uses based on a more narrowly scoped definition of Employment Area and are limited to these uses that are primarily industrial in nature or other uses associated or ancillary to the primary use. Employment Area lands and uses that do not

meet the definition of Employment Area should be removed from Employment Areas. Lands that do not meet the Employment Area definition would not be subject to provincial Employment Area protection policies and would allow for opportunities for residential and other non-employment uses.\[15\]

In light of the definition change of Employment Area, a key concern for municipalities will be their ability to provide an urban structure that will support employment uses outside of Employment Areas, particularly non-retail commercial and institutional uses (e.g. office uses, training and education, entertainment, wholesale trade and service repair centres). Traditionally, Employment Areas have been regarded as areas protected for key targeted employment sectors, especially those in the export-based sectors.

As previously discussed, municipalities are allowed to forecast beyond a 30-year period for Employment Areas.\[16\] Furthermore, it should be noted that the Provincially Significant Employment Zones identified in the Growth Plan are not proposed to be carried forward. The Province has suggested in the PPS, 2024 proposal summary that the policies in the PPS are sufficient for protection for Employment Areas.\[17\]

Unlocking Residential Opportunities on Non-Residential Lands and Supporting Mixed-Uses

The proposed PPS, 2024 requires that municipalities unlock more opportunities for housing, stating that municipalities should support redevelopment of commercially designated retail lands (e.g., underutilized shopping malls and plazas) to support mixed-use residential.\[18\] Furthermore, the proposed PPS, 2024 notes that Employment Areas that do not meet the definition of Employment Area, referred to as “employment outside of Employment Areas” should support a diverse mix of land uses, including residential uses.\[19\] These lands generally would include office business parks, commercial and institutional lands, and employment lands that do not meet the definition of Employment Area. It is also suggested that specific industrial, manufacturing, and small-scale warehousing uses that do not require separation from sensitive land uses are to be encouraged to locate in mixed-use areas or SGAs where frequent transit service is available, outside of Employment Areas.\[20\] Again, under the proposed policy framework, municipalities are anticipated to face greater long-term challenges regarding their ability to strike a balance in accommodating mixed-use development and ensuring an adequate supply of non-residential lands to support employment uses outside of

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\[15\] Proposed PPS, 2024, definitions, p. 34.
\[16\] Proposed PPS, 2024, policy 2.1.3, p. 6.
\[18\] Proposed PPS, 2024, policy 2.4.1.3, p. 9.
\[20\] Proposed PPS, 2024, policy 2.1.8.2, p. 11.
Employment Areas, especially with increasing market pressure to accommodate residential development.

**Employment Area Conversions Referred to as Removals of Employment Areas**

The proposed PPS, 2024 carries forward similar policies on conversions provided in the proposed PPS, 2023. Under the proposed PPS, 2024, municipalities are provided with greater control over Employment Area conversions (now referred to as Employment Area removals) with the ability to remove lands from Employment Areas at any time. Previously, under the PPS, 2020 and the Growth Plan, municipalities were required to review changes to designated Employment Areas during a Municipal Comprehensive Review or Comprehensive Review. Under the proposed PPS, 2024, municipalities are required to demonstrate that there is an identified need for the removal and the land is not required for Employment Area uses over the long term. Furthermore, the Employment Area removal requires consideration of the impact of the produced use on the function of the Employment Area and whether existing infrastructure and public facilities can accommodate the proposed use.\[23]\n
It is important to recognize that the definition change may result in already developed Employment Area lands not meeting the definition. Based on the proposed PPS, 2024 emphasis on supporting mixed uses, going forward, municipalities will need to assess whether existing Employment Areas meet the new provincial definition and identify areas that should transition into mixed-use areas. While municipalities are required to plan Employment Areas according to the new definition, existing uses that were legally established prior to the *Helping Homebuyers, Protecting Tenants Act, 2023* came into force are allowed the continuation of use, regardless of whether the use meets the definition change.\[24]\n
**Planning for Growth in the Rural Area Directed to Rural Settlement Areas**

Compared to the PPS, 2020, the proposed PPS, 2024 does not significantly change the direction of growth within rural areas. As noted in the proposed PPS, 2024, in rural areas, rural settlement areas "shall be the focus of growth and development and their vitality and regeneration shall be promoted."\[28]\n
A key update in the proposed PPS, 2024 includes permitting more housing on farms to support farmers, farm families, and farm workers without creating new lots (enhanced policy and criteria supporting additional units).\[29]\n
Unlike the proposed PPS, 2023, the proposed PPS, 2024 does not carry forth policies that would have permitted lot creation in prime agricultural areas.

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\[23]\) Proposed PPS, 2024, policy 2.8.2.4, p. 12.  
\[24]\) Planning Act, Schedule 6, section 1 (2).  
\[28]\) Proposed PPS, 2024, policy 2.5.2, p. 11.  
No New Direction on Planning for Rural Employment Areas

The proposed PPS, 2024 identifies that development within rural areas needs to be assessed within the rural context in terms of the scale of servicing and character.\footnote{\[30\] Proposed PPS, 2024, policy 2.5.2, p. 10.} No further direction is provided with respect to development within existing or new Rural Employment Areas. Under subsection 2.2.9.5 of the Growth Plan, the Province provided a framework for Rural Employment Area expansions. The framework identified that expansion of Employment Areas outside settlement areas on rural lands that were designated for employment uses may only be permitted if necessary to support the immediate needs of existing business and if compatible with the surrounding uses.\footnote{\[31\] A Place to Grow, Growth Plan for the Greater Golden Horseshoe, Office Consolidation, policy 2.2.9.5, p. 28.} The proposed PPS, 2024 does not carry forward this policy. Based on the proposed PPS, 2024, it appears that expansion of Rural Employment Areas in the GGH is no longer subjected to the policies that prohibited the creation of new Employment Areas in the rural areas.

New Emphasis in Planning for Public Service Facilities

The proposed PPS, 2024 includes a new definition of public service facilities and requires a greater emphasis on coordination with public service providers, as well as planning for emergency management services, health care institutions, schools and post-secondary institutions.\footnote{\[32\] Proposed PPS, 2024, policy 3.1, p. 16.} It is noted that municipalities can plan beyond a 30-year period for public service facilities.\footnote{\[33\] Proposed PPS, 2024, policy 2.1.3, p. 6.}

Consideration of a Student Housing Strategy

The proposed PPS, 2024 recognizes the importance of planning for a post-secondary population, especially in municipalities with a post-secondary institution. This is the first time that provincial planning policy has acknowledged the need to consider student housing needs. The word “student” is not mentioned at all in the PPS, 2020. The proposed policies in the PPS, 2024 would require municipalities to collaborate with publicly assisted post-secondary institutions on the development of a student housing strategy that includes consideration of off-campus housing targeted to students.\footnote{\[34\] Proposed PPS, 2024, policy 6.2.6, p. 35.}
3. Summary Comments on the Proposed Amendments and the PPS, 2024

Watson will be providing a submission through the ERO on these legislative changes. We will continue to monitor the progress of Bill 185 through the legislature, including any guidance documents on implementation, and will continue to keep our clients informed of any changes. If you have any questions, please do not hesitate to contact us.

Yours very truly,

WATSON & ASSOCIATES ECONOMISTS LTD.

Jamie Cook, MCIP, RPP, PLE, Managing Partner
Andrew Grunda, MBA, CPA, CMA, Principal
Peter Simcisko, BA (Hons), MBE, Managing Partner
Sean-Michael Stephen, MBA, Managing Partner
Daryl Abbs, MBE, PLE, Managing Partner
Jack Ammendolia, BES, PLE, Managing Partner
RESOLUTION

Tuesday, March 5, 2024

Resolution # RC24048  Meeting Order: 9

Moved by:  Seconded by:

RESOLVED THAT the Council of the Municipality of Wawa, having considered the correspondence from the Town of Plympton-Wyoming and Township of Larder Lake regarding 'Support for amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer', support this correspondence and attached motion from the City of Greater Sudbury; and

AND FURTHER, THAT that a copy of the resolution be sent to the Honourable Doug Ford Premier of Ontario, the Honorable David Piccini Minister of Labour, Immigration, Training and Skills Development, and the Honorable Paul Calandra, Minister of Municipal Affairs and Housing, and all Ontario Municipalities.

RESOLUTION RESULT

✓ CARRIED
☐ DEFEATED
☐ TABLED
☐ RECORDED VOTE (SEE RIGHT)
☐ PECUNIARY INTEREST DECLARED
☐ WITHDRAWN

RECORDED VOTE

MAYOR AND COUNCIL

YES  NO

Mitch Hatfield
Cathy Cannon
Melanie Pilon
Jim Hoffmann
Joseph Opato

Disclosure of Pecuniary Interest and the general nature thereof.

☐ Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: ________________________________

MAYOR – MELANIE PILON  CLERK – MAURY O’NEILL

This document is available in alternate formats.
Northumberland County
Council Resolution

SENT VIA EMAIL

February 22, 2024

Honourable Doug Ford, Premier of Ontario
Honorable David Piccini, Minister of Labour, Immigration, Training and Skills Development
Honorable Paul Calandra, Minister of Municipal Affairs and Housing
All Ontario Municipalities

Re: Northumberland County Resolution –
'Support for Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer'

At a meeting held on February 21, 2024 Northumberland County Council approved the following Council Resolution # 2024-02-21-109 adopting the below recommendation from the February 6, 2024 Corporate Support Committee meeting.

Moved by: Councillor Lucas Cleveland
Seconded by: Deputy Warden Olena Hankivsky

"That the Corporate Support Committee, having considered correspondence from the Town of Plympton-Wyoming and Township of Larder Lake regarding 'Support for Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer', recommend that County Council support this correspondence and attached motion from the City of Greater Sudbury; and

Further That the Committee recommend that County Council direct staff to send a copy of this resolution to the Honourable Doug Ford (Premier of Ontario), the Honorable David Piccini (Minister of Labour, Immigration, Training and Skills Development), and the Honorable Paul Calandra (Minister of Municipal Affairs and Housing), and all Ontario Municipalities.

Council Resolution # 2024-02-21-109 Carried

If you have any questions regarding this matter, please do not hesitate to contact the undersigned at matherm@northumberland.ca or by telephone at 905-372-3329 ext. 2238.
Sincerely,
Maddison Mather

Manager of Legislative Services / Clerk
Northumberland County
Council Resolution

Moved By L. Cleveland
Seconded By O. Brophy

Agenda Item 10
Resolution Number 2024-02-21-109

Council Date: February 21, 2024

"That Council adopt all recommendations from the four Standing Committees, as contained within the Committee Minutes (meetings held February 6 and 7), with the exception of the following items (referenced from the Standing Committee Minutes), that will be held for discussion:

<table>
<thead>
<tr>
<th>Committee Name</th>
<th>Item #</th>
<th>Description</th>
<th>Held By</th>
</tr>
</thead>
<tbody>
<tr>
<td>Social Services Committee</td>
<td>7.a</td>
<td>'Correspondence, '310 Division Street, Cobourg'</td>
<td>Held by Councillor Cleveland</td>
</tr>
</tbody>
</table>

And Further That the items listed above and held for separate discussion each require a separate resolution."

Recorded Vote

Requested by Councillor's Name

Carried

Deferred

Warden's Signature

Defeated

Warden's Signature

Page 82 of 324
Corporate Support Committee Resolution

Committee Meeting Date: February 6, 2024

Agenda Item: 7.b

Resolution Number: 2024-02-06-071

Moved by: S. Dibb

Seconded by: B. Osmander

Council Meeting Date: February 21, 2024

"That the Corporate Support Committee, having considered correspondence from the Town of Plympton-Wyoming and Township of Larder Lake regarding 'Support for Amendment to the Occupational Health and Safety Act to Clarify the Definition of Employer', recommend that County Council support this correspondence and attached motion from the City of Greater Sudbury; and

Further That the Committee recommend that County Council direct staff to send a copy of this resolution to the Honourable Doug Ford (Premier of Ontario), the Honorable David Piccini (Minister of Labour, Immigration, Training and Skills Development), and the Honorable Paul Calandra (Minister of Municipal Affairs and Housing), and all Ontario Municipalities.

Carried

Committee Chair’s Signature

Defeated

Committee Chair’s Signature

Deferred

Committee Chair’s Signature
Re: Amendment to the Occupational Health and Safety Act to Clarify the Definition of 'Employer'

Dear Premier Ford,

Please be advised that at the Regular Council Meeting on January 10th 2024, the Town of Plympton-Wyoming Council passed the following motion, supporting the resolution from the City of Greater Sudbury re. Amendment to the Occupational Health & Safety Act to Clarify the Definition of 'Employer'.

**Motion 14**
Moved by Councillor Bob Woolvett  
Seconded by Councillor Kristen Rodrigues  
That Council support item ‘L’ of correspondence from the City of Greater Sudbury re. Amendment to the Occupational Health & Safety Act to Clarify the Definition of ‘Employer’.  
Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at ekwarcia@plympton-wyoming.ca.

Sincerely,

Erin Kwarcia  
Clerk  
Town of Plympton-Wyoming

cc: Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development  
Honourable Paul Calandra, Minister of Municipal Affairs and Housing  
Bob Bailey, MPP – Sarnia-Lambton  
Association of Municipal Affairs and Housing  
Ontario’s Big City Mayors  
Mayors and Regional Chairs of Ontario  
Council of Ontario Construction Associations  
Ontario Chamber of Commerce  
All Ontario Municipalities
December 12, 2023

Municipalities of Ontario

Re: Amendment to the Occupational Health and Safety Act to Clarify the Definition of "Employer"

The following resolution was passed by Council of the City of Greater Sudbury on December 5, 2023:

CC2023-303: WHEREAS in 2015 the City of Greater Sudbury (the “City”) entered into a contract with a contractor experienced in road construction projects to complete a project on Elgin Street in the City’s downtown core;

AND WHEREAS the contract provided that the contractor would be the constructor for the project as that term is defined in the Occupational Health and Safety Act (the “Act”);

AND WHEREAS an employee of the constructor operating a grader on the project struck and killed a pedestrian;

AND WHEREAS the City was charged with offences under the Act as the constructor and the employer;

AND WHEREAS after being acquitted at trial and on appeal, the Ontario Court of Appeal, in a decision issued on April 23, 2021, found the City to be liable for contraventions of the Construction Regulations as an employer as it employed quality control inspectors to monitor the quality of work on the project from time-to-time;

AND WHEREAS the Supreme Court of Canada, in a decision issued on November 10, 2023, was evenly divided 4-4 on the issue resulting in dismissal of the City’s appeal;

AND WHEREAS the consequence of this decision is that municipalities in Ontario, as well as all other owners of property in the province, who wish to undertake construction, are subject to being charged and convicted as an employer for offences in relation to project sites for which they have no control and have, in accordance with the Act, contracted with an entity to assume plenary oversight and authority over the work on such site as the constructor;

AND WHEREAS the potential of an owner being charged as an employer as that term is defined in the Act in circumstances where it has engaged a constructor disregards and renders meaningless the owner-structor provisions contained in the Act and presents an unacceptable level of increased risk and confusion for owners and contractors throughout the province;
AND WHEREAS the City believes that the safety of workers is paramount however the safety of workers on construction projects in Ontario is not increased by placing liability on parties that do not have control of and are not responsible for the conduct of the work on such sites;

NOW THEREFORE BE IT RESOLVED THAT the Council for the City of Greater Sudbury requests that the province amend the Occupational Health and Safety Act to clarify the definition of “employer” to exclude owners that have contracted with a constructor for a project;

AND BE IT FURTHER RESOLVED THAT this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, France Gelinas, MPP for Nickel Belt, Jamie West, MPP for Sudbury, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Ontario’s Big City Mayors, Mayors and Regional Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce and all Ontario municipalities.

Yours truly,

Brigitte Sobush
Manager of Clerk’s Services/Deputy City Clerk

c. Members of City Council
Eric Labelle, City Solicitor and Clerk
January 11th, 2024

*Sent Via Email*

Re: Amendment to the Occupational Health and Safety Act to Clarify the Definition of “Employer”

Please be advised that at the Township of Larder Lake Regular Council Meeting held Tuesday, January 9th, 2024, the following resolution of support was adopted:

Resolution: 4
Moved by: Councillor Kelly
Seconded by: Mayor Quinn
BE IT RESOLVED, that Larder Lake Council hereby supports the City of Greater Sudbury regarding an amendment to the Occupational Health and Safety Act to clarify the definition of “Employer”

FURTHER, that this resolution be forwarded to the Honorable Doug Ford, Premier of Ontario, the Honorable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honorable Paul Calandra, Minister of Municipal Affairs and Housing, John Vanthof, Timiskaming-Cochrane MPP, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Ontario’s Big City Mayors, Mayors and Regional Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce and all Ontario municipalities.

Carried

A copy of the above noted resolution is enclosed for your reference.

Sincerely,

Crystal Labbe
CAO/ Clerk Treasurer
THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE
69 Fourth Avenue, Larder Lake, ON
Phone: 705-643-2158 Fax: 705-643-2311

MOVED BY: □ Thomas Armstrong □ Patricia Hull □ Paul Kelly □ Lynne Paquette

SECONDED BY: □ Thomas Armstrong □ Patricia Hull □ Paul Kelly □ Lynne Paquette

Motion #: 4
Resolution #: 4
Date: January 9, 2024

BE IT RESOLVED, that Larder Lake Council hereby supports the City of Greater Sudbury regarding an amendment to the Occupational Health and Safety Act to clarify the definition of “Employer” and

FURTHER, that this resolution be forwarded to the Honorable Doug Ford, Premier of Ontario, the Honorable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honorable Paul Calandra, Minister of Municipal Affairs and Housing, John Vanthof, Timiskaming-Cochrane MPP, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Ontario’s Big City Mayors, Mayors and Regional Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce and all Ontario municipalities.

Recorded vote requested: □

For Against

Tom Armstrong
Patricia Hull
Paul Kelly
Lynne Paquette
Patty Quinn

I declare this motion

Carried
Lost / Defeated
Deferred to: ___________________________ (enter date)
Because:
Referred to: ___________________________ (enter body)
Expected response: ______________________ (enter date)

Chair:

Disclosure of Pecuniary Interest*

*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.
April 23, 2024

The Honourable Doug Ford
Premier of Ontario
Legislative Building
1 Queen’s Park
Toronto, ON  M7A 1A1

Sent via email: premier@ontario.ca

Re: Provincial Regulations Needed to Restrict Keeping of Non-native ("exotic") Wild Animals
Our File 35.11.2

Dear Premier Ford,

At its meeting held on April 8, 2024, St. Catharines City Council approved the following motion:

WHEREAS Ontario has more private non-native ("exotic") wild animal keepers, roadside zoos, mobile zoos, wildlife exhibits and other captive wildlife operations than any other province; and

WHEREAS the Province of Ontario has of yet not developed regulations to prohibit or restrict animal possession, breeding, or use of non-native ("exotic") wild animals in captivity; and

WHEREAS non-native ("exotic") wild animals can pose very serious human health and safety risks, and attacks causing human injury and death have occurred in the province; and

WHEREAS the keeping of non-native ("exotic") wild animals can cause poor animal welfare and suffering, and poses risks to local environments and wildlife; and

WHEREAS owners of non-native ("exotic") wild animals can move from one community to another even after their operations have been shut down due to animal welfare or public health and safety concerns; and

WHEREAS municipalities have struggled, often for months or years, to deal with non-native ("exotic") wild animal issues and have experienced substantive regulatory, administrative, enforcement and financial challenges; and
WHEREAS the Association of Municipalities of Ontario (AMO), the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) and the Municipal Law Enforcement Officers’ Association (MLEOA) have indicated their support for World Animal Protection’s campaign for provincial regulations of non-native (“exotic”) wild animals and roadside zoos in letters to the Ontario Solicitor General and Ontario Minister for Natural Resources and Forestry;

THEREFORE BE IT RESOLVED that the City of St. Catharines hereby petitions the provincial government to implement provincial regulations to restrict the possession, breeding, and use of non-native (“exotic”) wild animals and license zoos in order to guarantee the fair and consistent application of policy throughout Ontario for the safety of Ontario’s citizens and the non-native (“exotic”) wild animal population; and

BE IT FURTHER RESOLVED that this resolution will be forwarded to all municipalities in Ontario for support, the Premier of Ontario, Ontario Solicitor General, Ontario Minister for Natural Resources and Forestry, MPP Jennie Stevens, MPP Sam Oosterhoff, MPP Jeff Burch, AMO, AMCTO, and MLEAO.

If you have any questions, please contact the Office of the City Clerk at extension 1524.

Kristen Sullivan, City Clerk
Legal and Clerks Services, Office of the City Clerk

cc: The Honourable Michael S. Kerzner, Solicitor General
The Honourable Graydon Smith, Minister of Natural Resources and Forestry
Local MPPs
Association of Municipalities of Ontario (AMO)
Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO)
Municipal Law Enforcement Officers’ Association of Ontario (MLEAO)
All Municipalities of Ontario
April 24, 2024

Hon. Sylvia Jones, Minister of Health
Ministry of Health
5th Floor - 777 Bay St.
Toronto, ON M7A 2J3

Dear Minister,

Re: Motion regarding Public Health Ontario Labs

Please be advised that at its regular meeting of April 23, 2024, Loyalist Township Council passed the following resolution:

Resolution 2024-94
Moved by Deputy Mayor Townend
Seconded by Councillor Willis

WHEREAS the mission of Public Health Ontario (PHO) is to "enable informed decisions and get actions that protect and promote health and contribute to reducing health inequities", there are grave concerns that the closure of six community-based PHO labs will increase health inequities, especially for rural communities; and

WHEREAS combined these labs collect and process thousands of water samples and time sensitive medical tests each day; and

WHEREAS there are grave concerns about the integrity of samples being compromised if travel time is increased by centralizing all tests to a few locations; and

WHEREAS these labs already process overflow tests and samples when labs such as Toronto and Ottawa cannot keep up to demand and many scaled up to meet demand during the COVID-19 pandemic; and

WHEREAS frequent drinking water testing services is vital for Ontarians who draw their water from private drinking water systems (i.e. wells) and protecting groundwater quality and quantity is a shared responsibility.
NOW THEREFORE BE IT RESOLVED THAT As stewards of care for the Safe Drinking Water Act, 2022, Council of Loyalist Township urges the provincial government to take caution against acting on the recommendations stated in the aforementioned audit report.

AND FURTHER THAT this motion be circulated to Honourable Sylvia Jones, Minister of Health, Shelby Kramp-Neuman MP of Hastings-Lennox and Addington, Ric Bresee MPP of Hastings-Lennox and Addington and all municipalities, for their support.

Motion carried.

Sincerely,

Anne Kantharajah
Township Clerk
akantharajah@loyalist.ca
613-386-7351 Ext. 121

cc: Shelby Kramp-Neuman MP - Hastings-Lennox & Addington
Ric Bresee, MPP Hastings - Lennox & Addington
Jim Hegadorn, Mayor, Loyalist Township
Rebecca Murphy, CAO, Loyalist Township
Deputy Mayor Townend, Loyalist Township
Councillor Willis, Loyalist Township
Ontario Municipalities
April 24, 2024

The Right Honourable Justin Trudeau
Office of the Prime Minister
80 Wellington Street
Ottawa, ON
K1A 0A2

Dear Prime Minister,

Re: Motion regarding Housing Funding

Please be advised that at its regular meeting of April 23, 2024, Loyalist Township Council passed the following resolution:

**Resolution 2024-95**
Moved by Councillor Willis
Seconded by Councillor Ennis

**WHEREAS** Loyalist Township is in need of $4,375,000 in funding to complete the Peak Flow Equalization and Headworks Upgrades at the Amherstview Water Pollution Control Plant in 2024, which is critical in the ongoing development of new homes in Loyalist Township;

**AND WHEREAS** the Township cannot afford to increase Water or Sewer rates to fund all of this infrastructure;

**AND WHEREAS** increased Debt to build the project will just increase costs to Water and Sewer rates, or increased costs to developers;

**AND WHEREAS** Loyalist Township is currently experiencing a housing crisis from all citizens;
AND WHEREAS Peak Flow Equalization and Headworks Upgrades at the Amherstview Water Pollution Control Plant are projected to accommodate 1889 new residential units to be completed, 607 which are shovel ready;

AND WHEREAS Loyalist Township is not currently eligible for funding under the Provincial Building Faster Fund as its population is below the threshold;

AND WHEREAS Loyalist Township is submitting an application to the provincial Housing-Enabling Water Systems Fund which has only $825M available in funding of which the province would only fund up to 73% to a maximum of $35M for one project;

AND WHEREAS additional funding has not been allocated from the Federal Government to enhance the Housing-Enabling Water Systems Funding;

NOW THEREFORE BE IT RESOLVED THAT Loyalist Township calls on the Federal Government to re-evaluate their lack of funding for municipalities with a population less than 50,000 in rural Ontario and to make available funding for infrastructure programs to help build infrastructure to help build much-needed new homes;

AND FURTHER THAT the Province of Ontario be asked to prioritize funding from the $825M Housing Enabling Water Systems Fund to municipalities without housing targets that are not eligible for funding under the Building Faster Fund;

AND FURTHER THAT this motion be circulated to Honourable Justin Trudeau, Prime Minister, Honourable Sean Fraser, Federal Minister for Housing, Honourable Doug Ford, Premier of Ontario, Ministry of Infrastructure, Ministry of Municipal Affairs and Housing, Shelby Kramp-Neuman MP of Hastings-Lennox and Addington and Ric Bresee MPP of Hastings-Lennox and Addington, and all municipalities, for their support. Motion carried.
Sincerely,

Anne Kantharajah
Township Clerk
akantharajah@loyalist.ca
613-386-7351 Ext. 121

cc: the Honourable Sean Fraser, Federal Minister for Housing
Honourable Doug Ford, Premier of Ontario
Ministry of Infrastructure
Ministry of Municipal Affairs and Housing
Shelby Kramp-Neuman MP Hastings - Lennox and Addington
Ric Bresee, MPP Hastings - Lennox and Addington
Jim Hegadorn, Mayor, Loyalist Township
Rebecca Murphy, CAO, Loyalist Township
Councillor Willis, Loyalist Township
Councillor Ennis, Loyalist Township
Ontario Municipalities
April 25, 2024

The Honourable Doug Ford, M.P.P.
Premier of Ontario
Via Email: premier@ontario.ca

Dear Premier Ford:

Re: CAO-002-24 - The Perfect Storm - Impact of Provincial Changes on our Community

File Number: PG.25.06

At a meeting held on April 22, 2024, the Council of the Municipality of Clarington approved the following Resolution #GG-067-24:

That Report CAO-002-24, and any related delegations or communication items, be received;

That Council request the Province stop using CMHC data to validate housing starts, but as a starting point, and allow Municipalities to identify any inconsistencies with tangible evidence prior to making a funding decision;

That Fiscal Impact Assessments be undertaken for all Secondary Plans (inclusive of those completed) to understand the full impact of the legislative changes on each, in particular parkland and DC revenues, and report back to Council prior to any further approvals (inclusive of development application approvals);

That a communications campaign be undertaken to explain the impact of the changes that are beyond our control, and how they will impact our community – both now and into the future;

That this report be forwarded to all Ontario municipalities with housing targets, the Province of Ontario, and the Members of Provincial Parliament representing Clarington; and
That all interested parties listed in Report CAO-002-24, and any delegations be advised of Council’s decision.

Yours truly,

_________________________
John Paul Newman
Deputy Clerk

JPN/lh

c:
The Honourable Paul Calandra, M.P.P., Minister of Municipal Affairs and Housing
- minister.mah@ontario.ca
The Honourable Philip Lawrence, P.C., M.P., Northumberland—Peterborough South - Philip.Lawrence@parl.gc.ca
The Honourable Jamil Jivani, P.C., M.P., Durham – Jamil.jivani@parl.gc.ca
The Honourable Todd McCarthy, M.P.P., Durham - Todd.McCarthy@pc.ola.org
The Honourable David Piccini, M.P.P., Northumberland-Peterborough South - david.piccini@pc.ola.org
All Ontario Municipalities with housing targets
M. Dempster, Chief Administrative Officer
C. Salazar, Deputy CAO, Planning and Infrastructure
H. Anderson
C. MacDonald
J. O’Meara
April 25, 2024

David Piccini, MPP
Northumberland-Peterborough South
Minister of Labour, Immigration, Training and Skills Development
117 Peter Street,
Port Hope, ON L1A 1C5

Dear Sir:

RE: Support of Resolution – Municipal Freedom of Information and Protection of Privacy Act

This is to advise that the Council of the Corporation of the Township of Alnwick/Haldimand at their Regular Council Meeting on September 5th, 2023, passed the following resolution supporting the resolutions of the Municipality of South Huron, the Municipality of Chatham-Kent and the Municipality of Shuniah regarding amendments to the Municipal Freedom of Information and Protection of Privacy Act:

Moved by Councillor Mike Ainsworth, seconded by Deputy Mayor Joan Stover;

"Whereas Council reviewed the correspondence "Support Time for Change - Municipal Freedom of Information and Protection of Privacy Act" from the Municipality of South Huron, the Resolution from the Municipality of Chatham-Kent and the Resolution from the Municipality of Shuniah;

Be it resolved that the Council of the Township of Alnwick/Haldimand support amendments to the Municipal Freedom of Information and Protection of Privacy Act to address societal and technological changes in addition to global privacy concerns and consistency across provincial legislation; and

Further that Council direct staff to forward a copy of this resolution to local MPP David Piccini, the Ministry of Government and Consumer Services, the Information and Privacy Commissioner of Ontario, AMO, and all Ontario municipalities."

CARRIED
A copy of the above noted resolutions from the Municipality of South Huron, Municipality of Chatham-Kent and the Municipality of Shuniah are attached for your reference.

Yours truly,

Yolanda Melburn, Deputy Clerk
Township of Alnwick/Haldimand
905-349-2822 ext. 32
ymelburn@ahtwp.ca

Encl.

Cc: (via email)
Ross Romano, Minister of Government and Consumer Services
Patricia Kosseim, Information and Privacy Commissioner of Ontario
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities
August 2, 2023

Via email: Kaleed.Rasheed@ontario.ca

Honourable Rasheed
Minister of Public and Business Service Delivery (MPBSD)

Re: Support Time for Change – Municipal Freedom of Information and Protection of Privacy Act

South Huron Council passed the following resolution at their July 17, 2023 Regular Council Meeting:

Motion: 284-2023
Moved by: T. Oke
Seconded by: M. Denomme


Disposition: Carried

Please find attached the originating correspondence for your reference.

Respectfully,

Sue Johnson, Administrative Assistant
Municipality of South Huron
sjohnson@southhuron.ca
519-235-0310 ext 225

Encl.

cc: Judy Smith, Clerk/Freedom of Information Coordinator, Municipality of Chatham-Kent ckclerk@chatham-kent.ca
Lisa Thompson MPP lisa.thompsonco@pc.ola.org
July 5, 2023

Via Email: Kaleed.Rasheed@ontario.ca
Minister of Public and Business Service Delivery (MPBSD)

Honourable Rasheed:

Re: Time for Change
Municipal Freedom of Information and Protection of Privacy Act

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on June 26, 2023 passed the following resolution:

WHEREAS the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990 (MFIPPA) dates back 30 years;

AND WHEREAS municipalities, including the Municipality of Chatham-Kent, practice and continue to promote open and transparent government operations, actively disseminate information and routinely disclose public documents upon request outside of the MFIPPA process;

AND WHEREAS government operations, public expectations, technologies, and legislation surrounding accountability and transparency have dramatically changed and MFIPPA has not advanced in line with these changes;

AND WHEREAS the creation, storage and utilization of records has changed significantly, and the Municipal Clerk of the Municipality is responsible for records and information management programs as prescribed by the Municipal Act, 2001;

AND WHEREAS regulation 823 under MFIPPA continues to reference antiquated technology and does not adequately provide for cost recovery, and these financial shortfalls are borne by the municipal taxpayer;

AND WHEREAS the threshold to establish frivolous and/or vexatious requests is unreasonably high and allows for harassment of staff and members of municipal councils, and unreasonably affects the operations of the municipality;

AND WHEREAS the Act fails to recognize how multiple requests from an individual, shortage of staff resources or the expense of producing a record due to its size, number or physical location does not allow for time extensions to deliver requests and unreasonably affects the operations of the municipality;
AND WHEREAS the name of the requestor is not permitted to be disclosed to anyone other than the person processing the access request, and this anonymity is used by requesters to abuse the MFIPPA process and does not align with the spirit of openness and transparency embraced by municipalities;

AND WHEREAS legal professionals use MFIPPA to gain access to information launch litigation against institutions, where other remedies exist;

AND WHEREAS there are limited resources to assist administrators or requesters to navigate the legislative process;

AND WHEREAS reform is needed to address societal and technological changes in addition to global privacy concerns and consistency across provincial legislation;

BE IT RESOLVED THAT the Ministry of Government and Consumer Services be requested to review the MFIPPA, and consider recommendations as follows:

1. That MFIPPA assign the Municipal Clerk, or designate to be the Head under the Act;
2. That MFIPPA be updated to address current and emerging technologies;
3. That MFIPPA regulate the need for consistent routine disclosure practices across institutions;
4. That the threshold for frivolous and/or vexatious actions be reviewed, and take into consideration the community and available resources in which it is applied;
5. That the threshold for frivolous and/or vexatious also consider the anonymity of requesters, their abusive nature and language in requests to ensure protection from harassment as provided for in Occupational Health and Safety Act;
6. That the application and scalability of fees be designed to ensure taxpayers are protected from persons abusing the access to information process;
7. That administrative practices implied or required under the Act, including those of the IPC, be reviewed and modernized;
8. That the integrity of the Act be maintained to protect personal privacy and transparent governments.
If you have any questions or comments, please contact Judy Smith at ckclerk@chatham-kent.ca

Sincerely,

Judy Smith

Digitally signed by Judy Smith
Date: 2023.07.05
10:48:27 -04'00'

Judy Smith, CMO
Director Municipal Governance
Clerk / Freedom of Information Coordinator

c.

Lianne Rood, MP
Dave Epp MP
Trevor Jones, MPP
Monte McNaughton, MPP
Information and Privacy Commissioner of Ontario
Association of Municipalities of Ontario
AMCTO Legislative and Policy Advisory Committee
Ontario municipalities
THAT Council receives and supports the resolutions from Chatham-Kent and South Huron regarding changes to MFIPPA;

AND THAT Council directs the Clerk to forward a copy of this resolution to MP Marcus Powlowski, MP Patty Hajdu, MPP Lise Vaugeois, MPP Kevin Holland, Information and Privacy Commissioner of Ontario, Association of Municipalities of Ontario, AMCTO Legislative and Policy Advisory Committee and Ontario Municipalities.
April 25, 2024

David Piccini, MPP
Northumberland-Peterborough South
Minister of Labour, Immigration, Training and Skills Development
117 Peter Street,
Port Hope, ON L1A 1C5

Dear Sir:

RE: Support of Resolution – Use of Long Term Care Funding to Support Community Care Services

This is to advise that the Council of the Corporation of the Township of Alnwick/Haldimand at their Regular Council Meeting on September 5th, 2023, passed the following resolution supporting the resolution of the County of Northumberland regarding the use of long term care funding to support community care services:

Moved by Councillor Mary Catherine O'Neill, seconded by Councillor Greg Booth;

"Whereas Council reviewed the resolution 'Use of Long Term Care Funding to Support Community Care Services' from Northumberland County;

Be it resolved that the Council of the Township of Alnwick/Haldimand support this resolution; and

Further that Council direct staff to forward a copy of this resolution to local MPP David Piccini, the Minister of Long Term Care, the Minister of Finance, AMO, and all Ontario municipalities."

CARRIED

A copy of the above noted resolution from the County of Northumberland is attached for your reference.
Yours truly,

Yolanda Melburn, Deputy Clerk
Township of Alnwick/Haldimand
905-349-2822 ext. 32
ymelburn@ahtwp.ca

Encl.

Cc: (via email)
Hon. Stan Cho, Minister of Long-term Care
Hon. Peter Bethlenfalvy, Minister of Finance
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities
Sent via email August 18, 2023

Hon. Paul Calandra (Minister of Long-Term Care)
Hon. Peter Bethlenfalvy (Minister of Finance)
Hon. David Piccini (Minister of Environment, Conservation and Parks & MPP for Northumberland - Peterborough South)
Association of Municipalities of Ontario
All Ontario Municipalities

Re: Northumberland County Resolution – ‘Use of Long Term Care Funding to Support Community Care Services’

At a meeting held on August 16, 2023 Northumberland County Council approved the following Council Resolution # 2023-08-16-556 adopting the below recommendation from the July 31, 2023 Community Health Committee meeting.

Moved by: Councillor Lucas Cleveland
Seconded by: Councillor Robert Crate

"That the Community Health Committee, having considered correspondence from the City of Pickering regarding ‘Use of Long Term Care Funding to Support Community Care Services’, recommend that County Council support this correspondence; and

Further That the Committee recommend that County Council direct staff to send a copy of this resolution to the Honourable Paul Calandra (Minister of Long-Term Care), the Honourable Peter Bethlenfalvy (Minister of Finance), the Honourable David Piccini (Minister of the Environment, Conservation and Parks and MPP for Northumberland - Peterborough South), the Association of Municipalities of Ontario (AMO), and all Ontario Municipalities."

Council Resolution # 2023-08-16-556 Carried
If you have any questions regarding this matter, please do not hesitate to contact the undersigned at matherm@northumberland.ca or by telephone at 905-372-3329 ext. 2238.

Sincerely,
Maddison Mather

Manager of Legislative Services / Clerk
Northumberland County
Community Health Committee Resolution

Committee Meeting Date: July 31, 2023
Agenda Item: 7.a
Resolution Number: 2023-07-31-S16
Moved by: L. Cleveland
Seconded by: M. Martin
Council Meeting Date: August 16, 2023

"That the Community Health Committee, having considered correspondence from the City of Pickering regarding 'Use of Long Term Care Funding to Support Community Care Services', recommend that County Council support this correspondence; and

Further That the Committee recommend that County Council direct staff to send a copy of this resolution to the Honourable Paul Calandra (Minister of Long-Term Care), the Honourable Peter Bethlenfalvy (Minister of Finance), the Honourable David Piccini (Minister of the Environment, Conservation and Parks and MPP for Northumberland - Peterborough South), the Association of Municipalities of Ontario (AMO), and all Ontario Municipalities."

Carried

Defeated

Deferred
The Honourable Doug Ford
Premier of Ontario
Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Subject: Re: Resolution – Use of Long-Term Care Funding to Support Community Care Services
Corr. 24-23
File: A-1400

The Council of The Corporation of the City of Pickering considered the above matter at a Meeting held on May 23, 2023 and adopted the following resolution:

1. That Corr. 24-23 from Chris Bantock, Deputy Clerk, City of Stratford, dated April 17, 2023, regarding Resolution – Use of Long-Term Care Funding to Support Community Care Services, be received and endorsed; and,

2. That a copy of this Resolution be forwarded to The Honourable Premier Doug Ford, The Honourable Paul Calandra, Minister of Long-Term Care, Matthew Rae, Member of Provincial Parliament, Perth-Wellington, The Honourable Peter Bethlenfalvy, Member of Provincial Parliament, Pickering-Uxbridge, the Association of Municipalities of Ontario (AMO), and all Ontario Municipalities.

A copy of the original correspondence is attached for your reference.

Should you require further information, please do not hesitate to contact the undersigned at 905.420.4660, extension 2019.

Yours truly,

Susan Cassel
City Clerk

SC:am
Encl.

Copy: The Honourable Paul Calandra, Minister of Long-Term Care
The Honourable Peter Bethlenfalvy, Member of Provincial Parliament, Pickering-Uxbridge
Matthew Rae, Member of Provincial Parliament, Perth-Wellington
Chris Bantock, Deputy Clerk, City of Stratford
The Association of Municipalities of Ontario (AMO)
All Ontario Municipalities
Chief Administrative Officer
April 17, 2023

Via email: ltcminister@ontario.ca

Ministry of Long-Term Care
6th Floor, 400 University Avenue
Toronto, ON M5G 1S5

Dear Hon. Paul Calandra:

Re: Resolution — Use of Long-Term Care Funding to Support Community Care Services

At their April 11, 2023 Regular Council meeting, Stratford City Council adopted the following resolution requesting the provincial government to support community driven home care services through the redirect of ministry beds in abeyance funding:

THAT staff be requested to send a letter to the provincial government to endorse the redirect of current ministry beds in abeyance funding towards the support of community care services.

We kindly request your support and endorsement.

Sincerely,

Chris Bantock

Chris Bantock
Deputy Clerk

cc: Premier Doug Ford
Matthew Rae, MPP
Association of Municipalities of Ontario
All Ontario municipalities
April 29, 2024

The Honourable Doug Ford, Premier of Ontario
Legislative Building
Queen’s Park
Toronto, Ontario
N7A 1A1

The Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks
Ministry of the Environment, Conservation and Parks
5th Floor, 777 Bay Street
Toronto, Ontario
M7A 2J3
andrea.khanjin@pc.ola.org

Mr. Rick Byers, MPP Bruce-Grey-Owen Sound
345 8th Street East
Owen Sound, Ontario
N4K 1L3
Rick.Byers@pc.ola.org

Dear Premier Ford, Minister Khanjin, and Mr. Byers,

At the April 2, 2024, Town of South Bruce Peninsula Council meeting, the following resolution was passed:

R-111-2024

Whereas under Ontario Regulation 391/21: Blue Box, producers are fully accountable and financially responsible for their products and packaging once they reach their end of life and are disposed of, for ‘eligible’ sources only;

And whereas ‘ineligible’ sources which producers are not responsible for including businesses, places of worship, daycares, campgrounds, public-facing and internal areas of municipal-owned buildings and not-for-profit organizations, such as shelters and food banks;

And whereas should a municipality continue to provide services to the ‘ineligible’ sources, the municipality will be required to oversee the collection, transportation, and processing of the recycling, assuming 100% of the costs;

Therefore be it resolved that the Council of the Corporation of the Town of South Bruce Peninsula hereby request that the province amend Ontario Regulation 391/21: Blue Box, so that producers are responsible for the end-of-life management of recycling products from all sources;
And that Council hereby request the support of all Ontario municipalities;

And further that this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario, the Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks, the Honourable Rick Byers, MPP Bruce-Grey-Owen Sound, and to all Ontario municipalities.

I trust you find this satisfactory; however, should you have any questions or require further information, please do not hesitate to contact the undersigned.

Yours truly,

Brianna Collins, P.Eng.
Director of Public Works

cc: All Ontario municipalities
April 29, 2024

Hon. Todd J. McCarthy, Minister of Public and Business Service Delivery
Ministry of Public and Business Service Delivery
5th Floor, 777 Bay Street
Toronto, Ontario
M7A 2J3
Todd.McCarthy@pc.ola.org

Jim Cassimatis, Interim CEO/Registrar
Bereavement Authority of Ontario
100 Sheppard Avenue East, Suite 505
Toronto, Ontario
M2N 6N5
Registrar@TheBAO.ca

Mr. Rick Byers, MPP Bruce-Grey-Owen Sound
345 8th Street East
Owen Sound, Ontario
N4K 1L3
Rick.Byers@pc.ola.org

The Honourable Todd J. McCarthy, Mr. Cassimatis, and Mr. Byers,

At the February 6, 2024, Town of South Bruce Peninsula Council meeting, the following resolution was passed:

R-40-2024

Whereas under the Funeral, Burial and Cremation Services Act, 2002, when a cemetery is declared abandoned by a judge of the Superior Court of Justice, the local municipality within those geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;

And whereas over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;
And whereas municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;

And whereas cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations, corner stones and administration charges do not sufficiently support the general operation of cemeteries;

And whereas the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;

Now therefore be it resolved that the Council of the Town of South Bruce Peninsula requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amend the *Funeral, Burial and Cremation Services Act, 2002*, to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost.

And that this resolution be circulated to the Honourable Todd McCarthy, Minister of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, the Town of South Bruce Peninsula’s Member of Provincial Parliament Rick Byers, and all Ontario municipalities.

I trust you find this satisfactory; however, should you have any questions or require further information, please do not hesitate to contact the undersigned.

Yours truly,

[Signature]

Brianna Collins, P.Eng.
Director of Public Works

cc: All Ontario municipalities
April 30, 2024

Association of Municipalities of Ontario (AMO)
155 University Avenue, Suite 800
Toronto, ON M5H 3B7
amo@amo.on.ca

Dear Sir/Madam:

RE: Motion to Call on Province for Funding of Housing, Shelters, and other Social Services

At its meeting of March 12, 2024, the Council of the Township of Alnwick/Haldimand considered correspondence received from the Northumberland Inter-Municipal Task Force on Housing and Homelessness, regarding calling on the Province for an increase in funding for housing, shelters and other social services and passed the following resolution:

RES:240312-014
Moved by Councillor Mary Catherine O'Neill, seconded by Deputy Mayor Joan Stover;

The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:

That the correspondence from the Housing and Homelessness Task Force be received; and

That the Corporation of the Township of Alnwick/Haldimand support the motion as amended to delete and replace "municipalities of Northumberland County" with "Township of Alnwick/Haldimand"; and

That the resolution be circulated to all member municipalities of Northumberland County as well.

CARRIED.
Please find attached the correspondence from the Northumberland Inter-Municipal Task Force on Housing and Homelessness, as amended by the above noted resolution.

Should you require additional information, please do not hesitate to contact me.

Kind regards,

[Signature]

Emily Cartlidge, AOMC, Dipl. MA, MLIS
Municipal Clerk

Cc: Hon. Doug Ford, Premier of Ontario
    Hon. Paul Calandra, Minister for Municipal Affairs and Housing
    Hon. David Piccini, MPP, Northumberland – Peterborough South
    All Ontario Municipalities
Whereas Ontario is experiencing a housing crisis, with housing costs far exceeding affordable levels by any standard, including in Northumberland County; and

Whereas the prevalence of homelessness is quickly increasing beyond the capacity of local governments to create new emergency, transitional, or affordable housing; and

Whereas homelessness is a condition that can largely be prevented with adequate resources, but that nonetheless puts an increasing number of residents at risk of considerable harm or death; and

Whereas insufficient housing and social services fail not only to provide for those experiencing homelessness, but also cause significant economic costs to lower and upper tier municipalities as well as to the province in the form of higher policing, first responder, healthcare, and economic development costs, among others; and

Whereas insufficient housing and social services fail not only to provide for those experiencing homelessness, but also cause significant social costs in communities that experience social estrangement, insecurity, and fear associated with increased crime and visible drug use, all of which causes considerable social and political unrest; and

Whereas the Province of Ontario dictates the requirement for social services including emergency shelters, but limits their operation through insufficient funding, thereby causing said economic and social costs at the upper and lower tiers of municipal governance; and

Whereas the Township of Alnwick/Haldimand recognize our moral and legal obligation (according to the mandates of our respective tiers) to provide adequate shelter and public safety for all residents, but are limited in our capacity to unilaterally do so by constrained finances; and

Whereas the Association of Municipalities of Ontario has requested a social and economic prosperity review, in recognition of these and other challenges faced by municipal governments as a result of insufficient funding;

Therefore, be it resolved that the Township of Alnwick/Haldimand call upon the Province of Ontario to significantly increase funding for housing, shelters, and other necessary social services to ensure adequate levels of service to meet the needs of our residents; and

Be it further resolved that this resolution be forwarded to AMO; to all Ontario municipalities; to the Honourable Doug Ford, Premier of Ontario; to the Honourable Paul Calandra, Minister for Municipal Affairs and Housing; and to the Honourable David Piccini, MPP for Northumberland - Peterborough South.'
April 23, 2024

SENT VIA E-MAIL

Andrea Fisher, Clerk
The Town of Goderich
57 West Street
Goderich, Ontario
N7A 2K5

Dear: Clerk Fisher,


Please be advised that the Council of the Corporation of the Town of Grimsby at its meeting held on April 15, 2024, passed, and endorsed the following resolution:

Moved: Councillor Korstanje
Seconded: Councillor DiFlavio

Resolved that the Town of Goderich's resolution regarding a review of the Ontario Works and Ontario Disability Support Program financial assistance rates be received and endorsed.

If you require any additional information, please let me know.

Regards,

Victoria Steele
Town Clerk
CC: Premier Doug Ford
Hon. Paul Calandra
MPP Lisa Thompson, Huron–Bruce
Hon. Sylvia Jones
Association of Municipalities of Ontario
Ontario Municipal Social Services Association
Ontario Municipalities
Wednesday, April 10, 2024

Catalina Blumenberg
Clerk
Prince Edward County
332 Picton Main Street
Picton, Ontario
K0K 2T0

SENT VIA EMAIL: clerks@pecounty.on.ca


Dear C. Blumenberg,

Please be advised of the following motion passed at the Monday, March 18, 2024, Goderich Town Council Meeting:

Moved By: Councillor Segeren
Seconded By: Councillor Kelly

WHEREAS poverty is taking a devastating toll on communities, undermining a healthy and prosperous Ontario, with people in receipt of Ontario Works and Ontario Disability Support Program being disproportionately impacted;

WHEREAS the cost of food, housing, medicine, and other essential items have outpaced the highest inflation rates seen in a generation;

WHEREAS people in need of social assistance have been legislated into poverty, housing insecurity, hunger, poorer health, their motives questioned, and their dignity undermined;

WHEREAS Ontario Works (OW) Financial Assistance rates have been frozen since 2018 ($733 per month);

WHEREAS Ontario Disability Support Program (ODSP) benefit rates have been increased by 6.5 percent as of July 2023 to keep up with inflation, however even with the increase, ODSP rates still fall below their value in 2018 ($1,376 when adjusted for inflation) and significantly below the disability-adjusted poverty line ($3,091 per month);
WHEREAS OW and ODSP rates do not provide sufficient income for a basic standard of living and, as a result, hundreds of thousands of people across Ontario who rely on these programs live in poverty;

WHEREAS designated Service Managers are doing their part, but do not have the resources, capacity, or tools to provide the necessary income and health-related supports to people experiencing poverty; and

WHEREAS leadership and urgent action is needed from the Provincial Government to immediately develop, resource, and implement a comprehensive plan to address the rising levels of poverty in Ontario, in particular for those on Ontario Works and Ontario Disability Support Programs;

THEREFORE BE IT RESOLVED THAT the Town of Goderich requests the Provincial Government to urgently:

1. At least double Ontario Works and ODSP rates and index rates to inflation, answering calls already made by “Raise the Rates” campaign and the “Income Security Advocacy Centre”;
2. Commit to ongoing cost of living increases above and beyond the rate of inflation to make up for the years they were frozen;
3. Commit to jointly working between the Ministry of Children, Community, and Social Services and the Ministry of Health on the best methods of assessing client needs and then matching those in need to the services they require;

AND FURTHER THAT a copy of this resolution be sent to the Minister of Children, Community, and Social Services, the Minister of Health, the Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Ontario Municipal Social Services Association, Huron County Social and Property Services, the Western Ontario Wardens Caucus, and all Ontario Municipalities.

CARRIED

If you have any questions, please do not hesitate to contact me at 519-524-8344 ext. 210 or afisher@goderich.ca.

Yours truly,

Andrea Fisher
Director of Legislative Services/Clerk
/ar

cc. Premier Doug Ford premier@ontario.ca
Hon. Paul Calandra Paul.Calandra@pc.ola.org
MPP Lisa Thompson, Huron–Bruce lisa.thompsonco@pc.ola.org
Hon. Sylvia Jones Sylvia.Jones@pc.ola.org
Association of Municipalities of Ontario resolutions@amo.on.ca
Ontario Municipal Social Services Association dball@omssa.com
Huron County Social and Property Services
Western Ontario Wardens Caucus
Ontario Municipalities
April 24, 2024

The Honourable Doug Ford  
Premier of Ontario  
Legislative Building  
Queens Park  
Toronto ON M7A 1A1  

Dear Premier Ford,

Re: Motion regarding Accessible Ontario by 2025

Please be advised that at its regular meeting of April 23, 2024, Loyalist Township Council passed the following resolution:

Resolution 2024-93
Moved by Councillor Proderick
Seconded by Councillor Willis

WHEREAS the Accessibility for Ontarians With Disabilities Act (AODA) is ground-breaking legislation, created to help people with disabilities fully participate in society, bring them to the table in crafting regulations, and build mechanisms to enforce standards;

WHEREAS Rich Donovan, an expert in accessibility issues, was appointed as the Independent Reviewer of the Act in 2022, and in his 2023 legislative review declared a crisis as a necessary catalyst to get Ontario back on track for accessibility;

WHEREAS at least 2.9 million Ontarians currently live with a disability, representing at least 22% of the consumer base and the workforce, but due to barriers, Ontarians with disabilities are too often falling short of their full potential;

WHEREAS the AODA aims to develop, implement and enforce standards related to goods, services, accommodation, employment and buildings before Jan. 1, 2025, and municipalities, as the level of government closest to the people are at the front lines, developing, implementing and enforcing these standards without meaningful guidance on its implementation and/or enforcement by the Province;
WHEREAS people with disabilities and advocates note the slow pace of current and previous Ontario governments in implementing the AODA and there are growing concerns there will be no renewed push to keep accessibility issues at the forefront after 2025;

WHEREAS Loyalist Township is dedicated and committed to creating a welcoming environment so that all people may have equitable access to programs, goods, services and facilities, but making investments to achieve the AODA standards has been challenging given the lack of consistent and stable funding for municipalities to remove accessibility barriers;

THEREFORE BE IT RESOLVED THAT the Council of Loyalist Township strongly encourages action on the part of the Provincial Government to urgently:

a) create a "Municipal Accessibility Fund" for municipalities to develop, implement and enforce AODA standards related to goods, services, accommodation, employment and buildings. Such a fund could be modeled after the Canada Community-Building Fund or the Ontario Cannabis Legalization Implementation Fund on a per household basis;

b) to commit to working with municipalities to implement the Donovan Review immediate crisis recommendations;

AND FURTHER THAT a copy of this resolution be sent to Honourable Doug Ford, Premier of Ontario, Honourable Raymond Sung Joon Cho Minister of Seniors and Accessibility, Honourable Micheal Parsa, Minister of Children, Community, and Social Services, Honourable Sylvia Jones, Minister of Health, Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Federation of Canadian Municipalities, the Association of Municipalities of Ontario, and the Eastern Ontario Wardens Caucus, and all Ontario Municipalities for their support.

Motion carried.
Sincerely,

Anne Kantharajah
Township Clerk
akantharajah@loyalist.ca
613-386-7351 Ext. 121

cc: Honourable Raymond Sung Joon Cho Minister of Seniors and Accessibility
Honourable Micheal Parsa, Minister of Children, Community, and Social Services
Honourable Sylvia Jones, Minister of Health
Honourable Paul Calandra, Minister of Municipal Affairs and Housing,
Federation of Canadian Municipalities
Association of Municipalities of Ontario
Eastern Ontario Wardens Caucus
Jim Hegadorn, Mayor, Loyalist Township
Rebecca Murphy, CAO, Loyalist Township
Councillor Proderick, Loyalist Township
Councillor Willis, Loyalist Township
Ontario Municipalities
RECOMMENDATION(S):
THAT Report 24-006-IFS Capital Projects Status and Forecast – December 2023 be received;

AND THAT the closure of capital projects as identified in Appendix A of Report 24-006-IFS be approved;

AND THAT the cancellation of capital projects as identified in Appendix B of Report 24-006-IFS be approved;

AND THAT the capital forecast changes requiring approval under the Budget Control By-law as identified in Appendix C of Report 24-006-IFS be approved;

AND FURTHER THAT transfers to and from reserve and reserve funds as identified in Appendix E of Report 24-006-IFS be approved.

EXECUTIVE SUMMARY:
Purpose

- To inform Council of the status and performance of the capital portfolio through December 31, 2023, including the status of key projects.

- As per the City’s Budget Control By-Law, Council is to be provided updates related to capital forecast and status twice a year.
Key Findings

As of December 31, 2023, there are 309 open projects. This includes:

- 170 active projects underway (Approved, In Progress, Delayed);
- 12 partially or fully pre-approved 2024 projects that are now underway (December 2023, report 23-033-IFS);
- 48 projects where work is substantially complete (In Maintenance, Project work complete);
- 75 projects ready for closure; and
- 4 projects to be cancelled.

Through the years 2020-2023 the City of Cambridge has approved a total of 318 capital projects with an original investment of $261 million to maintain existing infrastructure and build new infrastructure. This figure excludes the 12 pre-approved 2024 projects. Based on the current forecast as of December 31, 2023, the estimated cost to implement these capital projects has increased by 7.3% for a revised total cost of $280 million.

Financial Implications

The impact of all forecast changes as of December 31, 2023, result in a net incremental funding requirement totalling $1,465,238. The components of this impact are summarized below.

**Reserves**

The forecast changes result in a net return to reserve funds of $1,723,456 as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Projects to be closed</td>
<td>$2,517,299</td>
</tr>
<tr>
<td>Cancelled projects</td>
<td>$1,131,300</td>
</tr>
<tr>
<td>Forecast changes (Council approval not required/previous approval)</td>
<td>($939,773)</td>
</tr>
<tr>
<td>Forecast changes (Council approval required)</td>
<td>($985,370)</td>
</tr>
<tr>
<td><strong>Net Return of Reserves</strong></td>
<td><strong>$1,723,456</strong></td>
</tr>
</tbody>
</table>
Debentures

- $3,098,383 increase in tax funded debentures due to additional funding requirements for the Preston Auditorium Expansion Construction as per report 23-144-CRS on November 28, 2023, partially offset by reduced debt for Blenheim Road Reconstruction and Advanced Meter Infrastructure (AMI) Implementation; and

- $290,627 increase in growth funded debentures due to additional funding requirements for the Preston Auditorium Expansion Construction as per report 23-144-CRS on November 28, 2023, partially offset by reduced growth debt for Dover Street PS – Construction and East Side NS Collector Rd (Allendale Rd to Middle Block Rd).

External Funding

- $711,791 reduced external funding driven by the cancellation of the Preston/Blair Pedestrian Bridge Design; and

- Additional grant funding received in the amount of $511,475 largely due to the funding needs for Blenheim Road Reconstruction as per report 23-311-CD.

STRATEGIC ALIGNMENT:

☐ Strategic Action

Objective(s): Not Applicable

Strategic Action: Not Applicable

OR

☒ Core Service

Program: Project Management Services

Core Service: Project Management Governance and Leadership

Regular status reports provide an update on capital project status to Council and the community. This update is in addition to the project specific communication being provided to Council by various project managers through the project life-cycle.
BACKGROUND:

The purpose of the capital investment program is to replace and maintain existing infrastructure and build new infrastructure required to support growth and intensification. Infrastructure built and maintained through the capital investment program supports and improves existing services provided by the City. Each year Council provides approval to fund a portfolio of projects and reviews a nine-year forecast for future projects.

It is the mandate of the Project Management Office (PMO) to keep Cambridge’s management team and the project management community informed. This is achieved by providing a variety of regular updates ranging from monthly status of projects to an annual report on the organization’s progress at institutionalizing project management. Further, the PMO seeks to deliver successful capital projects by providing project management mentoring and coaching, and oversight for capital projects.

To enable project managers to operate efficiently and effectively while remaining accountable and transparent, the Budget Control By-Law (By-Law 152-14) identifies policies pertaining to budget control, including the requirement for status and forecast change updates to Council.

ANALYSIS:

Pre-Approved Projects

In December 2023, Council provided partial or full pre-approval for 12 infrastructure construction and restoration, and equipment purchase projects (Report 23-033-IFS). This early approval allowed staff to obtain competitive pricing, as outlined in the following sections.

Status of Key Projects – as of April 2024

2024 Road and underground infrastructure construction

Construction is planned for nine (9) City streets in 2024. Streets that will be under construction in 2024 include:

- Albert Street (Elliott Street to Summit Avenue);
- Argyle Street North and South (King Street to Duke Street and King Street to Queenston);
- Beverly Street (Dundas Street North to Samuelson/Elgin Street North);
• Black Bridge Road and new bridge (Baldwin Avenue to Townline Road);
• Blenheim Road (Devil’s Creek to Mount View Cemetery);
• Glendale Place and Ash Street (Sherwood Drive to end); and
• Oxford Street (Roseview Avenue to Laneway 180).

The Engineering Division will also be undertaking:

• Asphalt rehabilitation (road resurfacing on Dunbar Road, Sheldon Drive, Lingard Road and Albany Court);
• Watermain (Holiday Inn Drive); and
• Sanitary lining (Winterhalt Avenue, Kummer Crescent, and Shannon Drive).

Rehabilitation and upgrade work will be completed on stormwater pond 151 (located at Franklin Boulevard and Lindsay Road) and the Dickson Street parking lot. A retaining wall on Edward Street will be renewed/replaced.

Of the 12 projects planned to be tendered in 2024, the total budget is $42 million. As of early April 2024, nine (9) tenders have closed (under 10.7% of approved budget). Appendix F summarizes the infrastructure engineering project tenders. Competitive pricing for these projects was received because of project pre-approval in December and efforts to tender early in the year.

The Beverly Street Reconstruction and Pedestrian Underpass project was tendered in late 2023, with a total budget of $10.9 million and the final tender price of $12.1 million. The nature of the work, in particular mandatory consultation and coordination with CP Rail, carries a higher risk of financial over runs and schedule delays than a typical road reconstruction project.

Up to date information about project scope, construction schedule, current status and contact information for respective projects can be found on the Current Projects website at: www.cambridge.ca/construction.

Recreation Complex: Site preparation and Servicing – A/00463-40,
Design – A/00463-30, Construction – A/00463-41

On February 27, 2024, Council gave final design approval at a budget (design and construction) of $109 million and directed the project team to proceed to tendering phase which is planned to begin in May 2024. The project remains on target for construction to begin summer 2024.
The City was not successful in their application to the Green and Inclusive Community Buildings (GICB) grant for the delivery of a Net-Zero Carbon building; the project team continues to seek out alternative grant funding opportunities. Progress continues with the Waterloo Region District School Board (WRDSB), Waterloo Catholic District School Board (WCDSB) and Idea Exchange coordinating joint-use agreements between the project partners.

**Preston Auditorium Expansion – Design – A/00420-30, Construction – A/00420-40**

The construction phase of work began in December 2023 and continued through the winter months with significant progress to-date. The project remains on target for fall 2025 arena operation.

**Fountain Street Soccer Facility Construction – A/00471-40**

Construction on this project was substantially completed late winter 2023. A few finishing touches on site remain to be completed as weather permits. A grand opening community event is planned on June 15, 2024 – details are posted on the City’s events and project website and will be advertised leading up to the event.

**Regional Projects**

The Region is proceeding with the design for reconstruction of Ainslie Street. At the time of report writing, public consultation on design was scheduled for April. Construction is forecasted for 2026.

**Residential Parking Bylaw Review**

Multiple revisions to fundamental on-street parking regulations and enforcement practices combined with street-by-street programs have created a complex system of layered regulations and programs that may not meet the needs or expectations of City residents and visitors. A comprehensive review of the City’s parking regulations and programs will be undertaken this year to ensure residential on-street parking regulations and programs are meeting the needs of a growing municipality. A major component of the review will be public consultation. The review is anticipated to be complete by the end of 2024 or early 2025.

**Hespeler Transportation Assessment**

A Transportation Network Assessment study will be undertaken to determine necessary infrastructure improvements and policies to support growth and development in the Hespeler area. Staff are in the process of developing the scope of work for study to
retain consulting services and start the work in the coming months. It is anticipated that the study will be complete by the end of 2024 or early 2025.

**Dunbar Road, Phase 2 Multi-use Trail**

A new multi-use trail was installed on the south side of Dunbar Road between Concession Road and Industrial Road as part of Phase 1 in 2021. Phase 2 will be implemented in 2024 and will include the construction of a new multi-use trail along the south side of Dunbar Road between Industrial Road and Hespeler Road. This project will also include a narrowing of Dunbar Road along the south side, consistent with Phase 1. Construction of Phase 2 is scheduled to begin in April and be completed in May, open for public use in time for Bike Month in June.

**Sidewalk Infill Design**

The City is currently in the design phase of two new sidewalk infill projects. One project is reviewing sidewalk infill on Preston Parkway between Woods Lane and Fountain Street North and the other Edward Street between Jardine Street and Strathcona Street. Both projects will include public consultation, with the final design anticipated in June 2024. Construction for both projects is scheduled for early fall 2024.

**Parks and Cemeteries**

Stirling MacGregor Park and Sault Park playground replacements have completed two rounds of public consultation and will be tendered this spring with work tentatively planned for a Fall installation, dependant on manufacturing timelines which could delay until Spring 2025. Public consultation for the new Sault Park playground on the east side, is live as of April 2024 for feedback from the community.

Lions Can-Amera Splashpad Design has been awarded and design will proceed into Summer 2024 with construction planned for the 2025 season. Planning for the Accessible Baseball Diamond is underway and the Request For Quotation for the design consultant was issued in April with construction tentatively planned for summer 2025. Sport Court Refurbishments were tendered in April with the intent for a Summer or Fall construction.

**Energy Assessment – Carbon Reduction Strategy**

A consultant has been hired to investigate the feasibility of Green House Gas Reduction activities at the City’s ten largest facilities. Work has commenced on evaluating Hespeler Arena. This process includes site audits and operator interviews. The same process will then be implemented for nine other sites.
The City received $200,000 in a grant for this project through Green Municipal Fund Community Buildings Retrofit initiative administered by the Federation of Canadian Municipalities (FCM).

**Facilities**

Elevator refurbishment at Allan Reuter Centre, David Durward Centre, and the Centre for the Arts are now fully complete.

Roof replacements and/or refurbishment projects including the Fire Station 1, Allan Reuter Centre, Preston Scout House, and New Hope Cemetery are underway, tenders have been released for all four projects and contract award is pending for three of the projects at the time of report writing. New Hope Chapel Foundation repairs have been tendered and contract award is anticipated in April 2024. Design is underway for heritage restoration work at Cambridge Community Theatre and Landreth Cottage.

Within City Hall, projects related to the Green Wall as well as the Service Cambridge Counter extension are complete.

**Portfolio Status – December 31, 2023**

As of December 31, 2023, there are 309 open projects. This includes:

- 170 active projects underway (Approved, In Progress, Delayed);
- 12 partially or fully pre-approved 2024 projects that are now underway (December 2023, report 23-033-IFS);
- 48 projects where work is substantially complete (In Maintenance, Project work complete);
- 75 projects ready for closure; and
- 4 projects to be cancelled.

Appendix G: Capital Project Status Report provides detailed information for all active and substantially complete projects.

**Budget Summary (2020-2023)**

Since 2020, the City of Cambridge has approved $261 million for community investments to maintain existing infrastructure and build new infrastructure. This includes capital projects approved during the annual capital budget process, as well as supplementary projects approved throughout the year, for a total of 318 capital projects approved over four years. Infrastructure built and maintained through the capital
program supports and improves services provided by the City. Total approved capital projects by budget year are 72, 63, 91, and 92 for the budget years 2020, 2021, 2022, and 2023 respectively.

Budget Comparison

The following chart (Figure 1) illustrates approval year, original budget and current forecast budget including the forecast changes proposed in this report. Based on the current forecast (as of December 31, 2023) the estimated cost to implement the approved 2020 - 2023 capital program is $280 million. This current forecast is 7.3% higher than the original approved budget. By approval year, the current plan cost is 0.1% less, 43.0% more, 10.0% less, and 1.5% less than original approved budgets for 2020, 2021, 2022, and 2023 respectively.

The significant differential in 2021 original budget versus current plan cost, can primarily be attributed to the increased scope of work for the Preston Auditorium Improvement and Expansion project. The lower forecast for 2022 projects can be attributed to several development and infrastructure engineering projects being completed under budget. Estimating budgets for construction projects was difficult through the pandemic, therefore it is not surprising to see swings in planned versus actual costs for these types of projects.

Guidelines suggest that a variance of within +/- 5% of the approved budget is an indication of efficient project planning process including scope, schedule, and budget management.
As illustrated in the chart below (Figure 2), according to the current forecast 60%, 56%, 71% and 83% of projects are expected to be completed within the original approved budget for the approval years 2020, 2021, 2022, and 2023.

![Figure 2: Capital Project Budget Status](image)

**Ready for Financial Close**

There are 75 projects to be closed during this reporting period. For these projects:

- A combined net savings of $3,111,875 is being realized. In many cases, construction efficiencies and savings realized for provisional items and contingency allowed for the projects to be completed under budget.

- 22 projects require Council approval to draw additional funds from reserve funds under the Budget Control By-Law and are reported in Appendix A.

- 53 projects were completed below previous forecasted amount for all funding sources and are reported in Appendix A.

**Projects to be Cancelled**

There are four (4) projects to be cancelled in this reporting period, with savings of $1,904,500 as reported in Appendix B.

- Project A/00736-40 Radford Road Cul-de-Sac Construction is not required as the work has been completed by the developer.
• Project A/00769-30 Preston/Blair Pedestrian Bridge Design is to be cancelled as a suitable route for the trail and bridge have not been identified, the project can be re-budgeted in the future if warranted.

• Project A/01092-40 Moffat Creek Channel Restoration scope of work has been reviewed and is not required at this time.

• Project A/00865-20 Recreation Service Master Plan is being cancelled and will be revisited in 2025. A smaller Recreation Services Rates & Fees Review, a necessary component of the Master Plan, is being undertaken in 2024.

Forecast Changes Requiring Approval

Under the Budget Control By-Law 152-14, if the project is anticipated to have an overage exceeding the lesser of 10% or $250,000 the additional spending requires Council approval. Additionally, if funds are required to be drawn from a reserve or reserve fund this requires Council approval.

There are 11 forecast changes for this reporting period that require approval due to the need for additional funding from reserves or change in funding sources resulting in a draw from reserves. The net overall additional funding request is $1,214,370 and is reported in Appendix C.

Project A/01430-40 Fire Station 5 Sewer Pipe is of note, in that the proposed forecast change to add $60,000 to the project budget represents a 192% budget increase. The original scope of work was to replace the sewer piping under the women’s washroom. Upon investigation it was determined that asbestos-containing materials are present in the flooring and asbestos abatement work will be required. The requested forecast increase will allow for proper asbestos abatement, removal, and replacement of the flooring material in the washroom and hallway, and accommodation of staff during the work.

Forecast Changes Not Requiring Approval

During this reporting period, there were 13 forecast changes made within the limits of staff delegated authority under the Budget Control By-law. These are reported for information only and do not require Council approval.

Additionally, during the reporting period, 17 forecast changes were made through separate reports to Council. These are included in this report for information only, in support of financial transparency, by consolidating all forecast change impacts to reserve funds during the reporting period.
These forecast changes not requiring approval and previously approved by Council are forecasting an increase in funding of $5,267,241 and are reported in Appendix D.

EXISTING POLICY / BY-LAW(S):
The Budget Control By-Law 152-14 provides necessary guidelines to ensure accountability and controls for the financial management of the City. The By-Law includes capital budget financial controls.

FINANCIAL IMPACT:
The forecast changes as reported in the analysis above result in transfers to and from reserve and reserve funds as well as changes to other sources of funding such as debentures and external recoveries. The funding impacts of the forecast changes result in an overall net increase of $1,465,238 of required funding, as follows and summarized in Table 2 below:

- Net return of $1,723,456 to various reserve and reserve funds as shown in Appendix E;
- Decrease of $711,791 in external funding driven by the cancellation of the Preston/Blair Pedestrian Bridge Design;
- $3,098,383 increased requirement for debenture funding mostly for the Preston Auditorium Expansion Construction as earlier approved through report 23-144-CRS on November 28, 2023;
- Increased growth funded debt requirement of $290,627 again driven by the funding requirement for the Preston Auditorium Expansion Construction also approved through report 23-144-CRS on November 28, 2023; and
- Additional grant funding in the amount of $511,475, largely attributed to the increased funding needs for Blenheim Road Reconstruction.

Table 2: Summary of Net Forecast Changes

<table>
<thead>
<tr>
<th>Description</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Return of Reserves</td>
<td>$1,723,456</td>
</tr>
<tr>
<td>Reduction in External Funding</td>
<td>$711,791</td>
</tr>
<tr>
<td>Increase in Tax-Supported Debt</td>
<td>($3,098,383)</td>
</tr>
<tr>
<td>Increase in Growth-Funded Debt</td>
<td>($290,627)</td>
</tr>
<tr>
<td>Additional Grant Funding</td>
<td>($511,475)</td>
</tr>
<tr>
<td>Total Net Forecast Deficit</td>
<td>($1,465,238)</td>
</tr>
</tbody>
</table>

**PUBLIC VALUE:**

To ensure transparency, regular updates on the capital investment program are provided to Council. Live capital project status information is available on the [Current Projects](#) web page, and project specific web pages are available for key projects.

**ADVISORY COMMITTEE INPUT:**

Advisory Committees Consulted: Not applicable.

**PUBLIC INPUT:**

Posted publicly as part of the report process.

**INTERNAL / EXTERNAL CONSULTATION:**

This report is prepared using information provided by respective project managers through the project management software. The PMO Analyst and Senior Financial Analysts meet regularly with project managers to review the status of their projects and to provide mentoring and coaching.

The PMO provides the Capital Project Status Report to the members of the Corporate Leadership Team and Senior Management Team monthly.

**CONCLUSION:**

This report provides a summary of capital portfolio performance through December 31, 2023. After closing 75 projects and cancelling 4 projects the current capital project portfolio includes 218 ongoing projects. Forecast changes are reported in accordance with the Budget Control By-law, and result in transfers to and from reserve funds as well as changes to other sources of funding such as debenture and external recoveries.
REPORT IMPACTS:
Agreement: No
By-law: No
Budget Amendment: Yes
Policy: No

APPROVALS:
This report has gone through the appropriate workflow and has been reviewed and or approved by the following as required:
Director
Deputy City Manager
Chief Financial Officer
City Solicitor
City Manager

ATTACHMENTS:
1. 24-006-IFS Appendix A – Project Closures Requiring Council Approval
2. 24-006-IFS Appendix B – Cancelled Projects Requiring Council Approval
3. 24-006-IFS Appendix C – Forecast Changes Requiring Council Approval
4. 24-006-IFS Appendix D – Forecast Changes Not Requiring Approval
5. 24-006-IFS Appendix E – Impact to Capital Reserve Funds
6. 24-006 IFS Appendix F – Summary of Infrastructure Engineering Tenders
7. 24-006-IFS Appendix G – Capital Project Status Report
## Project Closures Requiring Council Approval

<table>
<thead>
<tr>
<th>Project</th>
<th>Original Budget</th>
<th>Previous Forecast</th>
<th>Actual Cost to December 2023</th>
<th>Over / Under</th>
<th>Funding Source / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>A/00010-20 Urban Design Guidelines Preparation (16E003)</td>
<td>50,000</td>
<td>50,000</td>
<td>75,050</td>
<td>25,050</td>
<td>Project complete. Draw $25,050 from the Capital Works RF.</td>
</tr>
<tr>
<td>A/00081-20 Beverly St EA (Dundas St to Samuelson St (16C057)</td>
<td>150,000</td>
<td>479,482</td>
<td>487,276</td>
<td>7,794</td>
<td>Project complete. Draw $5,534 from the Capital Works RF, $1,130 from the Wastewater Capital RF and $1,130 to the Water Capital RF.</td>
</tr>
<tr>
<td>A/00352-10 18F076 Green Fleet Initiative (18F076)</td>
<td>75,000</td>
<td>81,488</td>
<td>150,718</td>
<td>69,230</td>
<td>Project complete. Draw $69,230 from the Equipment RF. Region of Waterloo billing of the City's share of the Electronic Vehicle Charging Stations.</td>
</tr>
<tr>
<td>A/00393-40 Region - Dundas Street – Phase 1 (Shade St to Briercrest Ave)</td>
<td>1,063,700</td>
<td>3,002,200</td>
<td>3,017,653</td>
<td>15,453</td>
<td>Project complete. Draw $1,843 from the Capital Works RF, $4,445 from the Wastewater Capital RF and $9,164 from the Water Capital RF.</td>
</tr>
<tr>
<td>A/00430-20 Master Fire Plan, Station Location Study</td>
<td>53,000</td>
<td>101,432</td>
<td>105,976</td>
<td>4,544</td>
<td>Project complete. Draw $3,044 from the Capital Works RF and $1,500 from the DC Engineering Studies RF.</td>
</tr>
<tr>
<td>A/00471-30 Fountain St Soccer Facility Design</td>
<td>190,000</td>
<td>559,301</td>
<td>573,157</td>
<td>13,856</td>
<td>Project complete. Draw $13,856 from the DC Parks and Recreation RF.</td>
</tr>
<tr>
<td>A/00819-40 Work Order Mgmt System Enhance (2022)</td>
<td>150,000</td>
<td>150,000</td>
<td>152,535</td>
<td>2,535</td>
<td>Project complete. Draw $2,536 from the Capital Works RF.</td>
</tr>
<tr>
<td>A/00889-10 Equipment Growth (2019)</td>
<td>819,100</td>
<td>861,206</td>
<td>992,332</td>
<td>131,126</td>
<td>Project complete. Draw 27,608 from the Building Permit Stabilization RF and return $783 to the DC Parks and Recreation RF and $25,699 to the DC PW Facilities &amp; Fleet RF. Additional $130,000 of external funding was received for damaged equipment.</td>
</tr>
<tr>
<td>A/00917-40 Cambridge and Park Hill Road East Reconstruction</td>
<td>4,060,000</td>
<td>3,416,298</td>
<td>3,216,935</td>
<td>(199,363)</td>
<td>Project complete. Draw $6,194 from the Capital Works RF and $4,349 from the Water System RF, return $51,566 to the Wastewater System RF and $166,887 to the Gas Tax RF. Additional $8,547 was received from external recoveries.</td>
</tr>
<tr>
<td>A/00924-40 Microsoft Office 365 Migration</td>
<td>225,000</td>
<td>225,000</td>
<td>225,972</td>
<td>972</td>
<td>Project complete. Draw $972 from the Capital Works RF.</td>
</tr>
</tbody>
</table>
### Project Closures Requiring Council Approval

#### Appendix A

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<tr>
<td>A/01066-40 Region - Avenue Rd Elgin to Hespler WM Restoration</td>
<td>250,000</td>
<td>275,000</td>
<td>277,058</td>
<td>2,058</td>
<td>Project complete. Draw $2,058 from the Capital Works RF.</td>
</tr>
<tr>
<td>A/01069-40 Watermain Lining Rehabilitation (2022)</td>
<td>1,000,000</td>
<td>703,414</td>
<td>703,430</td>
<td>16</td>
<td>Project complete. Draw $16 from the DC Roadways RF.</td>
</tr>
<tr>
<td>A/01070-40 Sanitary Sewer CIPP Lining Rehab</td>
<td>1,000,000</td>
<td>593,067</td>
<td>593,402</td>
<td>335</td>
<td>Project complete. Draw $335 from the Wastewater Capital RF.</td>
</tr>
<tr>
<td>A/01071-40 Todd and Haddington Street Reconstruct</td>
<td>4,281,000</td>
<td>3,611,000</td>
<td>3,432,992</td>
<td>(178,008)</td>
<td>Project complete. Draw $8,401 from the Capital Works RF and return $46,817 to the Wastewater Capital RF, $41,325 to the Water Capital RF and $113,931 to the Canada Community-Building Fund. Additional external recovery funding of $15,664 received.</td>
</tr>
<tr>
<td>A/01074-40 Bechtel St. Watermain Replacement</td>
<td>970,000</td>
<td>680,161</td>
<td>680,663</td>
<td>502</td>
<td>Project complete. Draw $502 from the Water Capital RF.</td>
</tr>
<tr>
<td>A/01148-10 Fire Fleet Apparatus (2022)</td>
<td>1,215,300</td>
<td>1,215,300</td>
<td>1,267,012</td>
<td>51,712</td>
<td>Project complete. Draw $51,713 from the Equipment RF.</td>
</tr>
<tr>
<td>A/01166-40 Fraser St, Glebe St Surface Works</td>
<td>270,000</td>
<td>237,140</td>
<td>213,811</td>
<td>(23,329)</td>
<td>Project complete. Draw $1,771 from the Capital Works RF and return $25,100 to the Canada Community-Building Fund.</td>
</tr>
<tr>
<td>A/01167-40 Dam Safety Upgrade Implementation</td>
<td>170,000</td>
<td>169,368</td>
<td>171,362</td>
<td>1,994</td>
<td>Project complete. Draw $1,994 from the Capital Works RF.</td>
</tr>
<tr>
<td>A/01285-40 Streamline Dev Approvals - Tech Serv</td>
<td>480,000</td>
<td>480,000</td>
<td>506,283</td>
<td>26,283</td>
<td>Project complete. Received $485,079 in provincial grant funding, with some expenditures not grant eligible, therefore need to draw $21,204 from the Capital Works RF.</td>
</tr>
<tr>
<td>A/01436-40 151 Burnham - Wastewater Servicing</td>
<td>97,700</td>
<td>97,700</td>
<td>100,939</td>
<td>3,239</td>
<td>Project complete. Draw $3,239 from the Wastewater Capital RF.</td>
</tr>
<tr>
<td>A/00809-40 cityONE (SAP) Lifecycle Updates And Replacements (2023)</td>
<td>500,000</td>
<td>500,000</td>
<td>512,183</td>
<td>12,183</td>
<td>Project complete. Draw $12,184 from the Capital Works RF.</td>
</tr>
<tr>
<td>A/01040-40 First Av &amp; Grand Av S Reconstruction</td>
<td>3,750,000</td>
<td>3,512,519</td>
<td>3,362,529</td>
<td>(149,990)</td>
<td>Project complete. Draw $12,997 from the Capital Works RF and return $33,122 to the Wastewater Capital RF, $52,031 to Water Capital RF and $77,834 to the Canada Community-Building Fund.</td>
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<tr>
<td>A/00136-10 Rep. Equip. - 3/4 ton Crew Cab Service T (17F028)</td>
<td>120,700</td>
<td>55,000</td>
<td>52,109</td>
<td>(2,891)</td>
<td>Project complete. Return $2,891 to the DC PW Facilities &amp; Fleet RF.</td>
<td></td>
</tr>
<tr>
<td>A/00186-40 Neighbourhood Park Dev - Limerick (17K012)</td>
<td>115,000</td>
<td>187,811</td>
<td>167,246</td>
<td>(20,565)</td>
<td>Project complete. Return $20,565 to the DC Parks &amp; Recreation RF.</td>
<td></td>
</tr>
<tr>
<td>A/00238-40 AMI Implementation</td>
<td>13,421,000</td>
<td>11,921,000</td>
<td>11,708,198</td>
<td>(212,802)</td>
<td>Project complete. Debenture funding in the amount of $212,802 is no longer required, this issued Debenture will be repurposed for another approved capital Project.</td>
<td></td>
</tr>
<tr>
<td>A/00305-30 SE GALT 3237 DUNDAS ST PS, FORCEMAIN AND (17S015)</td>
<td>200,000</td>
<td>602,000</td>
<td>601,999</td>
<td>(1)</td>
<td>Project complete. No funding adjustments required.</td>
<td></td>
</tr>
<tr>
<td>A/00319-30 Infrastructure Design (18C014)</td>
<td>500,000</td>
<td>500,000</td>
<td>451,525</td>
<td>(48,475)</td>
<td>Project complete. Return $14,542 to the Capital Works RF, $16,967 to Wastewater Capital RF and $16,967 to Water Capital RF.</td>
<td></td>
</tr>
<tr>
<td>A/00362-40 18G013 Riverside Grandstand Roof Replace (18G013)</td>
<td>150,000</td>
<td>437,413</td>
<td>411,231</td>
<td>(26,182)</td>
<td>Project complete. Return $1,500 to the Capital Works RF and $24,683 to Facility Maintenance RF.</td>
<td></td>
</tr>
<tr>
<td>A/00389-30 INFRASTRUCTURE DESIGN (19C014)</td>
<td>500,000</td>
<td>399,868</td>
<td>356,561</td>
<td>(43,307)</td>
<td>Project complete. Return $16,102 to the Capital Works RF, $13,611 to the Wastewater Capital RF and $13,593 to the Water Capital RF.</td>
<td></td>
</tr>
<tr>
<td>A/00394-40 Dover Street PS - Construction</td>
<td>4,080,000</td>
<td>5,070,930</td>
<td>4,466,798</td>
<td>(604,132)</td>
<td>Project complete. Return $241,653 to the Wastewater Capital RF and Growth Funded Debenture requirements can be reduced by $362,479. Issued Growth Funded Debenture will be repurposed for another approved capital Project.</td>
<td></td>
</tr>
<tr>
<td>A/00407-10 Relational Database (Oracle and MS SQL) Upgrade/Migration</td>
<td>190,000</td>
<td>190,000</td>
<td>182,438</td>
<td>(7,562)</td>
<td>Project complete. Return $7,561 to the Capital Works RF.</td>
<td></td>
</tr>
<tr>
<td>A/00448-40 Railway Improvements (20C030)</td>
<td>100,000</td>
<td>100,000</td>
<td>33,746</td>
<td>(66,254)</td>
<td>Project complete. Return $66,254 to the Capital Works RF.</td>
<td></td>
</tr>
<tr>
<td>A/00465-40 North Boxwood Trail – Design and Development Phase 1</td>
<td>204,000</td>
<td>204,000</td>
<td>143,002</td>
<td>(60,998)</td>
<td>Project complete. Return $60,998 to the DC Parks and Recreation RF.</td>
<td></td>
</tr>
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<td></td>
</tr>
<tr>
<td>A/00468-40 Gail St Park - Playground Replacement Prg (20K009)</td>
<td>75,000</td>
<td>83,883</td>
<td>81,383</td>
<td>(2,500)</td>
<td>Project complete. Return $2,500 to the Canada Community-Building Fund.</td>
<td></td>
</tr>
<tr>
<td>A/00470-40 Northview Heights Lookout Park - Playground Replacement Prg (20K011)</td>
<td>95,000</td>
<td>112,564</td>
<td>110,064</td>
<td>(2,500)</td>
<td>Project complete. Return $2,500 to the Canada Community-Building Fund.</td>
<td></td>
</tr>
<tr>
<td>A/00503-40 Playground Replacement - Lincoln Park</td>
<td>95,000</td>
<td>106,189</td>
<td>103,841</td>
<td>(2,348)</td>
<td>Project complete. Return $2,348 to the Capital Works RF.</td>
<td></td>
</tr>
<tr>
<td>A/00504-40 Parklawn Cemetery - Scattering Garden</td>
<td>75,000</td>
<td>201,310</td>
<td>181,167</td>
<td>(20,143)</td>
<td>Project complete. Return $11,098 to the Cemetery Improvements RF and $9,046 to the Columbarium Purchase RF.</td>
<td></td>
</tr>
<tr>
<td>A/00535-10 Library Computer Equipment (2022)</td>
<td>196,000</td>
<td>196,000</td>
<td>169,379</td>
<td>(26,621)</td>
<td>Project complete. Return $26,621 to the Capital Works RF.</td>
<td></td>
</tr>
<tr>
<td>A/00669-40 Old Mill Road Culvert Rehabilitation</td>
<td>400,000</td>
<td>472,002</td>
<td>402,438</td>
<td>(69,564)</td>
<td>Project complete. Return $69,564 to the Capital Works RF.</td>
<td></td>
</tr>
<tr>
<td>A/00675-10 Elgin Street North Utility Easement Acquisition</td>
<td>100,000</td>
<td>100,000</td>
<td>21,960</td>
<td>(78,040)</td>
<td>Project complete. Return $39,020 to the Capital Works RF, $19,510 to the Wastewater Capital RF and $19,510 to the Water Capital RF. Savings realized as the final easement requirement was cancelled due to a work around solution.</td>
<td></td>
</tr>
<tr>
<td>A/00746-10 Land Acquisition 2 - Confidential</td>
<td>650,000</td>
<td>2,250,000</td>
<td>2,070,844</td>
<td>(179,156)</td>
<td>Project complete. Return $6,942 to the Capital Works RF and $22,214 to the Core Areas Transformation RF. External funding in the amount of $150K was not received from Economic Development and Transportation Engineering as an alternative lot was not sold and therefore not used to pay for this acquisition.</td>
<td></td>
</tr>
<tr>
<td>A/00796-40 Fire Technology Strategy Implementation 2019</td>
<td>250,000</td>
<td>130,528</td>
<td>123,306</td>
<td>(7,222)</td>
<td>Project complete. Return $7,222 to the Capital Works RF.</td>
<td></td>
</tr>
<tr>
<td>A/00869-40 Library - Rooftop HVAC Replace (QS)</td>
<td>101,000</td>
<td>111,100</td>
<td>109,390</td>
<td>(1,710)</td>
<td>Project complete. Return $1,710 to Facility Maintenance Library RF.</td>
<td></td>
</tr>
<tr>
<td>A/00891-10 Equipment Growth (2021)</td>
<td>227,900</td>
<td>227,900</td>
<td>215,173</td>
<td>(12,727)</td>
<td>Project complete. Return $6,797 to the DC Parks and Recreation RF and $5,931 to the DC PW Facilities &amp; Fleet RF.</td>
<td></td>
</tr>
</tbody>
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<tr>
<td>A/00925-10 Laptop/Desktop Replace Lifecycle (2022)</td>
<td>200,000</td>
<td>200,000</td>
<td>197,021</td>
<td>(2,979)</td>
<td>Project complete. Return $2,979 to the Capital Works RF.</td>
</tr>
<tr>
<td>A/00966-40 Sanitary Force Mains Condition Assessment (2020)</td>
<td>200,000</td>
<td>200,000</td>
<td>181,899</td>
<td>(18,101)</td>
<td>Project complete. Return $18,101 to the Wastewater Capital RF.</td>
</tr>
<tr>
<td>A/00967-40 Sanitary Lg Trunk &amp; Siphon Assessment</td>
<td>300,000</td>
<td>300,000</td>
<td>289,957</td>
<td>(10,043)</td>
<td>Project complete. Return $10,044 to the Wastewater Capital RF.</td>
</tr>
<tr>
<td>A/00980-40 Traffic Calming Implementation</td>
<td>200,000</td>
<td>200,000</td>
<td>134,792</td>
<td>(65,208)</td>
<td>Project complete. Return $65,207 to Capital Works RF.</td>
</tr>
<tr>
<td>A/00985-40 Asphalt Resurfacing Program (2022)</td>
<td>400,000</td>
<td>414,864</td>
<td>414,864</td>
<td></td>
<td>Project complete. No funding adjustments required.</td>
</tr>
<tr>
<td>A/00993-40 Rural Road Resurfacing Program (2022)</td>
<td>250,000</td>
<td>280,000</td>
<td>262,945</td>
<td>(17,055)</td>
<td>Project complete. Return $9,690 to the Capital Works RF and $7,365 to the Canada Community-Building Fund.</td>
</tr>
<tr>
<td>A/01001-40 City-Wide Maximo Implementation (2020)</td>
<td>300,000</td>
<td>300,000</td>
<td>299,942</td>
<td>(58)</td>
<td>Project complete. Return $58 to the Capital Works RF.</td>
</tr>
<tr>
<td>A/01025-40 Grand River Access Point Improvement</td>
<td>115,000</td>
<td>378,244</td>
<td>308,026</td>
<td>(70,218)</td>
<td>Project complete. Return $49,698 to the Capital Works RF and $16,566 to the Economic Development RF. External recovery funding reduced by $3,955.</td>
</tr>
<tr>
<td>A/01029-40 Fire Services Dispatch Renovations</td>
<td>137,475</td>
<td>137,475</td>
<td>118,427</td>
<td>(19,048)</td>
<td>Project complete. Return $19,048 to the Capital Works RF.</td>
</tr>
<tr>
<td>A/01041-40 Westminster Drive N/S Reconstruction</td>
<td>1,930,000</td>
<td>1,925,290</td>
<td>1,766,452</td>
<td>(158,838)</td>
<td>Project complete. Return $21,493 to the Capital Works RF, $27,658 to the Wastewater Capital RF, $55,221 to the Water System Capital RF and $54,466 to the Canada Community-Building Fund.</td>
</tr>
<tr>
<td>A/01045-40 Sheldon Drive Reconstruction</td>
<td>1,395,000</td>
<td>886,557</td>
<td>831,427</td>
<td>(55,130)</td>
<td>Project complete. Return $55,130 to the Capital Works RF.</td>
</tr>
<tr>
<td>A/01047-40 Laneway rehabilitation</td>
<td>265,000</td>
<td>265,000</td>
<td>145,621</td>
<td>(119,379)</td>
<td>Project complete. Return $36,010 to the Capital Works RF, $7,764 to the Water System Capital RF and $75,605 to the Canada Community-Building Fund.</td>
</tr>
<tr>
<td>A/01067-40 Watermain Lining Rehabilitation (2021)</td>
<td>930,000</td>
<td>759,423</td>
<td>759,424</td>
<td>1</td>
<td>Project complete. No funding adjustments required.</td>
</tr>
<tr>
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</tr>
<tr>
<td>A/01072-40 South Street Reconstruction</td>
<td>1,480,000</td>
<td>1,491,885</td>
<td>1,339,129</td>
<td>(152,756)</td>
<td>Project complete. Return $16,350 to the Capital Works RF, $31,287 to the Wastewater Capital RF, $38,446 to the Water Capital RF and $66,674 to the Canada Community-Building Fund.</td>
</tr>
<tr>
<td>A/01073-40 Kribs, Henderson and Bella St Recon</td>
<td>2,574,000</td>
<td>2,130,452</td>
<td>1,879,468</td>
<td>(250,984)</td>
<td>Project complete. Return $23,921 to the Capital Works RF, $48,553 to the Wastewater Capital RF, $59,668 to the Water Capital RF and $118,842 to the Canada Community-Building Fund.</td>
</tr>
<tr>
<td>A/01136-40 Elevator Refurb - Allan Reuter Centre</td>
<td>176,800</td>
<td>176,800</td>
<td>107,338</td>
<td>(69,462)</td>
<td>Project complete. Return $69,462 to the Facility Maintenance RF.</td>
</tr>
<tr>
<td>A/01150-10 Fire Fleet Apparatus (2023)</td>
<td>1,144,000</td>
<td>1,144,000</td>
<td>1,070,033</td>
<td>(73,967)</td>
<td>Project complete. Return $73,966 to the Equipment RF.</td>
</tr>
<tr>
<td>A/01165-40 Kenley Lane Walkway Rehabilitation</td>
<td>115,000</td>
<td>244,105</td>
<td>199,725</td>
<td>(44,380)</td>
<td>Project complete. Return $44,379 to the Capital Works RF.</td>
</tr>
<tr>
<td>A/01169-30 Excess Soil - Compliance Updates</td>
<td>300,000</td>
<td>325,000</td>
<td>316,085</td>
<td>(8,915)</td>
<td>Project complete. Return $2,675 to the Capital Works RF, $3,170 to the Wastewater Capital RF and $3,070 to the Water Capital RF.</td>
</tr>
<tr>
<td>A/01232-40 Roof - Ferguson Homestead &amp; Cottage</td>
<td>167,700</td>
<td>167,700</td>
<td>150,760</td>
<td>(16,940)</td>
<td>Project complete. Return $16,940 to the Facility Maintenance RF.</td>
</tr>
<tr>
<td>A/01237-20 Heritage Condition Assessment – Phase 1</td>
<td>130,000</td>
<td>162,765</td>
<td>162,765</td>
<td>-</td>
<td>Project complete. No funding adjustments required.</td>
</tr>
<tr>
<td>A/01239-40 Training Tower Fire Department</td>
<td>73,000</td>
<td>132,847</td>
<td>118,484</td>
<td>(14,363)</td>
<td>Project complete. Return $14,363 to the Facility Maintenance RF.</td>
</tr>
<tr>
<td>A/01244-40 Water Meter Replacement Program (2022)</td>
<td>480,000</td>
<td>492,256</td>
<td>463,643</td>
<td>(28,613)</td>
<td>Project complete. Return $14,307 to the Wastewater Capital RF and $14,307 to the Water Capital RF.</td>
</tr>
<tr>
<td>A/01283-10 Property Acquisition: 19 Cambridge St (2022)</td>
<td>2,000,000</td>
<td>2,000,000</td>
<td>1,947,305</td>
<td>(52,695)</td>
<td>Project complete. Return $52,695 to the Core Areas Transformation RF.</td>
</tr>
<tr>
<td>A/01427-40 Service Cambridge Counter Extension (2022)</td>
<td>125,000</td>
<td>125,000</td>
<td>63,394</td>
<td>(61,606)</td>
<td>Project complete. Return $61,606 to the Rate Stabilization RF.</td>
</tr>
<tr>
<td>A/01434-40 BOC Emergency Door Repair (2022)</td>
<td>130,000</td>
<td>130,000</td>
<td>127,445</td>
<td>(2,555)</td>
<td>Project complete. Return $851 to the Capital Works RF, $852 to the Wastewater Capital RF and $852 to the Water System RF.</td>
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<tr>
<td>A/00564-10 Library Materials (2023)</td>
<td>108,000</td>
<td>108,000</td>
<td>108,000</td>
<td>-</td>
<td>Project complete. No funding adjustments required.</td>
</tr>
<tr>
<td>A/00986-40 Asphalt Resurfacing Program (2023)</td>
<td>775,000</td>
<td>775,000</td>
<td>699,560</td>
<td>(75,440)</td>
<td>Project complete. Return $75,441 to the Capital Works RF.</td>
</tr>
<tr>
<td>A/01395-40 Humane Society Moisture Improvement</td>
<td>50,000</td>
<td>50,000</td>
<td>36,923</td>
<td>(13,077)</td>
<td>Project complete. Return $13,077 to the Capital Works RF.</td>
</tr>
<tr>
<td>A/01425-10 Fire Fleet Growth (2023)</td>
<td>71,300</td>
<td>71,300</td>
<td>63,372</td>
<td>(7,928)</td>
<td>Project complete. Return $7,928 to the DC Fire Services RF.</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>(3,111,871)</strong></td>
<td><strong>Underspending</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Cancelled Projects Requiring Council Approval

<table>
<thead>
<tr>
<th>Project</th>
<th>Original Budget</th>
<th>Previous Forecast</th>
<th>Actual Cost to December 2023</th>
<th>Over / (Under)</th>
<th>Funding Source / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>A/00736-40 Radford Road Cul-de-Sac - Construction</td>
<td>83,000</td>
<td>83,000</td>
<td>-</td>
<td>(83,000)</td>
<td>Project to be cancelled. Return $41,500 to the Capital Works RF and $41,500 to the DC Roadways RF.</td>
</tr>
<tr>
<td>A/00769-30 Preston/Blair Pedestrian Bridge Design</td>
<td>1,501,500</td>
<td>1,546,500</td>
<td>-</td>
<td>(1,546,500)</td>
<td>Project to be cancelled. Return $773,300 to the DC Roadways RF. External funding of $773,200 no longer required.</td>
</tr>
<tr>
<td>A/01092-40 Moffat Creek Channel Restoration</td>
<td>75,000</td>
<td>75,000</td>
<td>-</td>
<td>(75,000)</td>
<td>Project to be cancelled. Return $75,000 to the Capital Works RF.</td>
</tr>
<tr>
<td>A/00865-20 Recreation Services Master Plan</td>
<td>200,000</td>
<td>200,000</td>
<td>-</td>
<td>(200,000)</td>
<td>Project to be cancelled. Return $160,000 to the DC General Studies RF and $40,000 to the Capital Works RF.</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>(1,904,500)</strong></td>
<td></td>
<td></td>
<td><strong>Funding Returned</strong></td>
<td></td>
</tr>
<tr>
<td>Project forecast changes requiring Council approval</td>
<td>Original Budget</td>
<td>Previous Forecast</td>
<td>Actual Cost to December 2023</td>
<td>Forecast Increase / (Decrease)</td>
<td>Funding Source / Comments</td>
</tr>
<tr>
<td>--------------------------------------------------</td>
<td>----------------</td>
<td>------------------</td>
<td>-----------------------------</td>
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<td>--------------------------</td>
</tr>
<tr>
<td>A/00064-30 INFRASTRUCTURE DESIGN (16C017)</td>
<td>750,000</td>
<td>1,090,463</td>
<td>929,793</td>
<td>46,000</td>
<td>Draw $10,719 from the Capital Works RF, $18,987 from the Wastewater Capital RF and $16,294 from the Water Capital RF. Additional costs related to the Elign Street design.</td>
</tr>
<tr>
<td>A/00083-40 LED Street Lighting Installation (16C060)</td>
<td>3,400,000</td>
<td>3,535,000</td>
<td>3,390,399</td>
<td>217,750</td>
<td>Draw $217,750 from the Capital Works RF. Additional funding required for adapters to complete installation.</td>
</tr>
<tr>
<td>A/00091-30 Black Bridge Road, Design of Bridge and (17C043)</td>
<td>1,300,000</td>
<td>1,560,669</td>
<td>1,439,226</td>
<td>100,000</td>
<td>Draw $40,080 from the Capital Works RF and $59,920 from the DC Roadways RF. Additional design costs associated with required geotechnical work, permit fees, and historic structure investigation which were outside of original scope, and required to complete design.</td>
</tr>
<tr>
<td>A/00431-30 East-West and North-South Collector Roads Design</td>
<td>1,265,000</td>
<td>1,465,000</td>
<td>1,527,593</td>
<td>135,500</td>
<td>Draw $135,500 from the DC Roadways RF. Additional design fees to address design requirements from Hydro One to support an existing hydro tower adjacent to the proposed new road.</td>
</tr>
<tr>
<td>A/00679-40 Blenheim Road Reconstruction</td>
<td>7,905,100</td>
<td>7,905,100</td>
<td>8,362,890</td>
<td>477,100</td>
<td>As per Council report 23-311-CD. Additional funding of $229,000 required from debentures, draw $900 from the DC Wastewater RF, $7,800 from the DC Stormwater RF, $29,300 from the Water Capital RF, $217,100 from the DC Roadways and return $7,000 to the DC Water RF. Further to report 23-311-CD received a Federal Grant from Transport Canada for eligible railway costs of $584,976.61. Debenture funding can be decreased by this amount. Overall Debenture funding can be reduced by $355,977.</td>
</tr>
<tr>
<td>A/00892-10 Equipment Growth (2022)</td>
<td>614,600</td>
<td>654,238</td>
<td>170,683</td>
<td>20,457</td>
<td>Draw $20,457 from the DC Parks and Recreation RF. The purchase has exceeded the budget for the individual unit contained within project A/00892-10 due to inflationary costs and reductions in manufacturer incentives.</td>
</tr>
</tbody>
</table>
## Forecast Changes Requiring Council Approval

**Appendix C**

<table>
<thead>
<tr>
<th>Project</th>
<th>Original Budget</th>
<th>Previous Forecast</th>
<th>Actual Cost to December 2023</th>
<th>Forecast Increase / Decrease</th>
<th>Funding Source / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>A/01068-40 Blackbridge Rd Utility Relocations</td>
<td>600,000</td>
<td>690,000</td>
<td>7,000</td>
<td>65,000</td>
<td>Draw $29,792 from the Capital Works RF and $35,208 from the DC Roadways RF. The engineering consultant is preparing the 30% design.</td>
</tr>
<tr>
<td>A/01068-42 Blackbridge and Townline Road I Utility Relocations Phase 2 (2023)</td>
<td>301,000</td>
<td>301,000</td>
<td>-</td>
<td>30,000</td>
<td>Draw $10,000 from the Capital Works RF and $20,000 from the DC Roadways RF. Project is substantially complete.</td>
</tr>
<tr>
<td>A/01079-40 Clemens Ave Reconstruction</td>
<td>2,609,400</td>
<td>2,449,213</td>
<td>1,839,479</td>
<td>39,763</td>
<td>Draw $39,763 from the Water Capital RF. As outlined in approved project change request form. Significant Geotechnically unsuitable material not identified during design Geotech investigations under roadway and in watermain trench, resulted in additional excavation and removal in an area with Table 3.1 soil conditions (high disposal cost, impacted soils)</td>
</tr>
<tr>
<td>A/01410-10 Gas Monitoring Equipment Replacement</td>
<td>68,300</td>
<td>68,300</td>
<td>-</td>
<td>22,800</td>
<td>Draw $22,800 from the Capital Works RF. The 2023 quotes for equipment came in over the 2023 approved project (outpacing previously incorporated inflation factor). Updated forecast to 2024 pricing with contingency built in. Capital purchase will save approx. $30-$35K annual operating cost of lease/rental of equipment starting in 2025</td>
</tr>
<tr>
<td>A/01430-40 Fire Station 5 Sewer Pipe</td>
<td>60,000</td>
<td>60,000</td>
<td>-</td>
<td>60,000</td>
<td>Draw $60,000 from the Capital Works RF. While investigating this project it was discovered that asbestos exists within the flooring material, which is throughout the main corridor and to access the pipe would need to be disturbed and thus removed. Additional cost for abatement, replacement of additional flooring &amp; accommodations for staff during the construction phase.</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td>1,214,370</td>
<td>1,214,370</td>
<td>Over Previous Forecast</td>
</tr>
</tbody>
</table>
### Project forecast changes not requiring Council approval

<table>
<thead>
<tr>
<th>Project</th>
<th>Original Budget</th>
<th>Previous Forecast</th>
<th>Actual Cost to December 2023</th>
<th>Forecast Increase / (Decrease)</th>
<th>Funding Source / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>A/00714-40 Region - Dundas St Ph2 Hespeler to Shade</td>
<td>3,814,000</td>
<td>3,009,939</td>
<td>2,595,494</td>
<td>(224,000)</td>
<td>Return $93,658 to the Capital Works RF, $32,971 to the Wastewater Capital RF and $97,371 to the Water System Capital RF. Primary Stage 2 works completed.</td>
</tr>
<tr>
<td>A/01351-30 Jumpstart Accessible Sports Amenity Design</td>
<td>140,000</td>
<td>140,000</td>
<td>38,364</td>
<td>(40,000)</td>
<td>Return $40,000 to the Capital Works RF. Final court option has been selected and final design details are being developed.</td>
</tr>
<tr>
<td>A/00533-40 Parklawn Columbarium - Phase 1, Part 1</td>
<td>400,000</td>
<td>400,000</td>
<td>31,910</td>
<td>(349,490)</td>
<td>Return $349,490 to the Columbarium Purchase RF. The project was modified to be a Mausoleum retrofit to Columbarium, which was much cheaper.</td>
</tr>
<tr>
<td>A/00683-40 Mill Race Amphitheatre Repairs</td>
<td>303,000</td>
<td>303,000</td>
<td>202,501</td>
<td>(66,745)</td>
<td>Return $66,745 to the Capital Works RF. Project is in maintenance.</td>
</tr>
<tr>
<td>A/00748-40 SWM Pond 167 Rehabilitation</td>
<td>518,000</td>
<td>518,000</td>
<td>304,892</td>
<td>(194,077)</td>
<td>Return $194,077 to the Capital Works RF. Project is substantially complete.</td>
</tr>
<tr>
<td>A/01076-40 Church St Reconstruction</td>
<td>3,320,000</td>
<td>2,726,407</td>
<td>2,122,758</td>
<td>(316,030)</td>
<td>Return $8,567 to the Capital Works RF, $76,595 to the Wastewater Capital RF, $95,732 to the Water Capital RF and $135,136 to the Canada Community-Building Fund. All phases substantially complete.</td>
</tr>
<tr>
<td>A/01077-40 Groh Avenue Reconstruction</td>
<td>3,613,400</td>
<td>2,946,370</td>
<td>2,118,847</td>
<td>(549,706)</td>
<td>Return $26,655 to the Capital Works RF, $122,063 to the Wastewater Capital RF, $103,220 to the Water Capital RF and $297,768 to the Canada Community-Building Fund. Project substantially complete.</td>
</tr>
<tr>
<td>A/01099-40 Trail Bridges (2023)</td>
<td>469,300</td>
<td>256,791</td>
<td>205,490</td>
<td>(41,362)</td>
<td>Return $41,362 to the Capital Works RF. Project is substantially complete.</td>
</tr>
</tbody>
</table>
### Project forecast changes not requiring approval

<table>
<thead>
<tr>
<th>Project</th>
<th>Original Budget</th>
<th>Previous Forecast</th>
<th>Actual Cost to December 2023</th>
<th>Forecast Increase / Decrease</th>
<th>Funding Source / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>A/01173-40 Roseview Ave. and Gladstone Ave. Reconstruction</td>
<td>4,251,000</td>
<td>3,433,895</td>
<td>2,735,403</td>
<td>(397,634)</td>
<td>Return $198,141 to the Capital Works RF, $116,332 to the Wastewater Capital RF and $83,161 to the Water Capital RF. Complete surface asphalt and deficiency work in 2024.</td>
</tr>
<tr>
<td>A/00677-40 Parking Lot Renewal - Library Queen Sq Lot</td>
<td>150,000</td>
<td>210,000</td>
<td>176,496</td>
<td>(31,051)</td>
<td>Return $31,051 to the Capital Works RF as per tender report T23-61</td>
</tr>
<tr>
<td>A/00698-41 Fire Station 4 Renovation</td>
<td>100,000</td>
<td>100,000</td>
<td>28,011</td>
<td>(3,822)</td>
<td>Return $3,822 to the Capital Works RF as per tender report Q23-80</td>
</tr>
<tr>
<td>A/01309-40 Watermain Decommissioning Design Along Grand River (2023)</td>
<td>170,000</td>
<td>170,000</td>
<td>27,817</td>
<td>(14,038)</td>
<td>Return $14,038 to the Water Capital RF as per tender report Q23-40</td>
</tr>
</tbody>
</table>

### Project forecast changes previously approved by Council

<table>
<thead>
<tr>
<th>Project</th>
<th>Original Budget</th>
<th>Previous Forecast</th>
<th>Actual Cost to December 2023</th>
<th>Forecast Increase / Decrease</th>
<th>Funding Source / Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>A/00221-40 SE Galt 2102 Infra Upsize Wesley Blvd, F (155006)</td>
<td>3,562,700</td>
<td>5,323,376</td>
<td>5,654,223</td>
<td>560,000</td>
<td>As per Council report 23-311-CDS. Draw $280,000 from the DC Stormwater RF and $280,000 from the DC Roadways RF.</td>
</tr>
<tr>
<td>A/00420-40 Preston Auditorium Expansion - Construction</td>
<td>13,015,600</td>
<td>27,349,998</td>
<td>831,263</td>
<td>5,762,174</td>
<td>As per Council report 23-144-CRS uncommitted funding in the demolition scope of work be transferred to the Preston Auditorium construction scope in the amounts of $433,566 from A/01391-40 DC Parks &amp; Recreation RF and $255,340 from A/01392-40 DC Parks &amp; Recreation RF. Additional funding from debentures of $3,667,162 and from growth debentures of $1,406,106.</td>
</tr>
<tr>
<td>A/00481-30 East Side NS Collector Rd Design (Allendale to Middle Block Rd)</td>
<td>350,000</td>
<td>350,000</td>
<td>73,425</td>
<td>(160,000)</td>
<td>As per Council report 23-311-CDS. Draw $22,000 from the DC Wastewater RF and return $32,000 to the DC Water RF and $150,000 to the DC Roadways RF.</td>
</tr>
<tr>
<td>A/00481-40 East Side NS Collector Rd (Allendale Rd to Middle Block Rd)</td>
<td>8,977,300</td>
<td>8,977,300</td>
<td>386,359</td>
<td>(874,300)</td>
<td>As per Council report 23-311-CDS. Reduce External Recovery from the Region by $121,300 and reduce Growth Funded Debenture by $753,000.</td>
</tr>
<tr>
<td>A/00482-40 Cam West Bismark Dr Sanitary Trunk Sewer</td>
<td>685,000</td>
<td>685,000</td>
<td>607,062</td>
<td>(75,000)</td>
<td>As per Council report 23-311-CDS. Return $75,000 to the DC Wastewater RF.</td>
</tr>
<tr>
<td>A/00483-40 Cam West Central SWM Facility Oversizing</td>
<td>2,926,100</td>
<td>2,926,100</td>
<td>2,740,433</td>
<td>68,900</td>
<td>As per Council report 23-311-CDS. Draw $68,900 from the DC Stormwater RF.</td>
</tr>
<tr>
<td>A/00484-40 Cam West Princess St Storm Sewer Outlet</td>
<td>810,000</td>
<td>810,000</td>
<td>815,534</td>
<td>7,500</td>
<td>As per Council report 23-311-CDS. Draw $7,500 from the DC Stormwater RF.</td>
</tr>
<tr>
<td>Project</td>
<td>Original Budget</td>
<td>Previous Forecast</td>
<td>Actual Cost to December 2023</td>
<td>Forecast Increase / (Decrease)</td>
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</tr>
<tr>
<td>---------</td>
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<td>---------------------------</td>
</tr>
<tr>
<td>A/00485-40 Cam West Watermain Extension (Blenheim Rd to Freure Dr)</td>
<td>2,410,000</td>
<td>2,410,000</td>
<td>3,925,252</td>
<td>1,941,000</td>
<td>As per Council report 23-311-CD. Draw $1,941,000 from the DC Water RF.</td>
</tr>
<tr>
<td>A/00508-40 Cam West Infrastructure Upsize</td>
<td>698,000</td>
<td>698,000</td>
<td>577,196</td>
<td>(120,600)</td>
<td>As per Council report 23-311-CD. Return $55,000 to the DC Roadways RF, $55,000 to the DC Wastewater RF, $11,000 to the DC Water RF and $600 to the Capital Works RF and draw $1,000 from the DC Stormwater RF.</td>
</tr>
<tr>
<td>A/00679-30 Blenheim Road Design</td>
<td>1,051,600</td>
<td>1,051,600</td>
<td>275,661</td>
<td>(776,800)</td>
<td>As per Council report 23-311-CD. Return $151,100 to the Capital Works RF, $10,100 to the Water Capital RF, $169,900 to the DC Wastewater RF, $112,400 to the DC Stormwater RF, $24,100 to the DC Water RF and $309,200 to the DC Roadways RF.</td>
</tr>
<tr>
<td>A/00712-40 Cam West West SWM Facility</td>
<td>685,200</td>
<td>685,200</td>
<td>612,232</td>
<td>36,300</td>
<td>As per Council report 23-311-CD. Draw $7,984 from the Capital Works RF and $28,316 from the DC Stormwater RF.</td>
</tr>
<tr>
<td>A/00713-40 Cam West Devil’s Creek SWM Facility</td>
<td>283,800</td>
<td>283,800</td>
<td>243,436</td>
<td>2,100</td>
<td>As per Council report 23-311-CD. Draw $150 from the Capital Works RF and $1,950 from the DC Stormwater RF.</td>
</tr>
<tr>
<td>A/00896-10 Equipment Replacement (2020)</td>
<td>3,147,400</td>
<td>3,183,491</td>
<td>2,558,570</td>
<td>399,679</td>
<td>As per Council report 23-136-CRS. Draw $399,679 from the Wastewater Capital RF.</td>
</tr>
<tr>
<td>A/00864-20 Cemeteries Master Plan</td>
<td>100,000</td>
<td>100,000</td>
<td>-</td>
<td>31,779</td>
<td>As per Council report 23-146-CRS. Draw $31,779 from the Cemetery Improvements RF.</td>
</tr>
<tr>
<td>A/01043-41 Beverly St Recon and Pedestrian Underpass</td>
<td>10,861,600</td>
<td>10,861,600</td>
<td>5,139</td>
<td>1,412,463</td>
<td>As per Council report 23-148-CRS. Draw $109,681 from the Capital Works RF, $264,636 from the Wastewater Capital RF, $288,124 from the Water Capital RF, $621,524 from the DC Roadways RF and increase funding from the Region of Waterloo by $128,498.</td>
</tr>
</tbody>
</table>
### Forecast Changes Not Requiring Approval

<table>
<thead>
<tr>
<th>Project</th>
<th>Original Budget</th>
<th>Previous Forecast</th>
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</tr>
</thead>
<tbody>
<tr>
<td>A/01391-40 Gymnasium Building Demolition</td>
<td>522,300</td>
<td>522,300</td>
<td>49,063</td>
<td>(433,566)</td>
<td>As per Council report 23-144-CRS uncommitted funding in the demolition scope of work be transferred to the Preston Auditorium construction scope in the amounts of $433,566 from A/01391-40 DC Parks &amp; Recreation RF and $255,340 from A/01392-40 DC Parks &amp; Recreation RF. Additional funding from debentures of $3,667,162 and from growth debentures of $1,406,106.</td>
</tr>
<tr>
<td>A/01392-40 1400 Hamilton Street Building Demolition</td>
<td>332,600</td>
<td>332,600</td>
<td>49,920</td>
<td>(255,340)</td>
<td>As per Council report 23-144-CRS uncommitted funding in the demolition scope of work be transferred to the Preston Auditorium construction scope in the amounts of $433,566 from A/01391-40 DC Parks &amp; Recreation RF and $255,340 from A/01392-40 DC Parks &amp; Recreation RF. Additional funding from debentures of $3,667,162 and from growth debentures of $1,406,106.</td>
</tr>
<tr>
<td><strong>Total net project increase</strong></td>
<td></td>
<td></td>
<td></td>
<td><strong>5,267,239</strong></td>
<td>Over Previous Forecast</td>
</tr>
</tbody>
</table>


## Impact to Capital Reserve Funds

### Reserve Fund

<table>
<thead>
<tr>
<th>Reserve Fund</th>
<th>Estimated Balance as of December 30, 2023</th>
<th>Committed to Open Capital Projects</th>
<th>Uncommitted Balance</th>
<th>Forecast Change Impact</th>
<th>Revised Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Works</td>
<td>7,520,997</td>
<td>-</td>
<td>7,520,997</td>
<td>1,107,422</td>
<td>8,628,419</td>
</tr>
<tr>
<td>Wastewater Capital</td>
<td>18,311,127</td>
<td>-</td>
<td>18,311,127</td>
<td>232,728</td>
<td>18,543,855</td>
</tr>
<tr>
<td>Water System Capital</td>
<td>16,835,709</td>
<td>-</td>
<td>16,835,709</td>
<td>337,732</td>
<td>17,173,441</td>
</tr>
<tr>
<td>Cemetery Improvements</td>
<td>307,745</td>
<td>-</td>
<td>307,745</td>
<td>(20,681)</td>
<td>287,064</td>
</tr>
<tr>
<td>Columbarium Purchase</td>
<td>21,211</td>
<td>-</td>
<td>21,211</td>
<td>358,536</td>
<td>379,747</td>
</tr>
<tr>
<td>Fleet Equipment</td>
<td>6,529,145</td>
<td>-</td>
<td>6,529,145</td>
<td>(46,977)</td>
<td>6,482,168</td>
</tr>
<tr>
<td>Facility Capital</td>
<td>271,746</td>
<td>-</td>
<td>271,746</td>
<td>125,448</td>
<td>397,194</td>
</tr>
<tr>
<td>Facility Capital - Library</td>
<td>292,355</td>
<td>-</td>
<td>292,355</td>
<td>1,710</td>
<td>294,065</td>
</tr>
<tr>
<td>Economic Development</td>
<td>9,644,284</td>
<td>-</td>
<td>9,644,284</td>
<td>16,566</td>
<td>9,660,850</td>
</tr>
<tr>
<td>Rate Stabilization</td>
<td>17,217,723</td>
<td>-</td>
<td>17,217,723</td>
<td>61,606</td>
<td>17,279,329</td>
</tr>
<tr>
<td>Core Area Transformation</td>
<td>13,729,353</td>
<td>-</td>
<td>13,729,353</td>
<td>74,909</td>
<td>13,804,262</td>
</tr>
<tr>
<td>Canada Community-Building Fund*</td>
<td>4,174,356</td>
<td>(2,742,224)</td>
<td>1,432,132</td>
<td>1,159,503</td>
<td>2,591,635</td>
</tr>
<tr>
<td>Building Permit Stabilization</td>
<td>9,909,009</td>
<td>(347,375)</td>
<td>9,561,634</td>
<td>(27,608)</td>
<td>9,534,026</td>
</tr>
<tr>
<td>Development Charges-San. Sewer</td>
<td>(565,695)</td>
<td>(2,165,233)</td>
<td>(2,730,928)</td>
<td>277,001</td>
<td>(2,453,927)</td>
</tr>
<tr>
<td>Development Charges-Storm Sew.</td>
<td>111,722</td>
<td>(1,087,978)</td>
<td>(976,256)</td>
<td>(283,066)</td>
<td>(1,259,322)</td>
</tr>
<tr>
<td>Development Charges-Watermains Sew.</td>
<td>230,863</td>
<td>754,181</td>
<td>985,044</td>
<td>(1,866,900)</td>
<td>(881,856)</td>
</tr>
<tr>
<td>Development Charges-Roadways</td>
<td>25,732,989</td>
<td>(9,663,988)</td>
<td>16,069,001</td>
<td>(40,252)</td>
<td>16,028,749</td>
</tr>
<tr>
<td>Development Charges-Parks &amp; Rec</td>
<td>29,560,243</td>
<td>(5,860,971)</td>
<td>23,699,272</td>
<td>54,830</td>
<td>23,754,102</td>
</tr>
<tr>
<td>Development Charges-Fire Serv.</td>
<td>862,187</td>
<td>(148,592)</td>
<td>713,595</td>
<td>7,928</td>
<td>721,523</td>
</tr>
<tr>
<td>Development Charges-Works Yard</td>
<td>4,184,658</td>
<td>(610,867)</td>
<td>3,573,791</td>
<td>34,521</td>
<td>3,608,312</td>
</tr>
</tbody>
</table>
### Impact to Capital Reserve Funds

<table>
<thead>
<tr>
<th>Reserve Fund</th>
<th>Estimated Balance as of December 30, 2023</th>
<th>Committed to Open Capital Projects</th>
<th>Uncommitted Balance</th>
<th>Forecast Change Impact</th>
<th>Revised Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Development Charges-Studies</td>
<td>1,706,408</td>
<td>(512,225)</td>
<td>1,194,183</td>
<td>(1,500)</td>
<td>1,192,683</td>
</tr>
<tr>
<td>Development Charges-General Government</td>
<td>564,474</td>
<td>(703,126)</td>
<td>(138,652)</td>
<td>160,000</td>
<td>21,348</td>
</tr>
<tr>
<td>Total</td>
<td><strong>167,152,609</strong></td>
<td><strong>(23,088,398)</strong></td>
<td><strong>144,064,211</strong></td>
<td><strong>1,723,456</strong></td>
<td><strong>145,787,667</strong></td>
</tr>
</tbody>
</table>
## Appendix F: Summary of Infrastructure Engineering Tenders

<table>
<thead>
<tr>
<th>Project No.</th>
<th>Project Name (s)</th>
<th>Budget Total</th>
<th>Tender No.</th>
<th>Issued</th>
<th>Closed</th>
<th>Price Total</th>
<th>Over/(Under)</th>
<th>Variance (Target 10%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A/01083-40</td>
<td>Albert Street Reconstruction</td>
<td>$2,665,000</td>
<td>23-101</td>
<td>01-Dec-23</td>
<td>20-Dec-23</td>
<td>$2,361,255</td>
<td>($303,745)</td>
<td>-11.4%</td>
</tr>
<tr>
<td>A/01082-40</td>
<td>Oxford Street Reconstruction</td>
<td>$2,990,000</td>
<td>T24-02</td>
<td>08-Jan-24</td>
<td>23-Jan-24</td>
<td>$2,385,137</td>
<td>($604,863)</td>
<td>-20.2%</td>
</tr>
<tr>
<td>A/01080-40</td>
<td>Argyle Street North and South Reconstruction</td>
<td>$1,689,682</td>
<td>T24-04</td>
<td>30-Jan-24</td>
<td>15-Feb-24</td>
<td>$1,354,421</td>
<td>($335,261)</td>
<td>-19.8%</td>
</tr>
<tr>
<td>A/01294-40</td>
<td>Blenheim Road Reconstruction</td>
<td>$3,440,000</td>
<td>T24-08</td>
<td>12-Feb-24</td>
<td>28-Feb-24</td>
<td>$2,519,465</td>
<td>($920,535)</td>
<td>-26.8%</td>
</tr>
<tr>
<td>A/01308-40</td>
<td>Watermain lining (Holiday Inn Drive)</td>
<td>$4,400,000</td>
<td>T24-22</td>
<td>01-Feb-24</td>
<td>29-Feb-24</td>
<td>$5,268,770</td>
<td>$868,770</td>
<td>19.7%</td>
</tr>
<tr>
<td>A/01313-40</td>
<td>Sanitary Sewer Lining Citywide (2024)</td>
<td>$1,950,000</td>
<td>T24-20</td>
<td>22-Jan-24</td>
<td>08-Feb-24</td>
<td>$1,699,678</td>
<td>($250,322)</td>
<td>-12.8%</td>
</tr>
<tr>
<td>A/01081-40</td>
<td>Glendale Place and Ash Street Reconstruction</td>
<td>$1,723,000</td>
<td>T24-07</td>
<td>23-Feb-24</td>
<td>12-Mar-24</td>
<td>$1,150,506</td>
<td>($572,494)</td>
<td>-33.2%</td>
</tr>
<tr>
<td>A/00987-40</td>
<td>Annual Asphalt Resurfacing</td>
<td>$945,000</td>
<td>T24-32</td>
<td>28-Feb-24</td>
<td>20-Mar-24</td>
<td>$874,000</td>
<td>($71,000)</td>
<td>-7.5%</td>
</tr>
<tr>
<td>A/01444-40</td>
<td>Dickson St. Parking Lot Storm Sewer Improvement</td>
<td>$350,000</td>
<td>T24-27</td>
<td>01-Mar-24</td>
<td>19-Mar-24</td>
<td>$380,251</td>
<td>$30,251</td>
<td>8.6%</td>
</tr>
<tr>
<td>A/00750-40</td>
<td>SWM Pond 151 Rehabilitation</td>
<td>$605,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>A/01171-40</td>
<td>Edward St. Retaining Wall</td>
<td>$715,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>A/00492-40</td>
<td>Blackbridge Rd and Bridge Reconstruction</td>
<td>$20,600,000</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$42,072,682</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>$17,993,482</strong></td>
<td>($2,159,200)</td>
<td>-10.7%</td>
</tr>
<tr>
<td>Project Work Package</td>
<td>Project Type</td>
<td>Project Manager</td>
<td>Work Description</td>
<td>Progress Status</td>
<td>% Completed</td>
<td>Schedule Plan</td>
<td>Cost</td>
<td>Unexpended</td>
</tr>
<tr>
<td>----------------------</td>
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<td>------------</td>
</tr>
<tr>
<td>A/00215-40 - SE Galt Satin &amp; WM Grth Restored</td>
<td>Infrastructure Development</td>
<td>Adam Darrell Nichols</td>
<td>Construction of the Wesley Blvd extension and creek crossing has been constructed by the developer of the adjacent subdivision and is substantially complete.</td>
<td>In progress</td>
<td>99%</td>
<td>Jan-2022 to May-2023</td>
<td>$8,976,985.77</td>
<td>$390,608.26</td>
</tr>
<tr>
<td>A/00210-40 - SE Galt 2102 Infra Upsize Wesley Blvd</td>
<td>Infrastructure Development</td>
<td>Adam Darrell Nichols</td>
<td>Infiltration repairs are being reviewed. In progress</td>
<td>100%</td>
<td>Jan-2021 to Mar-2022</td>
<td>$4,350,522.56</td>
<td>$73,314.07</td>
<td></td>
</tr>
<tr>
<td>A/00225-30 - SE Galt 3236 Dundas St Water Gravity Sewer</td>
<td>Infrastructure Development</td>
<td>Adam Darrell Nichols</td>
<td>The project was led by the developer through a CFSA. Work is substantially complete. Infiltration repairs are being reviewed.</td>
<td>In progress</td>
<td>99%</td>
<td>Sep-2018 to Mar-2024</td>
<td>$1,800,500.00</td>
<td>$73,314.07</td>
</tr>
<tr>
<td>A/00221-40 - SE Galt 2102 Infra Upsize Wesley Blvd</td>
<td>Infrastructure Development</td>
<td>Vicki Armitage</td>
<td>Construction is complete and the Holdbacks have been released.</td>
<td>Delayed</td>
<td>0%</td>
<td>Oct-2021 to Jun-2023</td>
<td>$19,306,600.00</td>
<td>$19,150,142.35</td>
</tr>
<tr>
<td>A/00234-40 - SE Galt Upper Greenside V/H Moffat Creek</td>
<td>Infrastructure Development</td>
<td>Adam Darrell Nichols</td>
<td>The design has been completed and the pre-servicing agreements have been executed. Construction is underway.</td>
<td>In progress</td>
<td>10%</td>
<td>Aug-2022 to Sep-2025</td>
<td>$2,883,700.00</td>
<td>$2,883,700.00</td>
</tr>
<tr>
<td>A/00234-40 - SE Galt Dundas St PS, Forcedman, Truck Sewer</td>
<td>Infrastructure Development</td>
<td>Adam Darrell Nichols</td>
<td>The project was led by the developer through a CFSA. Construction is substantially complete. Pumping Station working towards City turnover.</td>
<td>In progress</td>
<td>99%</td>
<td>Dec-2021 to Mar-2022</td>
<td>$8,995,600.00</td>
<td>$977,714.07</td>
</tr>
<tr>
<td>A/00234-40 - SE Galt Varner Dr W M Upsizing (Wesley Blvd)</td>
<td>Infrastructure Development</td>
<td>Adam Darrell Nichols</td>
<td>The project was led by the developer through a CFSA. Construction is substantially complete. Surfaced asphalt was installed in Fall 2023 but has deficiencies.</td>
<td>In progress</td>
<td>99%</td>
<td>Mar-2022 to Aug-2024</td>
<td>$908,600.00</td>
<td>$100,688.28</td>
</tr>
<tr>
<td>A/00249-40 - East Side Allendale Rd (Fountain St-N5)</td>
<td>Infrastructure Development</td>
<td>Alex Darrell Nichols</td>
<td>Construction is complete.</td>
<td>In progress</td>
<td>100%</td>
<td>Oct-2020 to Oct-2024</td>
<td>$5,945,182.00</td>
<td>$370,128.31</td>
</tr>
<tr>
<td>A/00354-40 - East Side NNS Collector Rd Design</td>
<td>Infrastructure Development</td>
<td>Alex Darrell Nichols</td>
<td>The design has been completed and submitted to the adjacent subdivision as an existing improvement.</td>
<td>In progress</td>
<td>98%</td>
<td>Apr-2020 to Aug-2024</td>
<td>$292,700.00</td>
<td>$241,832.72</td>
</tr>
<tr>
<td>A/00312-40 - East Side EW &amp; NS Collector Rd Design</td>
<td>Infrastructure Development</td>
<td>Alex Darrell Nichols</td>
<td>The design has been completed and submitted for pre-service agreements and early works.</td>
<td>Project work complete</td>
<td>100%</td>
<td>Jul-2020 to Feb-2024</td>
<td>$350,000.00</td>
<td>$345,522.56</td>
</tr>
<tr>
<td>A/00353-40 - East Side EW Collector Rd</td>
<td>Infrastructure Development</td>
<td>Alex Darrell Nichols</td>
<td>Construction has started. SWM Pond, earthmoving and some servicing underway.</td>
<td>In progress</td>
<td>5%</td>
<td>Jun-2023 to May-2025</td>
<td>$8,371,300.00</td>
<td>$8,371,300.00</td>
</tr>
<tr>
<td>A/00352-40 - East Side EW Collector Rd</td>
<td>Infrastructure Development</td>
<td>Alex Darrell Nichols</td>
<td>Primary construction complete, with landscape work to be completed. Reimbursement under terms of CFSA has been completed for works to date.</td>
<td>In progress</td>
<td>99%</td>
<td>Feb-2024 to Feb-2025</td>
<td>$7,926,100.00</td>
<td>$193,124.14</td>
</tr>
<tr>
<td>A/00301-40 - East Side NS Collector Rd</td>
<td>Infrastructure Development</td>
<td>Alex Darrell Nichols</td>
<td>Primary construction complete, with works accepted for maintenance. Reimbursement under CFSA has been completed for works to date.</td>
<td>In progress</td>
<td>99%</td>
<td>Feb-2024 to Feb-2025</td>
<td>$810,000.00</td>
<td>$-0.01</td>
</tr>
<tr>
<td>Project Id</td>
<td>Project Name</td>
<td>Project Type</td>
<td>Project Manager</td>
<td>Work Completed</td>
<td>Project Status</td>
<td>% Completed</td>
<td>Schedule</td>
<td>Plan Cost</td>
</tr>
<tr>
<td>------------</td>
<td>--------------</td>
<td>--------------</td>
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<td>----------------</td>
<td>----------------</td>
<td>-------------</td>
<td>----------</td>
<td>-----------</td>
</tr>
<tr>
<td>A/00408-40</td>
<td>CamWest - Inarna Extension</td>
<td>Infrastructure Development</td>
<td>Alex Darrell Nichols</td>
<td>Construction complete</td>
<td>In progress</td>
<td>95%</td>
<td>Feb-2022 to Feb-2025</td>
<td>$2,410,000.00</td>
</tr>
<tr>
<td>A/00486-40</td>
<td>-Region - Flourish at Woodstock</td>
<td>Infrastructure Development</td>
<td>Alex Darrell Nichols</td>
<td>Regional staff have recommended deferring construction until 2024 due to delays in utility relocation and property acquisition.</td>
<td>Delayed</td>
<td>0%</td>
<td>Mar-2023 to Mar-2026</td>
<td>$356,000.00</td>
</tr>
<tr>
<td>A/00580-40</td>
<td>CamWest - Infrastructure Uplift</td>
<td>Infrastructure Development</td>
<td>Alex Darrell Nichols</td>
<td>Construction completed by developer through a credit for service agreement.</td>
<td>Project work complete</td>
<td>95%</td>
<td>Feb-2022 to Feb-2025</td>
<td>$698,000.00</td>
</tr>
<tr>
<td>A/00527-40</td>
<td>Cam West Bismarck Park South</td>
<td>Park Development</td>
<td>Vicki Armitage</td>
<td>Staff resources have been focused on supporting the development of the larger park, donated by the developer.</td>
<td>Delayed</td>
<td>0%</td>
<td>Mar-2024 to Oct-2025</td>
<td>$356,000.00</td>
</tr>
<tr>
<td>A/00637-30</td>
<td>-CamWest - Blenheim Road Design</td>
<td>Infrastructure Development</td>
<td>Alex Darrell Nichols</td>
<td>The commencement of the EA requires the approval of the corresponding Regional staff.</td>
<td>Project work complete</td>
<td>100%</td>
<td>Sep-2019 to Feb-2024</td>
<td>$1,551,600.00</td>
</tr>
<tr>
<td>A/00670-40</td>
<td>-Blenheim Road Construction</td>
<td>Infrastructure Development</td>
<td>Alex Darrell Nichols</td>
<td>Construction completed by developer through credit for service agreement.</td>
<td>In maintenance</td>
<td>96%</td>
<td>Feb-2022 to Feb-2025</td>
<td>$7,905,100.00</td>
</tr>
<tr>
<td>A/00712-40</td>
<td>-CamWest West SWM Facility</td>
<td>Infrastructure Development</td>
<td>Alex Darrell Nichols</td>
<td>Construction being completed by developer through credit for service agreement.</td>
<td>In progress</td>
<td>96%</td>
<td>Feb-2022 to Feb-2025</td>
<td>$885,200.00</td>
</tr>
<tr>
<td>A/00713-40</td>
<td>-CamWest Devil's Creek SWM Facility</td>
<td>Infrastructure Development</td>
<td>Alex Darrell Nichols</td>
<td>Construction being completed by developer under credit for service agreement.</td>
<td>In progress</td>
<td>90%</td>
<td>Feb-2022 to Feb-2025</td>
<td>$283,860.00</td>
</tr>
<tr>
<td>A/00714-40</td>
<td>-Region - Dundas St Ph2 Heppler to Shadbolt</td>
<td>Reconstruction</td>
<td>Adam Ripper</td>
<td>Primary Stage 2 works completed.</td>
<td>In maintenance</td>
<td>95%</td>
<td>May-2022 to Jan-2025</td>
<td>$3,099,925.00</td>
</tr>
<tr>
<td>A/00722-41</td>
<td>-Region - Water St (Ararie to Simcoe St)</td>
<td>Reconstruction</td>
<td>Sarah Austin</td>
<td>A design for the waterman has been completed.</td>
<td>In progress</td>
<td>10%</td>
<td>Jan-2022 to Aug-2024</td>
<td>$780,000.00</td>
</tr>
<tr>
<td>A/00732-20</td>
<td>-Stimmelwer Master Plan Update</td>
<td>Community Planning</td>
<td>Sarah Austin</td>
<td>Preparation of a Terms of Reference begun, but was paused due to resource availability.</td>
<td>Delayed</td>
<td>1%</td>
<td>Mar-2022 to Mar-2025</td>
<td>$275,000.00</td>
</tr>
<tr>
<td>A/00110-40</td>
<td>-Trail Dev - Cambridge West</td>
<td>Park Development</td>
<td>Vicki Armitage</td>
<td>Trails plan resubmission under review.</td>
<td>In progress</td>
<td>5%</td>
<td>Sep-2023 to Aug-2025</td>
<td>$619,400.00</td>
</tr>
<tr>
<td>A/00118-40</td>
<td>-Trail Dev - Pinebush/Branthaven</td>
<td>Active Transportation</td>
<td>Sarah Austin</td>
<td>The trail has been constructed by the developer with cost recovery as outlined in the executed Subdivision Agreement.</td>
<td>In progress</td>
<td>75%</td>
<td>Jan-2022 to Jul-2024</td>
<td>$247,500.00</td>
</tr>
<tr>
<td>A/00112-40</td>
<td>-Trail Dev - South Point Phase I</td>
<td>Active Transportation</td>
<td>Vicki Armitage</td>
<td>Trail construction has been initiated and will be completed by developer through a cost sharing agreement.</td>
<td>In progress</td>
<td>25%</td>
<td>Jan-2022 to Sep-2025</td>
<td>$14,000.00</td>
</tr>
<tr>
<td>A/00194-20</td>
<td>-Sanitary Sewer Model Update (2022)</td>
<td>Community Planning</td>
<td>Sarah Austin</td>
<td>The new model has been construction and calibrated and the consultant is finalizing the associated report.</td>
<td>In progress</td>
<td>65%</td>
<td>Jan-2022 to Apr-2024</td>
<td>$250,000.00</td>
</tr>
<tr>
<td>A/00139-20</td>
<td>-North Cambridge Collector Road Network Connector</td>
<td>Community Planning</td>
<td>Alex Darrell Nichols</td>
<td>The commencement of the EA requires the approval of the corresponding Secondary Plan, which has yet to occur.</td>
<td>Delayed</td>
<td>0%</td>
<td>Mar-2023 to Dec-2024</td>
<td>$500,000.00</td>
</tr>
<tr>
<td>A/00303-20</td>
<td>-River Road Secondary Plan Road Network Connector</td>
<td>Community Planning</td>
<td>Adam Ripper</td>
<td>Preparation of Statement of Work to support procurement process has begun. MEA provided direction on EA requirements based on previous Secondary Plan work.</td>
<td>In progress</td>
<td>0%</td>
<td>Mar-2023 to Dec-2024</td>
<td>$200,000.00</td>
</tr>
<tr>
<td>A/00391-30</td>
<td>-Jumpstart Accessible Sports Amenity Design</td>
<td>Park Development</td>
<td>Vicki Armitage</td>
<td>Final court option has been selected and final design details are being developed in collaboration with Jumpstart.</td>
<td>In progress</td>
<td>45%</td>
<td>Aug-2022 to May-2026</td>
<td>$140,000.00</td>
</tr>
<tr>
<td>A/00391-40</td>
<td>-Jumpstart Accessible Sports Amenity Construction</td>
<td>Park Development</td>
<td>Vicki Armitage</td>
<td>Completion of project design - anticipated early spring 2024</td>
<td>Approved</td>
<td>0%</td>
<td>May-2024 to May-2025</td>
<td>$1,318,000.00</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Project Type</th>
<th>Plan Cost</th>
<th>Unexpended</th>
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</thead>
<tbody>
<tr>
<td>ET - Development Engineering</td>
<td>$167,789,524.00</td>
<td>$43,174,397.34</td>
</tr>
<tr>
<td>Project Id</td>
<td>Project Name</td>
<td>Project Type</td>
</tr>
<tr>
<td>------------</td>
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</tr>
<tr>
<td>A000024-21 -Riverside Dam Update Design</td>
<td>Reconstruction</td>
<td>Scott Murray, Macdonald</td>
</tr>
<tr>
<td>A000604-30 -Infrastructure Design 2018</td>
<td>Reconstruction</td>
<td>Jamie Croft</td>
</tr>
<tr>
<td>A00091-30 -Black Bridge Road and Bridge, Design</td>
<td>Reconstruction</td>
<td>Scott Murray Macdonald</td>
</tr>
<tr>
<td>A00425-40 -Cemetery Improvements</td>
<td></td>
<td>Claire McEughrin</td>
</tr>
<tr>
<td>A00444-30 -Infrastructure Design (2020)</td>
<td>Reconstruction</td>
<td>Jamie Croft</td>
</tr>
<tr>
<td>A00514-30 -Infrastructure Design (2023)</td>
<td></td>
<td>Matt Holland</td>
</tr>
<tr>
<td>A00531-40 -Playground Replacement - Obo Kids Park</td>
<td>Park Renewal</td>
<td>Claire McEughrin</td>
</tr>
<tr>
<td>A00533-40 -Parklaor Columbarium - Phase 1, Part 1</td>
<td>Community Improvement</td>
<td>Claire McEughrin</td>
</tr>
<tr>
<td>A00542-30 -Infrastructure Design (2023)</td>
<td>Reconstruction</td>
<td>Jamie Croft</td>
</tr>
<tr>
<td>A00551-40 -Playground Replacement - Angewood Park</td>
<td>Park Renewal</td>
<td>Claire McEughrin</td>
</tr>
<tr>
<td>A00576-42 -Region - Myers Road - Phase 1</td>
<td>Reconstruction</td>
<td>Steven Huckabone</td>
</tr>
<tr>
<td>A00583-40 -Miss River Aesthetic Improvements</td>
<td>Park Renewal</td>
<td>Claire McEughrin</td>
</tr>
<tr>
<td>A00735-40 -Newman Drive Sidewalk Installation</td>
<td>Infrastructure Development</td>
<td>Dennis Lopes</td>
</tr>
<tr>
<td>A00748-40 -SWM Pond 167 Rehabilitation</td>
<td>Renewal</td>
<td>Steven Huckabone</td>
</tr>
<tr>
<td>A00910-20 -Bath/Patio Pedestrian Bridge - EA</td>
<td>Active Transportation</td>
<td>Jamie Croft</td>
</tr>
<tr>
<td>A00955-40 -Riverside Skateboard Park</td>
<td>Park Renewal</td>
<td>Claire McEughrin</td>
</tr>
<tr>
<td>A00997-40 -Cooper Street Reconstruction Design</td>
<td>Reconstruction</td>
<td>Matt Holland</td>
</tr>
<tr>
<td>A01009-40 -Salisbury Avenue Reconstruction</td>
<td>Reconstruction</td>
<td>Xing Huang</td>
</tr>
<tr>
<td>A01043-40 -Beverly Street Utility Relocations</td>
<td>Reconstruction</td>
<td>Phaisal Samarakson</td>
</tr>
<tr>
<td>A01054-11 -Beverly St Reconnect Pedestrian Underpasses</td>
<td>Reconstruction</td>
<td>Phaisal Samarakson</td>
</tr>
<tr>
<td>A01056-30 -SWM Pond Rehabilitation (151 &amp; 167)</td>
<td>Renewal</td>
<td>Steven Huckabone</td>
</tr>
<tr>
<td>A01056-40 -Black Bridge Rd Utility Relocations</td>
<td>Infrastructure Development</td>
<td>Scott Murray Macdonald</td>
</tr>
<tr>
<td>A01056-42 -Black Bridge and Townline Road / Utility</td>
<td>Reconstruction</td>
<td>Scott Murray Macdonald</td>
</tr>
<tr>
<td>A01076-40 -Church St Reconstruction</td>
<td>Reconstruction</td>
<td>Steven Huckabone</td>
</tr>
<tr>
<td>A01077-40 -Gris Avenue Reconstruction</td>
<td>Reconstruction</td>
<td>Phaisal Samarakson</td>
</tr>
</tbody>
</table>
### Project ID | Project Name | Project Type | Project Manager | Work Completed | Project Status | % Completed | Schedule | Plan Cost | Unexpended |
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td>A/01097-20</td>
<td>- Cambrian Ave Reconstruction</td>
<td>Infrastructure</td>
<td>Xin Huang</td>
<td>Infrastructure is completed.</td>
<td>In maintenance</td>
<td>90%</td>
<td>Mar-2022 to Dec-2024</td>
<td>$26,145,693.42</td>
<td>$66,645,184.23</td>
</tr>
<tr>
<td>A/01099-40</td>
<td>- Trail Bridges (2023)</td>
<td>Active Transportation</td>
<td>Steven Hucklebone</td>
<td>Both Woodland park trail and Churchill park bridges are complete and</td>
<td>In maintenance</td>
<td>98%</td>
<td>Mar-2023 to Mar-2024</td>
<td>$236,791.00</td>
<td>$55,381.94</td>
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<tr>
<td>A/01130-30</td>
<td>- Trail Bridge Design 1</td>
<td>Active Transportation</td>
<td>Steven Hucklebone</td>
<td>Thompson boardwalk interim repairs and MR Run tender packages</td>
<td>In progress</td>
<td>83%</td>
<td>Jan-2022 to Jun-2023</td>
<td>$120,000.00</td>
<td>$65,635.33</td>
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<tr>
<td>A/01158-20</td>
<td>- Hespeler Pedestrian Bridge Erroneous Assessment</td>
<td>Infrastructure Development</td>
<td>Matt Holland</td>
<td>Stage 2 Archaeological Assessment completed. Remaining geotechnical work will be completed early spring.</td>
<td>In progress</td>
<td>98%</td>
<td>Jan-2021 to Mar-2023</td>
<td>$320,000.00</td>
<td>$155,835.16</td>
</tr>
<tr>
<td>A/01170-30</td>
<td>- Edward St Retaining Wall Design</td>
<td>Reconstruction</td>
<td>Xin Huang</td>
<td>100% design work completed.</td>
<td>In maintenance</td>
<td>94%</td>
<td>Jan-2022 to Dec-2024</td>
<td>$82,500.00</td>
<td>$38,375.39</td>
</tr>
<tr>
<td>A/01173-40</td>
<td>- Roseview Ave. and Gladstone Ave. Reconstruction</td>
<td>Reconstruction</td>
<td>Matt Holland</td>
<td>Work on total average has been completed to base asphalt including restorations. Work on Roseview Avenue phase 1 is complete. Work on 3 Roseview Avenue phase 2 is complete. Surface asphalt planned for 2024.</td>
<td>In maintenance</td>
<td>94%</td>
<td>Jan-2023 to Dec-2024</td>
<td>$3,433,885.00</td>
<td>$72,725.90</td>
</tr>
<tr>
<td>A/01218-30</td>
<td>- Riverside Park Roads Design</td>
<td>Transportation Engineering</td>
<td>Xin Huang</td>
<td>60 percent design submitted and Geotech submitted. Review complete and comments provided.</td>
<td>In progress</td>
<td>80%</td>
<td>Mar-2022 to Dec-2023</td>
<td>$155,000.00</td>
<td>$63,250.75</td>
</tr>
<tr>
<td>A/01225-30</td>
<td>- Soper Park - Amenity Replacement Design</td>
<td>Park Development</td>
<td>Claire McLaughlin</td>
<td>Issued for Tender documentation Complete. In process for Building Permit and Minor Site Plan Application Permit.</td>
<td>In progress</td>
<td>96%</td>
<td>May-2022 to Dec-2023</td>
<td>$177,337.00</td>
<td>$12,552.91</td>
</tr>
<tr>
<td>A/01281-20</td>
<td>- Access &amp; Compliance Updates (2023)</td>
<td>Renewal</td>
<td>Jamie Scott</td>
<td>First round soft Characterization Reports Complete.</td>
<td>In progress</td>
<td>95%</td>
<td>Jan-2023 to Jun-2024</td>
<td>$25,000.00</td>
<td>$22,050.75</td>
</tr>
<tr>
<td>A/01293-30</td>
<td>- Blair Road Retaining Wall Design (2023)</td>
<td>Renewal</td>
<td>Matt Holland</td>
<td>Preparations for MIVAC meeting on January 18th and council meeting February 27th.</td>
<td>In progress</td>
<td>35%</td>
<td>Mar-2023 to Dec-2024</td>
<td>$148,000.00</td>
<td>$91,395.52</td>
</tr>
<tr>
<td>A/01309-40</td>
<td>- Watermain Decommissioning Design Along Grand River</td>
<td>Reconstruction</td>
<td>Scott Murray</td>
<td>Consultant completed their background review. Completing modeling work and preliminary design.</td>
<td>In progress</td>
<td>14%</td>
<td>Feb-2023 to Jun-2024</td>
<td>$170,000.00</td>
<td>$154,154.44</td>
</tr>
<tr>
<td>A/01568-40</td>
<td>- Watermain Lining Citywide (2023)</td>
<td>Renewal</td>
<td>Paul Samarakoon</td>
<td>Replacer Rd Lining Project complete.</td>
<td>In progress</td>
<td>96%</td>
<td>Apr-2023 to Dec-2024</td>
<td>$4,050,000.00</td>
<td>$3,250,226.96</td>
</tr>
<tr>
<td>A/01166-40</td>
<td>- Fisher Mills Drainage (2023)</td>
<td>Renewal</td>
<td>Xin Huang</td>
<td>Landscaping restoration is complete.</td>
<td>In maintenance</td>
<td>100%</td>
<td>Feb-2023 to Dec-2024</td>
<td>$66,000.00</td>
<td>$20,490.90</td>
</tr>
<tr>
<td>A/01169-40</td>
<td>- Centreline Lining Project (2023)</td>
<td>Renewal</td>
<td>Xin Huang</td>
<td>Landscaping restoration is complete.</td>
<td>In maintenance</td>
<td>100%</td>
<td>Feb-2023 to Dec-2024</td>
<td>$94,000.00</td>
<td>$29,450.90</td>
</tr>
<tr>
<td>A/01170-30</td>
<td>- Edward St Retaining Wall Design</td>
<td>Reconstruction</td>
<td>Xin Huang</td>
<td>Work on total average has been completed to base asphalt including restorations. Work on Roseview Avenue phase 1 is complete. Work on 3 Roseview Avenue phase 2 is complete. Surface asphalt planned for 2024.</td>
<td>In maintenance</td>
<td>94%</td>
<td>Jan-2023 to Dec-2024</td>
<td>$3,433,885.00</td>
<td>$72,725.90</td>
</tr>
<tr>
<td>A/01173-40</td>
<td>- Roseview Ave. and Gladstone Ave. Reconstruction</td>
<td>Reconstruction</td>
<td>Matt Holland</td>
<td>Work on total average has been completed to base asphalt including restorations. Work on Roseview Avenue phase 1 is complete. Work on 3 Roseview Avenue phase 2 is complete. Surface asphalt planned for 2024.</td>
<td>In maintenance</td>
<td>94%</td>
<td>Jan-2023 to Dec-2024</td>
<td>$3,433,885.00</td>
<td>$72,725.90</td>
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</table>

**ET: Infrastructure Engineering**

<table>
<thead>
<tr>
<th>Project ID</th>
<th>Project Name</th>
<th>Project Type</th>
<th>Project Manager</th>
<th>Work Completed</th>
<th>Project Status</th>
<th>% Completed</th>
<th>Schedule</th>
<th>Plan Cost</th>
<th>Unexpended</th>
</tr>
</thead>
<tbody>
<tr>
<td>A/00002-30</td>
<td>- Hespeler Trail Project - Queen to Guelph</td>
<td>Active Transportation</td>
<td>Jason Leach</td>
<td>Alternative options to address property constraints are being reviewed.</td>
<td>In progress</td>
<td>66%</td>
<td>Mar-2021 to Dec-2023</td>
<td>$183,849.00</td>
<td>$35,224.20</td>
</tr>
<tr>
<td>A/00083-40</td>
<td>- Lea Street Lighting Installation</td>
<td>Renewal</td>
<td>Sharon Noonan</td>
<td>Required adaptations have been ordered, waiting on delivery</td>
<td>In progress</td>
<td>84%</td>
<td>Jan-2018 to Sep-2023</td>
<td>$3,245,000.00</td>
<td>$1,567,375.35</td>
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<tr>
<td>A/00089-40</td>
<td>- Railway Improvements</td>
<td>Renewal</td>
<td>Dennis Lopes</td>
<td>Coordinate with CPKC Railway Authority safety improvements at Bond Street and Conestoga Boulevard railway crossings in 2024</td>
<td>In progress</td>
<td>90%</td>
<td>Feb-2021 to Jun-2024</td>
<td>$300,000.00</td>
<td>$197,916.32</td>
</tr>
<tr>
<td>A/00077-40</td>
<td>- Parking Lot Renewal - Library Queen Sq Lot</td>
<td>Reconstruction</td>
<td>Dennis Lopes</td>
<td>Parking Lot Reconstruction in Maintenance (September 2024)</td>
<td>In maintenance</td>
<td>99%</td>
<td>Apr-2022 to Dec-2024</td>
<td>$210,000.00</td>
<td>$33,564.23</td>
</tr>
<tr>
<td>A/00073-40</td>
<td>- King Street Decorative Lighting</td>
<td>Community Improvement</td>
<td>Hannah Noonan</td>
<td>All work at the trees (grates, fixtures, cabling &amp; power) completed. Installation of the control pedestals completed. Two (2) Data SIM cards received and provided to contractor. Commissioning of the system in progress.</td>
<td>In progress</td>
<td>96%</td>
<td>Jan-2020 to Aug-2023</td>
<td>$630,000.00</td>
<td>$154,773.47</td>
</tr>
<tr>
<td>A/00109-20</td>
<td>- Intersection Assessment Study</td>
<td>Community Planning</td>
<td>Hannah Noonan</td>
<td>Review underway for Sagness Parkway and Green Vista Intersection</td>
<td>In progress</td>
<td>3%</td>
<td>Mar-2021 to Dec-2023</td>
<td>$80,000.00</td>
<td>$50,000.00</td>
</tr>
<tr>
<td>A/00107-20</td>
<td>- Residential Parking Bylaw Review</td>
<td>Community Planning</td>
<td>Melissa Lachance</td>
<td>Preparing to start project in Q1 2024.</td>
<td>Delayed</td>
<td>5%</td>
<td>Mar-2021 to Dec-2023</td>
<td>$80,000.00</td>
<td>$50,000.00</td>
</tr>
<tr>
<td>A/00106-40</td>
<td>- Active Transportation - Dunbar Road Phase 2</td>
<td>Active Transportation</td>
<td>Jason Leach</td>
<td>Final design preparations are being made as well as obtaining the required approvals, easements and permits.</td>
<td>In progress</td>
<td>10%</td>
<td>Nov-2022 to Jun-2023</td>
<td>$350,000.00</td>
<td>$95,000.00</td>
</tr>
</tbody>
</table>

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**Note:** The above table represents a summary of various projects and their statuses, including work completed, project managers, and financial details. The data is organized in a tabular format for clarity and easy reference.
Planning Services

<table>
<thead>
<tr>
<th>Project Id</th>
<th>Project Name</th>
<th>Project Type</th>
<th>Project Manager</th>
<th>Work Completed</th>
<th>Project Status</th>
<th>% Completed</th>
<th>Schedule Plan</th>
<th>Plan Cost</th>
<th>Unexpended</th>
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<tbody>
<tr>
<td>A/00039-20</td>
<td>Assessing Infill &amp; Intensification</td>
<td>Community Planning</td>
<td>John Matthew</td>
<td>Updated draft of comprehensive zoning by-law received from consultant. Working on correcting numerous mapping errors in order to bring to a public meeting.</td>
<td>In progress</td>
<td>85%</td>
<td>Jul-2023 to Aug-2023</td>
<td>$559,549.00</td>
<td>$559,549.00</td>
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<tr>
<td>A/00007-20</td>
<td>Assessing Infill &amp; Intensification</td>
<td>Community Planning</td>
<td>John Matthew</td>
<td>Staff and consultants working on finalizing Hespeler Rd secondary plan. The Main and Dundas Street South Secondary Plan was deferred by Council, staff are working to address Council direction.</td>
<td>In progress</td>
<td>85%</td>
<td>Apr 2015 to Dec 2023</td>
<td>$463,288.00</td>
<td>$111,746.99</td>
</tr>
<tr>
<td>A/00223-20</td>
<td>-East Side Lands MESP</td>
<td>Community Planning</td>
<td>Catherine Paddack</td>
<td>Public Public Meeting was held June 28, 2023. The Master Drainage Plan has been completed and is posted to the Region’s website for 30 day comment period. Secondary Plan/MESP recommendation to Council in Q1 2024 (anticipated March 19)</td>
<td>In progress</td>
<td>95%</td>
<td>Jan 2016 to Mar 2024</td>
<td>$150,000.00</td>
<td>$150,000.00</td>
</tr>
<tr>
<td>A/00399-20</td>
<td>-Galt Hrtg Conservation District Study</td>
<td>Community Planning</td>
<td>Laura Waddle</td>
<td>Heritage Planning staff are evaluating this boundary to form a report to Council.</td>
<td>Delayed</td>
<td>60%</td>
<td>Oct 2021 to Jun 2025</td>
<td>$100,000.00</td>
<td>$40,581.05</td>
</tr>
<tr>
<td>A/00138-20</td>
<td>-Growth Management Study Update (2015)</td>
<td>Community Planning</td>
<td>John Cooper</td>
<td>Project is underway. Retained URS Consulting. Project has been delayed due to Provincial decisions on the Regional Official Plan.</td>
<td>In progress</td>
<td>5%</td>
<td>Jul 2023 to May 2024</td>
<td>$50,000.00</td>
<td>$62,115.00</td>
</tr>
<tr>
<td>A/00730-20</td>
<td>-Galt Core Heritage Conservation District</td>
<td>Community Planning</td>
<td>Laura Waddle</td>
<td>Heritage Planning staff are evaluating this boundary to form a report to Council.</td>
<td>In progress</td>
<td>95%</td>
<td>Oct 2020 to Jun 2024</td>
<td>$100,991.00</td>
<td>$85,991.00</td>
</tr>
<tr>
<td>A/00140-20</td>
<td>-Heritage Conservation District Study (Hespeler)</td>
<td>Community Planning</td>
<td>Jeremy Edward Daniel Parsons</td>
<td>Consultant is now completing background research and working on report. Project is moving ahead well and on time. MHAC consultation meeting was held Oct 19 and the PIC Open House was held Oct 30 at the Hespeler Legion. The public survey is open until Feb.</td>
<td>In progress</td>
<td>50%</td>
<td>Mar 2023 to Dec 2024</td>
<td>$100,000.00</td>
<td>$100,000.00</td>
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<tr>
<td>A/00104-20</td>
<td>-Official Plan Review (2023)</td>
<td>Community Planning</td>
<td>John Cooper</td>
<td>Working with consultant to prepare an RFP for the project. Project to be initiated winter 2024.</td>
<td>In progress</td>
<td>0%</td>
<td>Feb 2023 to Dec 2025</td>
<td>$380,000.00</td>
<td>$380,000.00</td>
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<tr>
<td>A/00155-20</td>
<td>-Inclusionary Zoning</td>
<td>Community Planning</td>
<td>John Matthew</td>
<td>Inclusionary Zoning project team are working on draft instruments to take forward to their respective Councils.</td>
<td>Approved</td>
<td>80%</td>
<td>Jan 2023 to Mar 2024</td>
<td>$125,000.00</td>
<td>$125,000.00</td>
</tr>
<tr>
<td>A/00163-20</td>
<td>-Consulting Services - Planning</td>
<td>Community Planning</td>
<td>Sheryl Ayres</td>
<td>Financial analysis is being completed to determine next steps</td>
<td>Approved</td>
<td>60%</td>
<td>Mar 2021 to Oct 2023</td>
<td>$97,000.00</td>
<td>$21,296.30</td>
</tr>
<tr>
<td>A/00142-20</td>
<td>-River Road Culture Heritage Landscape</td>
<td>Community Planning</td>
<td>Jeremy Edward Daniel Parsons</td>
<td>To proceed in 2023.</td>
<td>Delayed</td>
<td>0%</td>
<td>Jan 2024 to Jun 2026</td>
<td>$150,000.00</td>
<td>$150,000.00</td>
</tr>
<tr>
<td>A/00137-20</td>
<td>-Alternative Transportation Strategy</td>
<td>Community Planning</td>
<td>Katherine Padgett</td>
<td>Project is expected to begin in 2023 due to budget changes</td>
<td>Delayed</td>
<td>0%</td>
<td>Jun 2023 to Feb 2024</td>
<td>$125,000.00</td>
<td>$125,000.00</td>
</tr>
<tr>
<td>A/00139-20</td>
<td>-Housing Affordability Strategy</td>
<td>Community Planning</td>
<td>John Matthew</td>
<td>Preliminary background study underway to allow for preparation of RFP and formally kicking off the study.</td>
<td>Approved</td>
<td>15%</td>
<td>Mar 2023 to Mar 2024</td>
<td>$50,000.00</td>
<td>$50,000.00</td>
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**Total Plan Cost:** $2,332,738.00

**Unexpended:** $1,526,256.65
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<tr>
<th>Project Id</th>
<th>Project Name</th>
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<th>Plan Cost</th>
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</thead>
<tbody>
<tr>
<td>A/00420-30</td>
<td>Preston Auditorium - Design</td>
<td>Facility Renovation</td>
<td>Shane Taylor</td>
<td>Construction kick-off meeting was December 7th. Building Permit is received, minor demolition work is currently underway. Site trailer installed.</td>
<td>In progress</td>
<td>85%</td>
<td>Jan-2020 to Dec-2025</td>
<td>$1,814,474.00</td>
<td>$605,593.84</td>
</tr>
<tr>
<td>A/00420-40</td>
<td>Preston Auditorium Expansion - Construction</td>
<td>Facility Renovation</td>
<td>Shane Taylor</td>
<td>In progress</td>
<td>3%</td>
<td>Jan-2023 to Jul-2026</td>
<td>3%</td>
<td>$27,349,968.00</td>
<td>$26,977,049.30</td>
</tr>
<tr>
<td>A/00465-30</td>
<td>Recreation Complex - Design</td>
<td>New Facility</td>
<td>Shane Taylor</td>
<td>In progress</td>
<td>50%</td>
<td>Jan-2020 to Dec-2026</td>
<td>50%</td>
<td>$6,384,380.00</td>
<td>$3,860,345.75</td>
</tr>
<tr>
<td>A/00471-40</td>
<td>Fountain St Soccer Facility Construction</td>
<td>New Facility</td>
<td>Shane Taylor</td>
<td>In progress</td>
<td>91%</td>
<td>Sep-2021 to Jun-2025</td>
<td>91%</td>
<td>$14,147,061.00</td>
<td>$1,175,566.42</td>
</tr>
<tr>
<td>A/00882-20</td>
<td>Older Adult Strategy</td>
<td>Community Planning</td>
<td>Ali Allan</td>
<td>Project team met on Project Deliverable in last August. Consultant currently drafting report. Staff report moved to February Council Meeting. A council workshop in January with a CLT session before it.</td>
<td>In progress</td>
<td>80%</td>
<td>Jan-2022 to Mar-2024</td>
<td>$76,000.00</td>
<td>$44,241.49</td>
</tr>
<tr>
<td>A/00885-20</td>
<td>Master Plan - Arts and Culture</td>
<td>Community Planning</td>
<td>Rachel Fraser</td>
<td>Report received back from Nordicity with summarized feedback from CLT, ACAC and other key stakeholders. Preparative meeting with Nordicity regarding Council Workshop (Mar 7th) to review pillars and primary recommendations to take place in early Jan.</td>
<td>In progress</td>
<td>90%</td>
<td>Mar-2022 to May-2024</td>
<td>$101,560.00</td>
<td>$10,167.85</td>
</tr>
<tr>
<td>A/01036-30</td>
<td>Rec Facility Sponsorship &amp; Naming Plan</td>
<td>Community Planning</td>
<td>Lesley Head</td>
<td>Recruitment for staffing resource to support campaign. Ongoing updates to Council on donor interest. Currently working to secure larger naming rights before launching community campaigns.</td>
<td>In progress</td>
<td>50%</td>
<td>May-2022 to Dec-2025</td>
<td>$150,000.00</td>
<td>$37,521.86</td>
</tr>
<tr>
<td>A/01265-10</td>
<td>Cambridge Sports Park Expansion</td>
<td>New Facility</td>
<td>Rachel Fraser</td>
<td>The third phase of the Cambridge Sports Park construction is complete with both pads, lobby area, community room and all accessible amenities available. Updates to existing arenas will be completed later in Spring to minimize service impact to groups.</td>
<td>In progress</td>
<td>95%</td>
<td>Feb-2022 to May-2024</td>
<td>$200,000.00</td>
<td>$200,000.00</td>
</tr>
<tr>
<td>A/01391-40</td>
<td>Gymnasium Building Demolition</td>
<td>Facility Renovation</td>
<td>Shane Taylor</td>
<td>All work completed, permit closed.</td>
<td>Project work complete</td>
<td>100%</td>
<td>Mar-2023 to Apr-2025</td>
<td>$522,300.00</td>
<td>$472,816.00</td>
</tr>
<tr>
<td>A/01392-40</td>
<td>1400 Hamilton Street Building Demolition</td>
<td>Facility Renovation</td>
<td>Shane Taylor</td>
<td>All work completed, permit closed.</td>
<td>Project work complete</td>
<td>100%</td>
<td>Mar-2023 to Apr-2025</td>
<td>$332,600.00</td>
<td>$282,047.42</td>
</tr>
<tr>
<td>A/01439-40</td>
<td>Public Art 50th Anniversary</td>
<td>Community Improvement</td>
<td>Wanda Schaefer- Billing</td>
<td>Arts &amp; Culture Advisory Committee confirmed the jury selection's top finalist. Staff are reviewing the primary possible locations for the art piece as part of site review and operating impacts being evaluated in greater detail prior to Council reporting.</td>
<td>In progress</td>
<td>75%</td>
<td>Mar-2023 to Aug-2024</td>
<td>$250,000.00</td>
<td>$250,000.00</td>
</tr>
</tbody>
</table>

Recreation and Culture

<table>
<thead>
<tr>
<th>Plan Cost</th>
<th>Unexpended</th>
</tr>
</thead>
<tbody>
<tr>
<td>$51,328,333.00</td>
<td>$33,716,088.72</td>
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Community Development

<table>
<thead>
<tr>
<th>Plan Cost</th>
<th>Unexpended</th>
</tr>
</thead>
<tbody>
<tr>
<td>$210,589,883.00</td>
<td>$103,244,012.44</td>
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### Corporate Strategy

<table>
<thead>
<tr>
<th>Project Id</th>
<th>Project Name</th>
<th>Project Type</th>
<th>Project Manager</th>
<th>Work Completed</th>
<th>Project Status</th>
<th>% Completed</th>
<th>Schedule</th>
<th>Plan Cost</th>
<th>Unexpended</th>
</tr>
</thead>
<tbody>
<tr>
<td>A/00935-20</td>
<td>Strategic Plan (2024-2026)</td>
<td>Strategy &amp; Governance</td>
<td>Jenna Schemel-Jones</td>
<td>CLT endorsed the implementation strategy. Work advanced on the development of training material, a Communications Plan, educational and other roll-out tools. Measurement framework workshops were held with CLT and SMT in December 2023.</td>
<td>In progress</td>
<td>75%</td>
<td>Jan-2022 to Mar-2024</td>
<td>$150,000.00</td>
<td>$107,458.74</td>
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</table>

**Corporate Strategy**

$150,000.00 $107,458.74

### Economic Development

<table>
<thead>
<tr>
<th>Project Id</th>
<th>Project Name</th>
<th>Project Type</th>
<th>Project Manager</th>
<th>Work Completed</th>
<th>Project Status</th>
<th>% Completed</th>
<th>Schedule</th>
<th>Plan Cost</th>
<th>Unexpended</th>
</tr>
</thead>
<tbody>
<tr>
<td>A00914-20</td>
<td>-Economic Dev. Review &amp; Action Plan</td>
<td>Community Planning</td>
<td>Michael Launslager</td>
<td>Review of overall project completed by new Director. Continuation of meetings with consultant and staff. Project work is ongoing.</td>
<td>In progress</td>
<td>70%</td>
<td>Oct-2021 to Jun-2024</td>
<td>$101,828.00</td>
<td>$15,865.46</td>
</tr>
<tr>
<td>A00144-20</td>
<td>-Placemaking Study and Pilot Project</td>
<td>Community Improvement</td>
<td>Michael Launslager</td>
<td>The Planning Partnership Limited was awarded the contract November 2023.</td>
<td>In progress</td>
<td>22%</td>
<td>Mar-2023 to Jun-2024</td>
<td>$150,000.00</td>
<td>$150,000.00</td>
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</table>

**Economic Development**

$251,628.00 $165,931.56

### Facilities

<table>
<thead>
<tr>
<th>Project Id</th>
<th>Project Name</th>
<th>Project Type</th>
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</tr>
</thead>
<tbody>
<tr>
<td>A/01430-40</td>
<td>-Fire Station 5 Sewer Pipe</td>
<td>Facility Renovation</td>
<td>Wayne Ramsey</td>
<td>Project is on hold as we do material testing on current location. Testing came back positive, project is in indefinite pause. May need to go back to council for further funding or complete redo of entire scope of project</td>
<td>In progress</td>
<td>20%</td>
<td>Mar-2023 to Jul-2023</td>
<td>$60,000.00</td>
<td>$60,000.00</td>
</tr>
<tr>
<td>A/01229-40</td>
<td>-City Hall Green Wall</td>
<td>Facility Renovation</td>
<td>Wayne Ramsey</td>
<td>Most of project is complete, only deficiencies remain outstanding. Deficiencies are being rectified week of Jan 15.</td>
<td>In progress</td>
<td>99%</td>
<td>Apr-2023 to Nov-2023</td>
<td>$254,600.00</td>
<td>$43,129.55</td>
</tr>
<tr>
<td>A/01393-40</td>
<td>-Hespeler Arena Dehumidifiers</td>
<td>Facility Renovation</td>
<td>Wayne Ramsey</td>
<td>Consultant has provided specs on units that would meet our need. Reviews and approved. Consultant now in process of doing spec documents for tender. Cost analysis has also been completed and currently sourcing grants to relieves.</td>
<td>In progress</td>
<td>10%</td>
<td>Feb-2023 to Jun-2024</td>
<td>$1,045,400.00</td>
<td>$1,029,993.41</td>
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</table>

**Facilities**

$2,369,100.00 $1,709,584.62

### Risk and Facilities

<table>
<thead>
<tr>
<th>Project Id</th>
<th>Project Name</th>
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</tr>
</thead>
<tbody>
<tr>
<td>A/00329-20</td>
<td>-Enterprise Risk Management</td>
<td>Security &amp; Risk Management</td>
<td>Olu Ojikutu</td>
<td>Working with IT on CAMMS Connect to have our insurance data backed up into our data warehouse. Risk assessments in 2024.</td>
<td>In progress</td>
<td>75%</td>
<td>Jan-2020 to Dec-2024</td>
<td>$75,000.00</td>
<td>$46,208.03</td>
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**Risk and Facilities**

$75,000.00 $46,208.03
<table>
<thead>
<tr>
<th>Project Id</th>
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</tr>
</thead>
<tbody>
<tr>
<td>A006102-40</td>
<td>Historic Post Office Renovations</td>
<td>Facility Renovation</td>
<td>Slobodanka Lekic</td>
<td>The contractor fixed handrails in the heritage stairwell.</td>
<td>In maintenance</td>
<td>99%</td>
<td>Mar-2015 to Jun-2024</td>
<td>$14,894,597.00</td>
<td>$4,078,615.97</td>
</tr>
<tr>
<td>A006105-40</td>
<td>Station 6 Construction</td>
<td>New Facility</td>
<td>Steven Ruffini</td>
<td>LEED submission documentation are under review.</td>
<td>In maintenance</td>
<td>99%</td>
<td>Nov-2016 to Jun-2024</td>
<td>$4,273,470.00</td>
<td>$349,080.00</td>
</tr>
<tr>
<td>A004053-40</td>
<td>Rec Complex - Site Prep &amp; Servicing</td>
<td>New Facility</td>
<td>Slobodanka Lekic</td>
<td>Sidewalks were done up to the city’s property.</td>
<td>In maintenance</td>
<td>99%</td>
<td>Sep-2019 to Jun-2024</td>
<td>$4,400,000.00</td>
<td>$234,423.05</td>
</tr>
<tr>
<td>A004067-40</td>
<td>Renovation - Riverside Park (Molert) St</td>
<td>Facility Renovation</td>
<td>Steven Ruffini</td>
<td>Construction ongoing</td>
<td>In progress</td>
<td>85%</td>
<td>Jan-2023 to Jun-2024</td>
<td>$591,400.00</td>
<td>$188,858.65</td>
</tr>
<tr>
<td>A009241-40</td>
<td>Newland Post Repairs</td>
<td>Facility Renovation</td>
<td>Steven Ruffini</td>
<td>Deficiencies are completed.</td>
<td>In progress</td>
<td>95%</td>
<td>Jan-2022 to Mar-2024</td>
<td>$1,357,971.00</td>
<td>$61,754.40</td>
</tr>
<tr>
<td>A006078-40</td>
<td>Roof Replace - Fire Station 1</td>
<td>Facility Renovation</td>
<td>William Alan Vongsaanobvane</td>
<td>Consultant is preparing drawings and specifications.</td>
<td>In progress</td>
<td>1%</td>
<td>Mar-2021 to Jun-2024</td>
<td>$191,660.00</td>
<td>$191,660.00</td>
</tr>
<tr>
<td>A006079-30</td>
<td>Design - Facility Renovations (2022)</td>
<td>Facility Renovation</td>
<td>Slobodanka Lekic</td>
<td>40% of design and development phase is done.</td>
<td>In progress</td>
<td>40%</td>
<td>Jan-2022 to Jul-2024</td>
<td>$57,470.00</td>
<td>$40,428.57</td>
</tr>
<tr>
<td>A006084-31</td>
<td>Fire Station 4 Renovation</td>
<td>Facility Renovation</td>
<td>Slobodanka Lekic</td>
<td>Demolition is done, asbestos removed, this project is under construction - plumbing work.</td>
<td>In progress</td>
<td>25%</td>
<td>Mar-2023 to Mar-2024</td>
<td>$100,000.00</td>
<td>$87,078.89</td>
</tr>
<tr>
<td>A007010-31</td>
<td>Johnstone Stadium Renovation – Design</td>
<td>Facility Renovation</td>
<td>Slobodanka Lekic</td>
<td>Regular site inspection have been done including inspection reports.</td>
<td>In progress</td>
<td>85%</td>
<td>Jan-2022 to Jun-2024</td>
<td>$14,249.00</td>
<td>$10,021.34</td>
</tr>
<tr>
<td>A007010-40</td>
<td>Johnstone Stadium Renovation – Construction</td>
<td>Facility Renovation</td>
<td>Slobodanka Lekic</td>
<td>Seals have been replaced, some railings installed.</td>
<td>In progress</td>
<td>85%</td>
<td>Mar-2023 to Jun-2024</td>
<td>$1,505,600.00</td>
<td>$941,532.12</td>
</tr>
<tr>
<td>A006051-40</td>
<td>Roof Repair - Allan Reuter Centre</td>
<td>Facility Renovation</td>
<td>Steven Ruffini</td>
<td>Request consultant for their quote.</td>
<td>In progress</td>
<td>1%</td>
<td>Feb-2023 to Mar-2024</td>
<td>$305,000.00</td>
<td>$305,000.00</td>
</tr>
<tr>
<td>A001140-40</td>
<td>Roof Refurb - Preston Scout House</td>
<td>Facility Renovation</td>
<td>William Allan Vongsaanobvane</td>
<td>Consultant is preparing drawings and specifications. for review.</td>
<td>In progress</td>
<td>3%</td>
<td>Mar-2023 to Jun-2024</td>
<td>$60,000.00</td>
<td>$60,000.00</td>
</tr>
<tr>
<td>A001228-40</td>
<td>Roof Replace - New Hope Cemetery</td>
<td>Facility Renovation</td>
<td>William Allan Vongsaanobvane</td>
<td>Consultant is preparing drawings and specifications for review.</td>
<td>In progress</td>
<td>3%</td>
<td>Mar-2023 to Jun-2024</td>
<td>$189,000.00</td>
<td>$189,000.00</td>
</tr>
<tr>
<td>A001230-20</td>
<td>Energy Assess - Carbon Reduction Strategy</td>
<td>Environmental Stewardship</td>
<td>Ryan Hoeksma</td>
<td>Addendum issued: RFP closing today (Dec 22), to be scored and awarded in early January 2024</td>
<td>In progress</td>
<td>15%</td>
<td>Jan-2022 to Oct-2024</td>
<td>$100,000.00</td>
<td>$100,000.00</td>
</tr>
<tr>
<td>A001437-40</td>
<td>Newland Post Accessibility Improvements</td>
<td>Facility Renovation</td>
<td>Wayne Ramsey</td>
<td>My didn't receive the grant...... however, funding for the project was approved, consultant has been retained for re-design of exterior grounds. Consultant has provided new design, to be reviewed and proceed in new year.</td>
<td>In progress</td>
<td>15%</td>
<td>Sep-2022 to Nov-2023</td>
<td>$114,700.00</td>
<td>$114,700.00</td>
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**Sustainable Design & Dev**

<table>
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<tr>
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<th>Project Type</th>
<th>Project Manager</th>
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<th>Project Status</th>
<th>% Completed</th>
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<th>Plan Cost</th>
<th>Unexpended</th>
</tr>
</thead>
<tbody>
<tr>
<td>A006084-31</td>
<td>Fire Station 4 Renovation</td>
<td>Facility Renovation</td>
<td>Slobodanka Lekic</td>
<td>Demolition is done, asbestos removed, this project is under construction - plumbing work.</td>
<td>In progress</td>
<td>25%</td>
<td>Mar-2023 to Mar-2024</td>
<td>$100,000.00</td>
<td>$87,078.89</td>
</tr>
<tr>
<td>A007010-31</td>
<td>Johnstone Stadium Renovation – Design</td>
<td>Facility Renovation</td>
<td>Slobodanka Lekic</td>
<td>Regular site inspection have been done including inspection reports.</td>
<td>In progress</td>
<td>85%</td>
<td>Jan-2022 to Jun-2024</td>
<td>$14,249.00</td>
<td>$10,021.34</td>
</tr>
<tr>
<td>A007010-40</td>
<td>Johnstone Stadium Renovation – Construction</td>
<td>Facility Renovation</td>
<td>Slobodanka Lekic</td>
<td>Seals have been replaced, some railings installed.</td>
<td>In progress</td>
<td>85%</td>
<td>Mar-2023 to Jun-2024</td>
<td>$1,505,600.00</td>
<td>$941,532.12</td>
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</tbody>
</table>

**Corporate Enterprise**

- Sustainable Design & Dev $28,330,058.00
  - Corporate Enterprise $31,175,786.00
### Financial Services

<table>
<thead>
<tr>
<th>Project Id</th>
<th>Project Name</th>
<th>Project Type</th>
<th>Project Manager</th>
<th>Work Completed</th>
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<th>% Completed</th>
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<th>Plan Cost</th>
<th>Unexpended</th>
</tr>
</thead>
<tbody>
<tr>
<td>A00802-30</td>
<td>CityONE (SAP) 5 Yr Assessment and Plan</td>
<td>Technology Upgrades</td>
<td>Kirby Childerhose</td>
<td>Project work complete</td>
<td>In progress</td>
<td>100%</td>
<td>May-2019 to Mar-2021</td>
<td>$150,000.00</td>
<td>$75,583.97</td>
</tr>
<tr>
<td>A00798-40</td>
<td>Service Desk Configuration Management</td>
<td>Security &amp; Risk Mgmt</td>
<td>Mohammad Mamun</td>
<td>First draft of the BI Strategy has been received from the consultant. Our team is having active discussions about BI possibilities with two of our vendors.</td>
<td>In progress</td>
<td>90%</td>
<td>Jan-2020 to Feb-2024</td>
<td>$125,000.00</td>
<td>$5,536.21</td>
</tr>
<tr>
<td>A00797-40</td>
<td>GIS Strategy Implementation 2019</td>
<td>Technology Upgrades</td>
<td>Ryan Small</td>
<td>Implementation work has begun. All 14 Pin pads are all installed with the exception of one at ARC. Network cables being provided.</td>
<td>In progress</td>
<td>95%</td>
<td>Mar-2019 to Dec-2023</td>
<td>$75,000.00</td>
<td>$5,034.70</td>
</tr>
<tr>
<td>A00795-40</td>
<td>Enterprise Content Management Implementation</td>
<td>Technology Upgrades</td>
<td>Revaldi Devendran</td>
<td>Documentum is decommissioned.</td>
<td>In progress</td>
<td>100%</td>
<td>Jan-2020 to Jul-2023</td>
<td>$125,000.00</td>
<td>$5,936.87</td>
</tr>
<tr>
<td>A00793-20</td>
<td>Corporate Payment System Assessment/Upgrade</td>
<td>Technology Upgrades</td>
<td>Mohammad Mamun</td>
<td>We are reviewing options for Payment system that works with T5 systems.</td>
<td>In progress</td>
<td>45%</td>
<td>Mar-2019 to Dec-2023</td>
<td>$75,000.00</td>
<td>$22,982.62</td>
</tr>
<tr>
<td>A00792-10</td>
<td>Corporate BI, Dashboard and Reporting 2020</td>
<td>Technology Upgrades</td>
<td>Kirby Childerhose</td>
<td>We have started the BI Strategy has been received from the consultant. Our team is having active discussions about BI possibilities with two of our vendors.</td>
<td>In progress</td>
<td>90%</td>
<td>Jan-2020 to Feb-2024</td>
<td>$50,000.00</td>
<td>$8,039.86</td>
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### Fire Services

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<th>Project Name</th>
<th>Project Type</th>
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<th>Work Completed</th>
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<th>% Completed</th>
<th>Schedule</th>
<th>Plan Cost</th>
<th>Unexpended</th>
</tr>
</thead>
<tbody>
<tr>
<td>A001408-10</td>
<td>Auto Escalation Equipment Replacement</td>
<td>Equipment Purchase</td>
<td>Brad Michael Churchill</td>
<td>Waiting on final invoice, set to close next month</td>
<td>In progress</td>
<td>60%</td>
<td>Jan-2023 to Jun-2024</td>
<td>$52,000.00</td>
<td>$18,118.42</td>
</tr>
<tr>
<td>A001410-10</td>
<td>Gas Monitoring Equipment Replacement</td>
<td>Equipment Purchase</td>
<td>Brad Michael Churchill</td>
<td>Delayed</td>
<td>0%</td>
<td>Mar-2023 to Jan-2024</td>
<td>$66,300.00</td>
<td>$66,300.00</td>
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</tr>
</tbody>
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### Technology Services

<table>
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<tr>
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<th>Schedule</th>
<th>Plan Cost</th>
<th>Unexpended</th>
</tr>
</thead>
<tbody>
<tr>
<td>A00394-10</td>
<td>Disaster Recovery Site Enhancements</td>
<td>Security &amp; Risk Mgmt</td>
<td>Mohammad Mamun</td>
<td>Emergency Management team is working on a comprehensive business continuity planning that will dictate the planning of DR implementation.</td>
<td>In progress</td>
<td>95%</td>
<td>Feb-2018 to Dec-2023</td>
<td>$150,000.00</td>
<td>$-12,456.00</td>
</tr>
<tr>
<td>A00547-40</td>
<td>Server &amp; Infrastructure Life Cycling</td>
<td>Technology Upgrades</td>
<td>Ryan Small</td>
<td>Implementation work has begun.</td>
<td>In progress</td>
<td>70%</td>
<td>Feb-2023 to Feb-2024</td>
<td>$200,000.00</td>
<td>$96,260.00</td>
</tr>
<tr>
<td>A00546-40</td>
<td>Storage Systems Life Cycling</td>
<td>Technology Upgrades</td>
<td>Ryan Small</td>
<td>Implementation work has begun.</td>
<td>In progress</td>
<td>70%</td>
<td>Jan-2023 to Dec-2024</td>
<td>$200,000.00</td>
<td>$96,260.00</td>
</tr>
<tr>
<td>A00545-40</td>
<td>ActiveNet Roadmap Implementation 2019</td>
<td>Technology Upgrades</td>
<td>Revaldi Devendran</td>
<td>All 14 Pin pads are all installed with the exception of one at ARC. Network cables being provided.</td>
<td>In progress</td>
<td>95%</td>
<td>Mar-2019 to Dec-2023</td>
<td>$75,000.00</td>
<td>$5,934.70</td>
</tr>
<tr>
<td>A00544-10</td>
<td>Corporate BI, Dashboard and Reporting 2020</td>
<td>New Enterprise Application</td>
<td>Kirby Childerhose</td>
<td>First draft of the BI Strategy has been received from the consultant. Our team is having active discussions about BI possibilities with two of our vendors.</td>
<td>In progress</td>
<td>90%</td>
<td>Jan-2020 to Feb-2024</td>
<td>$50,000.00</td>
<td>$8,039.86</td>
</tr>
<tr>
<td>A00543-20</td>
<td>Corporate Payment System Assessment/Upgrade</td>
<td>Technology Upgrades</td>
<td>Mohammad Mamun</td>
<td>We are reviewing options for Payment system that works with T5 systems.</td>
<td>In progress</td>
<td>45%</td>
<td>Mar-2019 to Dec-2023</td>
<td>$75,000.00</td>
<td>$22,982.62</td>
</tr>
<tr>
<td>A00542-40</td>
<td>Enterprise Content Management Implementation</td>
<td>Technology Upgrades</td>
<td>Revaldi Devendran</td>
<td>Documentum is decommissioned.</td>
<td>Project work complete</td>
<td>100%</td>
<td>Jan-2020 to Jul-2023</td>
<td>$125,000.00</td>
<td>$5,936.87</td>
</tr>
<tr>
<td>A00541-40</td>
<td>GIS Strategy Implementation 2019</td>
<td>Technology Upgrades</td>
<td>Kirby Childerhose</td>
<td>Beginning further internal review of current GIS Strategy</td>
<td>In progress</td>
<td>40%</td>
<td>Jan-2021 to Jun-2024</td>
<td>$100,000.00</td>
<td>$55,122.85</td>
</tr>
<tr>
<td>A00540-40</td>
<td>Service Desk Configuration Management</td>
<td>Technology Upgrades</td>
<td>Ryan Small</td>
<td>Implementation for tracking hardware assets in the IT Service Management application is ongoing. Items brought in through integrations have been reviewed and completed.</td>
<td>In progress</td>
<td>85%</td>
<td>Oct-2019 to Dec-2023</td>
<td>$90,000.00</td>
<td>$29,717.67</td>
</tr>
<tr>
<td>A00539-30</td>
<td>cityONE (SAP) 5 Yr Assessment and Plan</td>
<td>Technology Upgrades</td>
<td>Kirby Childerhose</td>
<td>Project work complete.</td>
<td>In maintenance</td>
<td>95%</td>
<td>Apr-2022 to Dec 2023</td>
<td>$500,000.00</td>
<td>$-1,281.44</td>
</tr>
<tr>
<td>A00538-10</td>
<td>IT Security Enhancements 2020</td>
<td>Security &amp; Risk Mgmt</td>
<td>Ryan Small</td>
<td>Project work complete.</td>
<td>In maintenance</td>
<td>99%</td>
<td>Jan-2020 to Sep-2023</td>
<td>$300,000.00</td>
<td>$61,981.78</td>
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<tr>
<td>Project Id</td>
<td>Project Name</td>
<td>Project Type</td>
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<td>Work Completed</td>
<td>Project Status</td>
<td>% Completed</td>
<td>Schedule</td>
<td>Plan Cost</td>
<td>Unexpended</td>
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<tr>
<td>-------------</td>
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</tr>
<tr>
<td>A/00926-10</td>
<td>Laptop/Desktop Replacement Lifecycle (2023)</td>
<td>Technology Upgrades</td>
<td>Ryan Small</td>
<td>Assets are actively being replaced.</td>
<td>In progress</td>
<td>50%</td>
<td>Jan-2023 to May-2024</td>
<td>$250,000.00</td>
<td>$70,146.28</td>
</tr>
<tr>
<td>A/01060-40</td>
<td>SharePoint/ECM Roadmap Implementation</td>
<td>Technology Upgrades</td>
<td>Revathi Devendran</td>
<td>Access provisioning underway. Fileshare to be removed by end of January 2024.</td>
<td>In progress</td>
<td>95%</td>
<td>Sep-2021 to Dec-2023</td>
<td>$100,000.00</td>
<td>$71,804.00</td>
</tr>
<tr>
<td>A/01081-40</td>
<td>Digitize Transform Citizen Portal Enhance</td>
<td>Technology Upgrades</td>
<td>Revathi Devendran</td>
<td>Parking digitization. Currently proof of concept is in progress. As a result of this initiative parking exemption related to manual process will be digitized that would save some staff time and improve customer experience. Expected to be live by March.</td>
<td>In progress</td>
<td>25%</td>
<td>Sep-2021 to Jan-2024</td>
<td>$250,000.00</td>
<td>$184,146.52</td>
</tr>
<tr>
<td>A/01092-40</td>
<td>Amanda Roadmap Implementation</td>
<td>Technology Upgrades</td>
<td>Kirby Childerhose</td>
<td>Focusing on building needs, as streamline funding received for planning efficiencies.</td>
<td>In progress</td>
<td>75%</td>
<td>Jan-2022 to Jun-2024</td>
<td>$450,000.00</td>
<td>$334,400.84</td>
</tr>
<tr>
<td>A/01083-40</td>
<td>Customer Relationship Management Implementation</td>
<td>Technology Upgrades</td>
<td>Mohammad Mani</td>
<td>Some partial hardware orders have landed allowing us to deploy the new wireless controllers and replaced added 130 access points. The old controllers have now also been decommissioned. Wireless expansion at Bishop Operations Centre and 2 arenas is complete.</td>
<td>In progress</td>
<td>25%</td>
<td>Jan-2023 to Apr-2024</td>
<td>$150,000.00</td>
<td>$150,000.00</td>
</tr>
<tr>
<td>A/01252-40</td>
<td>WIFI Equipment Upgrade and Enhancement</td>
<td>Technology Upgrades</td>
<td>Ryan Small</td>
<td>Working with Fire Services for next steps.</td>
<td>In progress</td>
<td>60%</td>
<td>Jan-2022 to Jun-2024</td>
<td>$380,000.00</td>
<td>$127,212.82</td>
</tr>
<tr>
<td>A/01253-40</td>
<td>IBMN Strategy Development &amp; Enhancement</td>
<td>Technology Upgrades</td>
<td>Kirby Childerhose</td>
<td>First draft received, currently under review, and providing feedback to consultant.</td>
<td>Approved</td>
<td>75%</td>
<td>Jan-2022 to Mar-2024</td>
<td>$100,000.00</td>
<td>$29,403.00</td>
</tr>
<tr>
<td>A/01254-40</td>
<td>Fire Record Mgmt System Implementation</td>
<td>Technology Upgrades</td>
<td>Mohammad Merhun</td>
<td>Working with Fire Services for next steps.</td>
<td>In progress</td>
<td>5%</td>
<td>Feb-2023 to Dec-2024</td>
<td>$250,000.00</td>
<td>$250,000.00</td>
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<tr>
<td>A/01255-30</td>
<td>Database Middleware Integration Process</td>
<td>Technology Upgrades</td>
<td>Ryan Small</td>
<td>Work has begun on the migration of existing integrations to a new integration platform.</td>
<td>In progress</td>
<td>5%</td>
<td>Jun-2022 to Apr-2024</td>
<td>$150,000.00</td>
<td>$58,564.11</td>
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<tr>
<td>A/01256-40</td>
<td>IT Security &amp; Risk Mgmt</td>
<td>Technology Upgrades</td>
<td>Ryan Small</td>
<td>Deployment completed.</td>
<td>In maintenance</td>
<td>100%</td>
<td>Jan-2022 to Jun-2023</td>
<td>$250,000.00</td>
<td>$28,496.08</td>
</tr>
<tr>
<td>A/01419-10</td>
<td>Amanda Roadmap Implementation (2023)</td>
<td>Technology Upgrades</td>
<td>Kirby Childerhose</td>
<td>Will be starting work July 1st 2024</td>
<td>Approved</td>
<td>0%</td>
<td>Jan-2023 to Dec-2024</td>
<td>$250,000.00</td>
<td>$250,000.00</td>
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<tr>
<td>A/01530-40</td>
<td>Bowman Room Technology Retrofit</td>
<td>Technology Upgrades</td>
<td>Ryan Small</td>
<td>Working through procurement and reviewing initial proposals and quotes.</td>
<td>In progress</td>
<td>20%</td>
<td>Dec-2023 to May-2024</td>
<td>$100,000.00</td>
<td>$70,000.00</td>
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<tr>
<td></td>
<td><strong>Technology Services</strong></td>
<td></td>
<td></td>
<td><strong>$4,445,000.00</strong></td>
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<td></td>
<td></td>
<td><strong>$1,944,085.55</strong></td>
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<tr>
<td></td>
<td><strong>Corporate Services</strong></td>
<td></td>
<td></td>
<td><strong>$5,120,942.00</strong></td>
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<td></td>
<td><strong>$2,465,460.44</strong></td>
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### Infrastructure Services

#### Asset Management

<table>
<thead>
<tr>
<th>Project Id</th>
<th>Project Name</th>
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<tbody>
<tr>
<td>A/00756-30</td>
<td>King St Sanitary Pumping Station -Design Renewal</td>
</tr>
<tr>
<td>A/00756-40</td>
<td>King St Sanitary Pump Station - Construction Renewal</td>
</tr>
<tr>
<td>A/00757-30</td>
<td>Hwy24 Pump Station Assess and Design Renewal</td>
</tr>
<tr>
<td>A/00757-40</td>
<td>Large Diameter Trunk Main Cleaning Renewal</td>
</tr>
<tr>
<td>A/00916-50</td>
<td>Renewal Capital Planning Decision Support Renewal</td>
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</table>

#### ES - Wastewater

<table>
<thead>
<tr>
<th>Project Id</th>
<th>Project Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>A/00756-30</td>
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<td>King St Sanitary Pump Station - Construction Renewal</td>
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<td>Hwy24 Pump Station Assess and Design Renewal</td>
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<tr>
<td>A/00757-40</td>
<td>Large Diameter Trunk Main Cleaning Renewal</td>
</tr>
</tbody>
</table>

#### ES - Water

<table>
<thead>
<tr>
<th>Project Id</th>
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</tr>
</thead>
<tbody>
<tr>
<td>A/00756-30</td>
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<td>King St Sanitary Pump Station - Construction Renewal</td>
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<tr>
<td>A/00757-30</td>
<td>Hwy24 Pump Station Assess and Design Renewal</td>
</tr>
<tr>
<td>A/00757-40</td>
<td>Large Diameter Trunk Main Cleaning Renewal</td>
</tr>
</tbody>
</table>

#### Fleet

<table>
<thead>
<tr>
<th>Project Id</th>
<th>Project Name</th>
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<tbody>
<tr>
<td>A/00756-30</td>
<td>King St Sanitary Pumping Station -Design Renewal</td>
</tr>
<tr>
<td>A/00756-40</td>
<td>King St Sanitary Pump Station - Construction Renewal</td>
</tr>
<tr>
<td>A/00757-30</td>
<td>Hwy24 Pump Station Assess and Design Renewal</td>
</tr>
<tr>
<td>A/00757-40</td>
<td>Large Diameter Trunk Main Cleaning Renewal</td>
</tr>
</tbody>
</table>

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*Note: The text includes detailed project statuses, completion percentages, schedules, costs, and unexpended amounts for each project.*
<table>
<thead>
<tr>
<th>Project Id</th>
<th>Project Name</th>
<th>Project Type</th>
<th>Project Manager</th>
<th>Work Completed</th>
<th>Project Status</th>
<th>% Completed</th>
<th>Schedule</th>
<th>Plan Cost</th>
<th>Unexpended</th>
</tr>
</thead>
<tbody>
<tr>
<td>A/00897-10</td>
<td>Equipment Replacement (2021)</td>
<td>Equipment Purchase</td>
<td>Michael Hewlett</td>
<td>All E4 dock being procured to accommodate skid steer transport to replace</td>
<td>In progress</td>
<td>70%</td>
<td>Jan-2021 to Mar-2024</td>
<td>$2,571,575.00</td>
<td>$1,470,719.33</td>
</tr>
<tr>
<td>A/00898-10</td>
<td>Equipment Replacement (2022)</td>
<td>Equipment Purchase</td>
<td>Michael Hewlett</td>
<td>Procurement award, significant delivery delays as a result of manufacturing</td>
<td>In progress</td>
<td>70%</td>
<td>Jan-2022 to Feb-2025</td>
<td>$1,476,262.00</td>
<td>$1,153,677.08</td>
</tr>
<tr>
<td>A/00899-10</td>
<td>Equipment Replacement (2023)</td>
<td>Equipment Purchase</td>
<td>Michael Hewlett</td>
<td>Procure trucks are on order with delivery anticipated for late 2024. Other</td>
<td>In progress</td>
<td>40%</td>
<td>Mar-2023 to Aug-2024</td>
<td>$2,705,800.00</td>
<td>$2,237,121.35</td>
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**Fleet**

$12,937,372.00  $6,841,591.54

<table>
<thead>
<tr>
<th>Project Id</th>
<th>Project Name</th>
<th>Project Type</th>
<th>Project Manager</th>
<th>Work Completed</th>
<th>Project Status</th>
<th>% Completed</th>
<th>Schedule</th>
<th>Plan Cost</th>
<th>Unexpended</th>
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</thead>
<tbody>
<tr>
<td>A/01383-40</td>
<td>Pedestrian Bridges Deck Replacements</td>
<td>Renewal</td>
<td>Michael Hausser</td>
<td>Mill Creek bridge deck completed November 2023 as well as Park Rail trail</td>
<td>In progress</td>
<td>33%</td>
<td>Mar-2023 to Mar-2024</td>
<td>$216,000.00</td>
<td>$198,370.08</td>
</tr>
<tr>
<td>A/01438-20</td>
<td>Winter Sidewalk Services Study</td>
<td>Community Improvement</td>
<td>Michael Hausser</td>
<td>Project on-hold due to staff capacity.</td>
<td>Approved</td>
<td>0%</td>
<td>Mar-2023 to Feb-2024</td>
<td>$120,000.00</td>
<td>$120,000.00</td>
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**Operations**

$336,000.00  $318,370.08

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<th>Project Type</th>
<th>Project Manager</th>
<th>Work Completed</th>
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<th>% Completed</th>
<th>Schedule</th>
<th>Plan Cost</th>
<th>Unexpended</th>
</tr>
</thead>
<tbody>
<tr>
<td>A/00864-20</td>
<td>Cemeteries Master Plan</td>
<td>Community Improvement</td>
<td>Michael Hausser</td>
<td>Council has approved - project starting in January</td>
<td>In progress</td>
<td>1%</td>
<td>Sep-2023 to Nov-2024</td>
<td>$100,000.00</td>
<td>$100,000.00</td>
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</table>

**Ops - Cemeteries**

$100,000.00  $100,000.00

<table>
<thead>
<tr>
<th>Project Id</th>
<th>Project Name</th>
<th>Project Type</th>
<th>Project Manager</th>
<th>Work Completed</th>
<th>Project Status</th>
<th>% Completed</th>
<th>Schedule</th>
<th>Plan Cost</th>
<th>Unexpended</th>
</tr>
</thead>
<tbody>
<tr>
<td>A/00184-40</td>
<td>Centennial Park - Relandscape/Lights</td>
<td>Park Renewal</td>
<td>Michael Hausser</td>
<td>Vegetation removes of slopes have been completed as well as general tree</td>
<td>Delayed</td>
<td>85%</td>
<td>Jun-2015 to Nov-2023</td>
<td>$200,000.00</td>
<td>$72,417.14</td>
</tr>
<tr>
<td>A/00785-20</td>
<td>Operations Facility Master Plan</td>
<td>Community Planning</td>
<td>Michael Hausser</td>
<td>RFQ issued November 11th, 2023 with close date of January 11, 2024</td>
<td>In progress</td>
<td>8%</td>
<td>Apr-2022 to Jun-2024</td>
<td>$250,000.00</td>
<td>$250,000.00</td>
</tr>
<tr>
<td>A/00861-20</td>
<td>Parkland Strategy</td>
<td>Community Planning</td>
<td>Paul Willms</td>
<td>Initial consultation completed at end of January 2024 with accessibility</td>
<td>In progress</td>
<td>50%</td>
<td>Aug-2022 to Dec-2024</td>
<td>$227,300.00</td>
<td>$113,681.09</td>
</tr>
</tbody>
</table>

**Ops - Parks**

$677,300.00  $438,169.23

<table>
<thead>
<tr>
<th>Project Id</th>
<th>Project Name</th>
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<tr>
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<td>Park Renewal</td>
<td>Michael Hausser</td>
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<td>Delayed</td>
<td>85%</td>
<td>Jun-2015 to Nov-2023</td>
<td>$200,000.00</td>
<td>$72,417.14</td>
</tr>
<tr>
<td>A/00785-20</td>
<td>Operations Facility Master Plan</td>
<td>Community Planning</td>
<td>Michael Hausser</td>
<td>RFQ issued November 11th, 2023 with close date of January 11, 2024</td>
<td>In progress</td>
<td>8%</td>
<td>Apr-2022 to Jun-2024</td>
<td>$250,000.00</td>
<td>$250,000.00</td>
</tr>
<tr>
<td>A/00861-20</td>
<td>Parkland Strategy</td>
<td>Community Planning</td>
<td>Paul Willms</td>
<td>Initial consultation completed at end of January 2024 with accessibility</td>
<td>In progress</td>
<td>50%</td>
<td>Aug-2022 to Dec-2024</td>
<td>$227,300.00</td>
<td>$113,681.09</td>
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**Ops - Parks**

$677,300.00  $438,169.23

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</thead>
<tbody>
<tr>
<td>A/00861-20</td>
<td>Parkland Strategy</td>
<td>Community Planning</td>
<td>Paul Willms</td>
<td>Initial consultation completed at end of January 2024 with accessibility</td>
<td>In progress</td>
<td>50%</td>
<td>Aug-2022 to Dec-2024</td>
<td>$227,300.00</td>
<td>$113,681.09</td>
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</table>

**Infrastructure Services**

$16,645,026.00  $9,850,834.37
### Library

<table>
<thead>
<tr>
<th>Project Id</th>
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<th>Project Type</th>
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<th>Plan Cost</th>
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</tr>
</thead>
<tbody>
<tr>
<td>A/00536-40</td>
<td>Library Roof Replace - Preston</td>
<td>Facility Renovation</td>
<td>Mirna Raponi</td>
<td>Hazardous materials survey completed.</td>
<td>Delayed</td>
<td>5%</td>
<td>Nov-2023 Dec-2024</td>
<td>$696,900.00</td>
<td>$690,000.00</td>
</tr>
<tr>
<td>A/00536-40</td>
<td>Library Computer Equipment (2023)</td>
<td>Technology Upgrades</td>
<td>Mirna Raponi</td>
<td>The majority of scheduled computer, infrastructure and server replacements are complete.</td>
<td>In progress</td>
<td>90%</td>
<td>Jan-2023 to Mar-2024</td>
<td>$334,000.00</td>
<td>$298,573.98</td>
</tr>
<tr>
<td>A/00536-40</td>
<td>Library Queens Sq Entrance Renovations</td>
<td>Facility Renovation</td>
<td>Mirna Raponi</td>
<td>Project planning has started. Hazardous materials survey completed.</td>
<td>Delayed</td>
<td>5%</td>
<td>Dec-2021 Dec-2024</td>
<td>$120,000.00</td>
<td>$116,754.58</td>
</tr>
<tr>
<td>A/00536-40</td>
<td>Library Window System Replacement</td>
<td>Facility Renovation</td>
<td>Mirna Raponi</td>
<td>Design has been submitted for building permit approval.</td>
<td>In progress</td>
<td>95%</td>
<td>Sep-2023 to Feb-2024</td>
<td>$50,000.00</td>
<td>$50,000.00</td>
</tr>
</tbody>
</table>

#### Library

- **Plan**: $1,577,700.00
- **Unexpended**: $1,432,421.96

### Office of the City Manager

#### Realty and Property Services

<table>
<thead>
<tr>
<th>Project Id</th>
<th>Project Name</th>
<th>Project Type</th>
<th>Project Manager</th>
<th>Work Completed</th>
<th>Project Status</th>
<th>% Completed</th>
<th>Schedule</th>
<th>Plan Cost</th>
<th>Unexpended</th>
</tr>
</thead>
<tbody>
<tr>
<td>A/00178-40</td>
<td>Riverside Park - Sports Netting</td>
<td>Equipment Purchase</td>
<td>Paul Kan</td>
<td>Realty Services is waiting for response from Ministry of Transportation in connection with compensation for the Province’s land requirements.</td>
<td>complete</td>
<td>99%</td>
<td>Sep-2019 to Jun-2024</td>
<td>$142,449.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>A/00431-10</td>
<td>3850 King St E (Kit) Land Acquisition</td>
<td>Land/Property Acquisition</td>
<td>Paul Kan</td>
<td>Property was acquired on September 7, 2022. Only annual property tax left to be paid from project until construction is completed.</td>
<td>complete</td>
<td>100%</td>
<td>Jun-2022 to Sep-2022</td>
<td>$1,000,000.00</td>
<td>$4,189.75</td>
</tr>
<tr>
<td>A/00485-10</td>
<td>Land Acquisition - Confidential</td>
<td>Active Transportation</td>
<td>Paul Kan</td>
<td>Realty has approached both the Province and the choice FEIT as potential lands for the trail. Both have so far indicated that they do not wish to sell their properties. Realty is now sending in an application to the Province to request to lease the lands.</td>
<td>In progress</td>
<td>10%</td>
<td>Jan-2022 to Jun-2024</td>
<td>$650,000.00</td>
<td>$650,000.00</td>
</tr>
<tr>
<td>A/00666-10</td>
<td>Land Acquisition 1 - Confidential</td>
<td>Land/Property Acquisition</td>
<td>Paul Kan</td>
<td>All property requirements have been acquired. The remainder work is for the Twelve Mile Road transfer from Wellington County to the City, and permits from CN and the MNRF. These are being undertaken by Engineering with assistance from Realty. Ongoing.</td>
<td>In progress</td>
<td>90%</td>
<td>Mar-2019 to Dec-2024</td>
<td>$3,975,000.00</td>
<td>$27,384.08</td>
</tr>
</tbody>
</table>

#### Office of the City Manager

- **Plan**: $6,074,149.00
- **Unexpended**: $899,465.17

---

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<table>
<thead>
<tr>
<th>Project Id</th>
<th>Project Name</th>
<th>Project Type</th>
<th>Project Manager</th>
<th>Work Completed</th>
<th>Project Status</th>
<th>% Completed</th>
<th>Schedule</th>
<th>Plan Cost</th>
<th>Unexpended</th>
</tr>
</thead>
<tbody>
<tr>
<td>A/00786-20</td>
<td>Asset Management Plan - Phase 3</td>
<td>Community Planning</td>
<td>Johannes Krijnen</td>
<td>Consultant selected is GM BluePlan, contract awarded</td>
<td>In progress</td>
<td>1%</td>
<td>Dec-2023 to Jun-2025</td>
<td>$357,000.00</td>
<td>$357,000.00</td>
</tr>
<tr>
<td>A/00900-10</td>
<td>Equipment Replacement (2024)</td>
<td>Equipment Purchase</td>
<td>Michael Hewlett</td>
<td>Single and double axle trucks ordered.</td>
<td>Approved</td>
<td>0%</td>
<td>Jan-2024 to Dec-2024</td>
<td>$2,890,000.00</td>
<td>$2,890,000.00</td>
</tr>
<tr>
<td>A/01151-10</td>
<td>Fire Fleet Apparatus (2024)</td>
<td>Equipment Purchase</td>
<td>Brad Michael Churchill</td>
<td>No change. In production queue.</td>
<td>In progress</td>
<td>5%</td>
<td>Feb-2023 to Dec-2025</td>
<td>$5,291,600.00</td>
<td>$5,291,600.00</td>
</tr>
<tr>
<td>A/01279-10</td>
<td>Fire Fleet Apparatus (2025)</td>
<td>Equipment Purchase</td>
<td>Brad Michael Churchill</td>
<td>Tendering underway.</td>
<td>Approved</td>
<td>0%</td>
<td>Jan-2024 to Dec-2025</td>
<td>$1,780,800.00</td>
<td>$1,780,800.00</td>
</tr>
<tr>
<td>A/00460-40</td>
<td>Heritage Restore - Community Theatre</td>
<td>Facility Renovation</td>
<td>William Alan Vongsasenobane</td>
<td>Consultant's Proposals to be submitted by February 5th for review and selection.</td>
<td>In progress</td>
<td>2%</td>
<td>Dec-2023 to Mar-2025</td>
<td>$173,700.00</td>
<td>$173,700.00</td>
</tr>
<tr>
<td>A/01474-40</td>
<td>Heritage Restore - Landreth Cottage</td>
<td>Facility Renovation</td>
<td>William Alan Vongsasenobane</td>
<td>Consultant's Proposals to be submitted by February 5th for review and selection.</td>
<td>In progress</td>
<td>2%</td>
<td>Jan-2024 to Dec-2024</td>
<td>$173,700.00</td>
<td>$173,700.00</td>
</tr>
<tr>
<td>A/01543-40</td>
<td>New Hope Chapel Foundation Repairs</td>
<td>Facility Renovation</td>
<td>William Alan Vongsasenobane</td>
<td>Reading design drawings and specifications for review. Consultant stated he is close to completing.</td>
<td>In progress</td>
<td>4%</td>
<td>Jan-2024 to Dec-2024</td>
<td>$108,900.00</td>
<td>$108,900.00</td>
</tr>
<tr>
<td>A/01080-40</td>
<td>Argyle St N and S Reconstruction</td>
<td>Reconstruction</td>
<td>Steven Mackabone</td>
<td>To Tender in late January 2024</td>
<td>Approved</td>
<td>0%</td>
<td>Apr-2024 to Dec-2025</td>
<td>$1,818,000.00</td>
<td>$1,818,000.00</td>
</tr>
<tr>
<td>A/01082-40</td>
<td>Oxford Road Reconstruction</td>
<td>Reconstruction</td>
<td>Matt Holland</td>
<td>Tender closed. Departmental report underway for award.</td>
<td>In progress</td>
<td>2%</td>
<td>Apr-2024 to Dec-2025</td>
<td>$2,990,000.00</td>
<td>$2,984,638.26</td>
</tr>
<tr>
<td>A/01083-40</td>
<td>Albert Street Reconstruction</td>
<td>Reconstruction</td>
<td>Xin Huang</td>
<td>Tender is closed.</td>
<td>In progress</td>
<td>5%</td>
<td>Jan-2024 to Dec-2025</td>
<td>$2,885,000.00</td>
<td>$2,885,000.00</td>
</tr>
<tr>
<td>A/01294-40</td>
<td>Blenheim Road Reconstruction</td>
<td>Reconstruction</td>
<td>Xin Huang</td>
<td>Tender drawings and documents are being prepared.</td>
<td>In progress</td>
<td>2%</td>
<td>Jan-2024 to Dec-2025</td>
<td>$3,440,000.00</td>
<td>$3,440,000.00</td>
</tr>
<tr>
<td>A/01313-40</td>
<td>Sanitary Lining Citywide (2024)</td>
<td>Renewal</td>
<td>Prasad Samarasinghe</td>
<td>Tendering underway.</td>
<td>Approved</td>
<td>0%</td>
<td>Jan-2024 to Dec-2025</td>
<td>$1,968,260.47</td>
<td>$1,968,260.47</td>
</tr>
</tbody>
</table>

Pre-Approval Projects (2024 & 2025) | $23,435,000.00 | $23,419,102.44 |
RECOMMENDATION(S):

THAT Report 24-019-CRS 2023 Year End Operating Update be received;

AND THAT the tax-supported and water utility operating budget variances for the December 2023 reporting period, as outlined in report 24-019-CRS, be approved;

AND THAT the tax-supported operating surplus of $2,111,948 be allocated in the amount of $251,700 to the Election Reserve, $500,000 to the Self Insurance Reserve, and $1,360,248 to the Capital Works Reserve;

AND THAT the water surplus of $1,103,956 be transferred equally to the Water Rate Stabilization Reserve Fund and the Water Capital Reserve totaling $551,978 respectively;

AND THAT the wastewater surplus of $754,660 be transferred to the Wastewater Capital Reserve;

AND THAT the Idea Exchange surplus in the amount of $194,728 be transferred to the Facility Capital - Library Reserve in the amount of $115,000, the Library Rate Stabilization reserve in the amount of $55,000, and the Library Furniture and Equipment Reserve Fund in the amount of $24,728, as recommended by the Cambridge Public Library Board.

AND FURTHER THAT the transfers to and from the reserve funds as outlined in Appendix A to report 24-019-CRS be approved.

EXECUTIVE SUMMARY:

Purpose
As per the City’s budget control by-law, Council is to be provided with regular updates related to operating budget variances. This report is an update for the 2023 year-end operating variances for the tax-supported and water utility budgets.

**Key Findings**

The net surplus for tax-supported operations is $2,111,948 for 2023, representing 1.4 per cent of the gross expenditures. The main drivers include:

- Higher than budgeted supplemental taxes, payments in lieu of taxes, and penalties and interest on taxes, partially offset by higher tax write-offs and rebates, had a net impact of $1.9 million mainly due to receiving a large percentage of multi-year omitted assessment from MPAC in 2023;

- Increased investment income of $3.2 million driven by significant increases to the Bank of Canada overnight rate through 2023 in response to the high inflationary environment; and

- Partially offsetting the increased revenues were greater than anticipated expenses for contracted services throughout the City, as outlined in the Analysis section of the report below.

The total water utility surplus for 2023 is $1,858,616 which represents 2.4 per cent of gross expenditures. This surplus consists of $1,103,956 for Water and $754,660 for Wastewater.

- The main driver of the surplus in Water operations is the higher than anticipated volume of new service installations as well as the additional recoveries generated from regional services provided. Additionally, reduced recoveries from tax-supported operations due to vacancies were realized. Offsetting some of the surplus was overspending in materials and supplies due to the cost of managing excess soils, along with the costs of water system parts/supplies outpacing budget.

- The main driver of the surplus in Wastewater operations was savings in contracted services. Resourcing limitations of providers postponed work and pricing for the flow monitoring contract was renegotiated. Additionally, lower-than-expected treatment costs due to better than expected inflow and infiltration rates and reduced recoveries from tax-supported operations due to vacancies were realized. The surplus was partially offset by overspending in materials and supplies for sewer lateral spot repairs, and larger than normal restoration costs from lateral repairs.
Financial Implications

Following best practices in municipal financial management, a Year-End Operating Surplus Allocation Policy was approved by Council last year. In accordance with the Reserve Fund By-Law 2-17, as amended, and this policy, staff recommends the following transfers to/from their respective reserve and reserve funds:

- **Tax-supported surplus of $2,111,948:**
  - $251,700 to the Election Reserve;
  - $500,000 to the Self Insurance Reserve; and
  - $1,360,248 to the Capital Works Reserve.

- **Water surplus of $1,103,956:**
  - $551,978 to the Water Rate Stabilization Reserve Fund; and
  - $551,978 to the Water Capital Reserve.

- **Wastewater surplus of $754,660** to the Wastewater Capital Reserve Fund.

An update on the balances in the City’s reserve and reserve funds, along with their relative health with respect to their approved funding targets, can be found in Appendix B.

The following tables summarize the 2023 surpluses on the tax supported operations and the water utility operations.

The total tax supported surplus for 2023 is $2,111,948, as seen in the table below.

<table>
<thead>
<tr>
<th>Department</th>
<th>Total Restated Budget</th>
<th>Previous Forecast</th>
<th>YTD Actuals</th>
<th>Over/(Under) Restated Budget</th>
<th>% Of Restated Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor and Council</td>
<td>$1,299,300</td>
<td>$1,299,300</td>
<td>$1,124,383</td>
<td>($174,917)</td>
<td>(13.5%)</td>
</tr>
<tr>
<td>Office of the City Manager</td>
<td>$2,627,800</td>
<td>$2,886,800</td>
<td>$2,864,576</td>
<td>$236,776</td>
<td>9.0%</td>
</tr>
<tr>
<td>Corporate Services</td>
<td>$47,541,900</td>
<td>$47,936,200</td>
<td>$47,787,805</td>
<td>$245,905</td>
<td>0.5%</td>
</tr>
<tr>
<td>Corporate Enterprise</td>
<td>$7,017,000</td>
<td>$7,102,320</td>
<td>$6,388,360</td>
<td>($628,640)</td>
<td>(9.0%)</td>
</tr>
<tr>
<td>Community Development</td>
<td>$9,784,900</td>
<td>$9,591,497</td>
<td>$8,228,410</td>
<td>($1,556,490)</td>
<td>(15.9%)</td>
</tr>
<tr>
<td>Infrastructure Services</td>
<td>$25,911,600</td>
<td>$26,130,610</td>
<td>$27,420,120</td>
<td>$1,508,520</td>
<td>5.8%</td>
</tr>
<tr>
<td>Corporate Expenditures</td>
<td>($102,299,800)</td>
<td>($105,226,100)</td>
<td>($104,042,902)</td>
<td>($1,743,102)</td>
<td>1.7%</td>
</tr>
<tr>
<td>Idea Exchange</td>
<td>$8,117,300</td>
<td>$8,117,300</td>
<td>$8,117,300</td>
<td>$0</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>Total Tax Supported</strong></td>
<td><strong>$0</strong></td>
<td><strong>($2,162,073)</strong></td>
<td><strong>($2,111,948)</strong></td>
<td><strong>($2,111,948)</strong></td>
<td>N/A</td>
</tr>
</tbody>
</table>

The total water utility surplus for 2023 is $1,858,616 as seen in the table below.
<table>
<thead>
<tr>
<th>Department</th>
<th>Total Restated Budget</th>
<th>Previous Forecast</th>
<th>YTD Actuals</th>
<th>Over/(Under) Restated Budget</th>
<th>% Of Restated Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water Expenses</td>
<td>$39,731,000</td>
<td>$39,932,130</td>
<td>$39,486,141</td>
<td>($244,859)</td>
<td>(0.6%)</td>
</tr>
<tr>
<td>Water Revenues</td>
<td>($39,731,000)</td>
<td>($39,932,130)</td>
<td>($40,590,097)</td>
<td>($859,097)</td>
<td>2.2%</td>
</tr>
<tr>
<td><strong>Total Water</strong></td>
<td>$0</td>
<td>$0</td>
<td>($1,103,956)</td>
<td>($1,103,956)</td>
<td>N/A</td>
</tr>
<tr>
<td>Wastewater Expenses</td>
<td>$36,836,800</td>
<td>$36,227,092</td>
<td>$35,595,781</td>
<td>($1,241,019)</td>
<td>(3.4%)</td>
</tr>
<tr>
<td>Wastewater Revenues</td>
<td>($36,836,800)</td>
<td>($36,227,092)</td>
<td>($36,350,441)</td>
<td>$486,359</td>
<td>(1.3%)</td>
</tr>
<tr>
<td><strong>Total Wastewater</strong></td>
<td>$0</td>
<td>$0</td>
<td>($754,660)</td>
<td>($754,660)</td>
<td>N/A</td>
</tr>
<tr>
<td>Total City of Cambridge Water Utility</td>
<td>$0</td>
<td>$0</td>
<td>($1,858,616)</td>
<td>($1,858,616)</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**STRATEGIC ALIGNMENT:**

☐ Strategic Action

**Objective(s):** Not Applicable

**Strategic Action:** Not Applicable

OR

☒ Core Service

**Program: Finance**

**Core Service:** Financial Planning

Providing updates to Council on operating budget variances supports responsible oversight of financial resources. It also ensures program managers and departments are accountable for the programs they manage and provide transparency as to where public dollars are spent.

**BACKGROUND:**

In 2023, the consumer price index (CPI), one of the most widely used measures of inflation by Statistics Canada, remained high at a 3.9 per cent annual average. The annual average increase seen in 2023 is the largest annual inflation increase since 1991, besides the 2022 average annual inflation rate of 6.8 per cent.

The deceleration in the CPI year over year from the historic highs seen in 2022 was mainly driven by decreased costs of goods due to improved supply chains and decreases in energy prices as the uncertainty around gasoline supply seen in 2022 dissipated.

The table below graphically illustrates the gradual decrease in the levels of inflation throughout 2023 and the underlying drivers.
While inflation continued to decline towards the end of 2023, as seen on the graph above, it continues to be above the Bank of Canada’s (BOC) inflation target of 2 per cent. The BOC increased interest rates on three occasions throughout 2023, taking the policy interest rate from 4.25 per cent to 5.00 per cent as of December 31, 2023. The past interest rate increases continue to weigh on household spending, and business investment.

Overall in Ontario, inflation is expected to decrease to an average of 2.7 per cent in 2024, and 2.1 per cent in 2025.

**ANALYSIS:**

**Tax-Supported Operating Variance**

The City has a net surplus of $2,111,948 for 2023 representing 1.4 per cent of the City’s gross operating budget totalling $150,075,000. The table below shows the variance between the annual Council approved budget and year-to-date actuals for each department, for tax-supported operations.

<table>
<thead>
<tr>
<th>Department</th>
<th>Total Restated Budget</th>
<th>Previous Forecast</th>
<th>YTD Actuals</th>
<th>Over/(Under) Restated Budget</th>
<th>% Of Restated Budget</th>
</tr>
</thead>
</table>

Source: Bank of Canada Monetary Policy Report, January 2024

The main drivers of the 2023 surplus of $2,111,948 are higher than budgeted supplementary taxes ($2.0 million) and investment income ($3.2 million), both of which were due to atypical market trends.

Supplementary taxes result from the assessment value of properties or the classification (i.e. commercial to residential) changing because of improvements to the property or a change in its use. Supplementary assessments are determined by the Municipal Property Assessment Corporation (MPAC) and are a key driver into the City’s assessment growth for the next year’s budget, which reflects all the changes that happen to the City’s tax base during a year including new construction, major renovations, demolitions, and property value appeals. The increase in assessment can typically take between 12 to 24 months following completion of a development project to be reflected in the City’s supplementary taxes and assessment base. In 2023, a large percentage of multi-year omitted assessments were received from MPAC and is why the City’s supplementary taxes for 2023 exceeded budget.

Other taxation-related revenues which also exceeded budget were penalties and interest on taxes, and payments in lieu of taxes. These additional revenues were partially offset by higher tax write-offs and rebates. In total, the favourable net impact of all the taxation-related revenues and costs was $1.9 million.

The City’s investment income performance is primarily driven by the movement in the Bank of Canada’s overnight interest rate. In response to high levels of inflation, the Bank of Canada continued to raise the overnight interest rates. Over the course of three rate increases during 2023, the Bank of Canada’s overnight interest rate was increased from 4.25% in December of 2022 to 5.00% in July 2023. Additionally, the increase in investment income was caused by an increase in the City’s fund balances. For more
detailed analysis of the City’s investment portfolio, please refer to Council report 24-007-CRS 2023 - Year End Report on Investments.

Offsetting the additional supplementary taxes and investment income were increased contract service costs throughout the City. The main drivers of these costs include:

- Higher than anticipated litigation costs;
- Increased cost for snow clearing as additional pedestrian road crossings were added and the contract for snow clearing in park/arena parking lots was renegotiated;
- Increase in repairs to address safety concerns of aging park infrastructure and vandalism;
- Third party contracted services to support security of City owned facilities, and activity at the Bridges required as a response to an increase in complaints surrounding the unhoused population and people engaging in prohibited activities at these locations;
- Council directed internal culture assessments recognizing the critical role that workplace culture plays in achieving the City’s collective success; and
- Unexpected programming changes with the Leaf Pickup program resulting in greater expenditure in contract services for the Hespeler area to allow for the continuation of services in other road related areas.

The tax supported corporate-wide gapping target of $1,245,000 was exceeded this year due to natural gapping stemming from staff turnover and the challenges departments faced in 2023 to recruit for vacant positions. The gapping savings were budgeted in Corporate Expenditures while the savings were realized throughout the other departments and in some instances utilized to offset additional costs such as hiring of temporary employees or contractors to perform work.

Further explanation of variances between budget and actuals are provided in the following sections by department.

**Mayor and Council**

<table>
<thead>
<tr>
<th>Division</th>
<th>Total Restated Budget</th>
<th>Previous Forecast</th>
<th>YTD Actuals</th>
<th>Over/(Under) Restated Budget</th>
<th>% Of Restated Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor and Council</td>
<td>$1,299,300</td>
<td>$1,299,300</td>
<td>$1,124,383</td>
<td>($174,917)</td>
<td>(13.5%)</td>
</tr>
<tr>
<td><strong>Total Mayor and Council</strong></td>
<td><strong>$1,299,300</strong></td>
<td><strong>$1,299,300</strong></td>
<td><strong>$1,124,383</strong></td>
<td><strong>($174,917)</strong></td>
<td><strong>(13.5%)</strong></td>
</tr>
</tbody>
</table>
The Office of the Mayor and Council realized net savings of $174,917. This is mainly due to staff vacancy gapping, and a reduction of transportation cost used by the Mayor and Council predominantly due to the locality of annual conference events in 2023.

**Office of the City Manager**

<table>
<thead>
<tr>
<th>Division</th>
<th>Total Restated Budget</th>
<th>Previous Forecast</th>
<th>YTD Actuals</th>
<th>Over/(Under) Restated Budget</th>
<th>% Of Restated Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office of the City Manager</td>
<td>$509,600</td>
<td>$509,600</td>
<td>$496,254</td>
<td>($13,346)</td>
<td>(2.6%)</td>
</tr>
<tr>
<td>Corporate Communications</td>
<td>$973,400</td>
<td>$973,400</td>
<td>$947,327</td>
<td>($26,073)</td>
<td>(2.7%)</td>
</tr>
<tr>
<td>Legal and Realty Services</td>
<td>$1,144,800</td>
<td>$1,403,800</td>
<td>$1,420,995</td>
<td>$276,195</td>
<td>24.1%</td>
</tr>
<tr>
<td><strong>Total Office of the City Manager</strong></td>
<td><strong>$2,627,800</strong></td>
<td><strong>$2,886,800</strong></td>
<td><strong>$2,864,576</strong></td>
<td><strong>$236,776</strong></td>
<td>9.0%</td>
</tr>
</tbody>
</table>

The Office of the City Manager realized a net deficit of $236,776 with the main drivers as follows:

- The net surplus in the Office of the City Manager Administration of $13,346 is due to an unanticipated cost sharing agreement with other municipalities within the Region that resulted in savings in professional services;

- Corporate Communications realized a net surplus of $26,073. The net savings were mainly driven by natural gapping of a vacant position with a portion offset by additional part-time staffing. Media training for staff as well as increased spending on professional services partially offset the surplus; and

- Net deficit in Legal and Realty Services of $276,195 was driven by higher than anticipated litigation activities during 2023. Additional rental income and savings in professional development and program supplies and materials partially offset this deficit.

**Corporate Services**

<table>
<thead>
<tr>
<th>Division</th>
<th>Total Restated Budget</th>
<th>Previous Forecast</th>
<th>YTD Actuals</th>
<th>Over/(Under) Restated Budget</th>
<th>% Of Restated Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corporate Services Administration</td>
<td>$260,400</td>
<td>$260,400</td>
<td>$267,158</td>
<td>$6,758</td>
<td>2.6%</td>
</tr>
<tr>
<td>Office of the City Clerk</td>
<td>$3,725,800</td>
<td>$3,781,800</td>
<td>$3,897,108</td>
<td>$171,308</td>
<td>4.6%</td>
</tr>
<tr>
<td>Financial Services</td>
<td>$3,541,600</td>
<td>$3,501,200</td>
<td>$3,282,752</td>
<td>($258,848)</td>
<td>(7.3%)</td>
</tr>
<tr>
<td>Fire Services</td>
<td>$28,907,700</td>
<td>$29,286,400</td>
<td>$29,088,011</td>
<td>$180,311</td>
<td>0.6%</td>
</tr>
<tr>
<td>Human Resources</td>
<td>$2,852,500</td>
<td>$2,852,500</td>
<td>$3,012,396</td>
<td>$159,896</td>
<td>5.6%</td>
</tr>
<tr>
<td>Technology Services</td>
<td>$8,253,900</td>
<td>$8,253,900</td>
<td>$8,240,380</td>
<td>($13,520)</td>
<td>(0.2%)</td>
</tr>
</tbody>
</table>
The Corporate Services Department realized an overall deficit of $245,905 for 2023. The main drivers include:

- Net deficit in the Office of the City Clerk of $171,308 is due to increased by-law costs to hire third party contracted services to support security of City owned facilities and activity at the Bridges, less than anticipated pool permit and clerks vital stats revenue, and a reduction of parking revenue due to delay in AMPS start up. Partially offsetting the deficit are unanticipated recovery of staffing costs from the IRCC newcomer grant funding, along with salary gapping and reduced by-law court costs;

- Net savings in Financial Services of $258,848 is mainly due to higher than anticipated revenue (i.e. rebate for PCARDs, Natural Gas Program), and operational changes in the organization (i.e., reduction in inventory items such as flags, purchased by Procurement and distributed to departments, moving from paper based to e-bidding, etc.). Additional impacts include net savings as a result of staffing vacancies, increased interest revenue, and increased revenue from sales of garbage bag tags along with program related refund fees;

- Net deficit in Fire Services of $180,311 was due to increased overtime and salaries, partially offset by increase in revenue for cost recovery of MTO Fire calls on Highway 401 and provincial Highways, along with training cost reductions to align with in-year needs, and reduced communication costs from Waterloo Regional Police;

- Net deficit in Human Resources of $159,896 is due to additional legal fees, professional fees for the Council directed internal culture assessments, and salary cost increases for payroll assistance required in 2023; and

- Net savings in Technology Services of $13,520 are due to salary vacancies which were mostly offset by outsourcing of services to fulfill technology needs.

### Corporate Enterprise

<table>
<thead>
<tr>
<th>Division</th>
<th>Total Restated Budget</th>
<th>Previous Forecast</th>
<th>YTD Actuals</th>
<th>Over/(Under) Restated Budget</th>
<th>% Of Restated Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corporate Enterprise Administration</td>
<td>$421,800</td>
<td>$407,700</td>
<td>$380,054</td>
<td>($41,746)</td>
<td>(9.9%)</td>
</tr>
<tr>
<td>Corporate Strategy</td>
<td>$503,500</td>
<td>$487,500</td>
<td>$409,261</td>
<td>($94,239)</td>
<td>(18.7%)</td>
</tr>
<tr>
<td>Economic Development</td>
<td>$973,200</td>
<td>$971,620</td>
<td>$891,780</td>
<td>($81,420)</td>
<td>(8.4%)</td>
</tr>
</tbody>
</table>
The Corporate Enterprise Department realized an overall surplus of $628,640 for 2023. The main drivers of this surplus include:

- Net savings in Corporate Enterprise Administration of $41,746 is due to salary savings and a reduction in professional development costs;

- Net savings in Corporate Strategy of $94,239 resulting mainly from natural gapping savings of a vacated position. Additional savings were achieved by bringing some designed documents in-house in 2023 as well as from the discontinuation of a certification which was no longer required;

- Net savings in the Economic Development division of $81,420 due to vacancies, along with a net reduction in marketing and materials requested from Downtown BIA’s 50/50 reimbursement plan; and

- Net savings in the Risk and Facilities division of $411,235 was mainly due to staffing vacancies and natural salary gapping along with reduced utilities costs.

**Corporate Expenditures**

<table>
<thead>
<tr>
<th>Category</th>
<th>Total Restated Budget</th>
<th>Previous Forecast</th>
<th>YTD Actuals</th>
<th>Over/(Under) Restated Budget</th>
<th>% Of Restated Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corporate Financing</td>
<td>($896,800)</td>
<td>($596,800)</td>
<td>$2,354,606</td>
<td>$3,251,406</td>
<td>(362.6%)</td>
</tr>
<tr>
<td>Capital Levy</td>
<td>$8,272,300</td>
<td>$8,272,300</td>
<td>$8,272,300</td>
<td>$0</td>
<td>0.0%</td>
</tr>
<tr>
<td>External Funding</td>
<td>$1,883,400</td>
<td>$1,885,400</td>
<td>$1,834,794</td>
<td>($48,606)</td>
<td>(2.6%)</td>
</tr>
<tr>
<td>Insurance</td>
<td>$1,414,300</td>
<td>$1,414,300</td>
<td>$1,437,449</td>
<td>$23,149</td>
<td>1.6%</td>
</tr>
<tr>
<td>Income From Investment</td>
<td>($3,988,300)</td>
<td>($4,788,300)</td>
<td>($7,171,052)</td>
<td>($3,182,752)</td>
<td>(79.8%)</td>
</tr>
<tr>
<td>Taxation Revenue</td>
<td>($111,050,100)</td>
<td>($113,418,100)</td>
<td>($112,822,172)</td>
<td>($1,772,072)</td>
<td>1.6%</td>
</tr>
<tr>
<td>Payment in Lieu</td>
<td>($999,700)</td>
<td>($1,060,000)</td>
<td>($1,125,353)</td>
<td>($125,653)</td>
<td>12.6%</td>
</tr>
<tr>
<td>Corporate Grants</td>
<td>($82,400)</td>
<td>($82,400)</td>
<td>($82,400)</td>
<td>0</td>
<td>0.0%</td>
</tr>
<tr>
<td>Corporate Allocations</td>
<td>($3,304,300)</td>
<td>($3,304,300)</td>
<td>($3,302,957)</td>
<td>$1,343</td>
<td>(0.0%)</td>
</tr>
<tr>
<td>Capital Debt Finance</td>
<td>$2,284,700</td>
<td>$2,284,700</td>
<td>$2,284,282</td>
<td>($418)</td>
<td>(0.0%)</td>
</tr>
<tr>
<td>Development Incentives</td>
<td>$4,167,100</td>
<td>$4,167,100</td>
<td>$4,277,601</td>
<td>$110,501</td>
<td>2.7%</td>
</tr>
<tr>
<td><strong>Total Corporate Expenditures</strong></td>
<td>($102,299,800)</td>
<td>($105,226,100)</td>
<td>($104,042,902)</td>
<td>($1,743,102)</td>
<td>1.7%</td>
</tr>
</tbody>
</table>

Corporate Expenditures realized net savings of $1,743,102 in 2023. The following are the main budget variances within Corporate Expenditures:
- Investment income exceeding budget by $3,182,752 driven by the increase to the Bank of Canada target rate through 2023, as earlier discussed;

- A net savings of $1,772,072 in the Taxation Revenue section, mainly comprised of the following net impacts:
  - Additional property tax supplemental billings of $2,028,149 due to a large percentage of multi-year omitted assessment being received from MPAC in 2023;
  - An increase in penalties and interest on taxes of $968,046;
  - These additional revenues are offset by a one-time increase in tax write-offs and adjustments of $1,251,881.

- Increased payments-in-lieu of taxes of $125,653;

- Additional expenditures in Corporate Financing in the amount of $3,251,406 driven by:
  - Corporate-wide gapping savings were realized because of natural gapping stemming from staff turnover and the challenges departments faced in 2023 to recruit for vacant positions. The gapping savings were budgeted in Corporate Expenditures while the savings were realized throughout the various departments; and
  - Increased number of WSIB claims in 2023 with no offset from the WSIB reserve fund as the balance was already significantly less than the actuarial valuation.

- Waived development charges (DCs) were lower than budgeted in 2023 ($106,569 compared to a budget of $5,073,800); as a result, the savings were transferred to the Rate Stabilization reserve fund to be set aside for future financial exposure on waived DCs. The overall net deficit of $110,501 is the repayment of Waived DCs to the Economic Development reserve fund; and

- Other impacts realized in Corporate Expenditures in 2023 include:
  - Higher than anticipated hydro dividend revenue following the merger with Brant Hydro, resulting in $458,774 being contributed to the Hydro Dividend Reserve Fund;
  - Debt charges were reduced based on debt amortization schedule of issued debt to date, with the budgeted charges of unissued debt being transferred to the corresponding reserve funds.

Community Development
The Community Development division had a surplus of $1,556,490 for 2023. The main drivers include:

- The Community Development Administration had net savings of $39,920 primarily due to salary and benefit gapping;
- The Building Services division had an overall net surplus of $2,662,970 due to the type and volume of construction in 2023. The construction value for permits issued in 2023 is below 2022 revenue but still 52% greater than the previous 5-year average. The surplus amount was transferred to the Building Permit Stabilization reserve as per the reserve fund by-law; $1,730,400 was already transferred as part of the August forecast and the remaining $932,570 was transferred at year end;
- Net savings in Engineering & Transportation Services totalled $635,560 mainly due to natural gapping of vacated positions, lower than expected hydro costs and spending on contracted services, as well as additional revenues from insurance recovery and other fee recoveries;
- Planning Services saw a net surplus of $278,950 primarily due to vacancies in planner and planning technician positions. The savings were offset by higher use of contract services; and
- The Recreation and Culture program had a surplus of 602,061 primarily from salaries and benefits due to vacancies in older adult and aquatics programs. The division also saw increased revenues from program fees due to higher enrollment in City-run summer camps and aquatic programs.

**Infrastructure Services**

<table>
<thead>
<tr>
<th>Division</th>
<th>Total Restated Budget</th>
<th>Previous Forecast</th>
<th>YTD Actuals</th>
<th>Over/(Under) Restated Budget</th>
<th>% Of Restated Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Development Administration</td>
<td>$443,400</td>
<td>$443,400</td>
<td>$403,480</td>
<td>($39,920)</td>
<td>(9.0%)</td>
</tr>
<tr>
<td>Building Services</td>
<td>$0</td>
<td>$0</td>
<td>$1</td>
<td>$1</td>
<td>0.0%</td>
</tr>
<tr>
<td>Engineering and Transportation Services</td>
<td>$3,811,300</td>
<td>$3,734,532</td>
<td>$3,175,740</td>
<td>($635,560)</td>
<td>(16.7%)</td>
</tr>
<tr>
<td>Planning Services</td>
<td>$1,798,900</td>
<td>$1,807,050</td>
<td>$1,519,950</td>
<td>($278,950)</td>
<td>(15.5%)</td>
</tr>
<tr>
<td>Recreation and Culture</td>
<td>$3,731,300</td>
<td>$3,606,515</td>
<td>$3,129,239</td>
<td>($602,061)</td>
<td>(16.1%)</td>
</tr>
<tr>
<td><strong>Total Community Development</strong></td>
<td><strong>$9,784,900</strong></td>
<td><strong>$9,591,497</strong></td>
<td><strong>$8,228,410</strong></td>
<td><strong>($1,556,490)</strong></td>
<td><strong>(15.9%)</strong></td>
</tr>
<tr>
<td>Division</td>
<td>Total Restated Budget</td>
<td>Previous Forecast</td>
<td>YTD Actuals</td>
<td>Over/(Under) Restated Budget</td>
<td>% Of Restated Budget</td>
</tr>
<tr>
<td>--------------------------------------</td>
<td>-----------------------</td>
<td>-------------------</td>
<td>----------------</td>
<td>-----------------------------</td>
<td>---------------------</td>
</tr>
<tr>
<td>Infrastructure Services Administration</td>
<td>$447,200</td>
<td>$447,200</td>
<td>$417,242</td>
<td>($29,958)</td>
<td>(6.7%)</td>
</tr>
<tr>
<td>Asset Management and Project Management</td>
<td>$344,300</td>
<td>$344,300</td>
<td>$248,394</td>
<td>($95,906)</td>
<td>(27.9%)</td>
</tr>
<tr>
<td>Environmental Services</td>
<td>$6,777,400</td>
<td>$6,824,810</td>
<td>$6,929,505</td>
<td>$152,105</td>
<td>2.2%</td>
</tr>
<tr>
<td>Operations</td>
<td>$18,342,700</td>
<td>$18,514,300</td>
<td>$19,824,979</td>
<td>$1,482,279</td>
<td>8.1%</td>
</tr>
<tr>
<td><strong>Total Infrastructure Services</strong></td>
<td><strong>$25,911,600</strong></td>
<td><strong>$26,130,610</strong></td>
<td><strong>$27,420,120</strong></td>
<td><strong>$1,508,520</strong></td>
<td><strong>5.8%</strong></td>
</tr>
</tbody>
</table>

Infrastructure Services realized a net deficit of $1,508,520 driven by the following impacts:

- There was a net surplus in Infrastructure Services Administration of $29,958 mainly due to salary gapping of a vacant position and savings in program supplies and materials;

- Asset Management and Project Management realized net savings of $95,906. There were savings in salaries and benefits, professional development, condition assessment and inspections due to natural gapping of several staff positions. Savings in professional services was due to limited staff resources in Operations as well as staff vacancies in Asset Management;

- Environmental Services, comprising of Storm Water Management, realized a net deficit of $152,105. Some unexpected programming changes with the Leaf Pickup program resulted in greater expenditures in contract services for the Hespeler area to allow for the continuation of services in other road related areas. There were lower external recoveries due to fewer stormwater service installations than anticipated. Unexpected fuel use charges were a result of having to lease a mechanical sweeper due to procurement delays of a new city-owned unit. There were some professional development costs incurred for a new compliance framework with the stormwater system;

- Operations realized a net deficit of $1,482,279 due to:
  - Parks realized a deficit of $794,560 driven by a significant increase in costs and workload in snow clearing contracted services in park/arena parking lots and pedestrian road crossings. There was also an increase in repairs to address safety concerns of aging park infrastructure and vandalism.
  - Roads realized a net deficit of $540,112. Contributing to this was walkway contract services that were overspent due to additional emergency repairs, and contracting out the repaving of the walkway previously performed in-house by
staff. A deficit in external recoveries is due to timing differences relating to a third-party billing refund which will be recovered in 2024. Revenues were lower than expected due to a significant drop in third-party utility work and from winter salt material write-offs. Savings in salaries and benefits were primarily due to extended position vacancies, offsetting some of the deficit. The milder winter weather resulted in lower fleet recoveries, overtime, and program supplies and materials.

- Arenas and Halls realized a deficit of $159,664, driven by increased staffing needs to support programming in arenas, and increased contracted services to maintain aging arenas. The deficit was partially offset by the deferral of expenses due to the delay in opening the Cambridge Sports Park.

- Cemeteries realized a total deficit of $47,312 which was partially driven by an overage in internal recoveries and general maintenance to address backflow requirements. The development of new sections of existing cemetery land required the installation of new markers resulting in an over expenditure of program supplies and materials. There was an overage in fleet recoveries due to an increased cost of maintaining and operating fleet. Some additional expenditures were incurred to pilot electric small equipment to support the City’s commitment to climate change. Offsetting some of the deficit, was a higher than anticipated number of internment right transfers and an expansion of program services resulting in revenues exceeding budget. Due to a higher investment return than anticipated, an increase in funding from the Cemetery Care and Maintenance trust fund helped to offset the overall deficit.

- Forestry and Horticulture realized a $59,368 surplus due to salary gapping and delayed hiring of approved new positions that were dependent on a fully implemented new contract with CUPE 32. The savings were offset by an increased cost of operating and maintaining fleet, and an increased cost of plant material and fertilizers to achieve better results in the City’s gardens. The Tree Canopy Management program saw greater revenue than expenses this year, as fees billed to property owners and developers for the removal of trees on private property were high. This resulted in a transfer of $484,616 to the Tree Canopy Management Reserve Fund for future tree planting.

- Fleet Services fell within budget. Planned replacements have been delayed due to manufacturer inventory constraints and, as a result, there were some budget exceedances in maintaining aging fleet. A greater amount of time and effort to maintain the fleet to a safe and reliable operating condition resulted in an increase in staff overtime. Fleet Services experienced a volume increase in replacement parts and materials and there were some additional outsourced overflow and specialized maintenance to the fleet assets. Two bulk fuel storage
tanks at remote cemetery locations were showing signs of questionable integrity and were replaced as a precaution.

**Idea Exchange**

<table>
<thead>
<tr>
<th>Department</th>
<th>Total Restated Budget</th>
<th>Previous Forecast</th>
<th>YTD Actuals</th>
<th>Over/(Under) Restated Budget</th>
<th>% Of Restated Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Idea Exchange</td>
<td>$8,117,300</td>
<td>$8,117,300</td>
<td>$8,117,300</td>
<td>$0</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>Total Idea Exchange</strong></td>
<td><strong>$8,117,300</strong></td>
<td><strong>$8,117,300</strong></td>
<td><strong>$8,117,300</strong></td>
<td><strong>$0</strong></td>
<td><strong>0.0%</strong></td>
</tr>
</tbody>
</table>

The funding provided by the City to the Library, operating as the Idea Exchange, was equal to the amount budgeted.

Management and board members of the Idea Exchange have informed the City that the total annual surplus for the Cambridge Public Library Board was $194,728 in 2023. The surplus is a result of natural staff gapping of vacated positions, low benefits claims, and larger than expected interest and grant revenues.

The Cambridge Public Library Board’s recommendation to Council is that the Idea Exchange surplus in the amount of $194,728 be transferred to the Facility Capital - Library Reserve in the amount of $115,000, the Library Rate Stabilization reserve in the amount of $55,000, and the Library Furniture and Equipment Reserve Fund in the amount of $24,728.

**Water Utility Variance**

The following summary shows the variance between the annual Council approved budget and year-to-date actuals for water utility operations which is comprised of the water, and sewer (wastewater) departments.

<table>
<thead>
<tr>
<th>Department</th>
<th>Total Restated Budget</th>
<th>Previous Forecast</th>
<th>YTD Actuals</th>
<th>Over/(Under) Restated Budget</th>
<th>% Of Restated Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water Expenses</td>
<td>$39,731,000</td>
<td>$39,932,130</td>
<td>$39,486,141</td>
<td>($244,859)</td>
<td>(0.6%)</td>
</tr>
<tr>
<td>Water Revenues</td>
<td>($39,731,000)</td>
<td>($39,932,130)</td>
<td>($40,590,097)</td>
<td>($859,097)</td>
<td>2.2%</td>
</tr>
<tr>
<td><strong>Total Water</strong></td>
<td><strong>0</strong></td>
<td><strong>0</strong></td>
<td><strong>($1,103,956)</strong></td>
<td><strong>($1,103,956)</strong></td>
<td><strong>N/A</strong></td>
</tr>
<tr>
<td>Wastewater Expenses</td>
<td>$36,836,800</td>
<td>$36,227,092</td>
<td>$35,595,781</td>
<td>($1,241,019)</td>
<td>(3.4%)</td>
</tr>
<tr>
<td>Wastewater Revenues</td>
<td>($36,836,800)</td>
<td>($36,227,092)</td>
<td>($36,350,441)</td>
<td>$486,359</td>
<td>(1.3%)</td>
</tr>
<tr>
<td><strong>Total Wastewater</strong></td>
<td><strong>0</strong></td>
<td><strong>0</strong></td>
<td><strong>($754,660)</strong></td>
<td><strong>($754,660)</strong></td>
<td><strong>N/A</strong></td>
</tr>
<tr>
<td><strong>Total City of Cambridge Water Utility</strong></td>
<td><strong>0</strong></td>
<td><strong>0</strong></td>
<td><strong>($1,858,616)</strong></td>
<td><strong>($1,858,616)</strong></td>
<td><strong>N/A</strong></td>
</tr>
</tbody>
</table>

The total water utility surplus for 2023 is $1,858,616. Of this surplus amount, $1,103,956 is attributed to Water and $754,660 is attributed to Wastewater.

The main driver of the Water surplus was due to the higher volume of new service installations than anticipated as well as the additional recoveries generated from
regional services provided. The improved accuracy of the new water meters now in circulation has led to a water billing surplus. Offsetting some of the surplus was overspending in materials and supplies due to the cost of managing excess soils, along with the costs of water system parts/supplies outpacing budgeted costs.

The main driver of the surplus of Wastewater was from savings in contracted services due to resourcing limitations of the provider that postponed work accomplishment. Contract savings also arose because of renegotiated pricing for the flow monitoring contract. The surplus was partially offset by overspending in materials and supplies for sewer lateral spot repairs that were done using internal staff, along with some larger than normal restoration costs from lateral repairs. Improved water meter accuracy, with the new smart meters now in place, is contributing to the overall surplus, along with lower-than-expected treatment costs due to better than expected inflow and infiltration rates.

Overall, waived development charges (DCs) were lower than budgeted in 2023 for water and wastewater. As a result, the savings were contributed to the corresponding water and wastewater stabilization reserve funds to be set aside for future financial exposure on waived DCs.

**EXISTING POLICY / BY-LAW(S):**

The Budget Control By-Law 152-14 identifies roles, responsibilities, and spending authorities for accountability around the City’s financial management. It also identifies reporting requirements to ensure both accountability and transparency around the City’s finances. Under the By-Law, Council approval is required for the following operating spending deviations:

- Transfers between divisions exceeding the lesser of 10% or $100,000;
- Any net overall deficit within a department.

The Reserve Fund By-Law 2-17, as amended, identifies the City’s reserve and reserve funds, including uses and funding targets.

The Year-End Operating Surplus Allocation Policy (Appendix C) establishes a priority framework for the allocation of any year-end operating surplus that may arise from the Tax Supported or Water Utility Budgets in a manner that is consistent with Council’s view of long-term financial sustainability, and in line with best practices in financial management. This policy supports the City of Cambridge’s strategic goal of focusing on the responsible management of financial resources, ensuring transparency and accountability.

**FINANCIAL IMPACT:**
Restatements

Changes in operations have resulted in restatements of the approved 2023 Operating Budget for comparative purposes. Restatements change reallocates certain costs and revenues between accounts and/or divisions and have no net effect on the total approved budget for 2023.

The restatements for 2023 include:

- Consolidation of leased buildings into Legal and Realty Services;
- Restructure of three staff complement from Corporates Services to Community Development;
- Restructure of one staff complement from Corporate Services to Infrastructure Services; and
- Restructure of the Storm Water Management funding, including capital levy, corporate overhead, and staff recoveries.

<table>
<thead>
<tr>
<th>Department</th>
<th>Original Budget</th>
<th>In Year Changes</th>
<th>Total Restated Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor and Council</td>
<td>$1,299,300</td>
<td>$0</td>
<td>$1,299,300</td>
</tr>
<tr>
<td>Office of the City Manager</td>
<td>$2,637,000</td>
<td>($9,200)</td>
<td>$2,627,800</td>
</tr>
<tr>
<td>Corporate Services</td>
<td>$48,036,400</td>
<td>($494,500)</td>
<td>$47,541,900</td>
</tr>
<tr>
<td>Corporate Enterprise</td>
<td>$7,017,000</td>
<td>$0</td>
<td>$7,017,000</td>
</tr>
<tr>
<td>Community Development</td>
<td>$9,850,100</td>
<td>($65,200)</td>
<td>$9,784,900</td>
</tr>
<tr>
<td>Infrastructure Services</td>
<td>$21,180,800</td>
<td>$4,730,800</td>
<td>$25,911,600</td>
</tr>
<tr>
<td>Corporate Expenditures</td>
<td>($98,137,900)</td>
<td>($4,161,900)</td>
<td>($102,299,800)</td>
</tr>
<tr>
<td>Idea Exchange</td>
<td>$8,117,300</td>
<td>$0</td>
<td>$8,117,300</td>
</tr>
<tr>
<td><strong>Total Tax Supported</strong></td>
<td><strong>$0</strong></td>
<td><strong>$0</strong></td>
<td><strong>$0</strong></td>
</tr>
</tbody>
</table>

**PUBLIC VALUE:**

Sustainability and Transparency:

This reporting supports the financial sustainability of the City by ensuring appropriate oversight and governance towards the City’s financial resources. It also provides transparency as to where public dollars are spent.

**ADVISORY COMMITTEE INPUT:**

Not Applicable.

**PUBLIC INPUT:**

Posted publicly as part of the report process

**INTERNAL / EXTERNAL CONSULTATION:**
Staff delegated with budget responsibility have been consulted with respect to their budget variances in the writing of this report.

CONCLUSION:

The overall operating surplus for the City in 2023 is $2,111,948 which represents 1.4 per cent of the City’s gross operating budget. The total water utility surplus for 2023 is $1,858,616 which represents 2.4 per cent of gross budget.

In accordance with the Reserve Fund By-Law 2-17, as amended, and the Year-End Operating Surplus Allocation Policy, staff recommends the following transfers to/from their respective reserve and reserve funds:

- Tax-supported surplus of $2,111,948:
  - $251,700 to the Election Reserve;
  - $500,000 to the Self Insurance Reserve; and
  - $1,360,248 to the Capital Works Reserve.

- Water surplus of $1,103,956:
  - $551,978 to the Water Rate Stabilization Reserve Fund; and
  - $551,978 to the Water Capital Reserve.

- Wastewater surplus of $754,660 to the Wastewater Capital Reserve Fund.

REPORT IMPACTS:

Agreement: No

By-law: No

Budget Amendment: No

Policy: No

APPROVALS:

This report has gone through the appropriate workflow and has been reviewed and or approved by the following as required:

Director
Deputy City Manager
Chief Financial Officer
City Solicitor
City Manager
ATTACHMENTS:

1. 24-019-CRS Appendix A – Impacts to Reserve and Reserve Funds

2. 24-019-CRS Appendix B – Reserve and Reserve Funds Update
<table>
<thead>
<tr>
<th>Operating Reserves</th>
<th>Year End Entries - Explanation</th>
<th>Year End Entries - Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rate Stabilization</td>
<td>Waived DC obligations were less than budget, savings were contributed to the reserve to set aside for future financial exposure on waived DCs. In addition, the Cambridge 50th celebration came in underbudget, unspent funds returned to the reserve.</td>
<td>$ 4,986,548</td>
</tr>
<tr>
<td>Hydro Dividend</td>
<td>The dividends received from Energy+/GrandBridge Energy were above the amount previously forecasted.</td>
<td>$ 458,774</td>
</tr>
<tr>
<td>Heritage Conservation</td>
<td>Heritage grants were slightly under budget, unspent funds contributed to the Heritage Conservation reserve.</td>
<td>$ 13,146</td>
</tr>
<tr>
<td>Election</td>
<td>Cost of the bi-election in 2023 required a draw from the Election reserve to fund part of the election cost.</td>
<td>$(85,833)</td>
</tr>
<tr>
<td>Winter Maintenance</td>
<td>Savings on Winter Maintenance operations are allocated to the Winter Maintenance reserve for future years which may have more winter events than typical.</td>
<td>$ 379,073</td>
</tr>
<tr>
<td>Self Insurance</td>
<td>Actual insurance claim costs exceeded budget, requiring a draw from the Self Insurance reserve to offset the deficit in this area.</td>
<td>$(208,217)</td>
</tr>
<tr>
<td>Tree Canopy Management</td>
<td>Tree permit revenues net of costs yielded savings, with the net savings allocated to the Tree Canopy Management reserve.</td>
<td>$ 484,616</td>
</tr>
<tr>
<td>Municipal Accommodation Tax</td>
<td>Placemaking Initiative funding was not spent in 2023, unspent funds contributed back to the reserve.</td>
<td>$ 2,393</td>
</tr>
<tr>
<td><strong>Operating Discretionary Reserve</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Reserve Funds</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Future Employee Benefits</td>
<td>Unexpended sick leave provision is allocated to Future Employee Benefits reserve fund to be set aside for future costs as per the actuarial valuation.</td>
<td>$ 877,116</td>
</tr>
<tr>
<td>Workplace Safety &amp; Insurance (WSIB)</td>
<td>The actual WSIB costs as a schedule two employer exceeded the provision for it, requiring a draw from the WSIB reserve fund to offset.</td>
<td>$ 19,900</td>
</tr>
</tbody>
</table>
### Water Utilities Discretionary Reserve Funds

<table>
<thead>
<tr>
<th>Water Utilities Discretionary Reserve Funds</th>
<th>Year End Entries - Explanation</th>
<th>Year End Entries - Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wastewater Rate Stabilization</td>
<td>Waived DC obligations were less than budget, savings were contributed to the reserve fund to set aside for future financial exposure on waived DCs.</td>
<td>$ 764,687</td>
</tr>
<tr>
<td>Water Rate Stabilization</td>
<td>Waived DC obligations were less than budget, savings were contributed to the reserve fund to set aside for future financial exposure on waived DCs.</td>
<td>$ 133,495</td>
</tr>
</tbody>
</table>

### Capital Discretionary Reserve Funds

<table>
<thead>
<tr>
<th>Capital Discretionary Reserve Funds</th>
<th>Year End Entries - Explanation</th>
<th>Year End Entries - Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Works Committed</td>
<td>The tax increment grant (TIG) for Waterscape is allocated to this reserve fund for future potential use by the developers of the south parcel (this is associated with report 23-156-CD Joint Brownfield Tax Increment Grant Program – Revised agreement for 130 Water Street North on February 28, 2023).</td>
<td>$ 100,384</td>
</tr>
<tr>
<td>Fleet Equipment</td>
<td>Net savings of fleet maintenance / mechanic operating costs are allocated to the Fleet Equipment reserve fund.</td>
<td>$ 234,994</td>
</tr>
<tr>
<td>Facility Capital</td>
<td>Revenues net of operating costs of the 74 Queen Street facility are allocated to this reserve fund for future capital needs as per report 20-151(OCM) 74 Queen Street Land Acquisition on June 16, 2020.</td>
<td>$ (23,400)</td>
</tr>
<tr>
<td>Energy Conservation</td>
<td>Actual revenues from the solar panels at Bishop Street Operations Facility and the City's natural gas rebate were less than budgeted, resulting in a true-up to the amounts directed to the Energy Conservation Reserve Fund.</td>
<td>$ (6,253)</td>
</tr>
<tr>
<td>Economic Development</td>
<td>Repayment of a portion of funds borrowed from the Economic Development Reserve Fund for the waived development charges from years past, as those properties now realize assessment growth. As well, certain Economic Development operations, including Marketing and Property, are funded from the Economic Development Reserve fund, with savings being returned to the reserve fund.</td>
<td>$ 338,138</td>
</tr>
</tbody>
</table>
### Capital Discretionary Reserve Funds (Continued)

<table>
<thead>
<tr>
<th>Capital Discretionary Reserve Funds</th>
<th>Year End Entries - Explanation</th>
<th>Year End Entries - Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jacob Hespeler Field Capital</td>
<td>Actual revenues received for Jacob Hespeler Field exceeded budget, with a portion of these revenues required to be allocated to the Jacob Hespeler Field Capital Reserve Fund as per the agreement with the WRDSB.</td>
<td>$</td>
</tr>
</tbody>
</table>

### Obligatory Reserve Funds

<table>
<thead>
<tr>
<th>Obligatory Reserve Funds</th>
<th>Year End Entries - Explanation</th>
<th>Year End Entries - Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Development Charges - Wastewater</td>
<td>Adjust debt payments to actual based on what has been issued to date, returning DC funds not yet needed.</td>
<td>$</td>
</tr>
<tr>
<td>Building Permit Stabilization</td>
<td>Surplus from Building Operations, resulting mainly due to higher than usual permit revenues, is required under the Building Code Act to be transferred to the Building Permit Stabilization Reserve Fund.</td>
<td>$</td>
</tr>
</tbody>
</table>
## Reserve and Reserve Funds Update

### Appendix B

<table>
<thead>
<tr>
<th>Operating Reserves</th>
<th>Funding Target</th>
<th>Target Range</th>
<th>December 2023 Balance</th>
<th>Status</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rate Stabilization</td>
<td>5-15% of previous years tax revenues.</td>
<td>$5,500,000 - $16,600,000</td>
<td>$17,217,723</td>
<td></td>
<td>In 2023, Waived DC obligations came in under budget. Savings of $4,967,231 were contributed to this reserve to set aside for future financial exposure on waived DCs. The intention is to create a new reserve specifically for Waived DCs and transfer these funds.</td>
</tr>
<tr>
<td>Hydro Dividend</td>
<td>One year of dividend proceeds net of debt obligations.</td>
<td>$2,020,000</td>
<td>$463,128</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Works Debt Retirement</td>
<td>Reviewed annually to reconcile to the principal and interest payments.</td>
<td>Remaining in a funded position.</td>
<td>$3,518,180</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Heritage Conservation</td>
<td>N/A</td>
<td>Remaining in a funded position.</td>
<td>$84,699</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Archives</td>
<td>Not to exceed $50,000 and expenditures from the fund in any year will not exceed that year’s budget allocation for acquisition and conservation unless such expenditure has the proper approval of Council.</td>
<td>Remaining in a funded position.</td>
<td>$41,309</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Election</td>
<td>Forecasted direct election expenditures. The projected cost of each election is to be accumulated over a four-year period.</td>
<td>Based on forecasted election cost</td>
<td>$(23,763)</td>
<td></td>
<td>Balance is currently in a small deficit position following 2023 bi-election; balance will increase over coming 2 years in order to fund 2026 election.</td>
</tr>
<tr>
<td>Winter Maintenance</td>
<td>Up to 50% of the five-year historical average of winter control expenses. Any funds in excess of the ceiling will be allocated to the rate stabilization reserve.</td>
<td>$1,102,000</td>
<td>$1,161,664</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Self Insurance</td>
<td>Target minimum 2x average of the past 3 years annual costs. Target maximum not to exceed 3x average of the past 3 years annual costs.</td>
<td>$3,270,000 - $4,910,000</td>
<td>$903,312</td>
<td></td>
<td>Reserve is underfunded and 2023 budget included a draw of $0.2 million. This reserve will be reviewed for sustainability through the 2025 budget.</td>
</tr>
<tr>
<td>Affordable Housing</td>
<td>N/A</td>
<td>Remaining in a funded position.</td>
<td>$1,276,492</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tree Canopy Management</td>
<td>N/A</td>
<td>Remaining in a funded position.</td>
<td>$1,370,426</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Municipal Accommodation Tax</td>
<td>Remain in a positive funded position. Minimum target balance equals previous years contribution received from local hoteliers through the municipal accommodation tax program.</td>
<td>$567,000</td>
<td>$1,176,101</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Reserve and Reserve Funds Update

### Appendix B

<table>
<thead>
<tr>
<th>Operating Discretionary Reserve Funds</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Future Employee Benefits</td>
<td>Based on the most current actuarial obligation.</td>
<td>$69,900,000</td>
<td>$13,619,078</td>
<td></td>
<td>Balance is significantly less than the actuarial valuation, however the City continues to meet its annual obligations on a &quot;pay as you go&quot; basis.</td>
</tr>
<tr>
<td>Workplace Safety &amp; Insurance (WSIB)</td>
<td>Based on the most current actuarial obligation.</td>
<td>$9,900,000</td>
<td>$2,336,370</td>
<td></td>
<td>Balance is significantly less than the actuarial valuation, however the City continues to meet its annual obligations on a &quot;pay as you go&quot; basis.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Water Utilities Discretionary Reserve</th>
<th>Funding Target</th>
<th>Target Range</th>
<th>December 2023 Balance</th>
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<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wastewater Rate Stabilization</td>
<td>Target balance between 5% to 15% of the rate revenue requirements as determined each year for the wastewater operating budget.</td>
<td>$1,800,000 - $5,300,000</td>
<td>$7,025,120</td>
<td></td>
<td>In 2023, Waived DC obligations came in under budget. Savings of $764,687 were contributed to this reserve to set aside for future financial exposure on waived DCs. The intention is to create a new reserve specifically for Waived DCs and transfer these funds.</td>
</tr>
<tr>
<td>Water Rate Stabilization</td>
<td>Target balance between 5% to 15% of the rate revenue requirements as determined each year for the water operating budget.</td>
<td>$1,800,000 - $5,300,000</td>
<td>$4,236,024</td>
<td></td>
<td>In 2023, Waived DC obligations came in under budget. Savings of $133,495 were contributed to this reserve to set aside for future financial exposure on waived DCs. The intention is to create a new reserve specifically for Waived DCs and transfer these funds.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Capital Discretionary Reserve Funds</th>
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<th>Target Range</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Capital Works</td>
<td>When combined with forecasted new revenue and anticipated debt utilization, the balance in this reserve should provide for the needs outlined in the City’s corporate asset management plan for the full lifecycle of the assets. As a minimum, the City will ensure that annual contributions is equal or exceeds the annual amortization from the prior year.</td>
<td></td>
<td></td>
<td></td>
<td>While the reserve fund appears to have a sizeable positive balance, a significant portion of it is already committed to capital projects and the City's capital budget contains a significant number of unfunded projects due to the asset management funding gap. To maintain service levels in the future, additional funding will be required.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Status</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Discretionary Reserve Funds (Continued)</td>
<td>Funding Target</td>
</tr>
<tr>
<td>-----------------------------------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>Capital Works Committed</td>
<td>When combined with forecasted new revenue and anticipated debt utilization, the balance in this reserve should provide for the needs outlined in the City’s corporate asset management plan for the full lifecycle of the assets. As a minimum, the City will ensure that annual contributions is equal or exceeds the annual amortization from the prior year.</td>
</tr>
<tr>
<td>Wastewater Capital</td>
<td>When combined with forecasted new revenue and anticipated debt utilization, the balance in this reserve should provide for the needs outlined in the City’s corporate asset management plan for the full lifecycle of the assets. As a minimum, the City will ensure that annual contributions is equal or exceeds the annual amortization from the prior year.</td>
</tr>
<tr>
<td>Water Capital</td>
<td>When combined with forecasted new revenue and anticipated debt utilization, the balance in this reserve should provide for the needs outlined in the City’s corporate asset management plan for the full lifecycle of the assets. As a minimum, the City will ensure that annual contributions is equal or exceeds the annual amortization from the prior year.</td>
</tr>
<tr>
<td>Cemetery Improvements</td>
<td>When combined with forecasted new revenue and anticipated debt utilization, the balance in this reserve should provide for the needs outlined in the City’s corporate asset management plan for the full lifecycle of the assets. As a minimum, the City will ensure that annual contributions is equal or exceeds the annual amortization from the prior year.</td>
</tr>
<tr>
<td>Cemetery Land Purchase</td>
<td>N/A</td>
</tr>
<tr>
<td>Capital Discretionary Reserve Funds (Continued)</td>
<td>Funding Target</td>
</tr>
<tr>
<td>-----------------------------------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>Columbarium Purchase</td>
<td>N/A</td>
</tr>
<tr>
<td>Cemetery reserve funds are reviewed through each budget cycle to ensure sustainability.</td>
<td></td>
</tr>
<tr>
<td>Fleet Equipment</td>
<td>When combined with forecasted new revenue and anticipated debt utilization, the balance in this reserve should provide for the needs outlined in the City’s corporate asset management plan for the full lifecycle of the assets. As a minimum, the City will ensure that annual contributions is equal or exceeds the annual amortization from the prior year.</td>
</tr>
<tr>
<td>The fleet reserve fund is underfunded at present, resulting in a portion of the capital levy being utilized to subsidize fleet replacement costs.</td>
<td></td>
</tr>
<tr>
<td>Facility Capital</td>
<td>When combined with forecasted new revenue and anticipated debt utilization, the balance in this reserve should provide for the needs outlined in the City’s corporate asset management plan for the full lifecycle of the assets. As a minimum, the City will ensure that annual contributions is equal or exceeds the annual amortization from the prior year.</td>
</tr>
<tr>
<td>While the reserve fund appears to have a sizeable positive balance, a significant portion of it is already committed to capital projects and the City's capital budget contains a significant number of unfunded projects due to the asset management funding gap. To maintain service levels in the future, additional funding will be required.</td>
<td></td>
</tr>
<tr>
<td>Soccer Facility Capital</td>
<td>N/A</td>
</tr>
<tr>
<td>The soccer facility capital reserve fund is underfunded should a large capital improvement project be required.</td>
<td></td>
</tr>
<tr>
<td>Public Art</td>
<td>N/A</td>
</tr>
<tr>
<td>Energy Conservation</td>
<td>N/A</td>
</tr>
<tr>
<td>Economic Development</td>
<td>N/A</td>
</tr>
<tr>
<td>Core Areas Transformation</td>
<td>N/A</td>
</tr>
<tr>
<td>Jacob Hespeler Field Capital</td>
<td>N/A</td>
</tr>
</tbody>
</table>
## Appendix B

### Idea Exchange Reserve & Reserve Funds

<table>
<thead>
<tr>
<th><strong>Reserve Fund</strong></th>
<th><strong>Funding Target</strong></th>
<th><strong>Target Range</strong></th>
<th><strong>December 2023 Balance</strong></th>
<th><strong>Status</strong></th>
<th><strong>Comments</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Library Rate Stabilization Reserve</td>
<td>5-15% of the Library's previous year's operating budget revenues.</td>
<td>$400,000 - $1,200,000</td>
<td>$529,297</td>
<td><strong>-</strong></td>
<td>While the reserve fund appears to have a sizeable positive balance, a significant portion of it is already committed to capital projects and the City's capital budget contains a significant number of unfunded projects due to the asset management funding gap. To maintain service levels in the future, additional funding will be required.</td>
</tr>
<tr>
<td>Facility Capital - Library Reserve Fund</td>
<td>When combined with forecasted new revenue and anticipated debt utilization, the balance in this reserve should provide for the needs outlined in the City's corporate asset management plan for the full lifecycle of the assets. As a minimum, the City will ensure that annual contributions is equal or exceeds the annual amortization from the prior year.</td>
<td>Remain in a positive funded position.</td>
<td><strong>$ 292,355</strong></td>
<td><strong>-</strong></td>
<td></td>
</tr>
<tr>
<td>Library Furniture and Equipment Reserve Fund</td>
<td>Remaining in a positive funded position. Minimum target balance equals previous years contribution to operating fund.</td>
<td>Remain in a positive funded position.</td>
<td><strong>$ 140,804</strong></td>
<td><strong>-</strong></td>
<td>This is a newly established reserve fund, supporting significant amount of assets at the library. The cost of sustaining these assets and maintaining service levels will continue to be reviewed.</td>
</tr>
</tbody>
</table>

### Obligatory Reserve Funds

<table>
<thead>
<tr>
<th><strong>Reserve Fund</strong></th>
<th><strong>Funding Target</strong></th>
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<th><strong>Status</strong></th>
<th><strong>Comments</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash in Lieu of Parking</td>
<td>N/A</td>
<td>Remain in a positive funded position.</td>
<td><strong>$ 27,849</strong></td>
<td><strong>-</strong></td>
<td></td>
</tr>
<tr>
<td>Canada Community-Building Fund</td>
<td>Funding agreement requires that all excess funds are to be placed in the Canada community-building fund to be allocated to future capital Canada community-building projects.</td>
<td>Remain in a positive funded position.</td>
<td><strong>$ 4,174,356</strong></td>
<td><strong>-</strong></td>
<td></td>
</tr>
<tr>
<td>Development Charges - Wastewater</td>
<td>Funding targets are based on Development Charge Study requirements.</td>
<td>Based on growth activity.</td>
<td><strong>$  (565,695)</strong></td>
<td><strong>-</strong></td>
<td></td>
</tr>
<tr>
<td>Development Charges - Stormwater</td>
<td></td>
<td></td>
<td><strong>$ 111,722</strong></td>
<td><strong>-</strong></td>
<td></td>
</tr>
<tr>
<td>Development Charges - Water</td>
<td></td>
<td></td>
<td><strong>$ 230,863</strong></td>
<td><strong>-</strong></td>
<td></td>
</tr>
<tr>
<td>Development Charges - Roads</td>
<td></td>
<td></td>
<td><strong>$ 25,732,989</strong></td>
<td><strong>-</strong></td>
<td></td>
</tr>
<tr>
<td>Development Charges - Parks and Recreation</td>
<td></td>
<td></td>
<td><strong>$ 29,560,243</strong></td>
<td><strong>-</strong></td>
<td></td>
</tr>
<tr>
<td>Development Charges - Fire</td>
<td></td>
<td></td>
<td><strong>$ 862,187</strong></td>
<td><strong>-</strong></td>
<td></td>
</tr>
<tr>
<td>Development Charges - Library</td>
<td></td>
<td></td>
<td><strong>$ 4,685,432</strong></td>
<td><strong>-</strong></td>
<td></td>
</tr>
<tr>
<td>Development Charges - Public Works</td>
<td></td>
<td></td>
<td><strong>$ 4,184,658</strong></td>
<td><strong>-</strong></td>
<td></td>
</tr>
<tr>
<td>Development Charges - Engineering Studies</td>
<td></td>
<td></td>
<td><strong>$ 1,706,408</strong></td>
<td><strong>-</strong></td>
<td></td>
</tr>
<tr>
<td>Dev Charges - General Government</td>
<td></td>
<td></td>
<td><strong>$ 564,474</strong></td>
<td><strong>-</strong></td>
<td></td>
</tr>
<tr>
<td>Dev Charges - Municipal Parking</td>
<td></td>
<td></td>
<td><strong>$ 939,712</strong></td>
<td><strong>-</strong></td>
<td></td>
</tr>
</tbody>
</table>
### Obligatory Reserve Funds (Continued)

<table>
<thead>
<tr>
<th>Obligatory Reserve Funds</th>
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<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parkland Cash in Lieu</td>
<td>The funding level should be sufficient to purchase and develop new parkland opportunities and to provide funding for the upgrade of parks/facilities in areas undergoing intensification as required.</td>
<td>Remain in a positive funded position.</td>
<td>$ 6,811,722</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Building Permit Stabilization</td>
<td>Two years-worth of gross operating costs required to administer the Building Code Act.</td>
<td>$6,870,000</td>
<td>$ 9,909,009</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
EXECUTIVE SUMMARY:

Purpose

To report the supply of existing and potential housing stock, and the supply of vacant employment land to accommodate growth over the short and long term. Additionally, to evaluate if the supply of residential units is sufficient to meet anticipated demand over the next three and fifteen years, and to accommodate the forecasted population to 2031.

Key Findings

- Cambridge has a sufficient inventory of suitably zoned lands with servicing capacity to meet the City’s Official Plan and 2020 Provincial Policy Statement (PPS) requirement to provide at least a three-year supply of residential units.

- Cambridge has a sufficient inventory of residentially designated lands to meet the PPS requirement to accommodate a minimum 15 years of forecasted residential growth.

- The Province of Ontario has set a housing target of 19,000 new residential units in the City by 2031, which has been endorsed by Council as the City’s Housing Pledge. There is enough residential unit supply to accommodate the housing
target within registered and draft approved plans, intensification sites, and active planning applications.

Financial Implications

The forecasted scope, timing, and location of residential and employment development assist in allocating financial resources for infrastructure investment.

STRATEGIC ALIGNMENT:

☐ Strategic Action

Objective(s): Not Applicable

Strategic Action: Not Applicable

OR

☒ Core Service

Program: Land Use Planning

Core Service: Planning

BACKGROUND:

The 2023 Growth and Development Report attached to this report as Appendix A:

- Monitors past and potential residential growth to evaluate compliance with the City’s Official Plan, the Provincial Policy Statement 2020 (PPS) and the Provincial Growth Plan (Office Consolidation 2020) (Section 2);
- Evaluates if future residential land supply is sufficient to accommodate the forecasted 2031 population for Cambridge adopted in the Official Plan (Section 2);
- Evaluates if the percentage of residential units built in 2023 within the built-up area contributes to meeting or exceeding the intensification target of 45% (Section 3);
- Summarizes the addition of any new residential units in the City’s three Core Areas (Section 4);
• Summarizes the industrial land inventory available to accommodate demand for employment uses (Section 5); and

• This report summarizes development activity to year end of 2023 and is based on the land use policy framework that was in effect at the end of the reporting period.

ANALYSIS:

The City’s Official Plan requires the City to maintain at all times a supply of residential units that have sufficient servicing capacity and are suitably zoned to accommodate three years of housing demand. This aligns with the 2020 Provincial Policy Statement (PPS) requirement for planning authorities to maintain a continuous three-year supply.

The number of units in serviced and suitably zoned registered plans, draft approved plans, and intensification and redevelopment plans represents a 10.3 year residential supply which exceeds the three-year residential supply requirement. This supply estimate is based upon a pure mathematical calculation using the historical building permit issuance of 930 units/year and a current inventory of 9,567 units.

It should be noted that the pace of development can vary and is influenced by development applications proposing different forms of development. If the rate of growth increases, the years of supply would be reduced.

The PPS (2020) requires that planning authorities maintain, at all times, the ability to accommodate residential growth for a minimum of 15 years through residential intensification and redevelopment and lands which are designated and available for residential development. It is noted that lands which are designated and available for residential development still require planning approvals. The City’s Official Plan currently refers to the need to maintain a continuous 10-year supply of land, which will be updated to 15 years as part of the Official Plan update to align with provincial policy.

At the end of 2023, there was a total of 25,401 residential units in all development applications (including applications under review) and the Southeast Community Plan lands, not under application, representing a 41.7 year residential supply based upon a pure mathematical calculation using historical construction rates, which exceeds the PPS requirement of a 15-year residential land inventory.

Based on the three-year average demand observed from building permits of 930 units/year, it would take 10.3 years for the 9,567 units to be absorbed. It should be
noted that the pace of development can vary and is influenced by development applications proposing different forms of development. This potential residential unit supply also exceeds the requirements of the City’s Housing Pledge of 19,000 units by 2031.

Approximately 65,200 units would be needed to accommodate the forecasted population for Cambridge in 2031 of 176,000 (as adopted in the Cambridge Official Plan). The number of existing dwelling units in 2023 (55,086) added with the total number of potential residential units (25,401) equals 80,487 units, exceeding the number of dwelling units needed by 2031. The City has adequately planned for residential growth until 2031 and beyond.

EXISTING POLICY / BY-LAW(S):

This report addresses the following sections of the Cambridge Official Plan:
Section 2.8.1 Residential Land Supply

- The City will maintain a continuous 10-year supply of land for residential development including intensification and redevelopment;

- The City will maintain servicing capacity sufficient to provide at least a three-year supply of residential units through lands suitably zoned to facilitate residential intensification and redevelopment, and land in draft approved and registered plans; and

Section 2.6.1.1 Intensification within the Built-up Area

- By the year 2015 and for each year thereafter, a minimum of 45% of all residential development will occur within the built-up area of the as a whole.

Chapter 12: Monitoring and Review

- The City will monitor characteristics and trends in the growth and change of major land uses in the City including the supply of existing and potential housing stock by type and the supply of vacant employment land.

- The City will monitor the amount of residential development in Greenfield Areas and the amount of reurbanization within the built boundary to measure compatibility with the Provincial Growth Plan and Regional Official Plan.
FINANCIAL IMPACT:

- The forecasted scope, timing, and location of residential and employment development assist in allocating financial resources for infrastructure investment.

- The Development Charges Act requires development charges to be reviewed every ten years or sooner. The City’s current Development Charges By-law expires in June 2024 and a review is currently underway to analyze future growth and related infrastructure needed to support the growth.

- Some assumptions and figures in the Growth and Development Report are different from the Development Charges Background Study due to new development proposals and changes to existing development proposals that have occurred since the Study was completed. City staff will continue to monitor this information.

PUBLIC VALUE:

The Growth and Development Report facilitates collaboration between the City and the Region to ensure infrastructure requirements, to provide for a continuous three-year supply of serviced residential land, are planned and provided.

ADVISORY COMMITTEE INPUT:

Not Applicable.

PUBLIC INPUT:

This report is posted publicly as part of the report process.

INTERNAL / EXTERNAL CONSULTATION:

This report has been shared with the Waterloo Region Homebuilders’ Association for their information.

CONCLUSION:

Appendix A, attached to this report, reviews the supply of existing and potential housing stock and the supply of vacant employment land. Cambridge is meeting the City’s Official Plan requirement of having a sufficient supply of serviced land to meet anticipated demand for residential units over the next three years and the 2020 Provincial Policy Statement (PPS) requirement of having a sufficient supply of land for the next fifteen years. Cambridge also has enough planned residential dwelling units to accommodate the 2031 forecasted population.
REPORT IMPACTS:
Agreement: No
By-law: No
Budget Amendment: No
Policy: No

APPROVALS:
This report has gone through the appropriate workflow and has been reviewed and or approved by the following as required:
Director
Deputy City Manager
Chief Financial Officer
City Solicitor
City Manager

ATTACHMENTS:
1. 24-079-CD Appendix A – 2023 Growth and Development Report
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Introduction

This document fulfills the City’s obligations specified by the Cambridge Official Plan, Regional Official Plan and by the Province.

First, it satisfies the Cambridge Official Plan and a Provincial Policy Statement requirement that municipalities have sufficient residential land to accommodate anticipated growth for the next three to fifteen years.

Second, it verifies that enough residential land is available to accommodate population targets in the City’s Official Plan, allocated by the Region based on growth forecasts set by the Province.

Third, it reviews if the proportion of new residential units constructed within the delineated built-up area has met the targets in the City’s Official Plan in 2023.

In addition, the report provides an overview of past, present and anticipated residential development activity. The inventory of industrial lands for employment uses is also reviewed.

Section 1: Residential Land Supply Policy Requirements

The 2020 Provincial Policy Statement (PPS) requires that, “planning authorities shall maintain at all times the ability to accommodate residential growth for a minimum of 15 years through residential intensification and redevelopment and, if necessary, lands which are designated and available for residential development.” (Policy 1.4.1a). The 2020 PPS came into effect on May 1, 2020. In addition, the PPS requires that, “planning authorities shall maintain at all times where new development is to occur, land with servicing capacity sufficient to provide at least a three-year supply of residential units available through lands suitably zoned to facilitate residential intensification and redevelopment, and land in draft approved and registered plans” (Policy 1.4.1b). The City’s Official Plan currently includes the three-year supply requirement and a 10-year continuous supply requirement which will be updated to 15-years as part of the Official Plan update.

The City’s Official Plan requires that future development within the City of Cambridge built-up area contribute to meeting or exceeding the Regional intensification target of 45% (OP 2.6.1.1). The delineated built-up area boundary (Built Boundary) is shown on Map 1 which was delineated by the Province in June 2006 based on the limits of the development in place at the time.

On April 11, 2023 the Minister of Municipal Affairs and Housing approved Regional Official Plan Amendment 6 (ROPA 6), with modifications. ROPA 6 includes new population and employment forecasts and updated development targets for intensification and designated greenfield areas. The Minister’s approval also added a large amount of land to the Region’s urban area, specifically in north Cambridge. On December 6, 2023, the Province enacted the “Official Plan Adjustments Act” which has the effect of removing the additional land which was added in north Cambridge from the Region’s urban area. Most recently through Bill 162, the “Get it Done Act”, proposes to add the land in north Cambridge back again into the Region’s urban area. The City of Cambridge will be updating its Official Plan based on these changes. Future annual Growth and
Development Reports will include an assessment of annual development activity relative to the new policies of the ROP, including these new urban areas.

Section 2: Residential Inventory

As illustrated in Table 1, the residential building permit activity between 2009 and 2023 has resulted in a three-year average construction rate of 930 units/year and a 15-year average construction rate of 643 units/year. Average construction rates by unit type over the three- and 15-year time frames are also shown. This information is used to determine demand for residential units (absorption rate).

Table 1: Residential Units Built 2009 -2023

<table>
<thead>
<tr>
<th>Year</th>
<th>Detached Units</th>
<th>Semi-detached Units</th>
<th>Town House Units</th>
<th>Apartment Units*</th>
<th>Total Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>2009</td>
<td>387</td>
<td>2</td>
<td>137</td>
<td>238</td>
<td>744</td>
</tr>
<tr>
<td>2010</td>
<td>297</td>
<td>0</td>
<td>80</td>
<td>235</td>
<td>612</td>
</tr>
<tr>
<td>2011</td>
<td>221</td>
<td>2</td>
<td>76</td>
<td>132</td>
<td>431</td>
</tr>
<tr>
<td>2012</td>
<td>149</td>
<td>0</td>
<td>109</td>
<td>42</td>
<td>300</td>
</tr>
<tr>
<td>2013</td>
<td>142</td>
<td>0</td>
<td>98</td>
<td>207</td>
<td>447</td>
</tr>
<tr>
<td>2014</td>
<td>104</td>
<td>0</td>
<td>148</td>
<td>210</td>
<td>455</td>
</tr>
<tr>
<td>2015</td>
<td>135</td>
<td>2</td>
<td>87</td>
<td>169</td>
<td>402</td>
</tr>
<tr>
<td>2016</td>
<td>293</td>
<td>2</td>
<td>61</td>
<td>321</td>
<td>677</td>
</tr>
<tr>
<td>2017</td>
<td>227</td>
<td>6</td>
<td>269</td>
<td>69</td>
<td>570</td>
</tr>
<tr>
<td>2018</td>
<td>323</td>
<td>4</td>
<td>154</td>
<td>119</td>
<td>600</td>
</tr>
<tr>
<td>2019</td>
<td>70</td>
<td>26</td>
<td>479</td>
<td>435</td>
<td>1010</td>
</tr>
<tr>
<td>2020</td>
<td>112</td>
<td>6</td>
<td>172</td>
<td>317</td>
<td>447</td>
</tr>
<tr>
<td>2021</td>
<td>81</td>
<td>0</td>
<td>515</td>
<td>399</td>
<td>1189</td>
</tr>
<tr>
<td>2022</td>
<td>303</td>
<td>2</td>
<td>328</td>
<td>181</td>
<td>814</td>
</tr>
<tr>
<td>2023</td>
<td>230</td>
<td>22</td>
<td>560</td>
<td>377</td>
<td>1189</td>
</tr>
</tbody>
</table>

3 year average 159 17.1% 11 1.2% 411 44.2% 349 37.5% 930 100.0%
15 year average 207 32.2% 4 0.7% 209 32.5% 223 34.6% 643 100.0%
Three-Year Residential Supply

The City’s Official Plan requires the City maintain at all times land with servicing capacity sufficient to provide at least a three-year supply of residential units available through lands suitably zoned to facilitate residential intensification and redevelopment and land in draft approved and registered plans.

As of December 31, 2023, there were 1,404 unbuilt residential units in registered plans, and 3,287 unbuilt residential units in draft approved plans. There were also an additional 4,876 unbuilt residential units in suitably zoned intensification and redevelopment plans. The total number of units in draft approved and registered plans, and suitably zoned intensification and redevelopment plans were 9,567 Table 2 summarizes these figures and breaks down the totals by unit type.

The most recent three-year average demand for residential units based on building permits was 930 units/year. Based on this historic average absorption rate, 2,646 units would be required for a three-year supply. As the current supply is 9,567 units within registered and draft approved plans, and intensification and redevelopment plans, the City of Cambridge is exceeding the requirement for a three-year supply of units. These 9,567 potential residential units have sufficient servicing capacity and are suitably zoned and could be provided within the three-year time frame established in the City’s Official Plan. Table 1 on page five highlights historical residential building permit issuances between 2009-2023 that were used to calculate the three-year and fifteen-year averages. Based on the three-year average of issuance of building permits of 930 units/year (Table 1), it would take 10.3 years for the 9,567 units to be absorbed. It should be noted that the pace of development can vary and is influenced by development applications proposing different forms of development. If the rate of growth increases, the years of supply would be reduced.

The locations of the registered plans, draft approved plans, and intensification and redevelopment plans (vacant multiple residential sites) are shown on Map 1. This map is based on data as of December 31, 2023.
Table 2: Three-Year Residential Unit Inventory

<table>
<thead>
<tr>
<th>Plan Type</th>
<th>Low Density (1) (Single and Semi-detached)</th>
<th>Medium Density (Row/Townhouse) (2)</th>
<th>High Density (Apartment) (3)</th>
<th>Total Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registered Plans</td>
<td>148</td>
<td>878</td>
<td>378</td>
<td>1,404</td>
</tr>
<tr>
<td>Draft Approved Plans</td>
<td>544</td>
<td>1,294</td>
<td>1,449</td>
<td>3,287</td>
</tr>
<tr>
<td>Intensification and Redevelopment (Vacant Multiple Residential) (4)</td>
<td>0</td>
<td>686</td>
<td>4,190</td>
<td>4,876</td>
</tr>
<tr>
<td>Total for 3 Year Supply</td>
<td>692</td>
<td>2,858</td>
<td>6,017</td>
<td>9,567</td>
</tr>
</tbody>
</table>

Source: Development Monitoring Tables (Dec.31, 2023) City of Cambridge Community Development Department.

(1) The density is determined by the land area taken up by the unit design. Density refers to the number of units that can exist on a hectare or acre. Single and semi-detached units take up more land area than townhouses or apartment units.

(2) Row house as defined for the Census. One of three or more dwellings joined side by side (or occasionally side to back), such as a townhouse or garden home, but not having any other dwellings either above or below.

(3) Apartment units (include duplex, triplex, stacked townhouse, rental apartment building, condo apartment building, and residential in mixed-use building).

(4) Include site plan applications (approved plans and plans under review), residual blocks from older plans of subdivision, and other vacant multiple residential sites which are not included in the subdivision counts above.
Map 1: Locations of Residential Development, December 31, 2023

Location of Developments

Legend
- Secondary Plan Boundaries
- Community Boundaries
- Built Boundary
- Parcel
- River
- Municipal Boundary

Status of Plans
Subdivision Applications
- REGISTERED PLANS OF SUBDIVISION
- DRAFT APPROVED PLANS OF SUBDIVISION
- PLANS UNDER REVIEW PENDING DRAFT APPROVAL
Other Residential Development Applications
- VACANT MULTIPLE RESIDENTIAL SITES
- REZONING

As of December 31, 2023

Source: City of Cambridge Community Development Department, Development Monitoring Tables (Dec.31, 2023)
Additional Residential Development Applications

In addition to the units on lands that form the three-year supply, there is an upcoming supply of residential units through rezoning applications and preliminary plans (subdivision plans under review and pending draft approval). As of December 31, 2023, there were 11,557 units under rezoning applications (including official plan amendment applications) and 3,389 units in preliminary plans for a total of 14,946 units. Table 3 summarizes these figures and breaks down the totals by unit type. The locations of rezoning applications and preliminary plans (plans under review pending draft approval) are shown on Map 1.

It is noted that different rezoning applications and preliminary plans are at varying stages in the approval processes. There are rezoning applications and preliminary plans which may be approved within the next three years. For example, if any of these applications or plans are approved this year, then the approved units will be counted in the three-year supply in next year's report.

Since these plans were not suitably zoned or draft approved as of December 31, 2023, they are not counted in the three-year supply in this year's report. However, these additional residential development applications accommodate the minimum 15 years of residential growth required by the 2020 PPS.

Table 3: Units in Additional Residential Development Applications

<table>
<thead>
<tr>
<th>Plan Type (1)</th>
<th>Low Density (Single and Semi-detached)</th>
<th>Medium Density (Row/Townhouse)</th>
<th>High Density (Apartment)</th>
<th>Total Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rezoning (2)</td>
<td>728</td>
<td>1,668</td>
<td>9,161</td>
<td>11,557</td>
</tr>
<tr>
<td>Preliminary Plans (3)</td>
<td>326</td>
<td>1,013</td>
<td>2,050</td>
<td>3,389</td>
</tr>
<tr>
<td>Total Units</td>
<td>1,054</td>
<td>2,681</td>
<td>11,211</td>
<td>14,946</td>
</tr>
</tbody>
</table>

Source: Development Monitoring Tables (Dec.31, 2023) City of Cambridge Community Development Department.

(1) The definitions of density and plan types are the same as Table 2.
(2) Rezoning applications or Official Plan Amendment and Rezoning applications.
(3) Preliminary Plans are plans for which an application for subdivision has been received and are under review but have not been "Draft Approved" as of Dec.31, 2023.
Fifteen Year Residential Inventory

The 2020 Provincial Policy Statement (PPS) requires that planning authorities maintain at all times the ability to accommodate residential growth for a minimum of 15 years through residential intensification and redevelopment, and lands which are designated and available for residential development. Lands which are designated and available for residential development still require planning approval processes.

In addition to development applications, lands are also designated and available for residential development through approved Community Plans or Secondary Plans. The Southeast Galt Community Plan is currently the only approved Community Plan with vacant lands that are designated and available for future residential development.

The total number of potential units for Southeast Galt have been estimated assuming that the remaining developable lands will have a density of 59 residents and jobs per hectare, which is consistent with the minimum density requirements under ROPA 6. Should future development applications propose a density higher than 59 residents and jobs per hectare, the total number of units supplied will be higher than the number estimated in Table 4.

Table 4 displays the remaining total number of residential units that could be developed in Southeast Galt and the potential number of units by type. There remain an estimated 888 residential units available for future development in Southeast Galt.

**Table 4: Units Not Under Development Applications in Community Plans**

<table>
<thead>
<tr>
<th>Plan Type (1)</th>
<th>Low Density (Single and Semi-detached)</th>
<th>Medium Density (Row/Townhouse)</th>
<th>High Density (Apartment)</th>
<th>Total Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Southeast Galt Community Plan (2)</td>
<td>553</td>
<td>315</td>
<td>20</td>
<td>888</td>
</tr>
<tr>
<td>Total Units</td>
<td>553</td>
<td>315</td>
<td>20</td>
<td>888</td>
</tr>
</tbody>
</table>

Source: Development Monitoring Tables (Dec.31, 2023) City of Cambridge Community Development Department.

(1) The definitions of density and plan types are the same as Table 2.

(2) Unit Types on Community Plans and Areas Southeast Galt Community Plan area (33.4% Single and Semi-detached, 43.2% Row/Townhouses, 23% Apartments). This unit apportioning may not reflect the unit mix when eventually approved.

Table 5 summarizes the total number of residential units that can accommodate future residential growth. There is a total of 25,401 residential units in all development applications and Community Plan lands not under application. Based on the current 15-year average construction rate of 643 units/year,
25,401 units will meet 39.5 years of residential demand, which exceeds the 2020 PPS requirement to accommodate a minimum of 15 years of residential growth.

It is noted that this methodology uses past demand (measured by units on issued building permits) to predict future demand. However, using past absorption to predict future demand will not reflect unexpected shifts in demand due to fluctuations in the local, provincial, or national economy.

Table 5: Summary of Units to Accommodate Residential Growth

<table>
<thead>
<tr>
<th>Plan Type</th>
<th>Low Density (1)</th>
<th>Medium Density (2)</th>
<th>High Density (3)</th>
<th>Total Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registered Plans</td>
<td>148</td>
<td>878</td>
<td>378</td>
<td>1,404</td>
</tr>
<tr>
<td>Draft Approved Plans</td>
<td>544</td>
<td>1,294</td>
<td>1,449</td>
<td>3,287</td>
</tr>
<tr>
<td>Intensification and Redevelopment (referred to as vacant multiple residential sites on Map 1) (4)</td>
<td>0</td>
<td>686</td>
<td>4,190</td>
<td>4,876</td>
</tr>
<tr>
<td>Total of 3 Year Supply Units</td>
<td>692</td>
<td>2,858</td>
<td>6,017</td>
<td>9,567</td>
</tr>
<tr>
<td>% of Total</td>
<td>7.2%</td>
<td>30%</td>
<td>62.8%</td>
<td>100%</td>
</tr>
<tr>
<td>Three Year Average Construction Rate</td>
<td>170</td>
<td>411</td>
<td>349</td>
<td>930</td>
</tr>
<tr>
<td>Years to Absorb 3 Year Supply (Supply/3 yr Average Construction)</td>
<td>4.1</td>
<td>7.0</td>
<td>17.2</td>
<td>10.3</td>
</tr>
<tr>
<td>Rezoning and Official Plan Amendments (5)</td>
<td>728</td>
<td>1,668</td>
<td>9,161</td>
<td>11,557</td>
</tr>
<tr>
<td>Preliminary Plans (6)</td>
<td>326</td>
<td>1,013</td>
<td>2,050</td>
<td>3,389</td>
</tr>
<tr>
<td>Total Units in All Applications</td>
<td>1,746</td>
<td>5,539</td>
<td>17,228</td>
<td>24,513</td>
</tr>
<tr>
<td>% of Total</td>
<td>7.1%</td>
<td>22.6%</td>
<td>70.3%</td>
<td>100.0%</td>
</tr>
<tr>
<td>Units in Community Plans not Under Application</td>
<td>553</td>
<td>315</td>
<td>20</td>
<td>888</td>
</tr>
<tr>
<td>% of Total (7)</td>
<td>33.4%</td>
<td>43.2%</td>
<td>23.3%</td>
<td>100.0%</td>
</tr>
<tr>
<td>Total Units (Applications and Community Plans)</td>
<td>2,299</td>
<td>5,854</td>
<td>17,248</td>
<td>25,401</td>
</tr>
<tr>
<td>% of Total</td>
<td>9.1%</td>
<td>23%</td>
<td>67.9%</td>
<td>100.0%</td>
</tr>
<tr>
<td>Fifteen Year Average Construction Rate</td>
<td>211</td>
<td>209</td>
<td>223</td>
<td>643</td>
</tr>
<tr>
<td>Years to Absorb All Units (Supply/15 yr Average Construction)</td>
<td>10.9</td>
<td>28.0</td>
<td>77.3</td>
<td>39.5</td>
</tr>
</tbody>
</table>
(1) Single-detached and Semi-detached units.
(2) Row and Townhouse units.
(3) Apartment units (include duplex, triplex, stacked townhouse, rental apartment building, condo apartment building and residential in mixed-use building).
(4) Include site plan applications (approved plans and plans under review), residual blocks from older plans of subdivision and other vacant residentially zoned parcels which are not included in the subdivision counts above.
(5) Rezoning applications and/or Official Plan Amendment.
(6) Preliminary Plans are plans for which an application for subdivision has been received and are under review but have not been “Draft Approved” as of Dec.31, 2021.
(7) Unit Types on Community Plans are typically unspecified. The quantity of units by type was estimated for the lands not under application by applying the same proportion of unit types from the lands with existing applications in a particular Community Plan area. This unit apportioning may not reflect the unit mix when eventually approved.

Population Growth Targets

Based on the current Official Plan, Cambridge’s population is forecasted to increase to 176,000 people in 2031. Based on an overall Persons Per Unit (PPU) of 2.7 from the latest Census, approximately 65,200 residential units would be needed to accommodate the 2031 forecasted population. As noted, under ROPA 6 updated population and employment forecasting has been prepared. The City is undergoing a conformity exercise to update the Cambridge Official Plan based on ROPA 6. Future annual reports will monitor growth relative to those forecasts.

In 2023, the City has approximately 55,086 total private dwellings. As detailed in earlier sections and Table 5, the current total inventory of units that can accommodate residential growth is 25,401 units. Adding together the number of existing units in 2023 and the number of potential future residential units, there is a total of 80,571 units to accommodate long-term population growth. Since only about an estimated 65,200 units would be needed by 2031, the City has adequately planned for residential growth until 2031 and beyond.

The Province of Ontario has set a housing target of 19,000 new residential units in the City by 2031, which has been endorsed by Council as the City’s Housing Pledge. The City of Cambridge has created 1,328 residential units in 2023 which includes Long-Term Care bed counts. This is 95% of the targeted amount of 1,393 residential unit goal. The criteria to measure performance against the City of Cambridge’s Housing Pledge target is to count the new units at the point they are recognized by Canada Mortgage and Housing Corporation (CMHC) for new residential units and Ministry of Long-Term Care (MLTC) for Long-Term Care beds.
Section 3: Built Boundary Targets

The City’s 2012 Official Plan requires that future development within the City of Cambridge delineated built-up area (Built Boundary) will contribute to meeting or exceeding the intensification target of 45%.

Since the introduction of the Growth Plan in 2006 and up until the end of 2023, 49% of all residential building permits in Cambridge have been for units within the Built Boundary as shown in Table 6. On a year-to-year basis, the proportion of units built within the Cambridge Built Boundary can vary significantly. For example, the percentage of units built within the Built Boundary was 13% in 2015, while in 2021 it was 92%. For 2023, 29% of all permits were within the Built Boundary as shown in Table 7. There has been a general trend towards an increasing percentage of residential development occurring outside of the built-up area as various subdivisions located outside of the built-up area are approved.

Table 6: Units Built Relative to the Built Boundary between 2006 and 2023

<table>
<thead>
<tr>
<th>Unit Type</th>
<th>Single and Semi-Detached</th>
<th>Townhouse</th>
<th>Apartment</th>
<th>Total by Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inside Built Boundary - Units</td>
<td>744</td>
<td>1,444</td>
<td>3,550</td>
<td>5,738</td>
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<tr>
<td>Inside Built Boundary - Percentage</td>
<td>19%</td>
<td>40%</td>
<td>61%</td>
<td>49%</td>
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<tr>
<td>Outside Built Boundary - Units</td>
<td>3,219</td>
<td>2,194</td>
<td>558</td>
<td>5,971</td>
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<tr>
<td>Outside Built Boundary - Percentage</td>
<td>81%</td>
<td>60%</td>
<td>8%</td>
<td>51%</td>
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<tr>
<td>Total by Unit Type</td>
<td>3,963</td>
<td>3,638</td>
<td>4,108</td>
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<td>Total Percentage by Unit Type</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
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</table>

Source: City of Cambridge Community Development Department
Table 7: Units Built Relative to the Built Boundary in 2023

<table>
<thead>
<tr>
<th>Unit Type</th>
<th>Single and Semi-Detached</th>
<th>Townhouse</th>
<th>Apartment</th>
<th>Total by Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inside Built Boundary - Units</td>
<td>67</td>
<td>58</td>
<td>220</td>
<td>345</td>
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<tr>
<td>Inside Built Boundary - Percentage</td>
<td>19%</td>
<td>17%</td>
<td>64%</td>
<td>29%</td>
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<tr>
<td>Outside Built Boundary - Units</td>
<td>185</td>
<td>502</td>
<td>157</td>
<td>844</td>
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<tr>
<td>Outside Built Boundary - Percentage</td>
<td>22%</td>
<td>59%</td>
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<td>71%</td>
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<tr>
<td>Total by Unit Type</td>
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<tr>
<td>Total Percentage by Unit Type</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
<td>100%</td>
</tr>
</tbody>
</table>

Source: City of Cambridge Community Development Department

Section 5: Core Area Residential Growth

In 2023, no building permits were issued in the three Community Core Areas:

There is currently a total of 3,798 proposed units on applications at various stages of approval in the three Community Core Areas. There are 1,781 units between nine site plan applications and one rezoning application in the Galt Core, there are 1,903 units between two site plan applications and one rezoning application in the Preston Core, and there are 104 units in two site plan applications in the Hespeler Core.

Section 5: Employment Land Inventory

The City of Cambridge has been immensely successful in the sale of city-owned industrial land since the early 2000s. As of 2019, a majority of these lands have been sold.

The City has an inventory of three privately-owned greenfield vacant industrial subdivisions totaling approximately 160 hectares within the North Cambridge Business Park (North Cambridge) that are part of the Stage 1 East Side Lands. The locations of the North Cambridge industrial subdivisions and the Stage 1 East Side Lands are shown on Map 3.
**North Cambridge Business Park**

In North Cambridge, as of December 31, 2023, there are three draft approved plans of industrial subdivision:

1. Phase 1B 30T-14103 (12.550 ha) – Intermarket IP Park Industrial Campus
2. Phase 2 30T-18102 (21.9 ha) - Intermarket IP Park Industrial Campus
3. 30T-20102 (107.4 ha) - HOOPP iPort Cambridge industrial Business Campus.

These three industrial subdivisions will satisfy short to medium-term demand for industrial and employment uses. These projects are the result of a long-term City strategy to provide “shovel-ready” employment lands by pre-designating and pre-zoning employment lands in North Cambridge.

**Additional Lands for Future Development**

Over the longer term, there are an additional 19.18 hectares of privately-owned land and 22.22 hectares of provincially owned land in North Cambridge that have been pre-designated and pre-zoned for industrial uses. Additionally, there remains an additional 236.9 hectares of Greenfield lands in North Cambridge that are part of the Stage 1 East Side Lands. These lands will also be pre-designated and pre-zoned in the future to provide “shovel-ready” employment lands. A significant portion of these lands is currently owned by the Province. Additionally, there are various vacant industrial lands throughout the City totaling approximately 120 hectares. These vacant industrial lands are identified on Map 4.

Through the approval of ROPA 6, the Region of Waterloo added 187 ha of additional employment land in North Cambridge which has yet to be designated in the City’s Official Plan. In addition, the Minister’s decision of ROPA 6 added a further 539 ha of additional urban land primarily within the North Cambridge area. The ultimate land use (employment or community area) is to be determined through future Official Plan reviews. This information will be included in future annual Growth and Development reports.
Map 2: North Cambridge Industrial Subdivisions
Map 3: Vacant Employment Lands

Vacant Employment Lands

Legend
- University Significantly Employment Zone
- Small Regional Employment Area (April 2016 estimated)
- Built-up Area
- Vacant Land (VLY)
- Farmland
- Lakes
- Rivers
- North Cambridge Business Park
- Municipal Boundary

Status of Plans
- Site Plan
- Resubdivision Plan
- Draft Approvals/Plan of Subdivision

Employment Patterns
- Vacant Serviced
- Vacant Urbanized

City of Cambridge Urban Area (Official Plan)
To: COUNCIL
Meeting Date: 5/14/2024
Subject: 2024 Final Tax Levy Report
Submitted By: Sheryl Ayres, Chief Financial Officer
Prepared By: Wade Novak, Manager of Service Cambridge and Revenue
Report No.: 24-024-CRS
File No.: C11
Wards Affected: All Wards

RECOMMENDATION(S):
THAT Report 24-024-CRS 2024 Final Tax Levy Report be received;
AND THAT the 2024 Final Tax Levy By-law be passed.

EXECUTIVE SUMMARY:
Purpose
Section 312 of the Municipal Act, 2001, provides that a local municipality shall, each year, pass a by-law for the purpose of raising the general local municipal levy.

Key Findings
The tax levy will be billed across the assessment base by rates established for each property class as outlined in Schedule A of the Tax Levy Bylaw.

The last Provincial reassessment was completed in 2016 for the 2017 taxation year with properties valued as of January 1, 2016. Therefore, the overall taxation burden between property tax classes from 2023 to 2024 has remained unchanged.

Financial Implications
On February 13, 2024, Council approved a budget increase of 7.17%. This increase translates to an overall tax levy of $118,725,344 (inclusive of a $1,084,094 Infrastructure levy).

STRATEGIC ALIGNMENT:
☐ Strategic Action
Objective(s): Choose an Objective

Strategic Action: Choose a Strategic Action

OR

☒ Core Service

Program: Revenue Collection

Core Service: Not Applicable

BACKGROUND:

Section 312 of the Municipal Act, 2001, provides that a local Municipality shall, each year, pass a By-law (Appendix A) that sets out the proposed tax rates. It directs the Treasurer (Chief Financial Officer) to establish the City tax rates and include tax rates established by the Regional Municipality of Waterloo for Regional purposes, and the tax rates established by the Ministry of Finance for educational purposes in order to determine the complete billing rates for the 2024 final levy.

As per section 345(3) of the Municipal Act, 2001, interest charges, not to exceed 1.25 per cent each month of the amount of taxes due and unpaid, may be imposed for the non-payment of taxes. The Final Tax Levy By-law provides that the default penalty and interest on tax arrears be set at 1.25% each month in which default continues and gives the Chief Financial Officer (CFO) the discretion to determine the appropriate installment dates. The installment dates for the residential, farm and managed forest property tax classes are Tuesday, July 2, 2024 and Monday, September 2, 2024. Bills are required to be mailed before the demand date of June 11, 2024.

The installment payment date for the commercial, industrial and multi-residential property classes will be September 2, 2024.

ANALYSIS:

The following charts provide the proportion of tax revenue the City of Cambridge derives from five broad categories of property tax classes.

1. Residential
2. Multi-Residential
3. Commercial
4. Industrial
5. Other (Farm, Pipeline, Managed Forest)
The overall taxation burden between classes from 2022 to 2023 has remained stable.

The City of Cambridge experienced a 2.19% overall weighted assessment increase for billing in 2024. This annual increase is based entirely on actual in year growth as a result of building activity and does not include increases based on assessment value changes. The Province has decided to extended the delay of the 4 year assessment cycle and continue using the 2016 current value assessment (CVA) into 2024 as a result of ongoing Provincial review. Not all properties within tax classes or between tax classes increased at the overall average. In general terms, the result of unequal assessment change can be a shift of tax burden between classes or properties with some properties being apportioned more/less of the overall general levy.
As outlined in the graph above, the City of Cambridge experience has been relatively minor changes across property classes. The category for the Residential class increased by 2.24%, Multi-residential at 0.65%, Industrial at 10.59% and Other at 1.78% whereas Commercial reduced by (0.62%). The result is a minor shift towards the industrial and residential tax groups.

Taxpayers are encouraged to review the schedule (schedule 2 residential or schedule 3 commercial/industrial) provided on their final bill to see the specific impacts of assessment growth on their property.

EXISTING POLICY / BY-LAW(S):
The interim tax levy bylaw 23-122 will be repealed upon approval of the final tax levy bylaw.

FINANCIAL IMPACT:
The City’s tax levy was approved through the 2024 Operating Budget at $118,725,344 and provides funding for the daily costs of running City programs and services. The levy will be billed as required across the assessment base.

PUBLIC VALUE:
Property taxes provide the financial resources to in turn provide services and infrastructure to the community. The City’s annual budget process provides transparency into how property taxes are utilized and ensures fiscal responsibility of the public’s tax dollars. The City manages property tax revenues with integrity and accountability.

ADVISORY COMMITTEE INPUT:
Not Applicable.

PUBLIC INPUT:
Public consultation is completed as part of the budget process.

INTERNAL / EXTERNAL CONSULTATION:
Not Applicable

CONCLUSION:
In compliance with section 312 of the Municipal Act, 2001, the tax levy bylaw has been prepared to levy the required funds to provide municipal services and establish tax rates by property class.

REPORT IMPACTS:
Agreement: No
By-law: Yes
Budget Amendment: No
Policy: No

APPROVALS:
This report has gone through the appropriate workflow and has been reviewed and or approved by the following as required:
Director
Deputy City Manager
Chief Financial Officer
City Solicitor
City Manager

ATTACHMENTS:
1. 24-024-CRS Appendix A – 2024 Final Tax Levy By-law
THE CORPORATION OF THE CITY OF CAMBRIDGE

By-law 21-XXX

Being a by-law of the Corporation of the City of Cambridge to establish 2024 Final Tax Rates for City purposes only, for the payment of 2024 Property Taxes and to repeal By-law 23-122.

WHEREAS all property assessment rolls on which the 2024 taxes are to be levied have been returned and revised pursuant to the provisions of the Assessment Act subject to appeals at present before the District Court and the Ontario Municipal Board;

WHEREAS Residential/Farm, Multi-Residential, New Multi-residential, Commercial, New Construction Commercial, Office Building, New Construction Office Building, Parking Lot, Shopping Centre, New Construction Shopping Centre, Industrial, New Construction Industrial, Large Industrial, New Construction Large Industrial, Pipeline, Landfill, Farmland and Managed Forest categories, as defined in the Assessment Act and further amended by Regulations thereto, have been determined on the basis of the aforementioned property assessment rolls;

WHEREAS the tax ratios on the aforementioned property classes for the taxation year have been set out in By-law Number 24-011 of the Regional Municipality of Waterloo;

WHEREAS the sub-class rate reductions on prescribed sub-classes on the aforementioned property classes for the taxation year have been set out in By-law Number 19-020 of the Regional Municipality of Waterloo;

WHEREAS the Region of Waterloo and the City of Cambridge will establish the cut-off date that will be used for calculating 2024 tax liabilities on property assessed as Multi-residential, Commercial, New Construction Commercial, Office Building, New Construction Office Building, Parking Lot, Shopping Centre, New Construction Shopping Centre, Industrial, New Construction Industrial, Large Industrial, New Construction Large Industrial and Pipeline;

WHEREAS the tax rates on the aforementioned property classes and property sub-classes have been calculated pursuant to the provisions of the Municipal Act, 2001, S.O., c. 25, section 340;

AND WHEREAS the approved levy required to be raised by means of taxation for the year 2024 total $118,725,344.

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the City of Cambridge enacts as follows:
1. **THAT** the rate of taxation for the year 2024 shall be levied on the assessment according to the last revised assessment roll for 2024 taxation.

2. **THAT** the tax rate of The Corporation of the City of Cambridge for the year 2024 for the municipal purposes mentioned in this By-law, but not including Local Improvement rates, or other special rates or rents collected as taxes, are set out in Schedule “A” and “B” of this By-law.

3. **THAT** the City Treasurer and/or designate is directed to add to the City Tax Rate, the tax rates as established by the Regional Municipality of Waterloo, and by the Province of Ontario for the Waterloo Region District School Board, Waterloo Catholic District School Board, Conseil Scolaire Catholique MonAvenir, and Conseil Scolaire Viamonde to determine the overall rate to be used for the calculation of the 2024 Final Tax Levy.

4. **THAT** the Collector’s Roll shall be made out according to this By-law, including all other rates required pursuant to section 3 of this By-law.

5. **THAT** the 2024 Final Tax Levy, in respect of assessment of real property classified as Residential/ Farm, Farmland, and Managed Forest shall be due no later than December 31, 2024.

6. **THAT** the 2024 Final Tax Levy for real property classified as Multi-residential, New Multi-residential, Commercial, New Construction Commercial, Office Building, New Construction Office Building, Parking Lot, Shopping Centre, New Construction Shopping Centre, Industrial, New Construction Industrial, Large Industrial, New Construction Large Industrial, Landfill and Pipeline shall be due no later than December 31, 2024.

7. **THAT** the City Treasurer and/or designate will determine the demand date for properties mentioned in sections 5 and 6 of this By-law and that those taxes will not be due earlier than 21 days from the demand date.

8. **THAT** a charge of 1.25% of the amount of the unpaid levy by the end of the demand date shall be imposed as a penalty for the non-payment.

9. **THAT** an interest charge of 1.25% of the amount of the unpaid levy by the demand date shall be imposed for each month or fraction thereof, in which the default continues.

10. **THAT** all penalty and interest charges provided for in this by-law shall be deemed to be part of the 2024 Final Tax Levy on which the penalty and interest charges have been imposed.

11. **THAT** the ratepayers are given the option of paying their annual realty taxes in pre-authorized monthly instalments that are due on the first working day of each month, except in those months with a due date the monthly withdrawal will be made on the due dates.

12. **THAT** the City Treasurer and/or designate may receive payment on account of taxes in advance of the due date, but that no interest or discount shall be allowed for taxes paid in advance.
13. **THAT** if a Court of competent jurisdiction should declare any section or part of the section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of this by-law and it is hereby declared that the remainder of this by-law shall be valid and shall remain in full force and effect.

14. **THAT** the City Treasurer shall receive all taxes, assessments, rents, rates, and instalments thereof, tendered for payment at the Municipal Office of the Corporation of the City of Cambridge, located at 50 Dickson Street, Cambridge, Ontario, or at most chartered banks and financial institutions.

15. **AND THAT** By-law 23-122 is repealed.

Enacted and Passed this X day of month, 20XX.

________________________________
MAYOR

________________________________
CLERK
## Schedule A
### 2024 Final Tax By-Law

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Rate</th>
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<tr>
<td>R1</td>
<td>Residential/Farm - Taxable Farm Awaiting Develop Ph 1 Rate</td>
<td>0.0000344</td>
</tr>
<tr>
<td>RT</td>
<td>Residential and Farm - Taxable at Full Rate</td>
<td>0.0000458</td>
</tr>
<tr>
<td>ST</td>
<td>Shopping Centre - Taxable at Full Rate</td>
<td>0.0000893</td>
</tr>
<tr>
<td>SU</td>
<td>Shopping Centre - Taxable at Excess Land Rate</td>
<td>0.0000893</td>
</tr>
<tr>
<td>TT</td>
<td>Managed Forest - Taxable at Full Rate</td>
<td>0.0000115</td>
</tr>
<tr>
<td>XT</td>
<td>Commercial New Construction - Taxable at Full Rate</td>
<td>0.0000893</td>
</tr>
<tr>
<td>XU</td>
<td>Commercial New Construction - Taxable Excess Land Rate</td>
<td>0.0000893</td>
</tr>
<tr>
<td>YT</td>
<td>Office Building New Construction - Taxable at Full Rate</td>
<td>0.0000893</td>
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<tr>
<td>ZT</td>
<td>Shopping Centre New Construction - Taxable at Full Rate</td>
<td>0.0000893</td>
</tr>
<tr>
<td>ZU</td>
<td>Shopping Centre New Construction - Taxable Excess Land Rate</td>
<td>0.0000893</td>
</tr>
</tbody>
</table>
To: COUNCIL
Meeting Date: 5/14/2024
Subject: Dickson Street Parking Lot Storm Sewer Improvements
Submitted By: Sheryl Ayres, Chief Financial Officer
Prepared By: Andrea Geoffrey, Procurement Coordinator
Report No.: 24-023-CRS
File No.: T24-27
Wards Affected: All Wards

RECOMMENDATION(S):

THAT Report 24-023-CRS Dickson Street Parking Lot Storm Sewer Improvements be received;

AND THAT Request for Tender # T24-27- Dickson Street Parking Lot Storm Sewer Improvements be awarded to FiveStar Paving (Cambridge) Inc. in the amount of $324,538.46, excluding disbursements and applicable taxes.

AND FURTHER THAT it is recommended that additional funding in the amount of $30,251 be approved from the Core Area Transformation Reserve Fund in order to complete this project.

EXECUTIVE SUMMARY:

Purpose

This report provides information to Council on the tender for the construction upgrades to storm infrastructure in the Dickson Street Parking Lot.

Key Findings

The City undertook a competitive process for qualified construction industry specialists in order to complete the storm sewer infrastructure upgrades in the Dickson street parking lot. Project scope includes construction of storm sewer, asphalt parking lot, concrete sidewalk, concrete curb and gutter, and other miscellaneous work.

Financial Implications

City Staff are recommending that T24-27 – Dickson Street Parking Lot Storm Sewer Improvements be awarded to FiveStar Paving (Cambridge) Inc. in the amount of
$324,538.46 excluding disbursements and applicable taxes. Additional funding of $30,251 is required to award this project, to be drawn from the Core Area Transformation Reserve Fund.

STRATEGIC ALIGNMENT:

☐ Strategic Action

Objective(s): Choose an Objective

Strategic Action: Choose a Strategic Action

OR

☒ Core Service

Program: Stormwater Management

Core Service: Storm Sewer & Network Maintenance

BACKGROUND:

The City undertook an open competitive Tender process to procure professional construction services from a qualified vendor to perform upgrades to the storm sewer infrastructure at Dickson street parking lot.

Request for Tender T24-27 – Dickson Street Parking Lot Storm Sewer Improvements was issued on March 1st, 2024 and closed on March 19th, 2024.

The tender results in an overall project deficit of $30,251, as outlined in the Financial Impact section of this report below.

It is recommended that the tender is approved for award and additional funding be drawn from the Core Area Transformation Reserve Fund.

ANALYSIS:

On March 1st, 2024 the City issued a Request for Tender on the City’s e-bidding website.

Ten (10) submissions were received at the time of the submission deadline, the lowest being Five Star Paving (Cambridge) Inc. Bid amounts are listed as follows, in order from lowest to highest:

<table>
<thead>
<tr>
<th>Bidder Name</th>
<th>Bid Price (Excludes HST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Five Star Paving Cambridge Inc</td>
<td>$324,538.46</td>
</tr>
<tr>
<td>Bidder Name</td>
<td>Bid Price (Excludes HST)</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>--------------------------</td>
</tr>
<tr>
<td>Sousa Concrete</td>
<td>$324,681.00</td>
</tr>
<tr>
<td>BEECH Infrastructure Group</td>
<td>$336,072.78</td>
</tr>
<tr>
<td>RVM Trucing</td>
<td>$378,212.62</td>
</tr>
<tr>
<td>Vista Contracting Ltd</td>
<td>$435,548.73</td>
</tr>
<tr>
<td>Buildscapes Construction Ltd</td>
<td>$477,948.98</td>
</tr>
<tr>
<td>Cox Construction Ltd</td>
<td>$486,714.76</td>
</tr>
<tr>
<td>Armstrong Paving and Materials Group</td>
<td>$554,314.04</td>
</tr>
<tr>
<td>Kieswetter Excavating Inc</td>
<td>$627,912.50</td>
</tr>
<tr>
<td>Melrose Paving Co Ltd</td>
<td>$944,550.38</td>
</tr>
</tbody>
</table>

The average bid price is $489,049 and is considered to be an accurate reflection of the work required. The bid from FiveStar Paving (Cambridge) Inc is 34% lower than the average.

**EXISTING POLICY / BY-LAW(S):**

Under Procurement By-Law 19-187, the Manager of Procurement or their designate, who is under the general direction of the Chief Financial Officer, is delegated the authority to approve the award of Tenders and Proposals when all of the following conditions have been satisfied:

a) When there is sufficient funding, as approved by Council through the budget process and verified by the Finance Division by the Departmental Recommendation to Award Report.

b) When all procedures in accordance with this By-Law, have been followed; and

c) When the lowest compliant Tender bid or highest scored Proposal is accepted and recommended.

This award requires approval from Council as additional funding is required.
FINANCIAL IMPACT:

This tender came in over budget by 8.6% or $30,251. A summary analysis is shown below in Table 1 – A/01444-40 Dickson St Parking Lot Storm Improvements.

The additional expense above the budgeted amount can be attributed to a project scope increase. After project budgeting was completed, the newly purchased City lands of the connecting laneway and a small section of the gravel parking lot where building demolition occurred were added to the project scope, to be paved and renewed.

It is recommended that additional funding in the amount of $30,251 be funded from the Core Area Transformation Reserve Fund, which has a balance of $13,411,450 (as of March 2024).

Table 1 – A/01444-40 Dickson St Parking Lot Storm Improvements

<table>
<thead>
<tr>
<th>Item of Expense</th>
<th>Funding Reserve Fund</th>
<th>Approved Budget</th>
<th>Tender T24-27*</th>
<th>YTD Actuals</th>
<th>Other Commitments</th>
<th>Savings/(Deficit)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dickson St Parking Lot Storm Improvement</td>
<td>Core Area Transformation Funds</td>
<td>$350,000</td>
<td>$330,251</td>
<td>$0</td>
<td>$50,000</td>
<td>$(30,251)</td>
</tr>
<tr>
<td>Total Project Savings/(Deficit)</td>
<td>N/A</td>
<td>$350,000</td>
<td>$330,251</td>
<td>$0</td>
<td>$50,000</td>
<td>$(30,251)</td>
</tr>
</tbody>
</table>

*Tender amounts are net of applicable HST rebate

PUBLIC VALUE:

The Public bidding process ensures the City maintains an open and transparent public process that provides accountability on the utilization of financial resources.

ADVISORY COMMITTEE INPUT:

Advisory Committees Consulted:

Not Applicable

PUBLIC INPUT:

Request for Tender T24-27 – Dickson Street Parking Lot Storm Sewer Improvements was issued on March 1st, 2024 and closed on March 19th, 2024.

INTERNAL / EXTERNAL CONSULTATION:

Request for Tender Documents were compiled by Procurement; however, the detailed specifications contained within the documents were prepared and submitted to Procurement by Engineering.

CONCLUSION:
City Staff are recommending that T24-27 – Dickson Street Parking Lot Storm Sewer Improvements be awarded to FiveStar Paving (Cambridge) Inc. to complete the construction of storm sewer, asphalt parking lot, concrete sidewalk, concrete curb and gutter, and other miscellaneous work.

REPORT IMPACTS:
Agreement: No
By-law: No
Budget Amendment: Yes
Policy: No

APPROVALS:
This report has gone through the appropriate workflow and has been reviewed and or approved by the following as required:

Director
Deputy City Manager
Chief Financial Officer
City Solicitor
City Manager

ATTACHMENTS:
Not Applicable
PLANNING BY-LAW MEMORANDUM

BY-LAWS TO BE ENACTED UNDER DELEGATED AUTHORITY BY-LAW 23-109

To: COUNCIL
Meeting Date: 5/14/2024
Subject: ☒ Open City Lands as Public Highway

Submitted By: Sylvia Rafalski-Misch, MCIP RPP, Manager of Development Planning
Prepared By: Vincent Wen, Planner
Memo No.: 24-005-Planning By-law Memorandum
Wards Affected: Ward 5

BACKGROUND:
The purpose of this Memorandum is to bring forward by-laws for enactment by Council that stem from the authorities granted to the Chief Planner through Delegated Authority By-law 42-01.

Since the passage of Delegated Authority By-law 42-01 in 2001, the Chief Planner has had the authority to approve certain routine applications and requests governed by the Planning Act, Ontario Heritage Act and Municipal Act; however, the associated by-laws for these applications and requests must still be brought forward to Council for enactment.

At its meeting of December 5, 2023 Council approved the direction that future by-laws stemming from applications and requests approved by the Chief Planner under the Delegated Authority By-law no longer required an accompanying staff report.

The purpose of this Memorandum is to provide Council with a brief explanation of the By-law being brought forward for enactment at this time.

SUBJECT LANDS:
The subject lands are known municipally as School Block 1 of draft plan of subdivision 30T-16104 in Plan 58M-684, as shown in the Location Map below.
COMMENTS:

By-law to Open City Land As Public Highway (to Remove a Reserve)

As a condition of a subdivision or site plan approval, a municipality may take ownership of a narrow section of land, called a reserve, typically adjacent to a street line. The reserve is used to prohibit direct access to a public street (referred to more formally as a public highway). Under Section 31(1) of the Municipal Act, a municipality may open the reserve lands as public highway through the enactment of a By-law, thereby allowing the reserve lands to merge with the adjacent road allowance. Once the reserve is opened as public highway, access to the adjacent street may be permitted to facilitate development of the lands.

The subject lands are adjacent to a reserve held by the City of Cambridge, described legally as Block 116 of Plan 58M-685 and Block 194 of Plan 58M-684. These reserves are 0.3 metres in width and extend approximately 44.4 metres across the frontage of Bismark Drive. The reserve was put in City ownership for the purposes of controlling site access until draft plan of subdivision conditions are met. The Applicant has requested the reserve be opened as public highway to allow for the registration and development of stage 2 of draft plan of subdivision 30T-16104.

In the opinion of the Manager of Development Planning (designate of Chief Planner), opening the reserve lands as public highway will facilitate the appropriate development of the lands and thus has granted approval in principle on April 10, 2024. Upon enactment of the attached By-law by Council, the Applicant may proceed with their development of the school block.
BY-LAWS TO BE PASSED:
The by-law to be enacted by Council is listed in the Attachment section.

APPROVALS:
This Memorandum has gone through the appropriate workflow and has been reviewed and or approved by the following as required:

Director
Deputy City Manager
Chief Financial Officer
City Solicitor
City Manager

ATTACHMENTS:
1. 24-005–Planning By-law Memorandum Appendix A - By-law Lifting 0.3 Metre Reserves as Public Highway, Block 116, Plan 58M-685 and Block 194, Plan 58M-684.
THE CORPORATION OF THE CITY OF 
CAMBRIDGE BY-LAW 24-XXX 
Being a by-law of the Corporation of the City of 
Cambridge to dedicate certain lands as public 
highway (Bismark Drive)

WHEREAS pursuant to Section 31 of the Municipal Act S.O. 2001, c.25, the City of Cambridge may enact by-laws to dedicate public highways,

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the City of Cambridge enacts as follows:

1. THAT 0.300 Reserve Block 194, Registered Plan 58M-684 and 0.300 Reserve Block 116, Registered Plan 58M-685, City of Cambridge, Regional Municipality of Waterloo be dedicated as Public Highway and be named Bismark Drive;

2. AND THAT it is acknowledged and directed that the office of the City Solicitor, or their designate, be authorized to register applicable documents in connection with this transaction, where registration is deemed appropriate;

3. AND FURTHER THAT this by-law shall come into full force on the day it is passed.

ENACTED AND PASSED this 14th day of May 2024

____________________________
MAYOR

____________________________
CLERK
To: COUNCIL
Meeting Date: 5/14/2024
Subject: 24-071-CD Recommendation Report for Zoning By-law Amendment – 82 and 88 Beverly Street

Submitted By: Lisa Prime, MCIP, RPP, Chief Planner and Sylvia Rafalski-Misch, MCIP, RPP, Manager, Development Planning
Prepared By: Jacqueline Hannemann, MCIP, RPP, Senior Planner – Development
Report No.: 24-071-CD
File No.: R10/23
Wards Affected: Ward 4

RECOMMENDATION(S):
THAT Report 24-071-CD Recommendation Report for Zoning By-law Amendment – 82 and 88 Beverly Street be received;
AND THAT Council approves the proposed Zoning By-law Amendment to rezone the subject lands from N1R4 and R4 to RM3 s. 4.1.445 with site-specific provisions to permit the development of 46 stacked townhouse units;
AND THAT Council is satisfied that the requirements for a public meeting in accordance with subsection 34(17) of the Planning Act have been met;
AND FURTHER THAT the By-law attached to report 24-071-CD be passed.

EXECUTIVE SUMMARY:
Purpose
The purpose of this report is to provide a recommendation on the proposed Zoning By-law Amendment to facilitate the development of two stacked townhouse blocks totaling 46 residential units, while maintaining the existing private school on the property.

Key Findings
- The proposal supports the City’s objective of directing 45 percent of new development to the Built-up Area and within a Regeneration Area and provides...
an opportunity to increase the housing stock to meet the growing demand for housing options in the City of Cambridge.

- The proposal provides for more sustainable development patterns by using existing urban land, infrastructure, services and amenities.

- The proposed residential infill development aligns with Provincial, Regional and City goals and objectives with respect to residential intensification within the Built-up Area and Regeneration Area.

Financial Implications

- Planning application fees in the amount of $16,800 (2023 fee) have been paid to the City of Cambridge to process the Zoning By-law Amendment.

- This application was submitted prior to the Planning Act changes resulting from Bill 109 and therefore is not subject to fee refunds.

STRATEGIC ALIGNMENT:

☐ Strategic Action

Objective: Not Applicable

Strategic Action: Not Applicable

OR

☒ Core Service

Program: Development Approvals

Core Service: Official Plan and Zoning By-law Amendments

BACKGROUND:

Property

The subject properties are located at 82 and 88 Beverly Street. The subject lands are proposed to have an area of approximately 0.62 hectares (after a future severance application) and consist of a portion of 82 Beverly Street and all of 88 Beverly Street.

82 Beverly Street is an irregular shape and has an area of approximately 1.3 ha. The property has 58.95 metres of frontage on Beverly Street as well as 9.14 metres of frontage on Kerr Street and 4.57 metres of frontage on Wellington Street. The property
currently contains a private school building that is listed on the heritage directory, with associated parking. The school has existing access from Kerr Street and an exit onto Wellington Street. The private school will be retained and will continue to operate. The school will continue to utilize its existing accesses. An easement is proposed over the access to Wellington Street as part of the future severance application to ensure this access is maintained for the long term.

88 Beverly Street has an area of approximately 623 square metres, with approximately 12.8 metres of frontage on Beverly Street. The property currently contains a single detached dwelling that is planned to be demolished to facilitate the proposed redevelopment.

The lands are proposed to be severed, to separate the residential development from the school. A consent to sever application will be submitted to the City if the Zoning By-law Amendment is approved.

The properties and the portion of the lands proposed to be rezoned are shown in Figures 1 and 2 below.

**Figure 1 – Aerial Map of the Subject Properties**

**Figure 2 – Lands Subject to Rezoning**

**Heritage**

The former St. Patrick’s School at 82 Beverly Street is listed on the City’s heritage Register. It is not designated. The building will not be affected by the adjacent development and it will remain privately owned and continue to be run as a private school. The proposed townhouse development will have no impact on the school building.
A Heritage Impact Assessment (HIA) was submitted on the property as part of the development application and was brought forward to the Municipal Heritage Advisory Committee on April 4, 2024. MHAC made the following recommendations to Council:

1. Protective fencing be put up along the north side of the school along the driveway access and along the rear of 119 Wellington Street to protect the properties during the construction phase of the proposed townhouse development;
   - Planning staff would require the protective fencing to be shown on future site plan drawings and to be included as a special clause in a future site plan agreement.

2. The submission of a vibration study for the school located at 82 Beverly Street and the listed property located at 119 Wellington Street, to the satisfaction of the Chief Planner, prior to construction should Council approve the development application.
   - A (H) holding provision has been added to the proposed zoning by-law, only to be lifted once the vibration study is completed to the satisfaction of the City of Cambridge Planning Division.

City Heritage staff plan to bring a report forward to MHAC in the future months where designation of the school building under Part IV of the Ontario Heritage Act will be recommended. A follow up report recommending designation will be sent to Council.

Surrounding Land Uses

The subject lands are located within the Built-Up Area of the City of Cambridge, and in the Regeneration Area. The surrounding area is characterized by a range of low-rise residential. The subject lands are in close proximity to Downtown Cambridge which provides employment opportunities, community facilities and a variety of commercial uses.

Beverly Street is identified as a collector road on Map 7A (Major Transportation Facilities and Hydro Corridors) of the Cambridge Official Plan. Beverly Street is currently serviced by Grand River Transit (GRT) route 58 and iXpress route 206 which connect users to Cambridge Centre Station and Fairway Station in Kitchener. Additionally, several other bus routes are within walking distance (10 minutes) in Downtown Galt and Dundas Street North including the Ainslie Street Terminal. Light Rapid Transit (LRT) is proposed to connect Cambridge to Stage 1 of the ION LRT which currently operates in the cities of Kitchener and Waterloo. A proposed LRT Station, ‘Downtown Cambridge’, is proposed at the current Ainslie Street Terminal.
located approximately 800 m from the subject lands.

**ANALYSIS**

**Proposal**

The applicant proposes to utilize the vacant portion of 82 Beverly Street by developing two blocks of stacked townhouses for a total of 46 residential units. The applicant is proposing to sever the property through a future consent application so that the school would be on a separate property from the townhouse development. Townhouse Block A proposes 18 units and townhouse Block B proposes 28 units. Both townhouse blocks are oriented towards a new internal drive aisle and parking area. Access to the parking area is provided from Beverly Street and a total of 58 parking spaces are proposed to service the site, 46 spaces for residents and 12 visitor parking spaces.

Figure 3 is a conceptual site plan of the proposed development. Figure 4 is a conceptual rendering of the development. These are concept plans that are subject to change upon further review during subsequent planning processes.

![Figure 3 – Conceptual Site Plan](image-url)
The development is proposed to be a condominium and would be subject to a future site plan application and plan of condominium application to implement the development, if the Zoning by-law Amendment is approved by Council.

**Policy Overview**

The subject lands are located within the “Built-up Area” identified in the Provincial Growth Plan, the Regional Official Plan (ROP) and City Official Plan (City OP). The ROP requires a minimum 65% of new residential development occurring annually within the region as a whole to be constructed within the Built-up Area. Directing development towards the existing Built-up Area contributes to the creation of 15-minute neighbourhoods, provides for intensification and achieves the City’s objective of maximizing the use of existing infrastructure.

The proposal is consistent with the policy direction to build healthy, sustainable communities and policy directives regarding intensification within the Built-up area. The subject lands provide an opportunity for an appropriate residential infill redevelopment that will be compatible with the surrounding established residential neighbourhood. Additionally, the proposal will maximize the use of existing infrastructure available in the area. Staff are of the opinion that the proposal is consistent with the Provincial Policy Statement and conforms to the Provincial Growth Plan.

The subject lands are located in the Built-up Area and Main Station Major Transit Station Area (MTSA) of the ROP. As MTSA are identified as a Strategic Growth Area, the Region is supportive of increased density, uses and activity within these areas. The
density proposed through this development is supported within ROPA 6. The proposal conforms to the ROP, which directs growth towards the Built-up Area to facilitate the creation of complete communities (15-minute neighbourhoods).

The subject lands are designated Low/Medium Density Residential and Regeneration Area in the City of Cambridge Official Plan. The Low/Medium Density Residential designation permits a maximum density of 40 units per hectare. Section 2.7.3 of the City's OP identifies that Regeneration Areas are areas where a transition of use is anticipated and encourages residential intensification, including multi-unit residential development. Residential development in Regeneration Areas is required to meet the minimum and maximum residential density policies. The minimum Floor Space Index (FSI) is identified as 0.5 and the maximum is 2.0, and the minimum height is 2 storeys and the maximum is 8. The proposed development has an FSI of 0.7 and a building height of 3.5 storeys, which satisfies the height and density policies for the Regeneration Areas as identified in the City OP. Section 8.4.6.16 of the City OP states that lands designated Low/Medium Density Residential Designation that are also located within a Regeneration Area, are permitted to have a maximum residential density of 75 units per hectare.

Section 8.4.2.2 of the City's OP provides specific criteria for intensification in existing neighbourhoods and requires that development be minor in nature and compatible with the surrounding neighbourhood character. In accordance with the policies of Section 8.4.2, the proposed development has been designed with a three and one-half storey built form, which is approximately the same height as the existing school on the subject lands. The proposed stacked townhouse buildings are planned to be located internal to the site, with landscaping surrounding the perimeter of the lands to provide buffering and separation. Parking is proposed internal to the site to limit the visual impacts of surface parking areas – fencing and landscaping will be used to mitigate visual impacts of the parked vehicles.

Staff are of the opinion that the proposal is consistent with the Region of Waterloo Official Plan and the City of Cambridge Official Plan.

Since the subject lands currently include multiple zones, a Zoning By-law Amendment is proposed only for the portion of the site planned for redevelopment. 82 Beverly Street is zoned Institutional (N1) and Residential (R4) and 88 Beverly Street is zoned Residential (R4). The N1 zone permits a range of institutional uses including schools. The R4 zone only permits single detached dwellings and accessory uses. The portion of the lands planned for redevelopment is proposed to be zoned Multiple Residential (RM3) with site-specific regulations and a holding provision. The portion of the property (that contains the school and its parking and driveways) will continue to exist as is, with the
N1R4 zoning since there is no redevelopment proposed on this portion of the subject lands.

The applicant is requesting site specific zoning requests for increased density, reduced lot frontage and setbacks, reduced common amenity area and reduced landscaping strip.

The proposed increase in density is consistent with the City’s OP policies to provide new residential development through intensification and infill of lands within the Built-up Area and Regeneration Area and to provide for a range and mix of housing options. The proposed maximum density of 75 units per hectare conforms to the maximum density permitted in the City’s OP.

The reduced lot frontage is supported by staff as the lot frontage will only contain the entrance/exit to the property. Due to the irregular shape of the property, the entire development will be contained at the rear of the property and not along the frontage.

The reduced setbacks still ensure that buildings are setback an appropriate distance from lot lines to maintain adequate landscaping, drainage and spatial separation between buildings on abutting properties. It is staff’s opinion that the requested reductions in setbacks are appropriate and still maintain an adequate space between the proposed development and surrounding properties.

The applicant is requesting a reduction in common amenity area on the property. It is staff’s opinion that the reduction in common amenity area can be supported since the development is within walking distance to Soper Park and Centennial Park (both approximately an 8-minute walk). The applicant is also providing private amenity area for individual units (balconies and/or patios).

The reduced landscape strip is being requested along the entrance/exit of the property and is supported by staff as a pedestrian walkway from the site to Beverly Street is proposed in place of a landscaping strip.

It is the opinion of staff that the intent of the above noted site-specific provisions are appropriate for the proposed development.

**Staff Recommendation**

Staff gave consideration to Provincial, Regional and City policy, agency comments, compatibility with the surrounding neighbourhood with respect to height and density and the appropriateness of the site-specific provisions that were requested by the applicant. Should Council approve the Zoning By-law Amendment, a Site Plan application and a Plan of Condominium application will be required to implement the plan.
It is the opinion of Planning staff that the proposed application is consistent with the Provincial Policy Statement, conform with the policies of the Provincial Growth Plan 2020, the ROP, the City OP and meet the general intent and purpose of the City of Cambridge Zoning By-law No. 150-85.

Planning decisions are subject to appeal to the Ontario Land Tribunal (OLT). An appeal may be filed if the applications are refused, approved, or if a decision is not made within the timeline for processing the applications set out in the Planning Act. The application was received in June 2023, prior to revised Planning Act legislative timelines for refunding fees. The timeline for making a decision on this application was exceeded, providing time for alterations to the original submission.

EXISTING POLICY / BY-LAW(S):
City of Cambridge Official Plan, 2012, as amended

Existing Land Use Designation(s):
- Built-Up Area and on Map 1A;
- Low Medium Density Designation on Map 2; and
- Regeneration Area on Map 6.

The existing Official Plan designations are shown on Figures 5 and 6 below.

Figure 5 – OP Map 2 – General Land Use
Figure 6 – OP Map 6: Regeneration Areas

City of Cambridge Zoning By-law 150-85, as amended

Existing Zoning: N1R4 (Institutional and Residential) and R4 (Residential).
**Proposed Zoning:** RM3 (Residential Multiple) with site-specific provisions and a holding provision.

**Proposed Site-Specific Zoning Provisions:**

<table>
<thead>
<tr>
<th>Development Standard</th>
<th>Existing Zoning By-law - RM3</th>
<th>Proposed RM3 Site - Specific Zoning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Lot Frontage</td>
<td>20 m</td>
<td>12.8 m</td>
</tr>
<tr>
<td>Maximum Density</td>
<td>40 units per hectare</td>
<td>75 units per hectare (maximum of 46 units permitted)</td>
</tr>
<tr>
<td>Minimum Rear Yard</td>
<td>7.5 m</td>
<td>6 m</td>
</tr>
<tr>
<td>Minimum Interior Side Yard</td>
<td>7.5 m</td>
<td>6 m</td>
</tr>
<tr>
<td>Balconies in Side Yard</td>
<td>7.5 m</td>
<td>4.5 m</td>
</tr>
<tr>
<td>Minimum Common Amenity Area per Dwelling Unit</td>
<td>30 m² per unit</td>
<td>10 m² per unit</td>
</tr>
<tr>
<td>Planting Strips and Fencing in accordance with Section 2.4.2</td>
<td>A sodded or planting strip at least 1.5m in width and a 1.5m high solid fence or wall provided along a lot line is required.</td>
<td>Notwithstanding Section 2.4.2 of the Zoning By-law, where a sidewalk and a 1.5m high solid fence is provided along a lot line, a planting strip is not required.</td>
</tr>
</tbody>
</table>

**Table 1 – Existing Zoning Provisions and Proposed Site-Specific Zoning Provisions**

The existing and proposed zoning is shown in figures 7 and 8 below:
Holding Provision

The (H) Holding provision will be applied to the portion of the property proposed to be rezoned to RM3 s.4.1.445 and may only be lifted once:

1. A Record of Site Condition (RSC) for the lands subject to redevelopment is completed to the satisfaction of the Region of Waterloo.

2. A vibration study for the school located at 82 Beverly Street and the listed property located at 119 Wellington Street is submitted to the satisfaction of the City of Cambridge.

FINANCIAL IMPACT:

- A planning application fee in the amount of $16,800 has been paid to the City of Cambridge to process the Zoning By-law Amendment.

- Future planning application fees will be required as part of the submission of a complete Consent Application, Site Plan application as well as a Plan of Condominium Application.
City and Regional Development Charge fees will be collected prior to building permit issuance. Development Charges collected for the proposed development will be used for the construction of new infrastructure required to support growth of the City.

Any further costs associated with the development of the site are to be borne by the applicant.

PUBLIC VALUE:

Engagement:

A Statutory Public Meeting required under the Planning Act was held on August 8, 2023. Following the Public Meeting, members of the public/residents that provided their information at the sign-in registry at the meeting or have requested to be included on the mailing list. The City provided a notification to contacts on the mailing list of this Recommendation Report being presented to Council at the May 14, 2024 meeting.

ADVISORY COMMITTEE INPUT:

A Heritage Impact Assessment (HIA) was submitted for the property as part of the development application and was brought forward to the Municipal Heritage Advisory Committee on April 4, 2024 in which recommendations to Council were made including the requirement for protective fencing and the submission of a vibration study.

Designation of the school building under Part IV of the Ontario Heritage Act will be recommended to MHAC by City Heritage staff in coming months. A follow up report recommending designation will be sent to Council.

PUBLIC INPUT:

Several residents spoke at the public meeting and/or provided written submissions regarding the proposal. The general themes of the comments include:

- Accessibility – The Applicant has stated that lifts will be available to be installed for units that are closest to grade for those who request it.

- Amenity Space / Playground – A minimum of 460 square metres of amenity space is proposed on site. The proposed development is approximately 500m walk (7-minute walk) of Soper Park which provides a variety of programmed and open space areas. The site is approximately a 700m walk (8-minute walk) to Centennial Park. A play structure on the site will be considered at the Site Plan stage.
• Construction Timing – If the proposed Zoning By-law Amendment is approved, a future application for a consent to sever and a site plan application are required to be approved prior to development taking place.

• Height of Buildings – The townhome buildings are proposed to be 3 storeys in height which is a similar height of the existing school and the existing commercial building adjacent to the subject property, and one storey higher than the existing single detached homes adjacent to the subject property. Landscaping and screening of the proposed development from the surrounding residential uses can be explored during the site plan process.

• Open Space for School Lands – The open space area at the front of 82 Beverly Street between the school and the road that the school currently uses will remain.

• Vibrations – A holding provision has been added to the proposed zoning by-law, requiring a vibration study for the school at 82 Beverly Street and the listed property at 112 Wellington Street.

The applicant has provided responses to the questions and concerns raised during the Public Meeting which are provided in Appendix B.

It is staff’s opinion that the statutory Public Meeting requirements under the Planning Act have been met through this process.

**INTERNAL / EXTERNAL CONSULTATION:**

The applications have been circulated to the departments and commenting agencies listed in Appendix C.

Staff has received comments from the applicable City departments and outside agencies regarding the proposed Zoning By-law Amendment. Staff and agency comments have been acknowledged by the applicant and will be further addressed and implemented through a future Site Plan application.

**CONCLUSION:**

The City of Cambridge is expecting to accommodate significant population growth within the current Planning Horizon into the year 2051. With limited vacant residential land available within the city, and an increase in housing costs, there is a growing need and demand for a range and mix of housing options to accommodate future residents.

The proposed infill development represents an efficient use of existing municipal water and sanitary sewer services and would provide for 46 stacked townhouse units. The proposed residential development provides a variety of housing options in the
neighbourhood and supports the intensification objectives of the Provincial Growth Plan and works towards the creation of a complete community within a Regeneration Area.

It is the opinion of Planning Staff that the proposed Zoning By-law Amendment application is consistent with the Provincial Policy Statement, conforms with the policies of the Provincial Growth Plan, the Regional Official Plan, and the City of Cambridge Official Plan and meet the general intent and purpose of the City of Cambridge Zoning By-law 150-85.

The proposal represents good planning and contributes to the creation of additional housing stock for the City that has been designed to complement, enhance and complete the surrounding neighbourhood. The proposal is generally in keeping with the character of the surrounding neighbourhood with a desirable built form. As such, Planning Staff recommends approval of the proposed Zoning By-law Amendment.

**REPORT IMPACTS:**

Agreement: No  
By-law: Yes  
Budget Amendment: No  
Policy: No

**APPROVALS:**

This report has gone through the appropriate workflow and has been reviewed and or approved by the following as required:

Director  
Deputy City Manager  
Chief Financial Officer  
City Solicitor  
City Manager

**ATTACHMENTS:**

1. 24-071-CD Appendix A – Conceptual Site Plan  
2. 24-071-CD Appendix B – Responses to Comments  
3. 24-071-CD Appendix C – Internal/External Consultation and List of Supporting Studies  
4. 24-071-CD Appendix D – Proposed Zoning By-law
December 12, 2023

Sylvia Rafalski-Misch MCIP, RPP
City of Cambridge

Dear Sylvia:

**RE: R10/23 (82-88 Beverly Street)**
*OUR FILE 16181J*

We have reviewed the comments provided by City staff in October 2023, which followed the Public Meeting held in August 2023. The following table summarizes the comments requiring a response, and how the comment has been addressed.

<table>
<thead>
<tr>
<th>Comment</th>
<th>Response</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum lot frontage: No concerns with this request, subject to the comments provided by Transportation relating to driveway access be addressed</td>
<td>Acknowledged</td>
</tr>
<tr>
<td>Proposed increased density: The proposed density is in conformity to the Official Plan’s maximum density for the Regeneration Area. As such, there are no concerns from Planning Staff with this request</td>
<td>Acknowledged</td>
</tr>
<tr>
<td>Interior and rear yard setbacks: The requests are considered to be minor in nature. Sufficient setbacks will continue to be provided, and facilitates the site’s ability to accommodate residential intensification within an existing urban parcel with sufficient parking, and amenity areas</td>
<td>Acknowledged</td>
</tr>
<tr>
<td>Minimum Common Amenity Area: Although the request to reduce the amenity area appears to be significant (30 square metres per unit to 7.5 square metres per unit), Planning Staff would like to note that the City’s Zoning By-law defines “amenity area” as follows: “means the area situated within the boundaries of a residential development site intended for recreational purposes, and may include</td>
<td>Noted. The total amenity area has been revised due to changes to the layout of the site plan to address other City comments and to account for balconies/patios. The revised calculation includes 382 m² of private amenity area and 160 m² of common outdoor amenity area for a total of 542 m² or 11.75 m² per unit. To provide some design flexibility as the project moves into the Site Plan approval process, the request through</td>
</tr>
<tr>
<td>Comment</td>
<td>Response</td>
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<td>---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>landscaped areas, patios, private amenity areas (also defined in our By-law), balconies, communal lounges, swimming pools, play areas and similar uses.”</td>
<td>the Zoning Bylaw Amendment, is for a minimum amenity area of 10 m² per unit.</td>
</tr>
<tr>
<td>Kindly confirm a final calculation through the future resubmission.</td>
<td>Noted – will be considered through future site plan application. There are two at grade outdoor landscape areas where a small play structure could be considered.</td>
</tr>
<tr>
<td>Furthermore, Staff are understanding that the site is limited in its ability to dedicate a large portion of the site to amenity space. Given the site’s proximity to Soper Park, and the applicant’s ability to still provide a common amenity area on site, Planning Staff are of the opinion that the proposed reduction can be supported. Please note that comments were made at the Public Meeting with respect to the applicant considering the installation of playground structure on site. Please keep this in mind as we proceed to a future Site Plan Application process. Additionally, Staff request that appropriate landscaping and seating areas be considered for the amenity areas</td>
<td>Acknowledged.</td>
</tr>
<tr>
<td>Planting Strip and Fencing: Planning Staff are supportive of the applicant’s proposal to install fencing to provide private and visual separation between the adjacent residential property. Staff have no concerns with this request where sidewalks are necessary</td>
<td></td>
</tr>
<tr>
<td>Further to Transportation’s comments below, please confirm that the school property can accommodate sufficient parking to continue the school use. Through comments given at the Public Meeting by the applicant, it was confirmed that there would be sufficient space to accommodate the minimum required parking spaces, but Planning Staff would appreciate a plan illustrating this</td>
<td>Please see the enclosed conceptual plan. The school property can accommodate more than the minimum required parking.</td>
</tr>
<tr>
<td>Planning Staff request that the applicant review the recording of the Public Meeting and address any questions/concerns that were raised as part of the meeting through the following resubmission.</td>
<td>Please see below for a summary of the public comments raised at the August 8th Public Meeting and a response to each.</td>
</tr>
</tbody>
</table>

**Engineering Comments**

<table>
<thead>
<tr>
<th>Provide a Preliminary Site Grading Plan</th>
<th>Grading Plan is enclosed.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comment</td>
<td>Response</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>No sheet flow from any impervious areas is allowed to be discharged directly onto the ROW</td>
<td>No sheet flow is proposed to be discharged directly onto the ROW.</td>
</tr>
<tr>
<td>Provide centerline of road elevations for full frontage</td>
<td>The centreline of Beverly Street is shown with the elevation.</td>
</tr>
<tr>
<td>Provide existing geodetic elevations of adjacent properties along property lines for a minimum of 10 metres off the applicant’s property line</td>
<td>The elevations of the other properties around the site at shared property lines are shown on the conceptual grading plan. We note that a more detailed engineering submission will be required through the Site Plan application, which would be reviewed by the City.</td>
</tr>
</tbody>
</table>

**Transportation Comments**

<table>
<thead>
<tr>
<th>Comment</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Driveway accesses must comply with the City’s commercial access requirements. Residential developments with more than 6 units are classified as commercial accesses. Contact Transportation Engineering to obtain a copy of the latest commercial access standards</td>
<td>There is opportunity to widen the driveway closer to Beverly Street to 7.6 metres, with a related shift in the parallel parking spaces to the west. This detail can be further refined through the site plan approval process.</td>
</tr>
<tr>
<td>Access radii or tapers are not permitted to extend past the extended side lot line as shown in the diagram below</td>
<td>Noted. The Site Plan submission will ensure the tapers do not extend beyond the side lot lines.</td>
</tr>
<tr>
<td>Show all street lights, utility poles and any other above-ground utility infrastructure adjacent to an access. All above ground utility infrastructure must be at least 1.5m from the nearest point of any access. Any utility infrastructure relocations will be at the cost of the owner/developer</td>
<td>These elements will be shown on the Site Plan at the time of site plan application submission.</td>
</tr>
<tr>
<td>Show the municipal sidewalk on Beverly Street on the site plan</td>
<td>The Conceptual Site Plan shows the aerial background and the location of the municipal sidewalk on Beverly Street. The Site Plan will illustrate this in plan format at the time of the site plan application.</td>
</tr>
<tr>
<td>Show the internal sidewalk connecting to the Beverly Street sidewalk</td>
<td>The revised site plan illustrates how the internal sidewalk would connect to Beverly Street. The intent is to carry the sidewalk within the site through to the sidewalk on Beverly Street.</td>
</tr>
<tr>
<td>Curb face sidewalk is required to be 1.8m wide. As such the section of sidewalk highlighted on the diagram below will need to be redesigned</td>
<td>The sidewalk has been widened accordingly.</td>
</tr>
<tr>
<td>On-site parking will need to meet the requirements of the Zoning Bylaw. The City cannot guarantee the availability of existing or future municipal parking to accommodate the parking needs of this site</td>
<td>The parking supply complies with the Zoning Bylaw. There are 46 units and 58 parking spaces.</td>
</tr>
<tr>
<td>On-site parking on the retained parcel will also need to meet the requirements of the Zoning Bylaw.</td>
<td>Parking on the retained parcel complies with the Zoning Bylaw.</td>
</tr>
</tbody>
</table>
Bylaw and as such those required and proposed parking numbers will need to be provided

<table>
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<tbody>
<tr>
<td>Provide short-term (visitor) bicycle parking spaces at a rate of 0.05 spaces per dwelling unit, maximum 12 and minimum of 2.</td>
<td>There are multiple locations where bicycle parking can be accommodated. The locations will be determined through the future site plan approval process.</td>
</tr>
<tr>
<td>Provide pedestrian connections to the municipal sidewalk</td>
<td>A pedestrian connection to the sidewalk on Beverly Street has been provided.</td>
</tr>
<tr>
<td>Provide a truck turning drawing showing how the internal road network will accommodate truck movements throughout the site including but not limited to: shipping and receiving (per appropriate design vehicle), waste collection and fire route access. The truck turning drawing shall be at a scale of 1:250 or 1:500</td>
<td>A truck turning plan will be provided with the future site plan application.</td>
</tr>
</tbody>
</table>

Comments from Public Meeting (August 8, 2023)

1. Accessibility
   a. As discussed at the public meeting, lifts will be available for those with mobility challenges to access the units closest to grade.

2. Parking on school lands
   a. As demonstrated on the Conceptual Site Plan, there is amply space within the school lands to provide the minimum required parking

3. Play area on site
   a. Each unit has its own private amenity space. There will be opportunities through the site plan process to explore programming options for the outdoor amenity areas, including the provision of a play structure.

4. Open space for school lands
   a. The school is aware of the application as the owner of the lands (82 Beverly Street). The school lands have large open space areas between the building and Beverly Street.

5. Height of buildings
   a. As noted in the staff comments, staff does not have a concern with the proposed missing middle housing. The buildings have been set back from the surrounding property lines and a combination of fencing and landscaping can be used to provide additional privacy for abutting residents.

6. Construction timing
   a. As discussed at the meeting, the timing for construction depends on the timing for approvals. The owners would advance construction after approvals are in place and would advance construction in a timely manner to minimize the disruption to adjacent residents.

7. Vibration
   a. The owner is not opposed to the requirement for a vibration monitoring requirement for the adjacent buildings.
We look forward to working with staff to advance this application to Council. Please let us know if there are any further questions or if staff requires any additional information.

Yours truly,

MHBC

[Signature]

Trevor Hawkins, M.PL, MCIP, RPP
Partner

cc. Greentown Developments
Appendix C

Internal/External Consultation & List of Supporting Studies

This application has been circulated to the departments and agencies listed below.

- Regional Municipality of Waterloo
- Grandbridge Energy Inc. (Hydro)
- The Grand River Conservation Authority
- Waterloo Regional District School Board
- Waterloo Catholic District School Board
- City of Cambridge Engineering and Transportation Divisions
- City of Cambridge Economic Development
- City of Cambridge Fire Department
- City of Cambridge Planning Services
- City of Cambridge Accessibility Coordinator
- City of Cambridge Sustainable Transportation
- City of Cambridge Infrastructure Services, Forestry
- CN Rail
- CP Rail

List of Supporting Studies

- Conceptual Site Plan
- Conceptual Building Elevations
- Conceptual Rendering
- Planning Justification Report
- Urban Design Brief
- Functional Servicing and Stormwater Management Report
- Environmental and Stationary Noise Study
- Heritage Impact Assessment
- Archaeological Assessment and Ministry Acknowledgement
- Notice of Source Protection Plan Compliance (Section 59 Notice)
- Arborist Report
THE CORPORATION OF THE CITY OF CAMBRIDGE

BY-LAW 24-XXX

Being a By-law to amend Zoning By-law No. 150-85, as amended with respect to land municipally known as 82 and 88 Beverly Street, Cambridge.

WHEREAS Council of the City of Cambridge has the authority pursuant to Sections 34 of the Planning Act, R.S.O. 1990, c. P. 13, as amended to pass this by-law;

WHEREAS this By-law conforms to the City of Cambridge Official Plan, as amended;

AND WHEREAS Council deems that adequate public notice of the public meeting was provided and adequate information regarding this Amendment was presented at the public meeting held August 8, 2023, and that a further public meeting is not considered necessary in order to proceed with this Amendment,

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the City of Cambridge enacts as follows:

1. THAT this by-law shall apply to part of the lands legally described as PL 615 LT 3 PT LTS 1,2,4,5; W/S BEVERLY PL 447 PT LTS;19,20 22 TO 25 RP67R1228 PTS;1TO3 RP67R1227 PART 4, AND PLAN 615 PT LOT 4 W/S BEVERLY N/S KERR REG 0.15AC 42.00FR 158.00D, in the City of Cambridge, Regional Municipality of Waterloo and municipally addressed as 82 and 88 Beverly Street and as shown on Schedule ‘A’ attached hereto and forming part of this by-law.

2. THAT Schedule ‘A’ to the City of Cambridge By-law 150-85, as amended, is hereby amended by changing the zoning classification of the lands shown outlined in heavy black in the attached Schedule ‘A’ to this By-law from R4 and N1R4 to (H)RM3 S.4.1.445.

3. THAT the aforesaid City of Cambridge Zoning By-law No. 150-85, as amended, is hereby further amended adding the following subsection under section 4.1 thereof:

“4.1.445 – 82-88 Beverly Street;

Notwithstanding Sections 3.1.2.6(a), (b), (e), and (i) and Section 2.4.2 of Zoning By-law 150-85, as amended, the following regulations shall apply to the lands in the RM3 zone to which reference ‘s.4.1.445’ is made on Schedule ‘A’ attached to and forming part of this By-law:

   a) The minimum lot frontage shall be 12.8 metres;
b) The maximum density shall be 75 units per net residential hectare and a maximum of 46 units;

c) The minimum interior side yard shall be 6 metres;

d) The minimum rear yard shall be 6 metres;

e) The minimum common amenity area shall be 10 square metres per unit;

f) The minimum interior side yard setback for balconies shall be 4.5 metres;

g) Where a sidewalk and a 1.5m high solid fence is provided along a lot line, a planting strip is not required; and,

h) Geothermal Wells are prohibited on site. A geothermal well is defined as a vertical well, borehole or pipe installation used for geothermal systems, ground source heat pump systems, geo-exchange systems or earth energy systems for heating or cooling; including open-loop and closed-loop vertical borehole systems. A geothermal well does not include a horizontal system where construction or excavation occurs to depths less than five meters unless the protective geologic layers overlaying a vulnerable aquifer have been removed through construction or excavation.

4. THAT the City of Cambridge Zoning By-law No. 150-85, as amended, is hereby further amended by adding the following subsections under section 4.1 thereof:

1. That a holding provision shall apply to the lands in the RM3 zone to which reference ’s.4.1.445’ is made on Schedule ’A’ attached to and forming part of this By-law until:

a) A Record of Site Condition (RSC) in accordance with O. Reg. 153/04, as amended, has been filed on the Ministry of Environment, Conservation and Parks (MECP) Environmental Site Registry and the RSC and Ministry’s Acknowledgement letter is received to the satisfaction of the Regional Municipality of Waterloo.

b) A Vibration Monitoring Plan shall be submitted for the school located at 82 Beverly Street and the listed property located at 119 Wellington Street, to the satisfaction of the City of Cambridge’s Chief Planner. The plan shall demonstrate how land disturbances related to
excavation and construction would be monitored, and if required, mitigated.

5. **AND FURTHER THAT** this By-law shall come into force and effect on the date it is enacted and passed by Council of The Corporation of the City of Cambridge, subject to notice hereof being circulated in accordance with the Planning Act and Ontario Regulation 545/06.

ENACTED and PASSED this 14th day of May 2024.

_________________________________
MAYOR

_________________________________
CLERK
Purpose and Effect of By-law No 24-xxx

The purpose and effect of this by-law is to amend the zoning classification of the lands legally described as PL 615 LT 3 PT LTS 1,2,4,5;W/S BEVERLY PL 447 PT LTS;19,20 22 TO 25 RP67R1228 PTS;1TO3 RP67R1227 PART 4, & PLAN 615 PT LOT 4 W/S BEVERLY N/S KERR REG 0.15AC 42.00FR 158.00D in the City of Cambridge, Regional Municipality of Waterloo and municipally addressed as 82 and 88 Beverly Street from R4 and N1R4 to (H)RM3 s.4.1.445 and N1R4 to facilitate the development of two stacked townhouse blocks totaling 46 residential units while maintaining the existing private school on the property.
RECOMMENDATION(S):
THAT Report 24-076-CD Speedsville Road Speed Limit be received;
AND THAT a 60 km/h speed limit be implemented on Speedsville Road from Middle Block Road to the Highway 401 overpass;
AND FURTHER THAT the By-law to amend Traffic and Parking By-law 22-044, included as Appendix A to Report 24-076-CD, be passed.

EXECUTIVE SUMMARY:

Purpose
The purpose of this report is to address traffic concerns raised by area residents and implement a speed limit reduction from 70km/h to 60km/h on Speedsville Road from Middle Block Road to the Highway 401 overpass.

Key Findings
- A speed limit assessment on Speedsville Road from Middle Block Road to Highway 401 was completed.
- The results of the assessment indicate that the speed limit is recommended to be posted at 60 km/h.

Financial Implications
The recommended revisions to the traffic signs will be funded from the 2024 Transportation Operating Budget at an approximate cost of $1000.
STRATEGIC ALIGNMENT:

☐ Strategic Action

Objective(s): Not Applicable

Strategic Action: Not Applicable

OR

☒ Core Service

Program: Transportation Management

Core Service: Traffic Operations

The recommendations of this report represent continued support for road safety initiatives throughout the City.

BACKGROUND:

Transportation Engineering staff received concerns regarding the speed limit on Speedsville Road from Middle Block Road to Maple Grove Road and a request to lower the speed limit. The speed limit in this section of Speedsville Road is currently 70 km/h.

ANALYSIS:

A review of the existing speed limit on Speedsville Road from Middle Block Road to the Highway 401 overpass was completed using the Transportation Association of Canada (TAC) “Canadian Guidelines for Establishing Posted Speed Limits” as per the City’s Council approved Speed Limit policy.

These guidelines provide a systematic, consistent, and repeatable process for establishing speed limits on City owned roads within urban and rural areas through an objective assessment based on engineering factors. The risks associated with the engineering factors determine the appropriate posted speed limit. The following nine (9) engineering factors are used in evaluating the posted speed limit of a roadway:

- Horizontal alignment
- Vertical alignment
- Average lane width
- Roadside hazards
- Pedestrian exposure
- Cyclist exposure
- Pavement surface
- Number of intersections with public roads and private access driveways
- On-street parking

The results of the speed limit assessment for Speedsville Road from Middle Block Road to the Highway 401 overpass indicate that the recommended speed limit is 60 km/h. The recommended speed limit is consistent with the posted speed limit on Speedsville Road from Middle Block Road to Kossuth Road (see Figure 1.0 – Existing and Proposed Speed Limits).

Figure 1.0 - Existing and Proposed Speed Limits
EXISTING POLICY / BY-LAW(S):
The City of Cambridge Speed Limit policy and the methodology outlined in the Transportation Association of Canada (TAC) “Canadian Guidelines for Establishing Posted Speed Limits” was used in the development of the Report recommendation.

FINANCIAL IMPACT:
The estimated cost for the required sign revisions is $1000 and will be funded through the 2024 Transportation Operating Budget.

PUBLIC VALUE:
Collaboration:

Demonstrates the City’s commitment to addressing road safety concerns expressed by the local community to provide more liveable neighbourhoods.

ADVISORY COMMITTEE INPUT:
Not Applicable

PUBLIC INPUT:
Posted publicly as part of the report process.

INTERNAL / EXTERNAL CONSULTATION:
There was no internal/external consultation undertaken.

CONCLUSION:
Based on the Transportation Association of Canada (TAC) “Canadian Guidelines for Establishing Posted Speed Limits” and the City’ Speed Limit policy, it is recommended that the speed limit on Speedsville Road from Middle Block Road to the Highway 401 overpass be changed to 60 km/h from 70km/h.

REPORT IMPACTS:
Agreement: No
By-law: Yes
Budget Amendment: No
Policy: No

APPROVALS:
This report has gone through the appropriate workflow and has been reviewed and or approved by the following as required:

Director
Deputy City Manager
Chief Financial Officer
City Solicitor
City Manager

ATTACHMENTS:
1. 24-076-CD Appendix A – By-law Amendment
THE CORPORATION OF THE CITY OF CAMBRIDGE

By-law XXX

Being a by-law of The Corporation of the City of Cambridge to amend By-law 22-044 being a By-law to regulate Traffic and Parking on Highways
Under the Jurisdiction of The Corporation of the City of Cambridge.

WHEREAS the Council of The Corporation of the City of Cambridge passed By-law No. 22-044 on the 19th day of July 2022.


NOW THEREFORE BE IT RESOLVED THAT The Corporation of the City of Cambridge enacts as follows:

1. THAT Schedule 18, “Rates of Speed”, Part XIV, Section 1 of By-law No. 22-044 is hereby amended by deleting the following:

   HIGHWAY FROM TO Maximum Speed
   Speedsville Road Highway 401 Middle Block Road 70 km/h

2. THAT Schedule 18, “Rates of Speed”, Part XIV, Section 1 of By-law No. 22-044 is hereby amended by adding the following:

   HIGHWAY FROM TO Maximum Speed
   Speedsville Road Highway 401 Middle Block Road 60 km/h

Enacted and Passed this 14th day of May 2024.

________________________________
MAYOR

________________________________
CLERK
To: COUNCIL
Meeting Date: 5/14/2024
Subject: Neighbourhood Area Speed Limit Implementation
Submitted By: Leah Walter, Director of Engineering & Transportation
Prepared By: Melissa Lachance, Transportation Engineering Technologist
Report No.: 24-045-CD
File No.: C11
Wards Affected: All Wards

RECOMMENDATION(S):
THAT Report 24-045-CD, Neighbourhood Area Speed Limit Implementation be received;
AND THAT; Council approve the implementation plan for the Neighbourhood Area 40km/h speed limits across the City along with reducing School Zone speed limits to 30km/h as outlined in Report 24-045-CD
AND FURTHER THAT the By-law to amend Traffic and Parking By-law 22-044, included as Appendix A to Report 24-045-CD, be passed.

EXECUTIVE SUMMARY:
Purpose
• To provide Council with an implementation plan of the Neighbourhood Area 40km/h Speed Limit areas and school zones.
• To seek Council endorsement of the Neighbourhood areas outlined in the report.
• To seek Council approval of the proposed implementation plan and associated Traffic and Parking Bylaw amendments.

Key Findings
• In March 2023, Council approved Report 23-165-CD for city-wide implementation of 40km/h neighbourhood speed limits and 30km/h school zones. Staff were also
directed to return with a report outlining the implementation of the speed limit reductions and associated Traffic and Parking Bylaw amendments.

- The primary goal of this initiative is to encourage safer City streets and residential neighbourhoods through speed limit reductions on City owned roads.
- A four-phase implementation plan over a 2-year period has been developed and includes 35 defined neighbourhood areas and/or sub-areas.
- A communication plan has been developed to inform residents of the changes and enhance awareness of the new speed limits.

Financial Implications

- The budgeted amount for the implementation of the Neighbourhood Area speed limits throughout the City is $589,400 including contingency for the required signage installation and communication plan. This amount will be divided between the implementation years 2024 and 2025 with $287,500 budgeted for 2024 and $301,900 for 2025.

- Funds have been approved for 2024 through project A/01358-40 City-Wide Speed Limit Sign Implement within the Capital Budget. Additionally, Capital Project A/01361-40 City-Wide Speed Limit Signage Implementation (2025) has been included in the Capital Forecast and is subject to Council approval.

STRATEGIC ALIGNMENT:

☐ Strategic Action

Objective(s): VIBRANT NEIGHBOURHOOD - Promote, facilitate and participate in the development of safe and healthy neighbourhoods with a range of housing options

Strategic Action: Encourage safe and healthy neighbourhoods

OR

☐ Core Service

Program: Not Applicable

Core Service: Not Applicable

The recommendations of this report demonstrate continued support for road safety initiatives to improve the safety and livability of our residential neighbourhoods.
BACKGROUND:

Speeding in residential neighbourhoods is one of the most common concerns raised by Cambridge residents to members of Council and Transportation Engineering staff. In July 2020 Council directed staff to review opportunities for implementing reduced speed limits in residential neighbourhood areas.

Through Report 21-034 (CD) a framework for conducting a Neighbourhood Area 40km/h Speed Limit Pilot project was supported by Council to assess the viability of implementing reduced speed limits throughout other residential neighbourhoods within the City. During the summer of 2021 staff initiated the pilot program in four (4) test areas.

In March 2023, Report 23-165-CD evaluated the effectiveness of the pilot program and the recommendation for city-wide implementation of 40km/h neighbourhood speed limits and 30km/h school zones was supported by Council. At that time, Council also directed staff to return with a report outlining the implementation of the speed limit reductions and associated Traffic and Parking Bylaw amendments.

The new speed limits will apply to City owned roads only and will not apply to Region of Waterloo roads within the City.

The primary goal of this initiative is to encourage safer City streets and residential neighbourhoods through speed limit reductions and forms part of a greater road safety strategy. It will not apply to Regional Roads within the City, not only because they are not under City ownership, but also because they are arterial roads with the primary function of traffic movement including active transportation. Arterial roads also support priority transit service, goods movement and connect the greater community.

Whereas, City roads are typically classified as collector and local roads that provide neighbourhood connections, connections within neighbourhoods or limited connectivity in the case of local roads. They form part of an overall residential community road network that is used by a variety of vulnerable users such as cyclists, seniors and children and may also have frontage to land uses such as parks, community centres, and schools. Collector roads typically place equal importance on land access and traffic movement with local roads primarily focused on land access.

Additionally, where speed management is needed on Regional roads, it can generally be addressed through other measures such as increased speed enforcement by the Waterloo Region Police Service. Automated speed enforcement (ASE) in school zones on Regional roads is already being implemented within the City and will continue as discussed within Report 23-321-CD.
ANALYSIS:
Transportation Staff has developed a plan for the implementation of 40km/h speed limits in neighbourhood residential areas and 30km/h school zone speed limits on City owned roads. The development of the implementation plan involved a review of current signage, areas for proposed signage as well as the phasing of the implementation.

Neighbourhood Areas
A total of 16 residential neighbourhoods have been identified within the City as illustrated in Appendix B. The proposed neighbourhood areas are mostly bounded by major collector roads and Regional roads. Similar to the pilot project, and in accordance with the Highway Traffic Act, gateway signage (as shown in Figure 1) would be required at all neighbourhood area boundaries, however supplementary signage may be necessary within some neighbourhood areas to help remind motorists of the reduced 40km/h speed limit.

Figure 1: Gateway Signs
Figure 2 below shows how an area would be signed as per the Ontario Traffic Manual.
All necessary signs will be installed by a contactor for the neighbourhood areas each phase is implemented.
Figure 2: Example of Sign Locations (OTM)

Proposed Gateway Signage Locations and Sign Inventory
An inventory of all the current signage within the City was conducted by Staff. Roadways within the proposed neighbourhood areas will have existing signage greater than 40km/h removed and replaced with the appropriate signage. All school zone speed limit signage will be replaced with 30km/h speed limit signs within the city.

While the City has 16 distinct neighbourhood areas, some have been further split into sub-areas. This was done to ensure an adequate amount of signage is being provided for each neighbourhood area. As a result, a total of 35 areas and/or sub-areas will require their own gateway signage. It is projected that the implementation will involve the installation of approximately 1500 gateway signs and 685 supplemental signs city-wide. A map of the proposed gateway signage and supplemental signage within each area has been included in Appendix B.

Implementation Plan

The implementation of the city-wide neighbourhood 40km/h areas will be broken into four (4) phases. The proposed phasing has been shown in Appendix B, while the planned timing window for each phase is summarized in Table 1 below.

Table 1: Phasing of Implementation

<table>
<thead>
<tr>
<th>Phase</th>
<th>Area of Implementation</th>
<th>Installation Date (Estimated)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Areas with the most School Zones</td>
<td>Spring-Summer 2024</td>
</tr>
<tr>
<td>2</td>
<td>Primary Speed Management Areas</td>
<td>Summer-Fall 2024</td>
</tr>
<tr>
<td>3</td>
<td>Secondary Speed Management Areas</td>
<td>Spring/Summer 2025</td>
</tr>
<tr>
<td>4</td>
<td>Remaining Neighbourhood Areas</td>
<td>Fall 2025</td>
</tr>
</tbody>
</table>

Phase 1 – Areas with the Most School Zones

A School Zone is a section of roadway adjacent to land used for the purposes of a school, extending 150 metres in either direction beyond the limits of the land used for the purposes of a school, signed in accordance with the HTA and Ontario Traffic Manual.

Currently, there are 40 school zones recognized in the Traffic & Parking By-law within the City of Cambridge, 27 of the zones will be provided with updated signage during Phase 1, see Appendix B. Where a school zone has a reduced speed limit, at
minimum there are 2 speed signs required to be posted at the beginning and end of each school zone.

The timing of Phase 1 installations is scheduled to occur in the Spring/Summer of 2024, effectively reducing School Zone speed limits within the prescribed neighbourhood area, prior to students returning to school in the Fall.

Neighbourhood Areas that contain a high number of School Zones will be included in Phase 1. The remaining school zones will be identified and addressed in subsequent phases.

**Phase 2 – Primary Speed Management Areas**

Primary locations to be included in Phase 2, see Appendix B, are residential locations where according to City records, excess speeding is prevalent. These locations have higher rates of speed, with higher occurrences of speeding. Typically, these are locations that have been identified through the City’s Speed Management Program and require additional resources to assist with reducing speeds.

The implementation of Phase 2 is scheduled for Summer/Fall of 2024 and will also include 4 of the remaining school zones.

**Phase 3 – Secondary Speed Management Areas**

Secondary locations include residential neighbourhood areas where higher rates of speed remain prevalent but have less frequent speeding occurrences according to City records.

The implementation of Phase 3 is scheduled for Spring/Summer of 2025 and will include the remaining 9 school zones. See Appendix B for Phase 3 areas.

**Phase 4 - All Remaining Areas**

Phase 4 has been reserved to encompass all other areas that have been identified as a Neighbourhood Area and will be implemented in Fall 2025. See Appendix B for Phase 4 areas.

**Communication Strategy**

A communication plan has been developed to inform residents of the upcoming Neighbourhood Area Speed Limit implementation. The communications plan includes but is not limited to:

- Media release;
- Web banner that will direct the public to the City webpage information;
• Social Media posts with an initial release and some reminders of the speed limit change and directing the public to webpage information;

• Information in the Activities Guide – fall/winter edition (with no local print papers, this will reach older adults)

The primary focus of the communication plan will be informing residents of the speed limit changes. Additionally, Transportation staff have collaborated with the Waterloo Region Police Service (WRPS). Regular communication will occur at key project dates about the new reduced posted speed locations and this information will be shared with the local WRPS Traffic Division for enforcement purposes. WRPS is committed to working with the City upon implementation of city-wide 40km/h neighbourhood areas to identify areas of concern or areas with a high propensity for offences and address them on case-by-case basis.

EXISTING POLICY / BY-LAW(S):

Traffic and Parking By-law 22-044, Schedule 18 – Rates of Speed, identifies the rate of speed for all City roadways with a speed limit other than 50 km/h.

Traffic and Parking By-law 22-044, Schedule 19 – Neighbourhood Speed Limit, identifies the neighbourhood areas and speed limit for each area.

The Highway Traffic Act (HTA) was amended in 2017, to include subsection 128 (2.2), which allows municipalities to “designate an area in the municipality and prescribe a rate of speed, which must be less than 50 kilometres per hour, that applies to all highways within the designated area”. This HTA amendment provides the legal mechanism for municipalities to implement 40km/h Neighbourhood Areas.

The Ontario Traffic Manual (OTM), published by the Ministry of Transportation, provides a series of Books that contain policy and guidance on a wide range of traffic related topics, including traffic control signage. Neighbourhood Area 40km/h signage and School Zone 30km/h signage would be installed in accordance with the OTM.

FINANCIAL IMPACT:

The budgeted amount for implementing Neighbourhood Area speed limits throughout the city is $589,400 including contingency for speed limit signage installation and public communications to help inform and educate residents of the speed limit changes. This amount will be divided between the implementation years of 2024 and 2025 with the estimated costs of $287,500 and $301,900, respectively.
Funds have been approved for 2024 through project A/01358-40 City-Wide Speed Limit Sign Implement within the Capital Budget. Additionally, Capital Project A/01361-40 City-Wide Speed Limit Signage Implementation (2025) has been included in the Capital Forecast and is subject to Council approval.

Regular maintenance of signage will be required and will impact on the Traffic and Transportation Operating budget by approximately $1000 a year in future years.

PUBLIC VALUE:

Collaboration:

Contributes to the City’s continuous renewal of its approach to speed management within the city. Reducing speeds in neighbourhood areas encourages the development of healthy and safe communities.

ADVISORY COMMITTEE INPUT:

Not Applicable

PUBLIC INPUT:

Posted publicly as part of the report process

INTERNAL / EXTERNAL CONSULTATION:

There was no internal/external consultation undertaken.

CONCLUSION:

It is recommended that council receive the Neighbourhood Area Speed Limit Implementation plan as outlined in this report (24-045). It is further recommended that council approve the related bylaw amendments and implementation plan, as outlined in this report, to support the development of safe and healthy neighbourhoods.

REPORT IMPACTS:

Agreement: No
By-law: Yes
Budget Amendment: No
Policy: No

APPROVALS:

This report has gone through the appropriate workflow and has been reviewed and or approved by the following as required:
ATTACHMENTS:

1. 24-045-CD Appendix A – Traffic and Parking By-law Amendment

2. 24-045-CD Appendix B – Phasing and Signage Map
THE CORPORATION OF THE CITY OF CAMBRIDGE

By-law 24-XXX

Being a by-law to amend By-law 22-044 being a By-law to Regulate Traffic and Parking on Highways Under the Jurisdiction of The Corporation of the City of Cambridge

WHEREAS the Council of The Corporation of the City of Cambridge passed By-law No. 22-044 on the 19th day of July, 2022;

WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, subsection 11(3), authorizes the passing of by-laws regulating traffic and parking on highways;

WHEREAS the Highway Traffic Act, R.S.O. 1990, Part IX, subsection 128(2.1), authorizes the council of a municipality to pass a by-law to set a speed limit less than 50km/h for all roads within a designated area;

NOW THEREFORE BE IT RESOLVED THAT The Corporation of the City of Cambridge enacts as follows:

1. By-law No. 22-044 is hereby amended by adding the following new Section 3 to PART XIV – RATES OF SPEED (KM/H):

   3. When a highway or part of a highway is within a School Zone as defined in Part XIX.1 and is signed in compliance with the regulations made under the Highway Traffic Act, the maximum rate of speed within shall be 30km/h.

2. Schedule 19, "Neighbourhood Speed Limits", of By-law No. 22-044 is hereby amended by deleting the following:

<table>
<thead>
<tr>
<th>Neighbourhood Area</th>
<th>Boundary Point</th>
<th>Maximum Speed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 – North Hespeler</td>
<td>Baldwin Drive at Black Bridge Road</td>
<td>40 km/h</td>
</tr>
<tr>
<td></td>
<td>Clemens Avenue 42m south of Scott Road</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fisher Mills Road 80m west of Scott Road</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Guelph Avenue 75m south of Fisher Mills Road</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Guelph Avenue 105m north of Poplar Drive</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Michigan Avenue at Black Bridge Road</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 – Lower Preston</td>
<td>Argyle Street South 28m north of Queenston Road</td>
<td>40 km/h</td>
</tr>
<tr>
<td></td>
<td>Bishop Street South 56m north of Queenston Road</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Brower Street South at King Street East</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Brown Street at King Street East</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Chestnut Street South 38m south of King Street East</td>
<td></td>
</tr>
</tbody>
</table>
Chopin Drive 30m north of Queenston Road  
Church Street South 37m north of Queenston Road  
Dolph Street 54m north of Queenston Road  
Dover Street South 42m south of King Street East  
Eagle Street South 60m north of Queenston Road  
Lowther Street South 40m south of King Street East  
Montrose Street South 30m south of King Street East  
Union Street south 52m north of Queenston Road  
Waterloo Street South 53m north of Queenston Road  
Westminster Drive South 38m north of Queenston Road

3 – Central Cambridge

<table>
<thead>
<tr>
<th>Neighbourhood Area</th>
<th>Boundary Point</th>
<th>Maximum Speed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Area 1</td>
<td>Baldwin Drive at Black Bridge Road</td>
<td>40 km/h</td>
</tr>
<tr>
<td></td>
<td>Clemens Avenue 42m south of Scott Road</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fisher Mills Road 80m west of Scott Road</td>
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</tr>
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</tr>
<tr>
<td></td>
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<td></td>
</tr>
<tr>
<td></td>
<td>Michigan Avenue at Black Bridge Road</td>
<td></td>
</tr>
</tbody>
</table>

4 – South West Galt

<table>
<thead>
<tr>
<th>Neighbourhood Area</th>
<th>Boundary Point</th>
<th>Maximum Speed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Area 2a</td>
<td>Maple Grove Road at Maple Grove Road</td>
<td>40 km/h</td>
</tr>
<tr>
<td></td>
<td>Maple Grove Road at Beaverdale Road (South Intersection)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Maple Grove Road at Compass Trail</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Maple Grove Road at Briardean Road</td>
<td></td>
</tr>
</tbody>
</table>

3. Schedule 19, “Neighbourhood Speed Limits”, of By-law No. 22-044 is hereby amended by adding the following:
Speedsville Road at Equestrian Way
Beaverdale Road at Ratcliffe Drive
Beaverdale Road at Hunt Club Road

Area 2b
Cherry Blossom Road/Royal Oak Road at Royal Oak Road (south leg)
Cherry Blossom Road at Boxwood Drive (south leg)

Area 3a
Groh Avenue at
Holiday Inn Drive/Goebel Avenue (east leg) 40km/h
Queen Street West at Shepherd Avenue (east leg)
Queen Street West at Rooshill Avenue (south leg)
Queen Street West at Bechtel Street (south leg)
Queen Street West at Weaver Street (south leg)
Queen Street West at Winston Boulevard (south leg)
Queen Street West at Schofield Street (south leg)
Queen Street West at Harvey Street (south leg)
Queen Street West/ Queen Street East at Adam Street/Guelph Avenue (south leg)
Queen Street East at Tannery Street (south leg)
Queen Street East at Cooper Street (south leg)
Jamieson Parkway at Cooper Street (north leg)
Jamieson Parkway at Alona Avenue (north leg)
Jamieson Parkway at Holm Street (north leg)
Jamieson Parkway at Hubert Street (north leg)
Jamieson Parkway/Holiday Inn Drive at Franklin Boulevard (north leg)
Holiday Inn Drive at Cheval Street (north leg)
Holiday Inn Drive at Cindy Avenue/Schiedel Court (north leg)

Area 3b
Queen Street East at Queen Street East (east leg)
Jamieson Parkway at Patton Drive (north leg)
Jamieson Parkway at Lardner Street (north leg)
Townline Road at Ellis Road/Sideroad 10 North (west leg)
Townline Road at Kerwood Drive (west leg)
Townline Road at Melran Drive (west leg)
Townline Road at Renner Drive (west leg)
Townline Road at River Road (west leg)

Area 4a
Shantz Hill Road at Preston Parkway (west leg) 40km/h
Fountain Street North at Marmel Court (west leg)
Fountain Street North at Kitchener Road (west leg)
Fountain Street North at Jacob Street (west leg)
Fountain Street South at Preston Parkway (west leg)
Fountain Street South at Linden Drive (north leg)

Area 4b
Fountain Street South at Morningside Drive (north leg)  40km/h

Area 5
Dickie Settlement Road at Highgrove Court (east leg)  40km/h
Dickie Settlement Road at Old Mill Road (east leg)
Blair Road at Meadow Creek Lane (west leg)
Blair Road at Old Mill Road (west leg)
Blair Road at Fallbrook Lane (south leg)
Blair Road at Langdon Drive (south leg)

Area 6a
Argyle Street South 28m north of Queenston Road  40 km/h
Bishop Street South 56m north of Queenston Road
Brower Street South at King Street East
Brown Street at King Street East
Chestnut Street South 38m south of King Street East
Chopin Drive 30m north of Queenston Road
Church Street South 37m north of Queenston Road
Dolph Street 54m north of Queenston Road
Dover Street South 42m south of King Street East
Eagle Street South 60m north of Queenston Road
Lowther Street South 40m south of King Street East
Montrose Street South 30m south of King Street East
Union Street south 52m north of Queenston Road
Waterloo Street South 53m north of Queenston Road
Westminster Drive South 38m north of Queenston Road

Area 6b
King Street East/Coronation Boulevard at
Blue Heron Ridge/Concession Road (south leg)  40km/h
Coronation Boulevard at Pheasant Avenue (west leg)
Coronation Boulevard at Oriole Avenue (west leg)
Coronation Boulevard at Pinewood Avenue (west leg)
Coronation Boulevard at Maplewood Avenue (west leg)
Coronation Boulevard at Blue Heron Ridge (west leg)
Coronation Boulevard at Highland Park (west intersection) (south leg)
Coronation Boulevard at Highland Park (east intersection) (south leg)

Area 7a
Trico Road at Langs Drive (east leg)  40km/h
Speedsville Road at Thorman Drive (north leg)
Speedsville Road/Concession Road at Eagle Street North (north leg)
Speedsville Road/Concession Road at Eagle Street North (south leg)
Eagle Street North at Whitley Street (south leg)
Eagle Street North at Eby Street (south leg)
Eagle Street North at Oakwood Ave (south leg)
Eagle Street North at Hickory Street (south leg)
Eagle Street North at Shettleston Drive (north leg)
Eagle Street North at Arlington Street (south leg)
Eagle Street North at Schlueter Street (south leg)
Eagle Street North at Melrose Street (south leg)
Eagle Street North at Russ Street (north leg)
Eagle Street North at Hexham Street (north leg)
Eagle Street North at Laurel Street (south leg)
Eagle Street North at Hedley Street (south leg)
Eagle Street North at William Street (east leg)
King Street East at Dover Street North (north leg)
King Street East at Waterloo Street North (north leg)
King Street East at Argyle Street North (north leg)
King Street East at Westminster Drive North (north leg)
King Street East at Church Street North (north leg)
King Street East at Lowther Street North (north leg)
King Street East at Laurel Street (north leg)
King Street East at Dolph Street North (north leg)
King Street East at Union Street North (north leg)
King Street East at Montrose Street North (north leg)
King Street East at Chestnut Street North (north street)
Bishop Street North at Duke Street (west leg)
Bishop Street North at Pineview Avenue (north leg)
Bishop Street North at Concession Road (north leg)
Bishop Street North at Fairview Drive (north leg)
Bishop Street North at Eleanor Avenue (north leg)
Bishop Street North at Mary Avenue (north leg)

Area 7b
Grand Valley Drive at Dunbar Road (north leg) 40km/h
Grand Valley Drive at Dunbar Road (east leg)
Dunbar Road at Briarwood Drive (east leg)
Dunbar Road at Industrial Road (north leg)
Bishop Street North at Fairview Road (south leg)
Bishop Street North at Concession Road (south leg)
Concession Road at Coronation Boulevard/King Street North (north leg)
| Area 7c | Pinebush Road at Hollywood Court  
Pinebush Road at Struck Court | 40km/h |
| Area 7d | Pinebush Road at Wayne Avenue | 40km/h |
| Area 8  | Blair Road/George Street North at Blair Road (south leg)  
Bismark Drive North of Blenheim Road (north leg)  
Blenheim Road at Charles Street (north leg)  
Blenheim Road at Brant Place (north leg)  
Blenheim Road at Blair Road (north leg)  
Blenheim Road at Metcalfe Street (north leg)  
Blair Road at Grand Avenue North (north leg)  
Park Hill Road West at Grand Avenue North (south leg)  
Park Hill Road West at George Street North (west leg)  
George Street North at James Street (west leg)  
George Street North at Sunset Boulevard (west leg) | 40km/h |
| Area 9a | Blenheim Road at Landsdowne Road North  
Blenheim Road at Brant Road North  
Blenheim Road at Aberdeen Road North  
Blenheim Road at Parkwood Drive  
George Street North at Crescent Place  
George Street north at Salisbury Avenue  
Ramore Street at Fraser Street  
Ramore Street at Cedar Street  
Cedar Street at Gilholm Lane  
St. Andrews Street at Churchill Drive  
St. Andrews Street at Gilholm Ave (east leg)  
St. Andrews Street at Gilholm Ave (west leg)  
Cedar Street at Barrie Lane  
Cedar Street at Barrie Street  
Cedar Street at Forest Road  
Cedar Street at Berkley Road  
Cedar Street at Dale Avenue  
Cedar Street at Southgate Road  
Cedar Street at Drew Avenue  
Cedar Street at Kent Street | 40km/h |
| Area 9b | Cedar Street at Forest Road  
Cedar Street at Osborne Street  
Cedar Street at Woodside Avenue | 40km/h |
Cedar Street at Southwood Drive
Cedar Street at Grand Ridge Drive
St. Andrews Street at Grand Ridge Drive
St. Andrews Street at Southwood Drive
St. Andrews Street at St. Gregory Drive
St. Andrews Street at Osborne Street
St. Andrews Street at Victoria Avenue

Area 9c
Cedar Street at Grand Avenue South
Cedar Street at Richardson Street
Cedar Street at Ramore Street
Cedar Street at Kay Street
Cedar Street at Davidson Street
Cedar Street at Glenmorris Street
St. Andrews Street at Victoria Avenue
St. Andrews Street at Dumfries Street
St. Andrews Street at Francis Street
St. Andrews Street at Stanley Street
St. Andrews Street at Fourth Avenue
West River Road at Gaskin Avenue
Grand Ridge Drive 23m south of St. Andrews Street
Inverness Drive 35m south of St. Andrews Street

Area 10a
Main Street at Shade Street
Bruce Street at Harris Street
Maple Ridge Road at Wellington South
Concession Street at Mckenzie Street
Concession Street at Chisholm Street
Concession Street at Cameron Street
Concession Street at Arthur White Avenue
Concession Street at Peck Street
Concession Street at Main Street
Main Street at Chalmers Street North
Main Street at Lowell Street North
Main Street at Elgin Street North
Main Street at Amber Road
Main Street at Flora Street
Main Street at Briercrest Avenue
Dundas Street North at Monroe Street
Dundas Street North at Pollock Avenue
Dundas Street North at Elgin Street North
Dundas Street North at Lowell Street North
Dundas Street North at Chalmers Street North

Area 10b  Ainslie Street South at Elliott Street  40km/h
Ainslie Street South at Birch Street
Concession Street at Centre Street
Concession Street at East Street
Concession Street at Cristopher Drive
Concession Street at Dudhope Avenue
Concession Street at Scrimger Avenue
Concession Street at Lowrey Avenue South
Main Street at Chalmers Street South
Main Street at Lowell Street South
Main Street at Elgin Street South
Main Street at Richards Avenue
Main Street at Alexander Avenue
Franklin Boulevard at Champlain Boulevard (west leg)
Myers Road at Elgin Street South
Myers Road at Greenbrier Road
Myers Road at Lorraine Drive
Myers Road at Cristopher Drive
Myers Road at Woodland Drive
Myers Road at Ridgehill Avenue

Area 10c  Franklin Boulevard at Champlain Boulevard (east leg)  40km/h
Franklin Boulevard at Copperfield Drive
Champlain Boulevard at Dundas Street South
Myers Road at Lisbon Pines Drive
Myers Road at Clover Avenue

Area 10d  Myers Road at Birkinshaw Road  40km/h
Water Street South at Lockwood Street
Myers Road at Edgemere Drive
Myers Road at Enfield Drive
Myers Road at Cristopher Drive
Myers Road at Greenbrier Road
Myers Road at Cheese Factory Road
Franklin Boulevard at Bloomington Drive
Franklin Boulevard at Carpenter Road
Cheese Factory Road at Gouda Place

Area 10e  Franklin Boulevard at Carpenter Road  40km/h
Myers Road at Gatehouse Drive
Myers Road at Gatehouse Drive/Lisbon Pines Drive
Branchton Road at West Point Road
Branchton Road at Lilywood Drive

Area 10f
Branchton Road at McNally Street
Branchton Road at Cardinal Street
40km/h

Area 11a
Dundas Street South at Faith Street
Dundas Street South at Fitzgerald Drive
Dundas Street South at Maple Bush Drive
Franklin Boulevard at Green Gate Boulevard
Main Street at Nottinghill Drive
40km/h

Area 11b
Main Street at Robinson Road (west intersection)
Main Street at Robinson Road (east intersection)
40km/h

Area 11c
Dundas Street South at Vanier Drive
Dundas Street South at Attawater Drive
40km/h

Area 12a
Franklin Boulevard at Athlone Road
Franklin Boulevard at Liberty Drive
Franklin Boulevard at Millcreek Road
Clyde Road at Millcreek Road
40km/h

Area 12b
Franklin Boulevard at Hilborn Avenue
Franklin Boulevard at Timber Creek Crescent
40km/h

Area 12c
Hilltop Drive at Franklin Boulevard
Dundas Street North at Elgin Street North
Dundas Street North at Dundas Lane
Dundas Street North at Gore Street
Dundas Street North at Marion Way
40km/h

Area 12d
Clyde Road at Bluerock Crescent (west intersection)
Clyde Road at Bluerock Crescent (east intersection)
40km/h

Area 13
Dundas Street North at Beverly Street
Dundas Street North at Wellington Street
Dundas Street North at Cambridge Street
Dundas Street North at Samuelson Street
Dundas Street North at Hopeton Street
40km/h
Dundas Street North at Haddington Street
Water Street North at Dayton Street
Water Street North at Todd Street
Water Street North at Augusta Street
Coronation Boulevard at Waterside Avenue
Coronation Boulevard at Grandview Avenue
Coronation Boulevard at Wright Avenue
Coronation Boulevard at Goldie Avenue
Water Street North at Samuelson Street
Water Street North at Malcolm Street
Market Street at Ainslie Street North
Park Hill Road East at Ainslie Street
Park Hill Road at Cambridge Street
Beverly Street at Wellington Street

Area 14a
Hespeler Road at Isherwood Avenue
Hespeler Road at Wauchope Avenue
Hespeler Road at Wilmot Avenue
Hespeler Road at Spiers Crescent
Hespeler Road at Jaffray Street
40km/h

Area 14b
Munch Avenue 35m east of Hespeler Road
Abbotsford Street 47m east of Hespeler Road
Elgin Street North at Avenue Road (west leg)
Elgin Street North at Avenue Road (north leg)
Franklin Boulevard at Elgin Street North
Brooklyne Road at Hespeler Road
Brooklyne Road at Norfolk Avenue
Samuelson Street at Moscrip Road
Samuelson Street at Mercer Road
Samuelson Street at Pretoria Road
Samuelson Street at Kimberley Road
Elgin Street North at Bronson Avenue
Elgin Street North at Galt Avenue
Elgin Street North at Winter Avenue
40km/h

Area 14c
Franklin Boulevard at Robson Avenue
Franklin Boulevard at Saginaw Parkway
Franklin Boulevard at Avenue Road
Burnett Avenue at Can-Amera Parkway
Saginaw Parkway at Townline Road
Cedarbrook Court at Townline Road
40km/h
Stonebrook Road at Townline Road  
Townline Road at Avenue Road  

Area 15  
Can-Amera Parkway at Baintree Way  
Can-Amera Parkway at Arthur Fach Drive  
Townline Road at Coulthard Boulevard  

Area 16  
Allendale Road at Riverbank Drive  
Riverbank Drive at Fairway Road  
Riverbank Drive, east of King Street  
Riverbank Drive at Middleblock Road  

4. This by-law shall not come into force or take effect until the sign or signs has or have been erected and is or are on display.

Enacted and Passed this 14th day of May 2024.

_____________________________________________
MAYOR

_____________________________________________
CLERK
**Item** | Notice of Motion re: Establishing safe and inclusive areas for the delivery of health services to better meet the needs of Cambridge’s most vulnerable residents
---|---
**Mover** | Councillor Hamilton
**Seconder** | Councillor ____________

### Recommendation

**WHEREAS** in Waterloo region, the number of people experiencing chronic homelessness has increased by 129 percent since January 2020, and this number is anticipated to triple by 2028;

**WHEREAS** drug and opioid related calls and deaths are at crisis levels across Canada, with calls to police and emergency health services related to opioid and drug-related overdoses is steadily rising in Waterloo Region, with 377 calls reported in Cambridge in 2023, and 93 calls made so far in 2024;

**WHEREAS** accessing healthcare treatment and harm reduction services has been demonstrated to save lives, foster social connections, and rebuild bonds of trust and hope that can lead persons experiencing homelessness, and/or drug addiction, and/or medical and mental health challenges, to seek treatment and other life-saving supports such as mental health or crisis intervention;

**WHEREAS** the city of Cambridge has expressed support for the Region of Waterloo’s Plan to End Chronic Homelessness which includes the need to establish greater system collaboration and integration—within and with other sectors including healthcare, justice, rural, income support and other social determinants of health serving systems;

**WHEREAS** it has been determined that an important piece of addressing chronic homelessness is advocating for trauma informed support, including harm-reduction solutions that respond to the intersections between the drug and housing crises;

**THEREFORE BE IT RESOLVED THAT** the City of Cambridge Council request that the Region of Waterloo direct Regional staff to find viable solutions for mobile providers of health services, including the use of Regional parking lots or vacant lands, to deliver health and essential services to Cambridge residents in need of health interventions (including, but not limited to, residents experiencing homelessness, addictions, sexually transmitted infections (STIs), or other needs, that due to a series of complexities would not otherwise have access to traditional health services or expert advice);

**AND THAT** following Regional staff’s identification of any potential locations or options for viable solutions for mobile providers of healthcare, that City of Cambridge
staff be directed to collaborate with, consult, and assist the Region with facilitating the development of community driven system leadership.

AND FURTHER THAT the City Clerk be directed to send this correspondence to Regional Council.
THE CORPORATION OF THE CITY OF CAMBRIDGE

BY-LAW 24-050
Being a by-law to dedicate certain lands as public highway (Bismark Drive)

WHEREAS pursuant to Section 31 of the Municipal Act S.O. 2001, c.25, the City of Cambridge may enact by-laws to dedicate public highways,

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the City of Cambridge enacts as follows:

1. THAT 0.300 Reserve Block 194, Registered Plan 58M-684 and 0.300 Reserve Block 116, Registered Plan 58M-685, City of Cambridge, Regional Municipality of Waterloo be dedicated as Public Highway and be named Bismark Drive;

2. AND THAT it is acknowledged and directed that the office of the City Solicitor, or their designate, be authorized to register applicable documents in connection with this transaction, where registration is deemed appropriate;

3. AND FURTHER THAT this by-law shall come into full force on the day it is passed.

ENACTED AND PASSED this 14th day of May 2024

________________________________________
MAYOR

________________________________________
CLERK
THE CORPORATION OF THE CITY OF CAMBRIDGE

BY-LAW 24-051

Being a by-law to establish 2024 Final Tax Rates for City purposes only, for the payment of 2024 Property Taxes and to repeal By-law 23-122

WHEREAS all property assessment rolls on which the 2024 taxes are to be levied have been returned and revised pursuant to the provisions of the Assessment Act subject to appeals at present before the District Court and the Ontario Municipal Board;

WHEREAS Residential/Farm, Multi-Residential, New Multi-Residential, Commercial, New Construction Commercial, Office Building, New Construction Office Building, Parking Lot, Shopping Centre, New Construction Shopping Centre, Industrial, New Construction Industrial, Large Industrial, New Construction Large Industrial, Pipeline, Landfill, Farmland and Managed Forest categories, as defined in the Assessment Act and further amended by Regulations thereto, have been determined on the basis of the aforementioned property assessment rolls;

WHEREAS the tax ratios on the aforementioned property classes for the taxation year have been set out in By-law Number 24-011 of the Regional Municipality of Waterloo;

WHEREAS the sub-class rate reductions on prescribed sub-classes on the aforementioned property classes for the taxation year have been set out in By-law Number 19-020 of the Regional Municipality of Waterloo;

WHEREAS the Region of Waterloo and the City of Cambridge will establish the cut-off date that will be used for calculating 2024 tax liabilities on property assessed as Multi-Residential, Commercial, New Construction Commercial, Office Building, New Construction Office Building, Parking Lot, Shopping Centre, New Construction Shopping Centre, Industrial, New Construction Industrial, Large Industrial, New Construction Large Industrial and Pipeline;

WHEREAS the tax rates on the aforementioned property classes and property sub-classes have been calculated pursuant to the provisions of the Municipal Act, 2001, S.O., c. 25, section 340;

AND WHEREAS the approved levy required to be raised by means of taxation for the year 2024 total $118,725,344,

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the City of Cambridge enacts as follows:

1. THAT the rate of taxation for the year 2024 shall be levied on the assessment according to the last revised assessment roll for 2024 taxation.

2. THAT the tax rate of The Corporation of the City of Cambridge for the year 2024 for the municipal purposes mentioned in this by-law, but not including Local Improvement rates, or other special rates or rents collected as taxes, are set out in Schedule “A” and “B” of this by-law.
3. THAT the City Treasurer and/or designate is directed to add to the City Tax Rate, the tax rates as established by the Regional Municipality of Waterloo, and by the Province of Ontario for the Waterloo Region District School Board, Waterloo Catholic District School Board, Conseil Scolaire Catholique MonAvenir, and Conseil Scolaire Viamonde to determine the overall rate to be used for the calculation of the 2024 Final Tax Levy.

4. THAT the Collector’s Roll shall be made out according to this by-law, including all other rates required pursuant to section 3 of this by-law.

5. THAT the 2024 Final Tax Levy, in respect of assessment of real property classified as Residential/ Farm, Farmland, and Managed Forest shall be due no later than December 31, 2024.

6. THAT the 2024 Final Tax Levy for real property classified as Multi-residential, New Multi-residential, Commercial, New Construction Commercial, Office Building, New Construction Office Building, Parking Lot, Shopping Centre, New Construction Shopping Centre, Industrial, New Construction Industrial, Large Industrial, New Construction Large Industrial, Landfill and Pipeline shall be due no later than December 31, 2024.

7. THAT the City Treasurer and/or designate will determine the demand date for properties mentioned in sections 5 and 6 of this by-law and that those taxes will not be due earlier than 21 days from the demand date.

8. THAT a charge of 1.25% of the amount of the unpaid levy by the end of the demand date shall be imposed as a penalty for the non-payment.

9. THAT an interest charge of 1.25% of the amount of the unpaid levy by the demand date shall be imposed for each month or fraction thereof, in which the default continues.

10. THAT all penalty and interest charges provided for in this by-law shall be deemed to be part of the 2024 Final Tax Levy on which the penalty and interest charges have been imposed.

11. THAT the ratepayers are given the option of paying their annual realty taxes in pre-authorized monthly instalments that are due on the first working day of each month, except in those months with a due date the monthly withdrawal will be made on the due dates.

12. THAT the City Treasurer and/or designate may receive payment on account of taxes in advance of the due date, but that no interest or discount shall be allowed for taxes paid in advance.

13. THAT if a Court of competent jurisdiction should declare any section or part of the section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of this by-law and it is hereby declared that the remainder of this by-law shall be valid and shall remain in full force and effect.

14. THAT the City Treasurer shall receive all taxes, assessments, rents, rates, and instalments thereof, tendered for payment at the Municipal Office of the Corporation of the City of
Cambridge, located at 50 Dickson Street, Cambridge, Ontario, or at most chartered banks and financial institutions.

15. **AND THAT** By-law 23-122 is repealed.

**ENACTED AND PASSED** this 14th day of May 2024

___________________________________________

MAYOR

___________________________________________

CLERK
Schedule ‘A’
2024 Final Tax By-Law

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>CH</td>
<td>Commercial - Taxable at Full Rate, Shared like PIL</td>
<td>0.0096964</td>
</tr>
<tr>
<td>CT</td>
<td>Commercial - Taxable at Full Rate</td>
<td>0.0096964</td>
</tr>
<tr>
<td>CU</td>
<td>Commercial - Taxable at Excess Land Rate</td>
<td>0.0096964</td>
</tr>
<tr>
<td>CX</td>
<td>Commercial - Taxable at Vacant Land Rate</td>
<td>0.0096964</td>
</tr>
<tr>
<td>DT</td>
<td>Office Building - Taxable at Full Rate</td>
<td>0.0096964</td>
</tr>
<tr>
<td>FT</td>
<td>Farmland - Taxable at Full Rate</td>
<td>0.0012431</td>
</tr>
<tr>
<td>GT</td>
<td>Parking Lot - Taxable at Full Rate</td>
<td>0.0096964</td>
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<tr>
<td>HT</td>
<td>Landfill - Taxable at Full Rate</td>
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<tr>
<td>I1</td>
<td>Industrial/Farm - Taxable Farm Awaiting Develop Ph 1 Rate</td>
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<tr>
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<tr>
<td>IH</td>
<td>Industrial - Taxable at Full Rate, Shared like PIL</td>
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</tr>
<tr>
<td>IK</td>
<td>Industrial - Taxable at Excess Land Rate, Shared like PIL</td>
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</tr>
<tr>
<td>IT</td>
<td>Industrial - Taxable at Full Rate</td>
<td>0.0096964</td>
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<tr>
<td>IU</td>
<td>Industrial - Taxable at Excess Land Rate</td>
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<td>IX</td>
<td>Industrial - Taxable at Vacant Land Rate</td>
<td>0.0096964</td>
</tr>
<tr>
<td>JT</td>
<td>Industrial New Construction - Taxable at Full Rate</td>
<td>0.0096964</td>
</tr>
<tr>
<td>JU</td>
<td>Industrial New Construction - Taxable at Excess Land Rate</td>
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</tr>
<tr>
<td>KT</td>
<td>Large Industrial New Construction - Taxable at Full Rate</td>
<td>0.0096964</td>
</tr>
<tr>
<td>LT</td>
<td>Large Industrial - Taxable at Full Rate</td>
<td>0.0096964</td>
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<td>LU</td>
<td>Large Industrial - Taxable at Excess Land Rate</td>
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<tr>
<td>NT</td>
<td>New Multi-Residential - Taxable at Full Rate</td>
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<td>SU</td>
<td>Shopping Centre - Taxable at Excess Land Rate</td>
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<td>TT</td>
<td>Managed Forest - Taxable at Full Rate</td>
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<td>XU</td>
<td>Commercial New Construction - Taxable Excess Land Rate</td>
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</tr>
<tr>
<td>YT</td>
<td>Office Building New Construction - Taxable at Full Rate</td>
<td>0.0096964</td>
</tr>
<tr>
<td>ZT</td>
<td>Shopping Centre New Construction - Taxable at Full Rate</td>
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<tr>
<td>ZU</td>
<td>Shopping Centre New Construction - Taxable Excess Land Rate</td>
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### Schedule ‘B’
2024 Final Tax Infrastructure By-Law

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<th>Rate</th>
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<td>CT</td>
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<tr>
<td>CU</td>
<td>Commercial - Taxable at Excess Land Rate</td>
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<td>CX</td>
<td>Commercial - Taxable at Vacant Land Rate</td>
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<td>DT</td>
<td>Office Building - Taxable at Full Rate</td>
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<td>FT</td>
<td>Farmland - Taxable at Full Rate</td>
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<td>GT</td>
<td>Parking Lot - Taxable at Full Rate</td>
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<td>Landfill - Taxable at Full Rate</td>
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<td>IK</td>
<td>Industrial - Taxable at Excess Land Rate, Shared like PIL</td>
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<tr>
<td>IX</td>
<td>Industrial - Taxable at Vacant Land Rate</td>
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<td>Industrial New Construction - Taxable at Full Rate</td>
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<td>Industrial New Construction - Taxable at Excess Land Rate</td>
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<td>Large Industrial - Taxable at Full Rate</td>
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<tr>
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<td>NT</td>
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<td>Residential and Farm - Taxable at Full Rate</td>
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<td>ST</td>
<td>Shopping Centre - Taxable at Full Rate</td>
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<tr>
<td>SU</td>
<td>Shopping Centre - Taxable at Excess Land Rate</td>
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<td>Commercial New Construction - Taxable Excess Land Rate</td>
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<td>YT</td>
<td>Office Building New Construction - Taxable at Full Rate</td>
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<tr>
<td>ZT</td>
<td>Shopping Centre New Construction - Taxable at Full Rate</td>
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</tr>
<tr>
<td>ZU</td>
<td>Shopping Centre New Construction - Taxable Excess Land Rate</td>
<td>0.0000893</td>
</tr>
</tbody>
</table>
THE CORPORATION OF THE CITY OF CAMBRIDGE

BY-LAW 24-052

Being a by-law to amend By-law 22-044 being a by-law to Regulate Traffic and Parking on Highways Under the Jurisdiction of The Corporation of the City of Cambridge

WHEREAS the Council of The Corporation of the City of Cambridge passed By-law No. 22-044 on the 19th day of July, 2022;

WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, subsection 11(3), authorizes the passing of by-laws regulating traffic and parking on highways;

WHEREAS the Highway Traffic Act, R.S.O. 1990, Part IX, subsection 128(2.1), authorizes the council of a municipality to pass a by-law to set a speed limit less than 50km/h for all roads within a designated area,

NOW THEREFORE BE IT RESOLVED THAT The Corporation of the City of Cambridge enacts as follows:

1. By-law No. 22-044 is hereby amended by adding the following new Section 3 to PART XIV – RATES OF SPEED (KM/H):

   3. When a highway or part of a highway is within a School Zone as defined in Part XIX.1 and is signed in compliance with the regulations made under the Highway Traffic Act, the maximum rate of speed within shall be 30km/h.

2. Schedule 19, “Neighbourhood Speed Limits”, of By-law No. 22-044 is hereby amended by deleting the following:

<table>
<thead>
<tr>
<th>Neighbourhood Area</th>
<th>Boundary Point</th>
<th>Maximum Speed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 – North Hespeler</td>
<td>Baldwin Drive at Black Bridge Road</td>
<td>40 km/h</td>
</tr>
<tr>
<td></td>
<td>Clemens Avenue 42m south of Scott Road</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fisher Mills Road 80m west of Scott Road</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Guelph Avenue 75m south of Fisher Mills Road</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Guelph Avenue 105m north of Poplar Drive</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Michigan Avenue at Black Bridge Road</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Argyle Street South 28m north of Queenston Road</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Bishop Street South 56m north of Queenston Road</td>
<td>40 km/h</td>
</tr>
<tr>
<td></td>
<td>Brower Street South at King Street East</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Brown Street at King Street East</td>
<td></td>
</tr>
</tbody>
</table>
Chestnut Street South 38m south of King Street East
Chopin Drive 30m north of Queenston Road
Church Street South 37m north of Queenston Road
Dolph Street 54m north of Queenston Road
Dover Street South 42m south of King Street East
Eagle Street South 60m north of Queenston Road
Lowther Street South 40m south of King Street East
Montrose Street South 30m south of King Street East
Union Street south 52m north of Queenston Road
Waterloo Street South 53m north of Queenston Road
Westminster Drive South 38m north of Queenston Road

3 – Central Cambridge
Abbottsford Street 47m east of Hespeler Road 40 km/h
Avenue Road 100m west of Elgin Street North
Avenue Road 78m east of Hespeler Road
Brooklyne Road 17m east of Glen Road
Elgin Street North 20m south of Glamis Road/Ferguson Avenue
Elgin Street North at Hartley Court
Glamis Road 60m west of Franklin Boulevard
Munch Avenue 35m east of Hespeler Road

4 – South West Galt
Culham Drive 26m east of Ridgewood Crescent (east leg) 40 km/h
Grand Ridge Drive 22m west of West River Road
Grand Ridge Drive 23m south of St. Andrews Street
Inverness Drive 35m south of St. Andrews Street

3. Schedule 19, “Neighbourhood Speed Limits”, of By-law No. 22-044 is hereby amended by adding the following:

<table>
<thead>
<tr>
<th>Neighbourhood Area</th>
<th>Boundary Point</th>
<th>Maximum Speed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Area 1</td>
<td>Baldwin Drive at Black Bridge Road</td>
<td>40 km/h</td>
</tr>
<tr>
<td></td>
<td>Clemens Avenue 42m south of Scott Road</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fisher Mills Road 80m west of Scott Road</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Guelph Avenue 75m south of Fisher Mills Road</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Guelph Avenue 105m north of Poplar Drive</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Michigan Avenue at Black Bridge Road</td>
<td></td>
</tr>
<tr>
<td>Area 2a</td>
<td>Maple Grove Road at Maple Grove Road</td>
<td>40 km/h</td>
</tr>
<tr>
<td></td>
<td>Maple Grove Road at Beaverdale Road (South Intersection)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Maple Grove Road at Compass Trail</td>
<td></td>
</tr>
</tbody>
</table>
Maple Grove Road at Briardebian Road  
Speedsville Road at Equestrian Way  
Beaverdale Road at Ratcliffe Drive  
Beaverdale Road at Hunt Club Road

**Area 2b**  
Cherry Blossom Road/Royal Oak Road at Royal Oak Road (south leg)  
Cherry Blossom Road at Boxwood Drive (south leg)

**Area 3a**  
Groh Avenue at  
Holiday Inn Drive/Goebel Avenue (east leg)  
Queen Street West at Shepherd Avenue (east leg)  
Queen Street West at Rooshill Avenue (south leg)  
Queen Street West at Bechtel Street (south leg)  
Queen Street West at Weaver Street (south leg)  
Queen Street West at Winston Boulevard (south leg)  
Queen Street West at Schofield Street (south leg)  
Queen Street West at Harvey Street (south leg)  
Queen Street West/ Queen Street East at Adam Street/Guelph Avenue (south leg)  
Queen Street East at Tannery Street (south leg)  
Queen Street East at Cooper Street (south leg)  
Jamieson Parkway at Cooper Street (north leg)  
Jamieson Parkway at Alona Avenue (north leg)  
Jamieson Parkway at Holm Street (north leg)  
Jamieson Parkway at Hubert Street (north leg)  
Jamieson Parkway/Holiday Inn Drive at Franklin Boulevard (north leg)  
Holiday Inn Drive at Cheval Street (north leg)  
Holiday Inn Drive at Cindy Avenue/Schiedel Court (north leg)

**Area 3b**  
Queen Street East at Queen Street East (east leg)  
Jamieson Parkway at Patton Drive (north leg)  
Jamieson Parkway at Lardner Street (north leg)  
Townline Road at Ellis Road/Sideroad 10 North (west leg)  
Townline Road at Kerwood Drive (west leg)  
Townline Road at Melran Drive (west leg)  
Townline Road at Renner Drive (west leg)  
Townline Road at River Road (west leg)

**Area 4a**  
Shantz Hill Road at Preston Parkway (west leg)  
Fountain Street North at Marmel Court (west leg)  
Fountain Street North at Kitchener Road (west leg)  
40km/h
Fountain Street North at Jacob Street (west leg)
Fountain Street South at Preston Parkway (west leg)
Fountain Street South at Linden Drive (north leg)

Area 4b
Fountain Street South at Morningside Drive (north leg) 40km/h

Area 5
Dickie Settlement Road at Highgrove Court (east leg) 40km/h
Dickie Settlement Road at Old Mill Road (east leg)
Blair Road at Meadow Creek Lane (west leg)
Blair Road at Old Mill Road (west leg)
Blair Road at Fallbrook Lane (south leg)
Blair Road at Langdon Drive (south leg)

Area 6a
Argyle Street South 28m north of Queenston Road 40 km/h
Bishop Street South 56m north of Queenston Road
Brower Street South at King Street East
Brown Street at King Street East
Chestnut Street South 38m south of King Street East
Chopin Drive 30m north of Queenston Road
Church Street South 37m north of Queenston Road
Dolph Street 54m north of Queenston Road
Dover Street South 42m south of King Street East
Eagle Street South 60m north of Queenston Road
Lowther Street South 40m south of King Street East
Montrose Street South 30m south of King Street East
Union Street south 52m north of Queenston Road
Waterloo Street South 53m north of Queenston Road
Westminster Drive South 38m north of Queenston Road

Area 6b
King Street East/Coronation Boulevard at
Blue Heron Ridge/Concession Road (south leg) 40km/h
Coronation Boulevard at Pheasant Avenue (west leg)
Coronation Boulevard at Oriole Avenue (west leg)
Coronation Boulevard at Pinewood Avenue (west leg)
Coronation Boulevard at Maplewood Avenue (west leg)
Coronation Boulevard at Blue Heron Ridge (west leg)
Coronation Boulevard at Highland Park (west intersection) (south leg)
Coronation Boulevard at Highland Park (east intersection) (south leg)

Area 7a
Trico Road at Langs Drive (east leg) 40km/h
Speedsville Road at Thorman Drive (north leg)
Speedsville Road/Concession Road at Eagle Street North (north leg)
Speedsville Road/Concession Road at Eagle Street North (south leg)
Eagle Street North at Whitley Street (south leg)
Eagle Street North at Eby Street (south leg)
Eagle Street North at Oakwood Ave (south leg)
Eagle Street North at Hickory Street (south leg)
Eagle Street North at Shettleston Drive (north leg)
Eagle Street North at Arlington Street (south leg)
Eagle Street North at Schlueeter Street (south leg)
Eagle Street North at Melrose Street (south leg)
Eagle Street North at Russ Street (north leg)
Eagle Street North at Hexham Street (north leg)
Eagle Street North at Laurel Street (south leg)
Eagle Street North at Hedley Street (south leg)
Eagle Street North at William Street (east leg)
King Street East at Dover Street North (north leg)
King Street East at Waterloo Street North (north leg)
King Street East at Argyle Street North (north leg)
King Street East at Westminster Drive North (north leg)
King Street East at Church Street North (north leg)
King Street East at Lowther Street North (north leg)
King Street East at Laurel Street (north leg)
King Street East at Dolph Street North (north leg)
King Street East at Union Street North (north leg)
King Street East at Montrose Street North (north leg)
King Street East at Chestnut Street North (north street)
Bishop Street North at Duke Street (west leg)
Bishop Street North at Pineview Avenue (north leg)
Bishop Street North at Concession Road (north leg)
Bishop Street North at Fairview Drive (north leg)
Bishop Street North at Eleanor Avenue (north leg)
Bishop Street North at Mary Avenue (north leg)

Area 7b

Grand Valley Drive at Dunbar Road (north leg) 40km/h
Grand Valley Drive at Dunbar Road (east leg)
Dunbar Road at Briawood Drive (east leg)
Dunbar Road at Industrial Road (north leg)
Bishop Street North at Fairview Road (south leg)
Bishop Street North at Concession Road (south leg)
Concession Road at Coronation Boulevard/King Street North (north leg)
<table>
<thead>
<tr>
<th>Area</th>
<th>Location</th>
<th>Speed Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>7c</td>
<td>Pinebush Road at Hollywood Court, Pinebush Road at Struck Court</td>
<td>40km/h</td>
</tr>
<tr>
<td>7d</td>
<td>Pinebush Road at Wayne Avenue</td>
<td>40km/h</td>
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<tr>
<td>8</td>
<td>Blair Road/George Street North at Blair Road (south leg), Bismark Drive</td>
<td>40km/h</td>
</tr>
<tr>
<td></td>
<td>North of Blenheim Road (north leg), Blenheim Road at Charles Street (north leg)</td>
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<tr>
<td></td>
<td>Blenheim Road at Brant Place (north leg), Blenheim Road at Blair Road (north leg)</td>
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<tr>
<td></td>
<td>Blenheim Road at Metcalfe Street (north leg), Blair Road at Grand Avenue</td>
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<tr>
<td></td>
<td>North (north leg), Park Hill Road West at Grand Avenue North (south leg)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Park Hill Road West at George Street North (west leg), George Street</td>
<td></td>
</tr>
<tr>
<td></td>
<td>North at James Street (west leg), George Street North at Sunset Boulevard (west leg)</td>
<td></td>
</tr>
<tr>
<td>9a</td>
<td>Blenheim Road at Landsdowne Road North, Blenheim Road at Brant Road North</td>
<td>40km/h</td>
</tr>
<tr>
<td></td>
<td>Blenheim Road at Aberdeen Road North, Blenheim Road at Parkwood Drive</td>
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<tr>
<td></td>
<td>George Street North at Crescent Place, George Street north at Salisbury</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Avenue, Ramore Street at Fraser Street, Ramore Street at Cedar Street</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Cedar Street at Gilholm Lane, St. Andrews Street at Churchill Drive</td>
<td></td>
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<tr>
<td></td>
<td>St. Andrews Street at Gilholm Ave (east leg), St. Andrews Street at</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Gilholm Ave (west leg), Cedar Street at Barrie Lane, Cedar Street</td>
<td></td>
</tr>
<tr>
<td></td>
<td>at Barrie Street, Cedar Street at Forest Road, Cedar Street at Berkley</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Road, Cedar Street at Dale Avenue, Cedar Street at Southgate Road,</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Cedar Street at Drew Avenue, Cedar Street at Kent Street</td>
<td></td>
</tr>
<tr>
<td>9b</td>
<td>Cedar Street at Forest Road, Cedar Street at Osborne Street, Cedar</td>
<td>40km/h</td>
</tr>
<tr>
<td></td>
<td>Street at Woodside Avenue</td>
<td></td>
</tr>
</tbody>
</table>

Page 6 of 11
Cedar Street at Southwood Drive
Cedar Street at Grand Ridge Drive
St. Andrews Street at Grand Ridge Drive
St. Andrews Street at Southwood Drive
St. Andrews Street at St. Gregory Drive
St. Andrews Street at Osborne Street
St. Andrews Street at Victoria Avenue

Area 9c
Cedar Street at Grand Avenue South
Cedar Street at Richardson Street
Cedar Street at Ramore Street
Cedar Street at Kay Street
Cedar Street at Davidson Street
Cedar Street at Glenmorris Street
St. Andrews Street at Victoria Avenue
St. Andrews Street at Dumfries Street
St. Andrews Street at Francis Street
St. Andrews Street at Stanley Street
St. Andrews Street at Fourth Avenue
West River Road at Gaskin Avenue
Grand Ridge Drive 23m south of St. Andrews Street
Inverness Drive 35m south of St. Andrews Street

Area 10a
Main Street at Shade Street
Bruce Street at Harris Street
Maple Ridge Road at Wellington South
Concession Street at Mckenzie Street
Concession Street at Chisholm Street
Concession Street at Cameron Street
Concession Street at Arthur White Avenue
Concession Street at Peck Street
Concession Street at Main Street
Main Street at Chalmers Street North
Main Street at Lowell Street North
Main Street at Elgin Street North
Main Street at Amber Road
Main Street at Flora Street
Main Street at Briercrest Avenue
Dundas Street North at Monroe Street
Dundas Street North at Pollock Avenue
Dundas Street North at Elgin Street North
Dundas Street North at Lowell Street North
Dundas Street North at Chalmers Street North

Area 10b
Ainslie Street South at Elliott Street
Ainslie Street South at Birch Street
Concession Street at Centre Street
Concession Street at East Street
Concession Street at Cristopher Drive
Concession Street at Dudhope Avenue
Concession Street at Scrimger Avenue
Concession Street at Lowrey Avenue South
Main Street at Chalmers Street South
Main Street at Lowell Street South
Main Street at Elgin Street South
Main Street at Richards Avenue
Main Street at Alexander Avenue
Franklin Boulevard at Champlain Boulevard (west leg)
Myers Road at Elgin Street South
Myers Road at Greenbrier Road
Myers Road at Lorraine Drive
Myers Road at Cristopher Drive
Myers Road at Woodland Drive
Myers Road at Ridgehill Avenue

Area 10c
Franklin Boulevard at Champlain Boulevard (east leg)
Franklin Boulevard at Copperfield Drive
Champlain Boulevard at Dundas Street South
Myers Road at Lisbon Pines Drive
Myers Road at Clover Avenue

Area 10d
Myers Road at Birkinshaw Road
Water Street South at Lockwood Street
Myers Road at Edgemere Drive
Myers Road at Enfield Drive
Myers Road at Cristopher Drive
Myers Road at Greenbrier Road
Myers Road at Cheese Factory Road
Franklin Boulevard at Bloomington Drive
Franklin Boulevard at Carpenter Road
Cheese Factory Road at Gouda Place

Area 10e
Franklin Boulevard at Carpenter Road
Myers Road at Gatehouse Drive
Myers Road at Gatehouse Drive/Lisbon Pines Drive
Branchton Road at West Point Road
Branchton Road at Lilywood Drive

Area 10f  Branchton Road at McNally Street
          Branchton Road at Cardinal Street  40km/h

Area 11a  Dundas Street South at Faith Street  40km/h
          Dundas Street South at Fitzgerald Drive
          Dundas Street South at Maple Bush Drive
          Franklin Boulevard at Green Gate Boulevard
          Main Street at Nottinghill Drive

Area 11b  Main Street at Robinson Road (west intersection)
          Main Street at Robinson Road (east intersection)  40km/h

Area 11c  Dundas Street South at Vanier Drive  40km/h
          Dundas Street South at Attawater Drive

Area 12a  Franklin Boulevard at Athlone Road  40km/h
          Franklin Boulevard at Liberty Drive
          Franklin Boulevard at Millcreek Road
          Clyde Road at Millcreek Road

Area 12b  Franklin Boulevard at Hilborn Avenue  40km/h
          Franklin Boulevard at Timber Creek Crescent

Area 12c  Hilltop Drive at Franklin Boulevard  40km/h
          Dundas Street North at Elgin Street North
          Dundas Street North at Dundas Lane
          Dundas Street North at Gore Street
          Dundas Street North at Marion Way

Area 12d  Clyde Road at Bluerock Crescent (west intersection)
          Clyde Road at Bluerock Crescent (east intersection)  40km/h

Area 13   Dundas Street North at Beverly Street  40km/h
          Dundas Street North at Wellington Street
          Dundas Street North at Cambridge Street
          Dundas Street North at Samuelson Street
          Dundas Street North at Hopeton Street
Dundas Street North at Haddington Street
Water Street North at Dayton Street
Water Street North at Todd Street
Water Street North at Augusta Street
Coronation Boulevard at Waterside Avenue
Coronation Boulevard at Grandview Avenue
Coronation Boulevard at Wright Avenue
Coronation Boulevard at Goldie Avenue
Water Street North at Samuelson Street
Water Street North at Malcolm Street
Market Street at Ainslie Street North
Park Hill Road East at Ainslie Street
Park Hill Road at Cambridge Street
Beverly Street at Wellington Street

Area 14a
Hespeler Road at Isherwood Avenue
Hespeler Road at Wauchope Avenue
Hespeler Road at Wilmot Avenue
Hespeler Road at Spiers Crescent
Hespeler Road at Jaffray Street

Area 14b
Munch Avenue 35m east of Hespeler Road
Abbotsford Street 47m east of Hespeler Road
Elgin Street North at Avenue Road (west leg)
Elgin Street North at Avenue Road (north leg)
Franklin Boulevard at Elgin Street North
Brooklyne Road at Hespeler Road
Brooklyne Road at Norfolk Avenue
Samuelson Street at Moscrip Road
Samuelson Street at Mercer Road
Samuelson Street at Pretoria Road
Samuelson Street at Kimberley Road
Elgin Street North at Bronson Avenue
Elgin Street North at Galt Avenue
Elgin Street North at Winter Avenue

Area 14c
Franklin Boulevard at Robson Avenue
Franklin Boulevard at Saginaw Parkway
Franklin Boulevard at Avenue Road
Burnett Avenue at Can-Amera Parkway
Saginaw Parkway at Townline Road
Cedarbrook Court at Townline Road

Page 315 of 324
<table>
<thead>
<tr>
<th>Area 15</th>
<th>Location Description</th>
<th>Speed Limit</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Stonebrook Road at Townline Road</td>
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<td></td>
<td>Townline Road at Avenue Road</td>
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<tr>
<td></td>
<td>Can-Amera Parkway at Baintree Way</td>
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<tr>
<td></td>
<td>Can-Amera Parkway at Arthur Fach Drive</td>
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<td></td>
<td>Townline Road at Coulthard Boulevard</td>
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<td>Area 16</td>
<td></td>
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<tr>
<td></td>
<td>Allendale Road at Riverbank Drive</td>
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<td></td>
<td>Riverbank Drive at Fairway Road</td>
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<tr>
<td></td>
<td>Riverbank Drive, east of King Street</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Riverbank Drive at Middleblock Road</td>
<td></td>
</tr>
</tbody>
</table>

4. This by-law shall not come into force or take effect until the sign or signs has or have been erected and is or are on display.

**ENACTED AND PASSED** this 14\textsuperscript{th} day of May 2024

________________________________________

MAYOR

________________________________________

CLERK
THE CORPORATION OF THE CITY OF CAMBRIDGE

BY-LAW 24-053

Being a by-law to amend Zoning By-law No. 150-85, as amended, with respect to land municipally known as 82 and 88 Beverly Street, Cambridge

WHEREAS Council of the City of Cambridge has the authority pursuant to sections 34 of the Planning Act, R.S.O. 1990, c. P. 13, as amended, to pass this by-law;

WHEREAS this by-law conforms to the City of Cambridge Official Plan, as amended;

AND WHEREAS Council deems that adequate public notice of the public meeting was provided and adequate information regarding this amendment was presented at the public meeting held August 8, 2023, and that a further public meeting is not considered necessary in order to proceed with this amendment,

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the City of Cambridge enacts as follows:

1. **THAT** this by-law shall apply to part of the lands legally described as PL 615 LT 3 PT LTS 1,2,4,5;W/S BEVERLY PL 447 PT LTS;19,20 22 TO 25 RP67R1228 PTS;1TO3 RP67R1227 PART 4, AND PLAN 615 PT LOT 4 W/S BEVERLY N/S KERR REG 0.15AC 42.00FR 158.00D, in the City of Cambridge, Regional Municipality of Waterloo and municipally addressed as 82 and 88 Beverly Street and as shown on Schedule ‘A’ attached hereto and forming part of this by-law.

2. **THAT** Schedule ‘A’ to the City of Cambridge By-law 150-85, as amended, is hereby amended by changing the zoning classification of the lands shown outlined in heavy black in the attached Schedule ‘A’ to this by-law from R4 and N1R4 to (H)RM3 S.4.1.445.

3. **THAT** the aforesaid City of Cambridge Zoning By-law No. 150-85, as amended, is hereby further amended adding the following subsection under section 4.1 thereof:

"4.1.445 – 82-88 Beverly Street;

Notwithstanding Sections 3.1.2.6(a), (b), (e), and (i) and Section 2.4.2 of Zoning By-law 150-85, as amended, the following regulations shall apply to the lands in the RM3 zone to which reference 's.4.1.445' is made on Schedule 'A' attached to and forming part of this by-law:
a) The minimum lot frontage shall be 12.8 metres;

b) The maximum density shall be 75 units per net residential hectare and a maximum of 46 units;

c) The minimum interior side yard shall be 6 metres;

d) The minimum rear yard shall be 6 metres;

e) The minimum common amenity area shall be 10 square metres per unit;

f) The minimum interior side yard setback for balconies shall be 4.5 metres;

g) Where a sidewalk and a 1.5m high solid fence is provided along a lot line, a planting strip is not required; and,

h) Geothermal Wells are prohibited on site. A geothermal well is defined as a vertical well, borehole or pipe installation used for geothermal systems, ground source heat pump systems, geo-exchange systems or earth energy systems for heating or cooling; including open-loop and closed-loop vertical borehole systems. A geothermal well does not include a horizontal system where construction or excavation occurs to depths less than five meters unless the protective geologic layers overlaying a vulnerable aquifer have been removed through construction or excavation.

4. **THAT** the City of Cambridge Zoning By-law No. 150-85, as amended, is hereby further amended by adding the following subsections under section 4.1 thereof:

1. That a holding provision shall apply to the lands in the RM3 zone to which reference ‘s.4.1.445’ is made on Schedule ‘A’ attached to and forming part of this by-law until:

   a) A Record of Site Condition (RSC) in accordance with O. Reg. 153/04, as amended, has been filed on the Ministry of Environment, Conservation and Parks (MECP) Environmental Site Registry and the RSC and Ministry’s Acknowledgement letter is received to the satisfaction of the Regional Municipality of Waterloo.

   b) A Vibration Monitoring Plan shall be submitted for the school located at 82 Beverly Street and the listed property located at 119 Wellington Street, to the satisfaction of the City of Cambridge’s Chief Planner. The plan shall demonstrate how land disturbances related to
excavation and construction would be monitored, and if required, mitigated.

5. **AND FURTHER THAT** this by-law shall come into force and effect on the date it is enacted and passed by Council of The Corporation of the City of Cambridge, subject to notice hereof being circulated in accordance with the Planning Act and Ontario Regulation 545/06.

  **ENACTED and PASSED** this 14th day of May 2024

_________________________________
MAYOR

_________________________________
CLERK
Purpose and Effect of By-law No 24-053

The purpose and effect of this by-law is to amend the zoning classification of the lands legally described as PL 615 LT 3 PT LTS 1,2,4,5; W/S BEVERLY PL 447 PT LTS; 19,20 22 TO 25 RP67R1228 PTS; 1 TO 3 RP67R1227 PART 4, & PLAN 615 PT LOT 4 W/S BEVERLY N/S KERR REG 0.15AC 42.00FR 158.00D in the City of Cambridge, Regional Municipality of Waterloo and municipally addressed as 82 and 88 Beverly Street from R4 and N1R4 to (H)RM3 s.4.1.445 and N1R4 to facilitate the development of two stacked townhouse blocks totaling 46 residential units while maintaining the existing private school on the property.
THE CORPORATION OF THE CITY OF CAMBRIDGE

BY-LAW 24-054

Being a by-law to amend By-law 22-044 being a by-law to regulate Traffic and Parking on Highways Under the Jurisdiction of The Corporation of the City of Cambridge

WHEREAS the Council of The Corporation of the City of Cambridge passed By-law No. 22-044 on the 19th day of July 2022;

AND WHEREAS the Municipal Act, 2001, S.O. 2001, c.25, Section 11(3), authorizes the passing of by-laws regulating traffic and parking on highways,

NOW THEREFORE BE IT RESOLVED THAT The Corporation of the City of Cambridge enacts as follows:

1. THAT Schedule 18, “Rates of Speed”, Part XIV, Section 1 of By-law No. 22-044 is hereby amended by deleting the following:

<table>
<thead>
<tr>
<th>HIGHWAY</th>
<th>FROM</th>
<th>TO</th>
<th>Maximum Speed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Speedsville Road</td>
<td>Highway 401</td>
<td>Middle Block Road</td>
<td>70 km/h</td>
</tr>
</tbody>
</table>

2. AND THAT Schedule 18, “Rates of Speed”, Part XIV, Section 1 of By-law No. 22-044 is hereby amended by adding the following:

<table>
<thead>
<tr>
<th>HIGHWAY</th>
<th>FROM</th>
<th>TO</th>
<th>Maximum Speed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Speedsville Road</td>
<td>Highway 401</td>
<td>Middle Block Road</td>
<td>60 km/h</td>
</tr>
</tbody>
</table>

ENACTED AND PASSED this 14th day of May 2024

________________________________________
MAYOR

________________________________________
CLERK
THE CORPORATION OF THE CITY OF CAMBRIDGE

BY-LAW 24-055

Being a by-law to confirm the proceedings of the Council of the Corporation of the City of Cambridge

WHEREAS the Municipal Act, 2001 S.O. 2001, c.25, Section 5, provides that the powers of a municipal corporation shall be exercised by its Council;

WHEREAS the Municipal Act, 2001 S.O. 2001, c.25, Section 9 and 11, provides that except where otherwise provided the powers of any Council shall be exercised by by-law;

WHEREAS in many cases action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual by-law,

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the City of Cambridge enacts as follows:

1. THAT the action of the Council at its meeting held on the 14th day of May 2024, in respect of each motion, resolution and other action taken by the Council, and its Committees, at its said meeting is, except where the prior approval of the Local Planning Appeal Tribunal or other authority is by law required, hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law.

2. THAT where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the above mentioned Minutes or with respect to the exercise of any powers by the Council in the above mentioned Minutes, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing and taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.

3. THAT the Mayor and the proper officers of The Corporation of the City of Cambridge are hereby authorized and directed to do all things necessary to give effect to the said action of the Council or to obtain approvals where required and, except where otherwise provided, the Mayor, the Clerk and the Treasurer are hereby directed to execute all documents necessary on behalf of The Corporation of the City Cambridge and to affix thereto the corporate seal of The Corporation of the City of Cambridge.
4. **AND THAT** this by-law shall come into full force on the day it is passed.

**ENACTED AND PASSED** this 14th day of May 2024

______________________________
MAYOR

______________________________
CLERK